



# 2024 OPERATING BUDGET & 2024-2029 CAPITAL IMPROVEMENTS PROJECT BUDGET

ADOPTED BUDGET DOCUMENT

Respectfully Submitted by City Manager Rebecca Houseman and  
City Clerk/Treasurer/Finance Director Michelle Ebbert

Adopted & Approved by the  
Fort Atkinson City Council  
November 21, 2023



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**SECTION A**  
**INTRODUCTION, ACCOMPLISHMENTS &**  
**GOALS**



## Section A – Introduction, Accomplishments & Goals

November 21, 2023

Honorable President, City Council, and City Residents:

This document represents the proposed 2024 Operating Budget for the City of Fort Atkinson. This budget document continues the tradition of telling the story of the services provided by the City in exchange for the taxes and fees provided by residents and property owners.

This document incorporates the 2024 Operating Budget, as well as the 2024 Capital Improvement Project Budget, and the 2025-2029 Capital Improvement Project Plan. Combining these documents was done in 2022 with the goal of creating a single document to serve as a resource in the decision-making process throughout the year. Starting in 2022, staff began creating separate funds to accurately account for functional areas of services that either pay for themselves, such as the Airport Fund, or benefit from the continued roll over of unspent funds taxed and designated for a specific purpose, such as the Library Fund. This document continues that tradition. This budget also includes narratives for each department, with the goal of telling the Council and the public what those departments plan to accomplish with the funding requested.

This is a policy document, by which the Council determines the programs, projects, and service levels they value by providing funding. This document also provides an opportunity to celebrate previous accomplishments, outline goals for the upcoming year, and tell the story of the services the City provides.

The following are some of the major goals met with the **2023 budget and additional accomplishments** throughout the year:

- Coordinated the design, bid, and reconstruction of 0.7 of roads, including the complete reconstruction of water main and selected repairs of sanitary sewer;
- Coordinated the completion of the Main Street/Hwy 12 resurfacing project with the Wisconsin Department of Transportation;
- Provided Capital Catalyst Revolving Loan Fund loans to two new businesses and one business expansion in Fort Atkinson;
- Implemented full time fire and EMS service to the City's service area of just over 18,500 people due to public safety referendum;
- Increased staffing in the Police Department by two patrol officers due to the public safety referendum;
- Filed all paperwork relating to the two new Tax Incremental Financing Districts (#9 and #10) on the City's northwest and northeast sides, respectively, to encourage continued development and redevelopment opportunities;
- Completed an Interim Market Update with Associated Appraisal Consultants, which brought the City's assessment ratio back into compliance with state statutes and re-aligned assessed property values with market values;
- Administered two successful City-wide elections;
- Applied for several grants through the Department of Transportation (BIL funds) for several road, sidewalk, and bike trail projects throughout the City;
- Developed a transparent and effective process to fill a vacant City Council seat after a resignation;
- Continued the City Council Orientation Process to familiarize newly elected officials with the City's services, processes, facilities, and staff;

- Increased communication with the public about the City’s operations through the City’s website, social media, and press releases;
- Held the City’s first Local Government Academy through a partnership with UW-Extension to educate and connect City staff with local residents interested in how local government works;
- Extended a Master Development Agreement with Hoffman Development Group/CedarPrise to develop the City’s 75 acres of residential land; and continued to work toward the first Project Development Agreement for a multi-family project;
- Awarded a \$100,000 DNR Grant to assist in funding a building at Bark River Nature Park (Haumerson’s Pond). The City was eligible for this grant because the City Council approved the City’s first Comprehensive Outdoor Recreation Plan (CORP);
- Studied Park Impact Fees; Parkland Dedication; and Payment in Lieu of Parkland Dedication; and recommended implementing such fees starting in 2024;
- Worked with Angus Young Architects to design a new Public Works and Parks Operations Facility;
- Hired RA Smith to begin studying viability of a Transportation Utility Fund to provide a revenue source for funding repairs to rights-of-way;
- Hired Trilogy Consulting to assist City staff in reviewing utility rates and preparing long-range financial projections and planning;
- Continued to realistically plan for equipment replacement within the City’s available resources;
- Maintained all other existing City staffing and service levels;
- Welcomed the following new full-time City staff members:
  - Nick Armstrong, City Electrician (November 2022)
  - Justice Rueth, Water Utility Crewperson (November 2022)
  - Vanessa Leonard, Police Patrol Officer (December 2022)
  - Josh Brant, Paramedic/Firefighter (December 2022)
  - Mike Vorpahl, Paramedic/Firefighter (December 2022)
  - Danielle Graham, Paramedic/Firefighter (December 2022)
  - Robb Harris, Paramedic/Firefighter (December 2022)
  - Joe Mildenstein, Paramedic/Firefighter (December 2022)
  - Owen Peachey, Paramedic/Firefighter (December 2022)
  - Jim Chase, Advanced Emergency Medical Technician/Firefighter (December 2022)
  - Mike Messler, Advanced Emergency Medical Technician/Firefighter (December 2022)
  - Mike Lawson, Advanced Emergency Medical Technician/Firefighter (December 2022)
  - Chris Barr, Advanced Emergency Medical Technician/Firefighter (December 2022)
  - James Mosel, Police Patrol Officer (January)
  - Mat Thompson, Park/Aquatic Caretaker (January)
  - Mitch Brus, Police Patrol Officer (March)
  - Kara Mroz, Utility Billing Specialist (April)
  - Tom Sweeney, Assistant City Engineer (June)
  - Zachary Steinert, Police Patrol Officer (August)



- Promoted the following current employees to new positions:
  - Rick Allard to Parks Crewleader (December 2022)
  - Robbie Allard to Advanced Emergency Medical Technician/Firefighter (December 2022)
  - Rob Stine to Advanced Emergency Medical Technician/Firefighter (December 2022)
  - Nick Redenius to Equipment Operator (March)
  - Brandon Rogneby to Equipment Operator (March)
  - Adam Lawrence to K-9 Officer with Smitty (August)
  
- And, finally, congratulated the following employees on their retirement:
  - Chad Lange – 22 years
  - Daryl Rausch – 6 years

Note that each Department was also tasked with developing a set of 2023 accomplishments and 2024 goals. These particular accomplishments and goals are outlined within each Department’s section of this document. The 2024 budget continues to provide the same services to residents and property owners at the same level as 2023.

**The following are the major goals for the 2024 budget:**

- Further explore the possibility of establishing a Transportation Utility Fund to fund right-of-way improvements;
- Provide a 3% wage increase for full time employees and a 3% increase for part time and seasonal employees;
- Shift employee dental insurance from 100% City-sponsored to include with health insurance package, saving the City costs;
- Continue to benefit from investing the City’s unassigned fund balance to provide additional interest revenue that assists in offsetting property tax revenue;
- Break ground on new Public Works and Parks Operations Facility to be located at 600 Talcott Street;
- Implement Park Impact Fees in order to provide funding for a new park, as the City grows and development supports the addition;
- Complete Note Anticipation Note (NAN) and General Obligation borrowing for Public Works and Parks Operations facility and other 2024-2025 capital improvements;
- Continue to work with the League of Wisconsin Municipalities and the Wisconsin Department of Revenue on a workgroup focused on Act 12 Implementation, including the Innovation Fund Program and Maintenance of Effort;
- Review possibility of contracting with Jefferson County on a shared Geographic Information Systems employee to serve multiple municipalities;
- Review of Zoning Ordinance and prepare possible Zoning Text Amendments to ensure private developers and businesses are eligible for housing loans from the state through 2023 WI Acts 14-17;
- Design and possibly begin construction of the Banker Road relocation between Campus Drive and Hoard Road in order to support residential development on the City-owned land in that area;
- Continue to plan for the 2027 reconstruction of Hwy 106 from Robert Street west to the City limits;

- Complete RFP process and hire a consultant to assist with Downtown and Janesville Avenue corridor planning and streetscaping efforts;
- Implement an agenda management software solution to increase efficiency and effectiveness of Board, Committee, and Commission packet workflow and publication;
- Collect final payments through the Business Revolving Loan Fund and consider options for new downtown business loan programs;
- Continue to approve loans and distribute the balance of the Capital Catalyst Revolving Loan Fund;
- Continue to realistically plan for equipment replacement within the City's available resources; and
- Maintain existing City staffing and service levels.

**This budget does not qualify for the 2025 Expenditure Restraint Program payment.** The Legislature adopted WI 2023 Act 12 in June of 2023. The newly enacted local government legislation imposes significant changes to the shared revenue program, eliminates personal property tax, and creates an innovation fund to encourage consolidation and transfer of services to promote cost savings. The law provides additional shared revenue to counties, cities, villages, and towns throughout the state. However, it also froze each municipality's expenditure restraint payment at its 2024 level. Recall that the City did not qualify for the 2024 payment due to the approval of the 2022 public safety referendum and the additional tax dollars levied for public safety purposes in the Police and Fire Departments. Staff expects that the City will qualify for the ERP payment in 2026, based on the difference between general fund expenditures in 2024 and 2025.

**The budget is within the state-required levy limits.** The 2024 budget proposes a 1.14% increase in the property tax levy, which equates to \$105,225 over the 2022 tax levy (collected in 2023). The Consumer Price Index (CPI) increased by more than six percent (6%) over the previous 12 months, which means that several of the City's contracted services also increased by a similar percentage. However, the City's tax levy increases continue to be severely limited. This level of increase in the City's largest source of revenue is not sustainable in the long-term, and the City will need to pursue additional strategies in the future to diversify revenue sources. To that end, staff and the City's elected officials continue to be engaged with the League of Wisconsin Municipalities (LWM). This lobbying organization's goal is to work with Legislators at the State level to provide new and varied revenue options for local governments.

The 2024 budget meets the goals outlined above and reflects the City's continued commitment to provide a high level of service at the lowest possible cost. The proposed budget for the City Council's consideration is my recommendation after consultation with City staff, the City's Financial Advisor, and the City's Auditor. However, the City's adopted budget should reflect what the City Council members view as their priorities for the upcoming year.

Respectfully Submitted,




Rebecca Houseman  
City Manager

**SECTION B**  
**2024 BUDGET SUMMARY**



## Section B – 2024 Budget Summary

 <b>2024 City of Fort Atkinson Budget Summary</b>							
	2021 Actual	2022 Actual	2023 Budget	2023 Estimate	2024 Budget	Percent Change	
<b>GENERAL REVENUES</b>							
General Property Taxes	\$ 6,016,616	\$ 5,284,826	\$ 7,025,167	\$ 6,001,822	\$ 6,052,414	-13.85%	
Other Taxes	\$ 336,753	\$ 333,688	\$ 340,050	\$ 340,225	\$ 350,150	2.97%	
Intergovernmental Revenues	\$ 2,072,069	\$ 2,123,798	\$ 2,074,926	\$ 2,076,004	\$ 2,222,572	7.12%	
Regulation and Compliance Revenues	\$ 401,268	\$ 444,695	\$ 428,280	\$ 460,923	\$ 452,100	5.56%	
Public Charges for Service Revenues	\$ 695,727	\$ 784,701	\$ 649,416	\$ 765,783	\$ 682,579	5.11%	
Public Improvement	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
General Revenues	\$ 312,852	\$ 312,852	\$ -	\$ 17,682	\$ -	0.00%	
Commercial Revenues	\$ 73,420	\$ 140,650	\$ 104,710	\$ 310,511	\$ 150,060	43.31%	
Other Financing Sources	\$ 235,000	\$ -	\$ 360,874	\$ 360,874	\$ 160,525	-55.52%	
<b>Total General Revenues</b>	<b>\$ 10,143,704</b>	<b>\$ 9,425,210</b>	<b>\$ 10,983,423</b>	<b>\$ 10,333,824</b>	<b>\$ 10,070,400</b>	<b>-8.31%</b>	
<b>GENERAL FUND EXPENDITURES</b>							
General Government	\$ 828,270	\$ 823,953	\$ 962,660	\$ 943,726	\$ 957,734	-0.51%	
Public Safety	\$ 3,887,948	\$ 3,843,770	\$ 4,516,910	\$ 4,523,250	\$ 4,758,325	5.34%	
Health and Social Services	\$ 33,209	\$ 34,114	\$ 35,500	\$ 31,977	\$ 33,000	-7.04%	
Public Works	\$ 2,088,312	\$ 2,344,664	\$ 2,449,860	\$ 2,343,682	\$ 2,428,941	-0.85%	
Culture and Recreation	\$ 1,893,566	\$ 1,983,863	\$ 1,600,453	\$ 1,541,710	\$ 1,627,315	1.68%	
Conservation and Development	\$ 233,301	\$ 176,437	\$ 260,861	\$ 201,223	\$ 225,085	-13.71%	
Public Service Enterprises	\$ 36,203	\$ 46,548	\$ 36,000	\$ 33,000	\$ 40,000	11.11%	
<b>Total General Fund Expenditures</b>	<b>\$ 9,000,809</b>	<b>\$ 9,253,350</b>	<b>\$ 9,862,244</b>	<b>\$ 9,618,568</b>	<b>\$ 10,070,400</b>	<b>2.11%</b>	
<b>2024 City of Fort Atkinson Tax Levy Summary</b>							
General Property Taxes	\$ 6,052,414						
Debt Service Fund	\$ 1,397,791						
Transportation Fund	\$ 500,000						
Dwight Foster Public Library Fund	\$ 616,000						
Capital Improvement Project Budget	\$ 201,500		2023	2024	Difference	Increase	Percent Levy
<b>TOTAL LEVY LESS TIDS</b>	<b>\$ 8,767,705</b>		\$ 8,626,178	\$ 8,767,705	\$141,527	1.64%	
Klement Industrial Park - TID #6	\$ 50,990						
Downtown Economic Development - TID #7	\$ 153,570						
Northwest Corridor Development - TID #8	\$ 328,362						
Northwest Overlay Development - TID #9	\$ -						Percent Levy
Northeast Blight Elimination - TID #10	\$ -		2023	2024	Difference	Increase	Percent Levy
<b>Total Necessary Property Tax Levy (TIDs in)</b>	<b>\$ 9,300,627</b>		\$ 9,195,402	\$ 9,300,627	\$105,225	<b>1.14%</b>	

The overall 2024 tax levy represents a 1.14% increase over the 2023 tax levy, which equates to a \$105,225 increase (TID in). The allowable increases to the City's levy include debt service, which increased by \$101,346 and the City's net new construction (0.546% in 2023) resulted in \$50,592 in additional funds for operations.

In 2022, voters approved a public safety referendum, which added \$769,335 to the tax levy to pay for additional full-time personnel in the Fire/EMS Department and the Police Department in perpetuity. However, the amount approved does not ever increase. In the coming years, the City may be faced with additional unattractive options to increase revenue to pay for basic City operations and services. Such future options include a implementing a Transportation Utility, increasing user fees and charges for services, moving garbage and recycling contract costs to the utility bills, increasing general obligation debt service, and/or preparing additional operating referenda. In the absence of increasing revenues to pay for the ever-increasing cost of personnel, supplies, materials, and equipment; the City may have to consider staffing and service cuts.

## Additional Budget Summary Data

Chart 1 below shows the total amount of general fund expenditures the City intends to spend in 2024 in the categories listed. This Chart includes expenditures in the Library Fund (fund 15), the Capital Improvements Fund (fund 16), the Transportation Fund (fund 5), and the Debt Service Fund (fund 4). These funds are not all considered “general fund expenditures,” however, they are included by the Wisconsin Department of Revenue when calculating the formula for the Expenditure Restraint Program (ERP) because they use funds levied through property taxes.

The purpose of this chart is to show the overall cost of the programs, services, and staffing required to operate the City of Fort Atkinson in 2024. The total, excluding the Tax Incremental Districts, is \$12,785,691. As you will see later in this section, the available property tax levy for the City to be collected in 2024 is only \$8,767,705. The gap (\$4,017,986) is made up of other revenue sources, which will be shown in Chart 2.

**Chart 1: 2024 General Fund Expenditures, Including all Levied Funds (TID Out)**

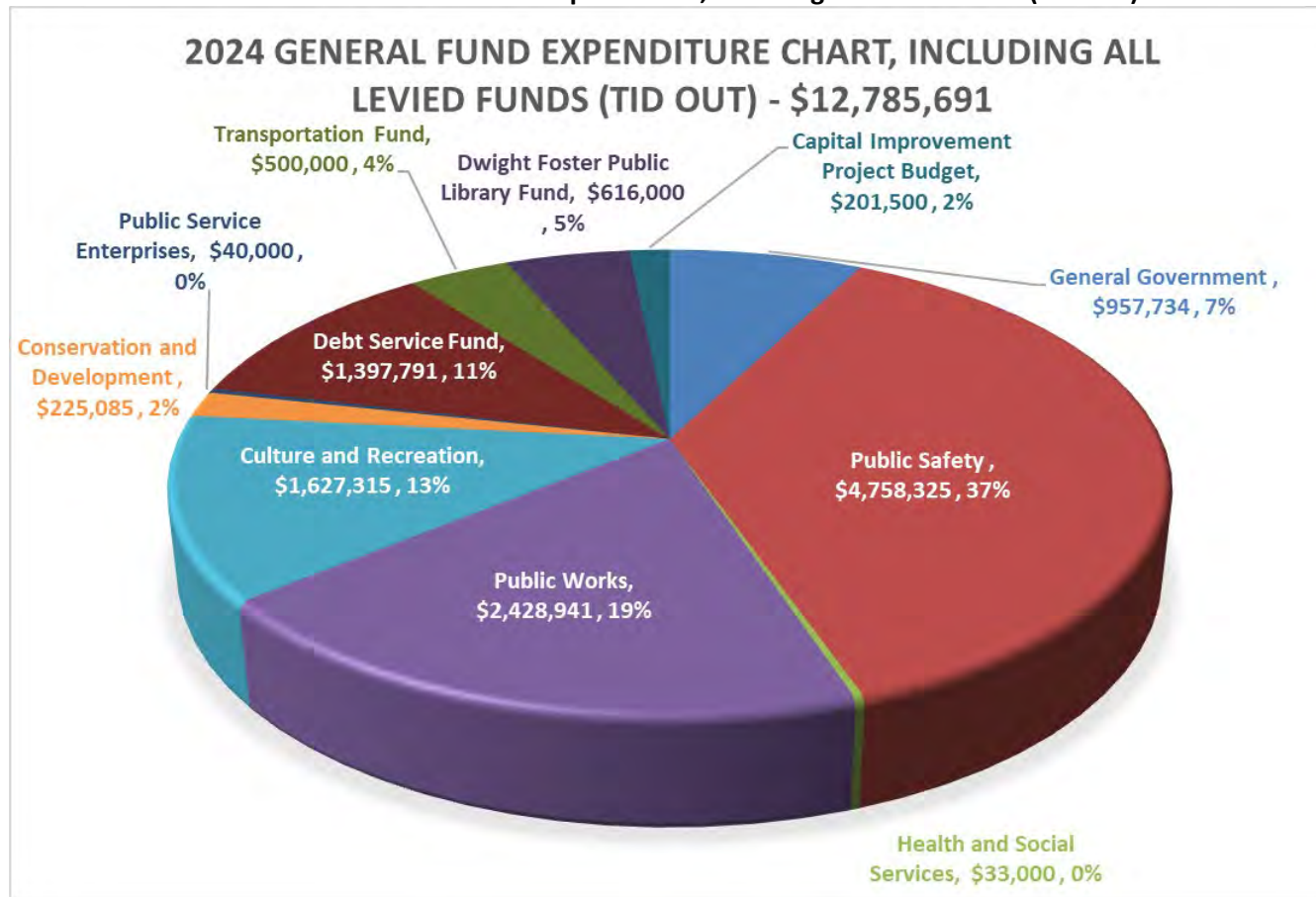
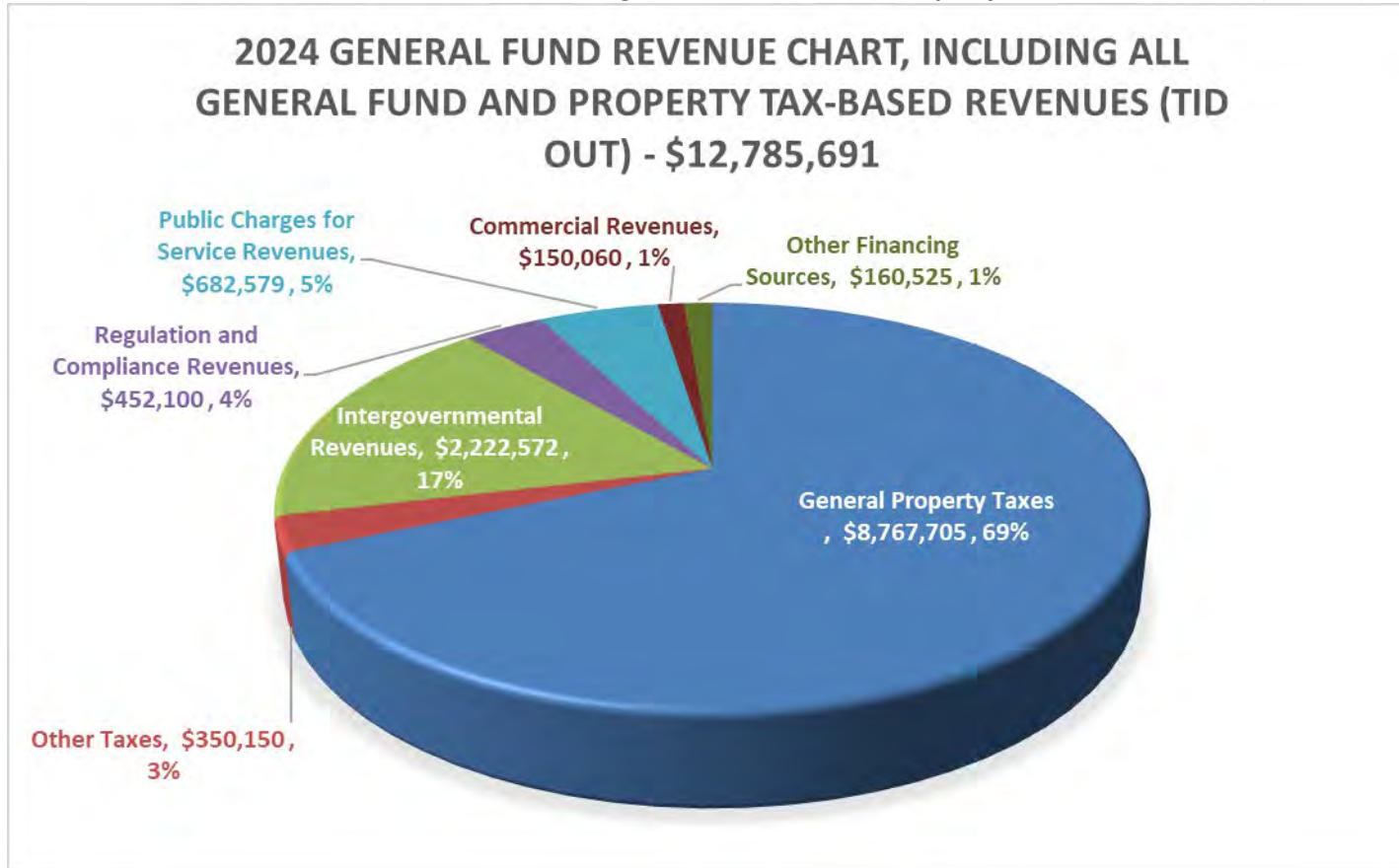


Chart 2 below shows the total amount of general fund revenues the City needs to pay for the expenditures outlined in Chart 1. One can see that this is balanced at \$12,785,691. The largest source of revenue at 69% is general property taxes. Intergovernmental revenue makes up 17%, and various other fees, charges, and other financing sources make up the remaining 14%.

The purpose of this chart is to show how the overall cost of the programs, services, and staffing required to operate the City of Fort Atkinson in 2024 is funded. The total, excluding the Tax Increment Districts, is \$12,785,691.

**Chart 2: 2024 General Fund Revenues, Including all General Fund and Property Tax-based Revenues (TID Out)**



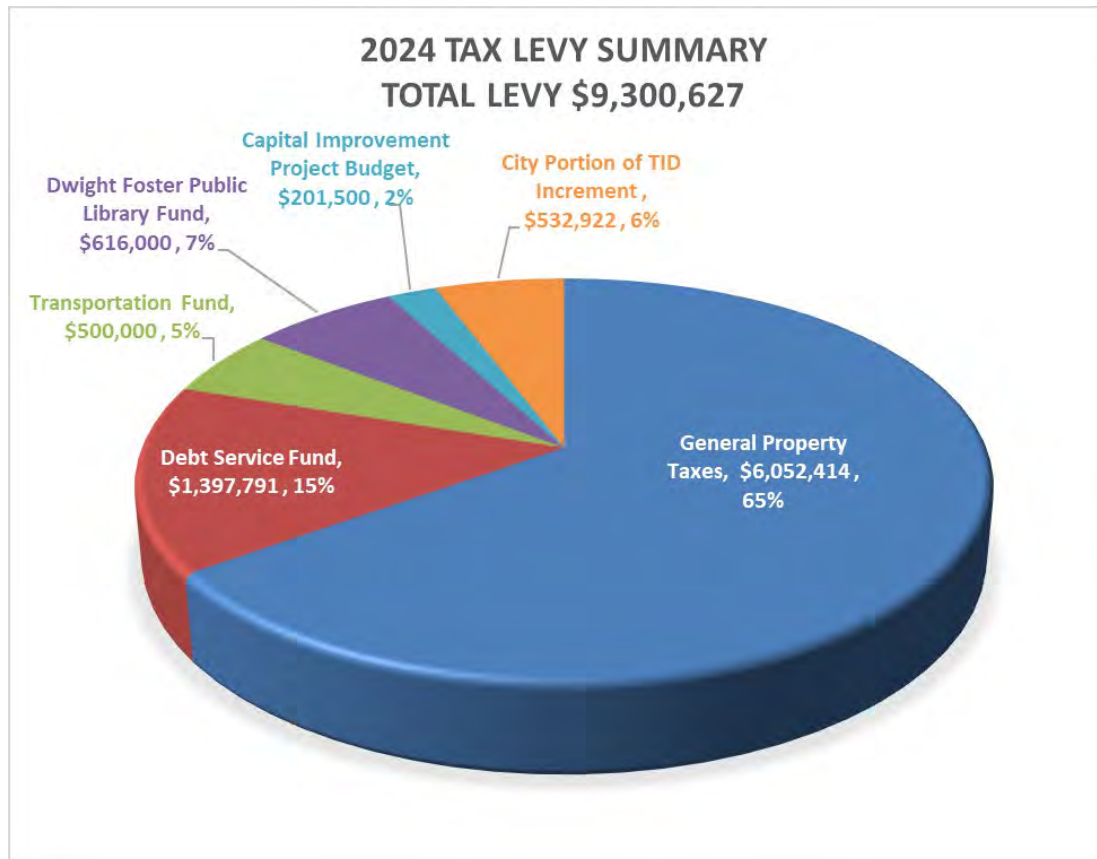
Note the “other financing sources” category in the 2024 budget. The other financing source intended to be utilized is the general fund “fund balance” account. The City’s audited fund balance at the end of 2022 was \$3,292,610, which was about 37% of the City’s total expenditure budget for the same year. The City’s fund balance policy states that the unassigned fund balance should be between 15-30% of the City’s general fund expenditures. Because



the City's fund balance is in excess of the policy and that the fund balance is expected to grow in 2025 and beyond (new investments, repayment of prior expenses relating to TID #6), staff feels very comfortable using this source of funds to balance the 2024 budget.

Chart 3 below shows a summary of the 2024 Tax Levy, by expenditure type. The largest allocation of levied tax dollars is to the General Fund for general expenditures at 65%. Note that the total expenditures needed to fund the City's general fund programs, projects, and services is \$13,318,614 (TID in). However, there are other revenue sources that contribute to funding these expenditures. The total tax levy is \$9,300,627, of which 65% is used for general expenditures, 15% used for debt service, 7% for the Library Fund; 5% for the Transportation Fund; 6% funds the City's Tax Increment Districts; and the remaining 2% funds the levied CIP budget.

**Chart 3: 2024 Tax Levy Funding Summary (TID In)**





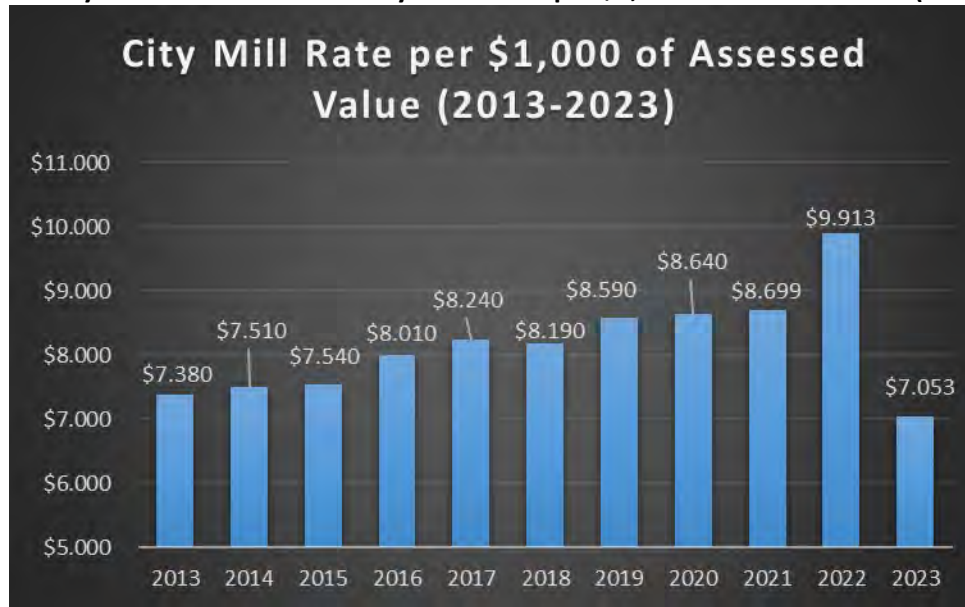
**SECTION C**  
**HISTORIC MILL RATE CHARTS &**  
**ORGANIZATIONAL CHART**



## Section C – Historic Mill Rate Charts & Organizational Chart

Chart 4 below shows the City of Fort Atkinson’s portion of the mill rate over the last 10 years per \$1,000 of value. As can be seen from the chart, the 2023 proposed tax levy and associated budget decreases the City’s portion of the mill rate from \$9.913 to \$7.053. While this looks like a significant decrease, note that the mill rate is based on the aggregate assessed value of all of the property in the City. Due to the Interim Market Update performed in 2023, the assessed values in the City increased substantially, which decreases the mill rate. The impact on property taxes is discussed later in this section.

**CHART 4: City of Fort Atkinson Tax Levy – Mill Rate per \$1,000 of Assessed Value (2013-2023)**



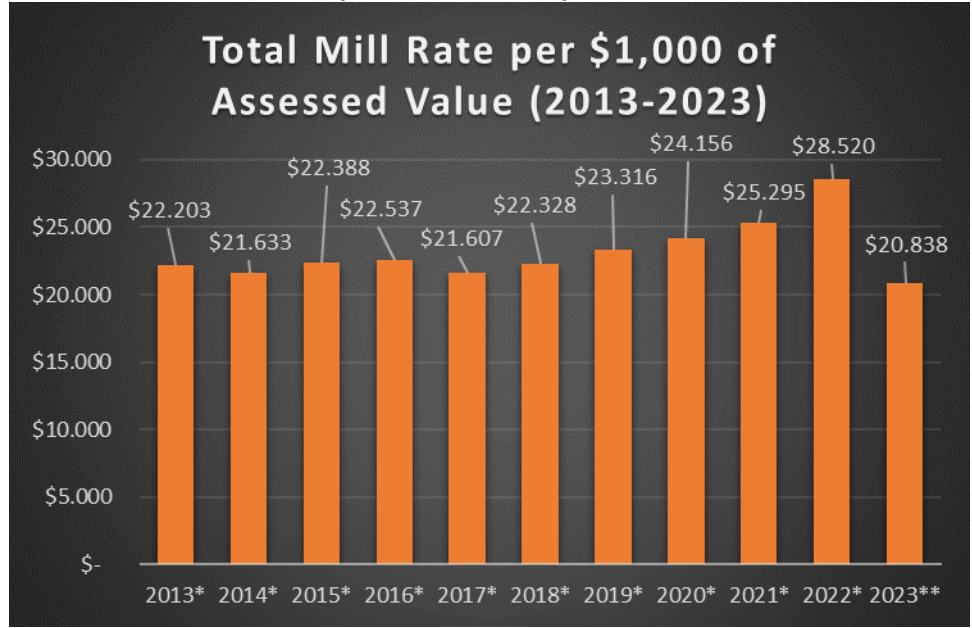
\*2023 rate is based on final assessed valuation of \$1,318,720,800

Also due to the Interim Market Update performed in 2023, the City’s assessment ratio increased from 73.74% to 97.50%, which means the assessed values within 2.5% of the market value. The effects of the increase in assessed value include the substantial decrease in the mill rate, as can be seen in Chart 4 above, as well as putting the City back into compliance with state statutes relating to assessment ratio.

Chart 5 on the next page will show the overall mill rate for property owners in the City of Fort Atkinson from 2013-2023. The 2023 mill rate is about \$7.68 less per \$1,000 of assessed value than 2022. This is due to the increase in aggregate assessed value of the City. Note that mill rates in Chart 5 from 2013-2022 include the school levy tax credit. As of the date of this proposed budget, the 2023 school levy tax credit is not known and not included in the total mill rate chart for 2023. The expected reduction in the overall mill rate through the school levy tax credit is between \$1.45 and

\$1.70 per \$1,000 of assessed value. Assuming the credit is similar to previous years, City tax payers can expect about a \$9.00 per \$1,000 decrease in the mill rate. However, this does not equate to the same decrease in property taxes, as shown in this section.

**CHART 5: Total Mill Rate for the City of Fort Atkinson per \$1,000 of Assessed Value (2013-2023)**

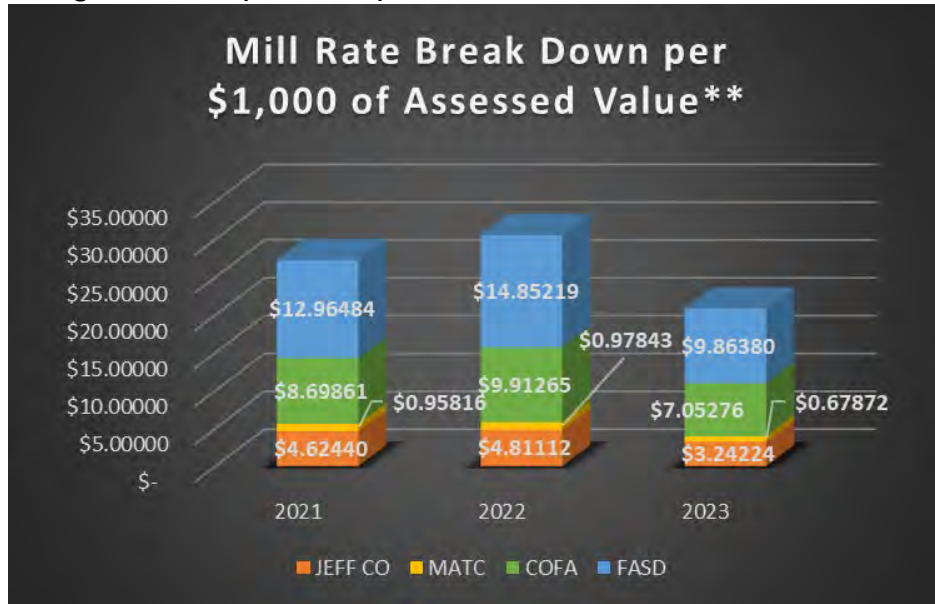


\*2013-2022 total mill rate includes the school levy tax credit.

\*\*Total mill rate in 2023 does not include the reduction for the school levy tax credit.

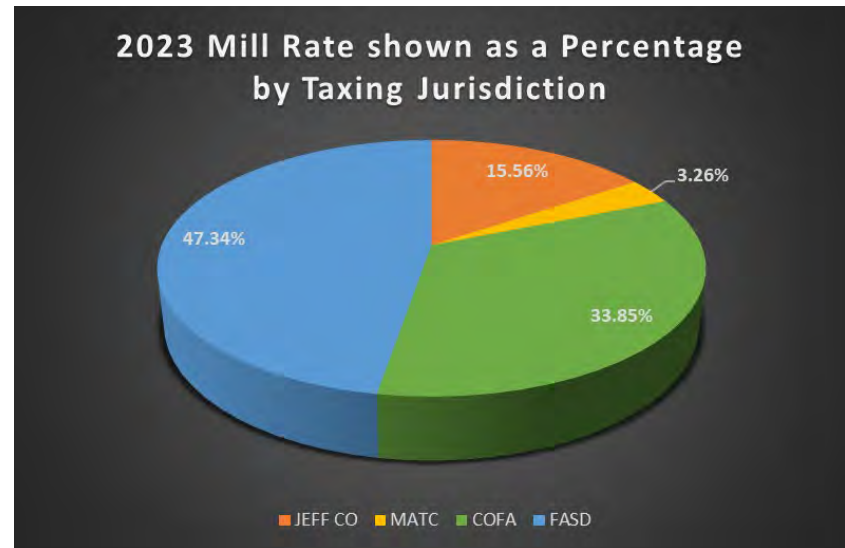
Chart 6 shows the mill rate break down per \$1,000 of assessed value by taxing jurisdiction in 2021-2023. Note that none of these mill rates include the School Levy Tax Credit. As such, they are a better comparison when reviewing the individual mill rates from each taxing jurisdiction. Jefferson County is shown in orange, and the 2023 mill rate decreased by \$1.57 per \$1,000 of assessed value over the 2022 mill rate (-32.6%). MATC is shown in yellow, and the 2023 mill rate decreased by \$0.30 per \$1,000 of assessed value from the 2022 mill rate (-30.6%). The City of Fort Atkinson is shown in green, and the mill rate decreased by \$2.86 or about -28.85%. The Fort Atkinson School District is shown in blue, and the 2023 mill rate decreased by \$4.99 per \$1,000 of assessed value (-33.6%).

**CHART 6: Mill Rate Break Down per \$1,000 of Assessed Value by Taxing Jurisdiction (2021-2022)**



**CHART 7: 2023 Total Mill Rate by Taxing Jurisdiction as a Percentage of the Total**

Chart 7 to the right shows the 2023 mill rate by taxing jurisdiction as a percentage of the total. The School District make up about 47% of the total. The City makes up about 34%; Jefferson County accounts for 16%; and MATC has the remaining 3%. This is similar to previous years; however, note that the City’s portion increased by about 1.5% over 2022.



The tables below show the impact on the 2023 City and overall mill rate to property tax payers with homes of various values.

Table 1 shows the impact of the City’s portion of the mill rate, comparing the 2022 and 2023 mill rates, not including the School Levy Tax Credit.

**TABLE 1: 2022 and 2023 City Tax Bill Comparison at Various Assessed Property Values**

Assessed Property Value	2022 City Mill Rate*	2022 City Portion of Tax Bill	2023 City Mill Rate*	2023 City Portion of Tax Bill	Difference in City Portion of Tax Bill (2023-2022)	Difference Per Month
\$ 200,000.00	9.912652	\$ 1,982.53	7.052764	\$ 1,410.55	\$ (571.98)	\$ (47.66)
\$ 325,000.00	9.912652	\$ 3,221.61	7.052764	\$ 2,292.15	\$ (929.46)	\$ (77.46)
\$ 450,000.00	9.912652	\$ 4,460.69	7.052764	\$ 3,173.74	\$ (1,286.95)	\$ (107.25)
*Does not include School Levy Tax Credit						

While Table 1 shows a substantial *decrease* in the City’s portion of the tax bill, it does not tell the whole story due to the change in assessed values throughout the City. Table 2 below shows a comparison of the City’s portion of the tax bill, including a 48% increase in assessed value from 2022 to 2023.

**TABLE 2: 2022 and 2023 City Tax Bill Comparison showing a typical increase in Assessed Values**

Value Year	Assessed Property Value	2022 City Mill Rate*	2022 City Portion of Tax Bill	2023 City Mill Rate*	2023 City Portion of Tax Bill	Difference in City Portion of Tax Bill (2023-2022)	Difference Per Month
2022	\$ 150,000.00	9.912652	\$ 1,486.90	\$ 7.05	\$ 1,057.91	\$ 78.82	\$ 6.57
2023	\$ 222,000.00	9.912652	\$ 2,200.61	\$ 7.05	\$ 1,565.71		
2022	\$ 275,000.00	9.912652	\$ 2,725.98	\$ 7.05	\$ 1,939.51	\$ 144.50	\$ 12.04
2023	\$ 407,000.00	9.912652	\$ 4,034.45	\$ 7.05	\$ 2,870.47		
2022	\$ 350,000.00	9.912652	\$ 3,469.43	\$ 7.05	\$ 2,468.47	\$ 183.90	\$ 15.33
2023	\$ 518,000.00	9.912652	\$ 5,134.75	\$ 7.05	\$ 3,653.33		
*Does not include School Levy Tax Credit							

In 2022, if a property was assessed at \$150,000, then it is likely to be assessed at \$222,000 in 2023 due to the average 48% increase in assessed value from the Interim Market Update. In this scenario, highlighted in light orange in Table 2, the property owner would likely see an increase of about \$79.00 on the City’s portion of the tax bill.



In 2022, if a property was assessed at \$275,000, then it is likely to be assessed at \$407,000 in 2023. In this scenario, highlighted in blue in Table 2, the property owner would likely see an increase of about \$144.50 on the City’s portion of the tax bill.

In 2022, if a property was assessed at \$350,000, then it is likely to be assessed at \$518,000 in 2023. In this scenario, highlighted in gold in Table 2, the property owner would likely see an increase of about \$183.90 on the City’s portion of the tax bill.

Table 3 shows the impact of the total mill rate, comparing the 2022 and 2023 mill rates, not including the School Levy Tax Credit.

**TABLE 3: 2022 and 2023 Estimated Total Tax Bill Comparison at Various Assessed Property Values**

Assessed Property Value	2022 Total Mill Rate*	2022 Total Tax Bill	2023 Estimated Total Mill Rate*	2023 Estimated Total Tax Bill	Difference in Tax Bill (2023-2022)	Difference Per Month
\$ 200,000.00	\$ 30.55	\$ 6,110.88	20.837522	\$ 4,167.50	\$ (1,943.37)	\$ (161.95)
\$ 325,000.00	\$ 30.55	\$ 9,930.17	20.837522	\$ 6,772.19	\$ (3,157.98)	\$ (263.16)
\$ 450,000.00	\$ 30.55	\$ 13,749.47	20.837522	\$ 9,376.88	\$ (4,372.59)	\$ (364.38)
*Does not include School Levy Tax Credit						

Again, while Table 3 shows a substantial *decrease* in the overall tax bill, it does not tell the whole story due to the change in assessed values. Table 4 below shows a comparison of the estimated total tax bill, including a 48% increase in assessed value from 2022 to 2023.

**TABLE 4: 2022 and 2023 Estimated Total Tax Bill Comparison showing a typical increase in Assessed Values**

Value Year	Assessed Property Value	2022 Total Mill Rate*	2022 Total Tax Bill	2023 Estimated Total Mill Rate*	2023 Estimated Total Tax Bill	Difference in City Portion of Tax Bill (2023-2022)	Difference Per Month
2022	\$ 150,000.00	30.554379	\$ 4,583.16	\$ 20.84	\$ 3,125.63		
2023	\$ 222,000.00	30.554379	\$ 6,783.07	\$ 20.84	\$ 4,625.93	\$ 42.77	\$ 3.56
2022	\$ 275,000.00	30.554379	\$ 8,402.45	\$ 20.84	\$ 5,730.32		
2023	\$ 407,000.00	30.554379	\$ 12,435.63	\$ 20.84	\$ 8,480.87	\$ 78.42	\$ 6.53
2022	\$ 350,000.00	30.554379	\$ 10,694.03	\$ 20.84	\$ 7,293.13		
2023	\$ 518,000.00	30.554379	\$ 15,827.17	\$ 20.84	\$ 10,793.84	\$ 99.80	\$ 8.32

\*Does not include School Levy Tax Credit

In 2022, if a property was assessed at \$150,000, then it is likely to be assessed at \$222,000 in 2023 due to the average 48% increase in assessed value from the Interim Market Update. In this scenario, highlighted in light orange in Table 4, the property owner would likely see an increase of about \$42.77 on the overall tax bill.

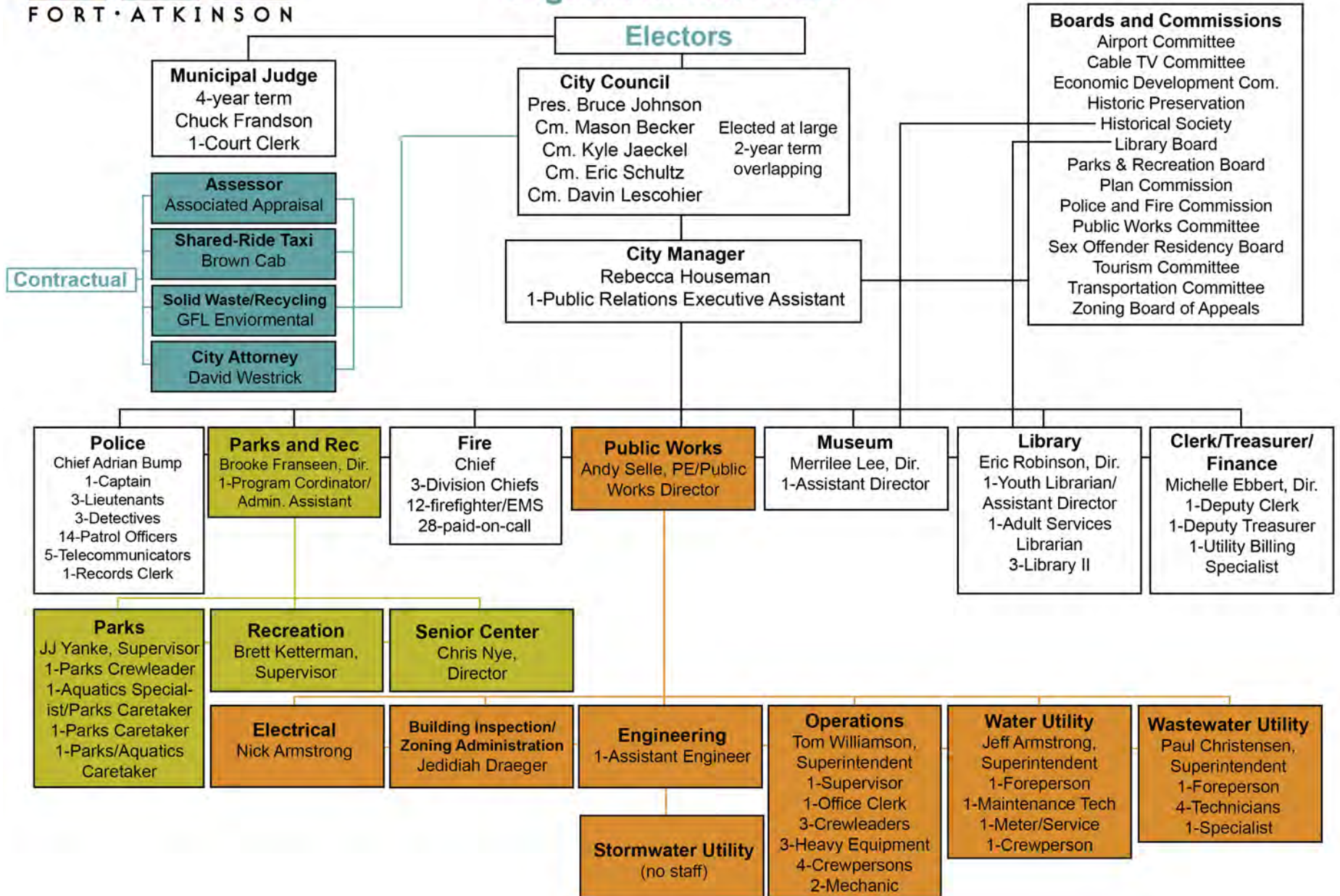
In 2022, if a property was assessed at \$275,000, then it is likely to be assessed at \$407,000 in 2023. In this scenario, highlighted in blue in Table 4, the property owner would likely see an increase of about \$78.42 on the overall tax bill.

In 2022, if a property was assessed at \$350,000, then it is likely to be assessed at \$518,000 in 2023. In this scenario, highlighted in gold in Table 4, the property owner would likely see an increase of about \$99.80 on the overall tax bill.

The School Levy Tax Credit is provided by the Department of Revenue prior creation of the tax bills, and reduces the overall mill rate.



# 2024 City of Fort Atkinson Organizational Chart






**SECTION D**  
**NOTICE OF PUBLIC HEARING & DRAFT**  
**APPROVAL RESOLUTION**



## Section D – Notice of Public Hearing & Draft Approval Resolution

[Publish as Legal Notice October 23, 2023]						
<b>Notice of the 2024 Budget Public Hearing for the City of Fort Atkinson, WI</b>						
Notice is hereby given that on Tuesday, November 7, 2023, at 7:00 p.m. at the Fort Atkinson City Hall, 101 N. Main Street, Fort Atkinson, Wisconsin, a Public Hearing on the 2024 Proposed Budget will be held. The proposed budget detail is available for inspection at City Hall 8:00 a.m. to 4:30 p.m. Monday through Friday and on the City's website <a href="http://www.fortatkinsonwi.gov">www.fortatkinsonwi.gov</a> . The Public Hearing will take place in person and via Zoom teleconference application. Please see the published agenda on the City's website by November 3rd for the Zoom meeting details. The following is a summary of the proposed 2024 Budget.						
<b>2024 City of Fort Atkinson Budget Summary</b>						
	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>	<b>Percent</b>
F O R T A T K I N S O N	Actual	Actual	Budget	Estimate	Budget	Change
<b>GENERAL FUND REVENUES</b>						
General Property Taxes	\$ 6,016,616	\$ 5,284,826	\$ 7,025,167	\$ 6,001,822	\$ 6,052,414	-13.85%
Other Taxes	\$ 336,753	\$ 333,688	\$ 340,050	\$ 340,225	\$ 350,150	2.97%
Intergovernmental Revenues	\$ 2,072,069	\$ 2,123,798	\$ 2,074,926	\$ 2,076,004	\$ 2,222,572	7.12%
Regulation and Compliance Revenues	\$ 401,268	\$ 444,695	\$ 428,280	\$ 460,923	\$ 452,100	5.56%
Public Charges for Service Revenues	\$ 695,727	\$ 784,701	\$ 649,416	\$ 765,783	\$ 682,579	5.11%
Public Improvement	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
General Revenues	\$ 312,852	\$ 312,852	\$ -	\$ 17,682	\$ -	0.00%
Commercial Revenues	\$ 73,420	\$ 140,650	\$ 104,710	\$ 310,511	\$ 150,060	43.31%
Other Finances Sources	\$ 235,000	\$ -	\$ 360,874	\$ 360,874	\$ 160,525	-55.52%
<b>Total General Fund Resources</b>	<b>\$ 10,143,704</b>	<b>\$ 9,425,210</b>	<b>\$ 10,983,423</b>	<b>\$ 10,333,824</b>	<b>\$ 10,070,400</b>	<b>-8.31%</b>
<b>GENERAL FUND EXPENDITURES</b>						
General Government	\$ 828,270	\$ 823,953	\$ 962,660	\$ 943,726	\$ 957,734	-0.51%
Public Safety	\$ 3,887,948	\$ 3,843,770	\$ 4,516,910	\$ 4,523,250	\$ 4,758,325	5.34%
Health and Social Services	\$ 33,209	\$ 34,114	\$ 35,500	\$ 31,977	\$ 33,000	-7.04%
Public Works	\$ 2,088,312	\$ 2,344,664	\$ 2,449,860	\$ 2,343,682	\$ 2,428,941	-0.85%
Culture and Recreation	\$ 1,893,566	\$ 1,983,863	\$ 1,600,453	\$ 1,541,710	\$ 1,627,315	1.68%
Conservation and Development	\$ 233,301	\$ 176,437	\$ 247,700	\$ 201,223	\$ 225,085	-9.13%
Public Service Enterprises	\$ 36,203	\$ 46,548	\$ 36,000	\$ 33,000	\$ 40,000	11.11%
<b>Total General Fund Expenditures</b>	<b>\$ 9,000,809</b>	<b>\$ 9,253,350</b>	<b>\$ 9,849,083</b>	<b>\$ 9,618,568</b>	<b>\$ 10,070,400</b>	<b>2.25%</b>
<b>All Governmental &amp; Proprietary Funds Combined:</b>	<b>Est. Fund Balance January 1, 2024</b>	<b>Total Est. Revenues</b>	<b>Total Est. Expenditures</b>	<b>Est. Fund Balance Dec. 31, 2024</b>	<b>Property Tax Contribution</b>	
General Fund	\$ 4,007,866	\$ 10,070,400	\$ 10,070,400	\$ 4,007,866	\$ 6,052,414	
Wastewater Utility Fund	\$ 5,471,463	\$ 3,517,675	\$ 3,517,675	\$ 5,471,463	\$ -	
Water Utility Fund	\$ 1,707,714	\$ 3,784,600	\$ 3,784,600	\$ 1,707,714	\$ -	
Debt Service (General Fund)	\$ 4,392	\$ 1,397,791	\$ 1,397,791	\$ 4,392	\$ 1,397,791	
Transportation Fund	\$ 701,102	\$ 1,303,300	\$ 1,303,300	\$ 701,102	\$ 500,000	
Business Revolving Loan Fund	\$ 518,093	\$ 1,805	\$ 2,500	\$ 517,398	\$ -	
EMS	\$ 3,152	\$ 757,600	\$ 757,600	\$ 3,152	\$ -	
Lodging/Room Tax/City Scope	\$ 115,579	\$ 46,000	\$ 46,000	\$ 115,579	\$ -	
Stormwater Utility Fund	\$ 330,316	\$ 694,625	\$ 863,099	\$ 161,842	\$ -	
Klement Business Park - TID #6	\$ (832,091)	\$ 1,197,255	\$ 662,624	\$ (297,460)	\$ 50,990	Est.
Downtown Economic Development - TID #7	\$ 537	\$ 484,629	\$ 484,629	\$ 537	\$ 153,570	Est.
Northwest Corridor Development - TID #8	\$ 1,302,048	\$ 1,065,859	\$ 2,367,907	\$ 0	\$ 328,362	Est.
Northwest Overlay Development - TID #9	\$ (25,238)	\$ -	\$ 8,574	\$ (33,812)	\$ -	
Northeast Blight Elimination - TID #10	\$ (24,792)	\$ -	\$ 8,574	\$ (33,366)	\$ -	
Dwight Foster Public Library Fund	\$ 43,904	\$ 965,800	\$ 965,800	\$ 43,904	\$ 616,000	
Subsidized Taxi Program	\$ (61,834)	\$ 325,520	\$ 325,520	\$ (61,834)	\$ -	
CDBG Close - Lorman Street	\$ 18,289	\$ 25,000	\$ 25,000	\$ 18,289	\$ -	
Airport Fund	\$ 104,045	\$ 103,000	\$ 103,000	\$ 104,045	\$ -	
Capital Catalyst Grant	\$ 605,279	\$ 8,790	\$ 201,000	\$ 413,069	\$ -	
ARPA - American Rescue Plan Act	\$ 968,141	\$ 20,000	\$ 157,000	\$ 831,141	\$ -	
Capital Improvements Project Fund	\$ 7,352	\$ 201,500	\$ 201,500	\$ 7,352	\$ 201,500	
<b>Total Necessary Property Tax Levy (TIDs in)</b>					<b>\$ 9,300,627</b>	
Rebecca Houseman, City Manager						
City of Fort Atkinson						

**RESOLUTION NO. \_\_\_\_\_**  
**A RESOLUTION ADOPTING THE 2024 ANNUAL BUDGET**  
**AND SETTING THE PROPERTY TAX LEVY FOR THE**  
**CITY OF FORT ATKINSON, JEFFERSON COUNTY, WISCONSIN**

**WHEREAS**, the City of Fort Atkinson City Council has reviewed the 2024 Proposed Budget prepared by City Staff and has authorized publication of the summary budget; and

**WHEREAS**, a Public Hearing on the 2024 budget was held on November 7, 2023, following proper notice in accordance with §65.90 Wis. Stats.; and

**WHEREAS**, it is necessary to levy property taxes in the amount of \$9,300,627 for City purposes, including the Tax Incremental Finance Districts, upon all taxable property within the City of Fort Atkinson as returned by the Assessor in the year 2023 for the uses and purposes set forth in said budget; and

**WHEREAS**, the necessary levy of \$9,300,627 represents a \$105,225 (1.14%) increase over the 2022 levy (TID in).

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Fort Atkinson, Jefferson County, Wisconsin, that:

1. Budgeted revenue estimates and expenditure appropriations for the year 2024 for the City of Fort Atkinson are hereby adopted per the attached summary and as set forth in the budget document.
2. The property tax levy required to finance the 2024 budget is \$9,300,627 (including TIDs), and the tax rate is established at \$7.05 per thousand dollars of assessed property value, based on the total assessed value of \$1,318,720,800.

Adopted and effective this 21<sup>st</sup> day of November 2023.

**CITY OF FORT ATKINSON**

\_\_\_\_\_  
**Bruce Johnson, Council President**

ATTEST:

\_\_\_\_\_  
Michelle Ebbert, City Clerk/Treasurer/Finance Director



<b>2024 City of Fort Atkinson Budget Summary</b>			
	<b>2023 Adopted Budget</b>	<b>2024 Proposed Budget</b>	<b>Percent Change</b>
<b>GENERAL REVENUES</b>			
General Property Taxes	\$ 7,025,167	\$ 6,052,414	-13.85%
Other Taxes	\$ 340,050	\$ 350,150	2.97%
Intergovernmental Revenues	\$ 2,074,926	\$ 2,222,572	7.12%
Regulation and Compliance Revenues	\$ 428,280	\$ 452,100	5.56%
Public Charges for Service Revenues	\$ 649,416	\$ 682,579	5.11%
Public Improvement	\$ -	\$ -	0.00%
General Revenues	\$ -	\$ -	0.00%
Commercial Revenues	\$ 104,710	\$ 150,060	43.31%
Other Financing Sources	\$ 360,874	\$ 160,525	0.00%
<b>Total General Revenues</b>	<b>\$ 10,983,423</b>	<b>\$ 10,070,400</b>	<b>-8.31%</b>
<b>GENERAL FUND EXPENDITURES</b>			
General Government	\$ 962,660	\$ 957,734	-0.51%
Public Safety	\$ 4,516,910	\$ 4,758,325	5.34%
Health and Social Services	\$ 35,500	\$ 33,000	-7.04%
Public Works	\$ 2,449,860	\$ 2,428,941	-0.85%
Culture and Recreation	\$ 1,600,453	\$ 1,627,315	1.68%
Conservation and Development	\$ 260,861	\$ 225,085	-13.71%
Public Service Enterprises	\$ 36,000	\$ 40,000	11.11%
<b>Total General Fund Allocations</b>	<b>\$ 9,862,244</b>	<b>\$ 10,070,400</b>	<b>2.11%</b>
<b>2024 PROPERTY TAX LEVY</b>			
	<b>2023</b>	<b>2024</b>	
General Property Taxes	\$ 6,001,822	\$ 6,052,414	0.84%
Debt Service Fund	\$ 1,296,445	\$ 1,397,791	7.82%
Transportation Fund	\$ 500,000	\$ 500,000	0.00%
Dwight Foster Public Library Fund	\$ 616,511	\$ 616,000	-0.08%
Capital Improvement Project Budget	\$ 211,400	\$ 201,500	-4.68%
<b>Total Levy Less TIDs</b>	<b>\$ 8,626,178</b>	<b>\$ 8,767,705</b>	<b>1.64%</b>
Klement Business Park - TID #6	\$ 53,976	\$ 50,990	-5.53%
Downtown Economic Development - TID #7	\$ 166,294	\$ 153,570	-7.65%
Northwest Corridor Development - TID #8	\$ 348,954	\$ 328,362	-5.90%
Northwest Overlay Development - TID #9	\$ -	\$ -	<b>NEW</b>
Northeast Blight Elimination - TID #10	\$ -	\$ -	<b>NEW</b>
<b>Total Levy Including TIDs</b>	<b>\$ 9,195,402</b>	<b>\$ 9,300,627</b>	<b>1.14%</b>



# **SECTION E**

## **GENERAL REVENUES**

**GENERAL PROPERTY TAXES**

**OTHER TAXES**

**INTERGOVERNMENTAL REVENUS**

**REGULATION AND COMPLIANCE REVENUES**

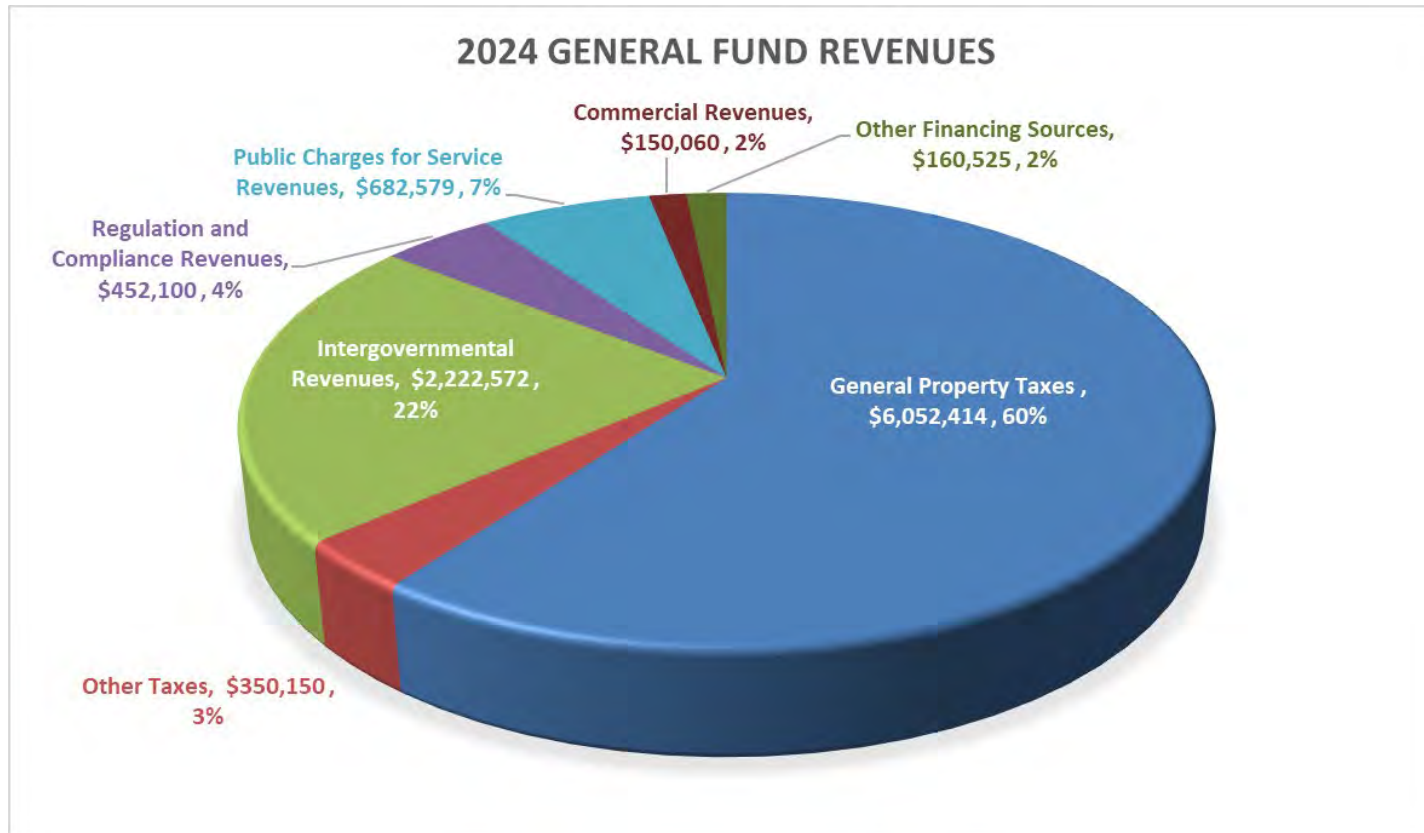
**PUBLIC CHARGES FOR SERVICE REVENUES**

**COMMERCIAL REVENUES**



## Section E – General Revenues

The following pages review the City’s general revenues to support operations in the year 2024. The chart below shows the revenue sources as a percentage of the total. As can be seen from the 2024 General Revenues chart, general property taxes make up the vast majority of the City’s revenues at 60% followed by intergovernmental revenues at 22%. Public charges for service make up 7%; regulation and compliance revenues make up 4%; and other taxes make up 3%. “Other financing sources” make up 2% of the revenue budget in 2024. Staff is proposing to balance the budget



using \$160,525 of general fund unassigned fund balance. Commercial revenues, at \$150,060, are about 2% of the total revenues. There are other revenue categories, including public improvements, general revenues, and other financing sources that are not included in the chart below because the budget for these categories is \$0.00. However, there are times that these categories are used to account for donations, sidewalk installation costs, grants, and proceeds from borrowing, as one will see in the previous line item budgets.

The following pages include a line item budget of all of the City’s 2024 General Fund Revenues. Each revenue category includes a brief description, any changes, and the net increase or decrease compared to the 2023 Budget.

### **General Property Taxes**

This category includes the general property taxes collected by the City from each property owner in the City. This is the portion of the City's revenue that comes directly from property owners and is the largest source of revenue the City uses to pay for day-to-day operations. The 2024 proposed total of \$6,052,414 represents a decrease in the budgeted amount from 2023 of \$972,754. However, this is due to the way the additional property taxes from the public safety referendum were shown in the 2023 budget document. The amount of property taxes collected to fund general fund operations was in 2023 was \$6,001,822. The actual net increase of \$50,592 is the difference in allowable levy due to the net new construction in the City (0.546%).

- **NET INCREASE: \$50,592**

### **Other Taxes**

This category includes any omitted taxes, taxes from the Water Utility (also known as a payment in lieu of taxes, or PILOT), and interest on delinquent personal property taxes. The 2024 proposed total for this category is \$350,150, which is a slight increase over 2023.

- **NET INCREASE: \$10,100**

### **Intergovernmental Revenues**

This category includes revenues from other governments including state shared revenue, supplemental shared revenue, exempt computer aid, fire insurance tax, state transportation aid, state LGIP grants, state recycling aids, and the personal property tax aid payment, which was implemented when the state exempted personal property taxes on machinery, tools, and patterns. Other intergovernmental revenues include connecting highway funds, recycling grants, the Town of Koshkonong's contribution to the Compost Site, and emergency grants or payments. Highlighted changes in this category include:

- Increase of \$316,327 in shared revenue, due to addition of supplemental payment included in 2023 WI Act 12
- Decrease of \$178,586 in the Expenditure Restraint Project payment, due to the City not qualifying for the program
- Decrease of \$10,276 in state transportation aid
- Increase of \$20,532 in state connecting highway aid
- **NET INCREASE: \$147,646**

### **Regulation and Compliance Revenues**

This category includes revenues from licenses and permits including alcohol licenses, operator's licenses, cigarette licenses, dog licenses, building permits, zoning permits and review fees, court penalties and fees, and parking violations. Highlighted changes in this category include:

- Decrease of \$9,430 in alcohol licenses, due to the short term increase in 2023 for the additional Class B Reserve license
- Increase of \$6,500 in operator licenses due to being the renewal year in the 2-year license cycle
- Increase of \$15,000 in building permits based on previous actual data and the 2023 increase in permit fees
- Increase of \$10,000 in court penalties and costs to reflect previous actual data and continuing trends (using State Debt Collection system)
- **NET INCREASE: \$23,820**

### **Public Charges for Services**

This category includes revenues for services provided by the City, aside from services covered by the property tax levy. This includes charges for services by the Clerk/Treasurers office (non-sufficient funds charges, sales tax profits) and the Police and Fire Departments; recreational program revenues; the contribution from the School District for the School Resource Officer; fire protection revenues from the Town contracts; and PILOTs (payment in lieu of taxes) for some tax exempt federally-run housing units. Highlights include:

- Increase of \$15,000 for additional aquatic center and recreational programming revenues associated with an increase in fees and increased registrations and user fees
- Increase of \$14,539 in fire protection services, due to CPI increase allowed in contracts with the surrounding townships
- **NET INCREASE: \$33,163**

### **Public Improvement Revenues**

This category includes all revenues from private parties for street construction or paving, sidewalks, and developers. It previously included the airport fuel tax, but that has been moved to the Airport Fund (Fund 20). Revenues are not budgeted in these accounts due to the unknown nature of possible future developments.

### **Other General Revenues**

This category includes miscellaneous donations, specific grants, recycled electronics revenues, and refunds to the prior year when revenues are received late. Revenues are not budgeted in these accounts due to the unknown nature of possible future donations and events.

### **Commercial Revenues**

This category includes interest on investments, insurance recoveries, and rental and sale of City property. In 2022, the City Council approved a new investment of about \$4,000,000 of funds from the Local Government Investment Pool into WISC. Due to the expected investment income, the additional three-year leases of the City-owned land for agriculture and hunting, and the increase in rent charged to the Water Utility, staff is expecting an increase to this revenue category.

- **NET INCREASE: \$45,350**

### **Other Financing Sources and Operating Transfers**

This category includes proceeds from long-term debt, fund balance applied, and premium on long-term debt. Staff is proposing to include \$160,525 in fund balance applied to balance the 2024 operating budget.

The total amount of general revenues proposed with the 2024 Operating Budget is \$10,070,400, which is a decrease of \$958,373 from the 2023 Operating Budget. However, as described in the summary section and above, this decrease is mainly due to the manner in which the property tax revenue was shown in the budget in 2023. The overall increase in the 2024 General Fund Operating Budget per the summary charts in Section B is \$354,398, of which \$105,225 is property tax revenue (TID in).

The following pages include the line item revenue accounts for the 2024 General Revenues.

**SECTION E - 2024 General Fund Revenues**

**City of Fort Atkinson  
2024 Operating Budget  
2024 Revenue Line Item Budget**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>TAXES</b>									
01-41-0041-1100	GENERAL PROPERTY TAXES	\$ 6,016,616.00	\$ 5,284,826.00	\$ 7,025,167.45	\$ 6,001,822.00	\$ 6,001,822.00	\$ 6,052,413.76	\$ (972,753.69)	Levy for GF Exp
01-41-0041-1200	OMITTED TAXES / AG USE TAXES FROM WATER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
01-41-0041-3100	DEPARTMENT INTEREST ON DELINQ PP	\$ 336,744.00	\$ 333,400.00	\$ 340,000.00	\$ -	\$ 340,000.00	\$ 350,000.00	\$ 10,000.00	from Water Utility
01-41-0041-4900	TAXES	\$ 8.57	\$ 287.59	\$ 50.00	\$ 239.05	\$ 225.00	\$ 150.00	\$ 100.00	
<b>TOTAL TAXES</b>		<b>\$ 6,353,369</b>	<b>\$ 5,618,514</b>	<b>\$ 7,365,217</b>	<b>\$ 6,002,061</b>	<b>\$ 6,342,047</b>	<b>\$ 6,402,564</b>	<b>\$ (962,654)</b>	
<b>INTERGOVERNMENTAL REVENUES</b>									
01-42-0042-2100	STATE: SHARED REVENUE	\$ 982,796.69	\$ 982,715.16	\$ 981,580.93	\$ 325,822.81	\$ 981,580.93	\$ 1,297,908.00	\$ 316,327	Supplemental Rev
01-42-0042-2200	STATE: EXPENDITURE RESTRAINT	\$ 191,577.17	\$ 181,995.24	\$ 178,585.67	\$ -	\$ 178,585.67	\$ -	\$ (178,586)	Did not qualify due to ref
01-42-0042-2300	STATE: FIRE INSURANCE	\$ 44,386.16	\$ 45,811.07	\$ 45,000.00	\$ 52,007.11	\$ 45,000.00	\$ 45,000.00	\$ -	
01-42-0042-2400	STATE: EXEMPT COMPUTERS	\$ 47,958.53	\$ 47,958.53	\$ 47,958.00	\$ 47,958.53	\$ 47,958.53	\$ 47,958.00	\$ -	
01-42-0042-2500	STATE: PERSONAL PROPERTY STATE: VIDEO SERVICE	\$ 28,273.74	\$ 29,401.11	\$ 29,401.00	\$ 29,401.11	\$ 29,401.11	\$ 29,401.00	\$ -	
01-42-0042-2600	PROVIDER	\$ 31,658.81	\$ 31,658.81	\$ 31,659.00	\$ 31,658.81	\$ 31,658.81	\$ 31,658.00	\$ (1)	
01-42-0042-5100	STATE: SERVICE TO FACILITY	\$ 3,038.05	\$ 4,702.48	\$ 4,700.00	\$ 4,702.48	\$ 4,702.48	\$ 4,700.00	\$ -	
01-42-0042-5300	STATE/FED: BVP VEST GRANT STATE: PD	\$ 2,174.00	\$ 447.50	\$ -	\$ 1,900.00	\$ 1,425.00	\$ -	\$ -	Reimbursement
01-42-0042-5400	TRAINING/EQUIPMENT	\$ 10,450.00	\$ 2,880.00	\$ -	\$ -	\$ -	\$ -	\$ -	Reimbursement



SECTION E - 2024 General Fund Revenues

**City of Fort Atkinson  
2024 Operating Budget  
2024 Revenue Line Item Budget**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>INTERGOVERNMENTAL REVENUES (CONTINUED)</b>									
01-42-0042-6400	STATE: GENERAL TRANSPORTATION	\$ 584,233.22	\$ 597,377.93	\$ 616,637.37	\$ 462,538.44	\$ 616,637.37	\$ 606,361.69	\$ (10,276)	Decrease due to 6-yr ave
01-42-0042-6500	STATE: CONNECTING HIGHWAY	\$ 100,656.15	\$ 95,283.21	\$ 95,403.98	\$ 71,552.97	\$ 95,403.98	\$ 115,935.70	\$ 20,532	State budget increase
01-42-0042-6600	STATE: RECYCLING	\$ 33,461.78	\$ 35,132.55	\$ 35,500.00	\$ 35,150.18	\$ 35,150.00	\$ 35,150.00	\$ (350)	
01-42-0042-6700	TOWN: COMPOST SITE STATE/FED: EMERGENCY	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ -	
01-42-0042-7700	GRANTS	\$ 2,904.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
01-42-0042-7800	STATE/FED: ARPA	\$ 0.32	\$ 59,934.78	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>INTERGOVERNMENTAL REVENUES TOTALS</b>		<b>\$ 2,072,069.37</b>	<b>\$ 2,123,798.37</b>	<b>\$ 2,074,925.95</b>	<b>\$ 1,071,192.44</b>	<b>\$ 2,076,003.88</b>	<b>\$ 2,222,572.39</b>	<b>\$ 147,646.44</b>	

**SECTION E - 2024 General Fund Revenues**

**City of Fort Atkinson  
2024 Operating Budget  
2024 Revenue Line Item Budget**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>REGULATION AND COMPLIANCE REVENUES</b>									
01-43-0043-1100	ALCOHOL LICENSES	\$ 24,420.00	\$ 26,110.00	\$ 35,430.00	\$ 36,883.37	\$ 36,873.00	\$ 26,000.00	\$ (9,430.00)	22-reserve
01-43-0043-1200	OPERATOR LICENSES	\$ 1,810.00	\$ 8,735.00	\$ 2,500.00	\$ 2,290.00	\$ 2,200.00	\$ 9,000.00	\$ 6,500.00	Every other yr
01-43-0043-1600	CIGARETTE LICENSE	\$ 1,700.00	\$ 1,800.00	\$ 1,500.00	\$ 1,900.00	\$ 1,800.00	\$ 1,500.00	\$ -	
01-43-0043-2100	CABLE TV FRANCHISE	\$ 126,625.72	\$ 126,000.00	\$ 126,000.00	\$ 65,466.60	\$ 126,000.00	\$ 126,000.00	\$ -	
01-43-0043-3100	BICYCLE LICENSE	\$ 150.00	\$ 45.00	\$ 100.00	\$ 80.00	\$ 100.00	\$ 100.00	\$ -	
01-43-0043-3200	DOG & CAT LICENSE	\$ 22,061.24	\$ 19,138.23	\$ 20,000.00	\$ 16,034.98	\$ 20,000.00	\$ 20,000.00	\$ -	
01-43-0043-4100	MISC LICENSES	\$ 530.00	\$ 1,010.00	\$ 750.00	\$ 875.00	\$ 950.00	\$ 1,000.00	\$ 250.00	
01-43-0043-5100	BUILDING PERMITS	\$ 40,306.00	\$ 56,819.87	\$ 55,000.00	\$ 66,770.20	\$ 75,000.00	\$ 70,000.00	\$ 15,000.00	
01-43-0043-5200	ELECTRICAL PERMITS	\$ 14,686.75	\$ 17,334.25	\$ 15,000.00	\$ 9,757.95	\$ 12,000.00	\$ 15,000.00	\$ -	
01-43-0043-5300	PLUMBING PERMITS	\$ 5,123.00	\$ 5,421.00	\$ 6,000.00	\$ 4,542.00	\$ 5,500.00	\$ 6,000.00	\$ -	
01-43-0043-5400	EROSION CONTROL BOND	\$ -	\$ -	\$ -	\$ 4,500.00	\$ 1,500.00	\$ -	\$ -	Liability Acct
01-43-0043-5900	MISC PERMITS AND FEES	\$ 3,916.50	\$ 4,656.75	\$ 5,000.00	\$ 3,600.00	\$ 5,000.00	\$ 5,000.00	\$ -	
01-43-0043-6000	ZONING PERMITS AND FEES	\$ 1,750.00	\$ 1,980.00	\$ 6,000.00	\$ 6,135.00	\$ 7,000.00	\$ 7,500.00	\$ 1,500.00	
01-43-0043-6100	COURT PENALTIES & COSTS	\$ 125,628.59	\$ 145,171.36	\$ 120,000.00	\$ 105,427.66	\$ 135,000.00	\$ 130,000.00	\$ 10,000.00	
01-43-0043-6200	PARKING VIOLATIONS	\$ 32,560.28	\$ 30,474.00	\$ 35,000.00	\$ 22,648.00	\$ 32,000.00	\$ 35,000.00	\$ -	
<b>REGULATION AND COMPLIANCE REVENUES</b>		<b>\$ 401,268.08</b>	<b>\$ 444,695.46</b>	<b>\$ 428,280.00</b>	<b>\$ 346,910.76</b>	<b>\$ 460,923.00</b>	<b>\$ 452,100.00</b>	<b>\$ 23,820.00</b>	

**SECTION E - 2024 General Fund Revenues**

**City of Fort Atkinson  
2024 Operating Budget  
2024 Revenue Line Item Budget**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>PUBLIC CHARGES FOR SERVICES</b>									
01-44-0044-1100	GENERAL GOVERNMENT	\$ 4,739.71	\$ 2,215.67	\$ 2,000.00	\$ 2,293.14	\$ 2,500.00	\$ 2,500.00	\$ 500.00	NSF; Sales Tax Profit
01-44-0044-1600	REVOLVING LOAN ADMIN	\$ -	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,500.00	\$ -	Admin for revolving
01-44-0044-2100	POLICE DEPARTMENT	\$ 2,188.33	\$ 3,794.25	\$ 6,000.00	\$ 3,734.79	\$ 5,500.00	\$ 6,000.00	\$ -	
01-44-0044-2150	SCHOOL RESOURCE OFFICER	\$ 48,721.98	\$ 52,240.00	\$ 56,890.00	\$ -	\$ 57,497.00	\$ 59,214.00	\$ 2,324.00	Split w/ FASD
01-44-0044-2200	FIRE DEPARTMENT	\$ 520.00	\$ -	\$ -	\$ 10.00	\$ 10.00	\$ -	\$ -	
01-44-0044-2300	AMBULANCE SERVICE	\$ 40,391.09	\$ 44,178.08	\$ -	\$ -	\$ -	\$ -	\$ -	Moved to Fund 7
01-44-0044-2500	LOCATES SERVICE SDFA	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ -	\$ 8,500.00	\$ 8,500.00	\$ -	
01-44-0044-4110	STREET MAINTENANCE	\$ 35,600.55	\$ 37,242.83	\$ 35,000.00	\$ 4,015.52	\$ 30,000.00	\$ 35,000.00	\$ -	Water Dept Breaks
01-44-0044-4300	PARKING LOTS HOARD TRUST	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ -	Fireside & Dunsmoor Hoard Trust/not budgeted
01-44-0044-6150	CONTRIBUTIONS	\$ 20,063.48	\$ 25,107.07	\$ -	\$ -	\$ -	\$ -	\$ -	
01-44-0044-6230	AQUATIC CENTER	\$ 129,549.42	\$ 155,796.25	\$ 163,000.00	\$ 180,372.68	\$ 180,400.00	\$ 165,000.00	\$ 2,000.00	
01-44-0044-6240	YOUTH CENTER ADMISSIONS	\$ 2,504.10	\$ 2,500.79	\$ 2,500.00	\$ 244.91	\$ 2,100.00	\$ 2,500.00	\$ -	
01-44-0044-6250	RECREATION DEPARTMENT WEED CONTROL/PUBLIC	\$ 80,227.05	\$ 80,105.36	\$ 80,000.00	\$ 89,107.56	\$ 95,000.00	\$ 93,000.00	\$ 13,000.00	Add't Rec Fees
01-44-0044-7130	NUISANCE	\$ 1,199.55	\$ 165.15	\$ 3,000.00	\$ 780.00	\$ 1,200.00	\$ 2,000.00	\$ (1,000.00)	
01-44-0044-8300	FIRE PROTECTION SERVICE FIRE EQUIPMENT	\$ 226,607.38	\$ 241,432.78	\$ 242,316.00	\$ 195,222.77	\$ 242,316.00	\$ 256,855.00	\$ 14,539.00	CPI Increase Towns
01-44-0044-8350	REPLACEMENT PILOT WI HOUSING FUND-	\$ 79,548.72	\$ 83,764.86	\$ -	\$ 66,593.06	\$ 88,750.00	\$ -	\$ -	Not budgeted
01-44-0044-8600	GROVE	\$ 4,872.37	\$ 5,101.37	\$ 5,100.00	\$ 5,501.32	\$ 5,500.00	\$ 5,500.00	\$ 400.00	Payment instead of taxes
01-44-0044-8700	PILOT FWHF-ROCKWELL	\$ -	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00	\$ -	
01-44-0044-8800	PILOT WELLINGTON HOMES	\$ 10,383.15	\$ 10,446.16	\$ 10,500.00	\$ 11,904.10	\$ 11,900.00	\$ 11,900.00	\$ 1,400.00	
<b>PUBLIC CHARGES FOR SERVICES TOTALS</b>		<b>\$ 695,727</b>	<b>\$ 784,701</b>	<b>\$ 649,416</b>	<b>\$ 591,890</b>	<b>\$ 765,783</b>	<b>\$ 682,579</b>	<b>\$ 33,163</b>	

**SECTION E - 2024 General Fund Revenues**

**City of Fort Atkinson  
2024 Operating Budget  
2024 Revenue Line Item Budget**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>PUBLIC IMPROVEMENT REVENUES</b>									
STREET CONSTRUCTION OR									
01-46-0046-1100	PAVING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
01-46-0046-1300	SIDEWALKS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
01-46-0046-5100	SUBDIVIDER'S DEPOSITS	\$ (0.34)	\$ (0)	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>PUBLIC IMPROVEMENT REVENUES TOTALS</b>		<b>\$ (0)</b>	<b>\$ (0)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>OTHER GENERAL REVENUES</b>									
01-47-0047-1100	MISCELLANEOUS DONATIONS	\$ 297,273.57	\$ 297,274	\$ -	\$ 18,432	\$ 18,432	\$ -	\$ -	- Not budgeted
01-47-0047-1500	FOCUS ON ENERGY GRANT	\$ 20,197.46	\$ 20,197	\$ -	\$ -	\$ -	\$ -	\$ -	- Budget amended
01-47-0047-5100	RECYCLED ELECTRONICS REFUND PRIOR YEARS	\$ (5,343.78)	\$ (5,344)	\$ -	\$ (911)	\$ (1,100)	\$ -	\$ -	- as needed when
01-47-0047-9100	EXPENSE	\$ 724.58	\$ 725	\$ -	\$ 309	\$ 350	\$ -	\$ -	-
<b>OTHER GENERAL REVENUES TOTALS</b>		<b>\$ 312,852</b>	<b>\$ 312,852</b>	<b>\$ -</b>	<b>\$ 17,830</b>	<b>\$ 17,682</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>COMMERCIAL REVENUES</b>									
INTEREST ON GENERAL									
01-48-0048-1100	INVESTMENT	\$ 7,970.83	\$ 87,906	\$ 65,000	\$ 153,916	\$ 215,000	\$ 95,000	\$ 30,000	Investment Income
01-48-0048-1200	INSURANCE RECOVERIES	\$ 46,868.50	\$ 10,400	\$ -	\$ 16,167	\$ 16,250	\$ -	\$ -	- No budget
01-48-0048-1500	INTEREST INCOME ON LEASES	\$ -	\$ 2,016	\$ -	\$ -	\$ -	\$ -	\$ -	-
01-48-0048-2100	RENTAL OF CITY PROPERTY	\$ 3,365.78	\$ 7,648	\$ 22,900	\$ 14,895	\$ 22,500	\$ 23,300	\$ 400	Office; Conc Rent
01-48-0048-3300	INTEREST ON CITY EQUITY	\$ 11,560.00	\$ 11,560	\$ 11,560	\$ 11,560	\$ 11,560	\$ 11,560	\$ -	-
01-48-0048-6100	SALE OF CITY PROPERTY	\$ 3,367.51	\$ 20,954	\$ 5,000	\$ 42,661	\$ 45,000	\$ 20,000	\$ 15,000	-
01-48-0048-9000	REBATE ON CREDIT CARD	\$ 287.05	\$ 166	\$ 250	\$ 201	\$ 201	\$ 200	\$ (50)	-
<b>COMMERCIAL REVENUES TOTALS</b>		<b>\$ 73,420</b>	<b>\$ 140,650</b>	<b>\$ 104,710</b>	<b>\$ 239,399</b>	<b>\$ 310,511</b>	<b>\$ 150,060</b>	<b>\$ 45,350</b>	

SECTION E - 2024 General Fund Revenues

**City of Fort Atkinson  
2024 Operating Budget  
2024 Revenue Line Item Budget**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>OTHER FINANCING SOURCES &amp; OPERATING TRANSFERS</b>									
01-49-0049-2500	PROCEEDS FROM LT DEBT	\$ 235,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
01-49-0049-9999	FUND BALANCE APPLIED	\$ -	\$ -	\$ 360,874	\$ 360,874	\$ 360,874	\$ 160,525	\$ (200,349)	Fund Balance
01-49-0049-1000	PREMIUM ON LT DEBT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>OTHER SOURCES &amp; TRANSFERS TOTALS</b>		<b>\$ 235,000</b>	<b>\$ -</b>	<b>\$ 360,874</b>	<b>\$ 360,874</b>	<b>\$ 360,874</b>	<b>\$ 160,525</b>	<b>\$ (200,349)</b>	
<b>TOTAL REVENUES</b>		<b>\$ 10,143,704</b>	<b>\$ 9,425,209</b>	<b>\$ 10,983,423</b>	<b>\$ 8,630,157</b>	<b>\$ 10,333,824</b>	<b>\$ 10,070,400</b>	<b>\$ (958,373)</b>	



# **SECTION F**

## **GENERAL FUND EXPENDITURES**

**GENERAL GOVERNMENT**  
**PUBLIC SAFETY**  
**HEALTH AND SOCIAL SERVICES**  
**PUBLIC WORKS**  
**CULTURE AND RECREATION**  
**CONSERVATION AND DEVELOPMENT**  
**PUBLIC SERVICE ENTERPRISES**





## Section F – General Fund Expenditures

The chart below shows the 2024 proposed general fund expenditure categories as a percentage of the total general fund expenditures. As can be seen from the pie chart below, the categories with the highest percentage of expenditures include Public Safety (47%), Public Works (24%) and Culture and Recreation (16%).



The following pages include descriptions of the General Fund Expenditure categories and information relating to departmental services and functions. The line item budget pages are included after each general fund expenditure category.

## GENERAL GOVERNMENT

### **City Council**

The City Council consists of five members elected at-large from the entire City, who serve for two-year terms. Of the five members, two are elected in each of the even-numbered years and three in each of the odd-numbered years. The Council President is elected by the five Council members annually, serving a one year term.

The City Council is the community's legislative and policymaking body. Power is centralized in the elected council, which, for example, approves the budget and determines the tax rate. The Council also focuses on the community's goals, major projects, and such long-term considerations as community growth, land use development, and capital improvement and financing. The Council hires the City Manager to implement the administrative responsibilities related to these goals.

The Council President is a voting member of the City Council who presides over Council meetings. The President recommends City Council appointments to committees, boards, and commissions for Council approval.

### **2023-2024 City Council Members:**

President Bruce Johnson (2022-2024)

Council Member/President Pro Tem Eric Schultz (2022-2024)

Council Member Mason Becker (2023-2025)

Council Member Davin Lescohier (2023-2024)<sup>1</sup>

Council Member Kyle Jaeckel(2023-2025)

The City Council budget includes accounts for salaries, supplies, publications, conferences, and dues to the League of Wisconsin Municipalities for membership. The benefits included in the benefits account were moved to the general government benefits accounts, and include social security and Medicare payments for part-time Council members.

### **Municipal Court**

Fort Atkinson's Municipal Court convenes for Initial Appearances twice each month on Monday evenings in order to hear all pleas resulting from citations issued by the Fort Atkinson Police Department for violations of the Wisconsin Traffic Code, as well as violations of the City's Municipal Code

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<sup>1</sup> Council Member Davin Lescohier was appointed by the City Council to a one year term on May 16, 2024 to fill a vacancy due to the resignation of a duly elected Council Member who resigned after the April 4, 2023 Spring Election. Council Member Lescohier's term ends on April 16, 2024. One one-year term and two two-year terms for City Council will be on the April 2, 2024 ballot.

of Ordinances. Initial appearances consist of both an Adult and a Juvenile Docket, with Juvenile cases held individually in order to assure confidentiality.

A number of steps have been taken in recent years to increase the dialog between the court and the City's schools. Juvenile first offenders are encouraged to make better choices and to take advantage of their educational opportunities. The numbers of Juvenile Cases related to truancy have decreased in each of the past three years.

Court personnel include Debi Hayes, Court Clerk; Captain Kevin Miller, Court Officer; and Municipal Judge Chuck Frandson. Clerk Hayes is the Court's only full-time employee, who is responsible for coordinating and scheduling Court and communicating with the City Attorney, the Police Department, and the Wisconsin Department of Transportation. Clerk Hayes also collects forfeitures and disburses funds to the State of Wisconsin and Jefferson County as required.



SPRING FLOWERS ARE SEEN ALONG THE GLACIAL RIVER BIKE TRAIL IN APRIL.

Clerk Hayes has been employed with the City for over 40 years, and is planning to retire in 2024. Staff is planning for her retirement by budgeting funds in an account for another staff person to learn the municipal court system. Aside from the increase in wages, there are no major changes to the municipal court budget planned in 2024.

#### **City Manager**

The City of Fort Atkinson has a Council-Manager form of government. The City Manager is hired to serve the Council and the community and brings to the City the benefits of her training and experience in administering municipal projects and programs. The Manager prepares the annual budget document for the Council's consideration; recruits, hires, terminates, and supervises City staff; serves as the Council's chief advisor; and carries out the Council's policies. The Manager makes policy recommendations to the City

Council for consideration and final decision. The City Manager also serves as the Chairperson of the Plan Commission and on various other Boards, Commissions, and Committees.

### 2023 Accomplishments

- Continued to implement the **Capital Catalyst Revolving Loan Fund** and provided loans for two new businesses to located in Fort Atkinson.
- Provided a **City Council Orientation**, including three informational sessions and a facility tour.
- Worked with the University of Wisconsin Extension office to implement the first ever **Local Government Academy**, where 13 residents learned about how their local government works.
- Engaged with the League of Wisconsin Municipalities and the Legislature to advocate for **additional shared revenue** from the State. The efforts were successful, resulting in \$309,000 of additional revenue in 2024.
- Worked with GovHR to recruit and hire a **Fire/EMS Chief** to replace Chief Rausch, who retired in June.
- Developed an **Undergraduate Internship Program** and hired a Management Intern from UW-Whitewater to work in the City Manager's Office and learn about local government for the summer.
- Implemented two new **Tax Incremental Financing Districts** (#9 and #10) on the City's northwest and northeast sides, respectively, to encourage continued development and redevelopment opportunities.
- Implemented an **agenda management software solution** to increase efficiency and effectiveness of Council, Board, Committee, and Commission packet workflow and publication.
- Continued work as the Chairperson of the **Jefferson County Economic Development Consortium** and facilitated attention and investment in Fort Atkinson from the regional private investors.
- Continued actively representing the City of Fort Atkinson at **speaking engagements** through the Wisconsin City/County Managers Association (WCMA) and the League of Wisconsin Municipalities (LWM). I also applied to by on the LWM Board of Directors in 2



LIL' HAWKS WAS THE RECIPIENT OF THE LATEST CAPITAL CATALYST REVOLVING LOAN.

### 2024 Goals

- Continue to tell the City's story through social and traditional media, a redesigned website, and an improved **communications strategy**.
- Continue to actively represent the City through the LWM and WCMA at **speaking engagements**, telling the City's story, building relationships, and encouraging public and private investment in the City.

- Participate in the **Downtown and Janesville Avenue corridor planning and streetscaping** projects, including new strategies relating to Historic Preservation
- Continue planning for the **TIDs**, including timing of closures and review of impact on City values and other taxing jurisdictions.
- Execute Project Development Agreements for one or more projects on the **City-owned property along Banker Road**.
- Seek development partners and encourage use of TIF to spur development and redevelopment opportunities within the new **TIDs #9 and #10**
- Apply to the International City/County Management Association to become a **Credentialed Manager**.
- Continue to prioritize and implement elements of the **Comprehensive Plan (2024+)**

### Clerk/Treasurer

The Clerk/Treasurer/Finance Director’s office performs many functions for our City that can be broken down into Public Services, Employee Services and Municipal Services. Public services include Election Administration, issuing licenses and permits, property tax collection, utility billing and animal licensing. Employee services include human resource/employee benefit administration, payroll for all employees. Municipal services are the largest behind the scene function of our Department. This category includes financial account management including accounts payable, audit services, review of proprietary and fiduciary funds, capital asset, debt management, property insurance and regular meeting attendance and minutes. These functions are successfully carried out by four full-time Staff, Clerk/Treasurer Finance Director Michelle Ebbert, Deputy Clerk Courtney Thom, Deputy Treasurer Lance Lembitz and Utility Billing Specialist Kara Mroz.



CITY CLERK MICHELLE EBBERT AND DEPUTY CLERK COURTNEY THOM ARE SEEN ON ELECTION DAY.

### **2023 Accomplishments**

- Continued successful partnership with Xpress Bill Pay for Utility Customers. Customers can pay their utility bill online with direct debit from a checking or savings account or with a credit or debit card at no fee. Customers can also view their history, usage and sign up for electronic bills and notifications. <https://www.xpressbillpay.com/#/?org=fortatkinson10787>.
- Staff administered four successful elections, February 21<sup>st</sup> and April 4<sup>th</sup>.
- Accounts Payable: Managing over 2,600 vendors and issuing, on average, 250 checks per month for city expenses.

- Payroll: 96 full-time employees paid bi-weekly, 38 paid-on-call firefighters paid monthly and up to 200 part-time employees.
- Utility Billing: Over 4,100 accounts billed bi-monthly collecting over \$6 million dollars between the wastewater, water and stormwater utilities.
- Property tax collection begins in December terming January 31<sup>st</sup>. Between the two months, staff processes over \$19 million dollars in collections.
- Enhanced the Special Event application and process. Licensing: Alcohol (48), Cigarette and Tobacco products (17), Door-to-Door Direct Sellers (23), Mobile Merchant (4), Operators (359).
- Benefit Administration for full-time employees include health, dental, life, accident and vision insurance, deferred compensation, retirement, flexible spending and management of vacation, sick, comp, personal and holiday time.

## 2024 Goals

- **Continue production on Standard Operating Procedures**  
Our team has acknowledged that we have varying formats of procedures and collectively set a goal to unify our responsibilities in written form. Creating this resource will not only strengthen our skills but ensure continuous practices and consistency. Applications will be standardized for staff issued licenses (beekeeping, mobile merchant, operator, etc). Flow charts will be enacted to track Ordinances and Resolutions to ensure completing and appropriate publication.
- **2024 Elections:**  
Administer four elections during February, April, August and November. Currently have over 6,900 registered voters.
- **License and Permit Applications**  
Review current applications and improve for clarity, processing and successful management and approval processes.
- **Financial Stability Guidebook**  
Continue annual review and updating of the guidebook for best practices and process improvements.
- **Utility Billing Schedule Improvements**  
2024 will be the first year we have all utility meters on radio reads. There is a goal for monthly utility billing that will be researched heavily.

The Clerk/Treasurer’s office provides support to all Departments within the City from day-to-day operations to managing financial documentation for projects and borrowing. Staff serves behind the scenes to aid in the implementation of many different projects, programs, and services throughout the City. Additionally, the Department serves as the “face” of the City, and every interaction with the public is an opportunity to share enthusiasm, pride, and belonging. Staff answer questions, guide decisions and offer knowledge and experience. Whether confirming a scheduled event or explanation of an upcoming project; staff continually promote our growing and expanding community.

## 2024 CIP Project Proposed – None

### Municipal Building

The Municipal Building, located at 101 N. Main Street, serves as the hub for the City’s administrative operations. The building houses the offices and departments of the City Manager, Clerk/Treasurer/Finance Director, City Engineer, Building Inspector, City Electrician, and Parks and Recreation

Administration. It also includes the City Council Chambers, the municipal gymnasium, and several dance studios. This building is over 100 years old and went through an assessment in 2022 to determine a proper maintenance and repair schedule.

**2024 CIP Projects Proposed**

MUNICIPAL BUILDING	ROOF REPAIR/REPLACEMENT - DANCE STUDIO	\$	55,000.00	Roof above dance rooms needs to be replaced due to water penetration affecting many dance classes. Water comes through the cracking's on the roof and through the stone caps.
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**Other General Government Accounts**

- **Job Classification/Labor Relations** – this account is used to fund expenditures associated with union negotiations. In 2022, the City negotiated a new contract with the Fort Atkinson Professional Police Association for 2023-2025.
- **Assessor** – this account is used to pay for the contract with the City’s Assessor. In 2020, the City executed a five-year maintenance contract with Associated Appraisal Consultants. In 2023, the Assessor completed an Interim Market Update, which recalibrated the assessed values of all properties and brought the City back into compliance with state statutes relating to assessment ratio.
- **Auditor** – this account is used to pay for the City’s contract with an independent auditor, Baker Tilly. In 2022, the City executed a new three-year contract.
- **Attorney** – these accounts fund the salaries, supplies, and benefits for the City Attorney. The City contracts with David Westrick, who operates a private firm in Fort Atkinson. Attorney Westrick has been working with the City for 28 years.
- **Government Insurance, Benefits, and Miscellaneous Expenses** – these accounts include the following:
  - o Property and liability insurance
  - o Fire insurance
  - o Workers compensations insurance (large increase due to increase in modification factor based on injuries)
  - o General Government employee benefits
  - o Merit pay program, per Employee Handbook
  - o Employee appreciation (3<sup>rd</sup> annual picnic in 2024)
  - o Unemployment compensation
  - o Manufacturing property assessment fee (fee to state for assessing the City’s manufacturing property)

The total amount of General Fund expenditures for the General Government category proposed with the 2024 Operating Budget is \$957,734, which represents a decrease of \$4,926 under the 2023 General Government category.

The following pages include the line item expenditure accounts for the 2024 General Government category within the General Fund.

**SECTION F - 2024 General Fund Expenditures**

**City of Fort Atkinson  
2024 Operating Budget  
General Government Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>CITY COUNCIL</b>									
01-51-5111-0100	COUNCIL-Salaries	\$ 18,720.00	\$ 18,720.00	\$ 18,720.00	\$ 12,180.00	\$ 18,720.00	\$ 18,720.00	\$ -	
01-51-5111-0600	COUNCIL-Supplies	\$ 996.96	\$ 1,536.52	\$ 1,000.00	\$ 1,524.86	\$ 1,500.00	\$ 1,500.00	\$ 500	Email licenses
01-51-5111-0700	COUNCIL-Publications	\$ 4,752.60	\$ 3,671.54	\$ 5,000.00	\$ 1,663.69	\$ 5,000.00	\$ 5,000.00	\$ -	budget books
01-51-5111-0800	COUNCIL-Conference	\$ 354.00	\$ 672.00	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -	Conf attendance; travel
01-51-5111-0900	COUNCIL-League Dues	\$ 3,651.72	\$ 4,004.38	\$ 4,250.00	\$ 4,230.64	\$ 4,230.64	\$ 4,854.00	\$ 604	2024 - \$4,853.37
01-51-5111-2500	COUNCIL-Benefits	\$ 1,432.08	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Benefits moved
<b>CITY COUNCIL TOTALS</b>		<b>\$ 29,907</b>	<b>\$ 28,604</b>	<b>\$ 30,470</b>	<b>\$ 19,599</b>	<b>\$ 30,951</b>	<b>\$ 31,574</b>	<b>\$ 1,104</b>	
<b>COURT</b>									
01-51-5121-0100	COURT-Salaries Judge	\$ 18,014.36	\$ 18,194.54	\$ 19,000.00	\$ 12,372.26	\$ 19,000.00	\$ 19,500.00	\$ 500	1% wage inc
01-51-5121-0200	COURT-Salaries Muni Clerk	\$ 44,311.31	\$ 44,806.18	\$ 46,300.00	\$ 30,215.47	\$ 46,300.00	\$ 48,000.00	\$ 1,700	
01-51-5121-0300	COURT-Salaries Muni Clerk II	\$ -	\$ -	\$ 7,500.00	\$ -	\$ -	\$ 7,500.00	\$ -	Hire/Train Court Clerk
01-51-5121-0600	COURT-Supp/Subpoenas/Interprtr	\$ 3,641.78	\$ 4,084.39	\$ 3,400.00	\$ 2,834.70	\$ 3,400.00	\$ 3,400.00	\$ -	Email licenses
01-51-5121-0700	COURT-Conference	\$ 1,090.20	\$ 1,515.75	\$ 2,000.00	\$ 1,110.35	\$ 2,000.00	\$ 2,000.00	\$ -	
01-51-5121-0800	COURT-Incarceration Charge	\$ -	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ 200.00	\$ -	
01-51-5121-2500	COURT-Benefits	\$ 21,514.09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Benefits moved
<b>COURT TOTALS</b>		<b>\$ 88,572</b>	<b>\$ 68,601</b>	<b>\$ 78,400</b>	<b>\$ 46,533</b>	<b>\$ 70,900</b>	<b>\$ 80,600</b>	<b>\$ 2,200</b>	



**SECTION F - 2024 General Fund Expenditures**

**City of Fort Atkinson  
2024 Operating Budget  
General Government Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>CITY MANAGER</b>									
01-51-5132-0100	MANAGER-Salaries	\$ 43,576.75	\$ 72,779.08	\$ 70,000.00	\$ 46,484.03	\$ 73,000.00	\$ 77,500.00	\$ 7,500	Salary accounts
01-51-5132-0200	MANAGER-Exec Asstnt	\$ 23,031.42	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- combined; allocated
01-51-5132-0600	MANAGER-Supplies	\$ 17,072.76	\$ 5,538.81	\$ 6,000.00	\$ 3,050.98	\$ 5,800.00	\$ 6,000.00	\$ -	- Printing, supplies
01-51-5132-0700	MANAGER-Cell Phone	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
01-51-5132-0900	MANAGER-Telephone	\$ 273.16	\$ 139.68	\$ 300.00	\$ 38.63	\$ 200.00	\$ 200.00	\$ (100)	
01-51-5132-1200	MANAGER-Car Allow/Travel Exp	\$ 2,015.68	\$ 2,658.90	\$ 3,000.00	\$ 2,204.88	\$ 2,800.00	\$ 3,000.00	\$ -	- Mileage; travel
01-51-5132-1300	MANAGER-Conference	\$ 1,723.59	\$ 3,178.26	\$ 3,500.00	\$ 992.00	\$ 2,750.00	\$ 3,500.00	\$ -	- Conf Attendance
01-51-5132-1400	MANAGER-Dues/Subscriptions	\$ 947.00	\$ 454.50	\$ 12,000.00	\$ 9,205.47	\$ 12,000.00	\$ 12,000.00	\$ -	WCMA, ICMA, Agenda - Management
01-51-5132-1500	MANAGER-School Exp.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
01-51-5132-2500	MANAGER-Benefits	\$ 30,229.17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Benefits moved
<b>CITY MANAGER TOTALS</b>		<b>\$ 118,870</b>	<b>\$ 84,749</b>	<b>\$ 94,800</b>	<b>\$ 61,976</b>	<b>\$ 96,550</b>	<b>\$ 102,200</b>	<b>\$ 7,400</b>	
<b>CLERK/TREASURER</b>									
01-51-5141-0100	CLERK/TREAS-Salaries	\$ 24,920.96	\$ 70,164.31	\$ 73,250.00	\$ 46,827.69	\$ 73,250.00	\$ 78,500.00	\$ 5,250	Salary accounts
01-51-5141-0200	CLERK/TREAS-Deputy Clerk	\$ 39,524.21	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
01-51-5141-0300	CLERK/TREAS-Deputy Treasurer	\$ 21,802.92	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
01-51-5141-0500	CLERK/TREAS-Inspector Wages	\$ 1,398.70	\$ 4,308.14	\$ 1,500.00	\$ 2,024.63	\$ 2,024.63	\$ 5,000.00	\$ 3,500.00	4 elections in 2024
01-51-5141-0650	CLERK/TREAS-Election Supplies	\$ 4,771.80	\$ 8,017.59	\$ 6,000.00	\$ 4,946.43	\$ 6,000.00	\$ 8,000.00	\$ 2,000	4 elections, expense increased
01-51-5141-0600	CLERK/TREAS-Supplies	\$ 3,233.87	\$ 3,364.96	\$ 4,775.00	\$ 2,530.09	\$ 4,775.00	\$ 4,800.00	\$ 25	AP Workflow Support
01-51-5141-0700	CLERK/TREAS-Muni Code Update	\$ 3,170.25	\$ 2,961.99	\$ 5,000.00	\$ 700.00	\$ 5,000.00	\$ 5,000.00	\$ -	- Code of Ords
01-51-5141-0900	CLERK/TREAS-Telephone/Fax	\$ 391.75	\$ 202.77	\$ 500.00	\$ 66.49	\$ 150.00	\$ 150.00	\$ (350)	
01-51-5141-1000	CLERK/TREAS-Travel Expense	\$ 105.28	\$ 793.73	\$ 500.00	\$ 311.78	\$ 500.00	\$ 500.00	\$ -	

**SECTION F - 2024 General Fund Expenditures**

**City of Fort Atkinson  
2024 Operating Budget  
General Government Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	

CLERK/TREASURER (CONTINUED)									
01-51-5141-1100	CLERK/TREAS-Conference	\$ 1,079.00	\$ 2,490.20	\$ 3,500.00	\$ 1,034.48	\$ 3,500.00	\$ 3,500.00	\$	- Conf Expense
01-51-5141-1200	CLERK/TREAS-Postage	\$ 3,962.75	\$ 1,670.92	\$ 4,500.00	\$ 2,904.43	\$ 4,500.00	\$ 4,500.00	\$	-
01-51-5141-1300	CLERK/TREAS-Memberships	\$ 200.00	\$ 385.00	\$ 400.00	\$ 215.00	\$ 215.00	\$ 385.00	\$	(15)
01-51-5141-1400	CLERK/TREAS-School	\$ -	\$ 500.00	\$ 500.00	\$ 499.00	\$ 499.00	\$ 500.00	\$	-
01-51-5141-1500	CLERK/TREAS-Copies	\$ 554.08	\$ 598.75	\$ 600.00	\$ 171.73	\$ 600.00	\$ 600.00	\$	-
01-51-5141-1600	CLERK/TREAS-IT Server Hours	\$ 12,491.64	\$ 10,900.59	\$ 12,500.00	\$ 20,866.01	\$ 22,000.00	\$ 16,000.00	\$	3,500 Ignatek Hours
01-51-5141-1700	PRE-PAID IT HOURS-CONTRACT	\$ 6,480.90	\$ 8,445.33	\$ 5,000.00	\$ 1,600.00	\$ 5,000.00	\$ 5,000.00	\$	- GF Hours
01-51-5141-2500	CLERK/TREAS-Benefits	\$ 39,082.67	\$ -	\$ -	\$ -	\$ -	\$ -	\$	- Benefits moved
01-51-5143-0100	ELECTIONS-Salaries	\$ 344.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$	- Accounts to be
01-51-5143-2500	ELECTIONS-Benefits	\$ 228.58	\$ -	\$ -	\$ -	\$ -	\$ -	\$	- replaced
<b>CLERK/TREASURER TOTALS</b>		<b>\$ 163,744</b>	<b>\$ 114,804</b>	<b>\$ 118,525</b>	<b>\$ 84,698</b>	<b>\$ 128,014</b>	<b>\$ 132,435</b>	<b>\$</b>	<b>13,910</b>

JOB CLASSIFICATION/LABOR RELATIONS									
01-51-5144-2200	JOB CLASSIF / LABOR RELATIONS	\$ 625.00	\$ 625.00	\$ 3,000.00	\$ 625.00	\$ 1,000.00	\$ 3,000.00	\$	- union neg contract exp
<b>JOB CLASS/LABOR REL TOTALS</b>		<b>\$ 625</b>	<b>\$ 625</b>	<b>\$ 3,000</b>	<b>\$ 625</b>	<b>\$ 1,000</b>	<b>\$ 3,000</b>	<b>\$</b>	<b>-</b>

ASSESSOR									
01-51-5152-0100	ASSESSOR- Contract	\$ 43,280.00	\$ 35,000.00	\$ 70,000.00	\$ 55,752.07	\$ 70,000.00	\$ 35,000.00	\$	(35,000) 2023 Interim Market
01-51-5152-0600	ASSESSOR-Supplies/Bd of Review	\$ 17.67	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
<b>ASSESSOR TOTALS</b>		<b>\$ 43,298</b>	<b>\$ 35,000</b>	<b>\$ 70,000</b>	<b>\$ 55,752</b>	<b>\$ 70,000</b>	<b>\$ 35,000</b>	<b>\$</b>	<b>(35,000)</b>

SECTION F - 2024 General Fund Expenditures

**City of Fort Atkinson  
2024 Operating Budget  
General Government Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>AUDIT</b>									
01-51-5157-0000	Independent Auditing	\$ 31,055.00	\$ 31,048.50	\$ 36,000.00	\$ 43,085.00	\$ 43,085.00	\$ 45,000.00	\$ 9,000	2023 new contract
<b>AUDIT TOTALS</b>		<b>\$ 31,055</b>	<b>\$ 31,049</b>	<b>\$ 36,000</b>	<b>\$ 43,085</b>	<b>\$ 43,085</b>	<b>\$ 45,000</b>	<b>\$ 9,000</b>	
<b>ATTORNEY</b>									
01-51-5161-0100	ATTORNEY-Salaries	\$ 38,145.38	\$ 38,527.06	\$ 38,000.00	\$ 24,561.09	\$ 38,000.00	\$ 38,700.00	\$ 700	1% wage inc
01-51-5161-0600	ATTORNEY-Supplies	\$ 485.50	\$ 273.39	\$ 200.00	\$ 255.00	\$ 200.00	\$ 200.00	\$ -	
01-51-5161-1100	ATTORNEY-Conference	\$ -	\$ -	\$ 400.00	\$ -	\$ 400.00	\$ 400.00	\$ -	
01-51-5161-2500	ATTORNEY-Benefits	\$ 21,422.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Benefits moved
<b>ATTORNEY TOTALS</b>		<b>\$ 60,054</b>	<b>\$ 38,800</b>	<b>\$ 38,600</b>	<b>\$ 24,816</b>	<b>\$ 38,600</b>	<b>\$ 39,300</b>	<b>\$ 700</b>	
<b>MUNICIPAL BUILDING</b>									
01-51-5171-0100	MUNI.BLDG-Salaries	\$ 3,823.70	\$ 5,874.30	\$ 6,500.00	\$ 4,319.35	\$ 6,500.00	\$ 6,700.00	\$ 200	Parks staff moved; PT
01-51-5171-0200	MUNI.BLDG-Salaries P-Time	\$ 2,747.93	\$ 2,948.19	\$ 3,150.00	\$ 1,839.90	\$ 3,150.00	\$ 3,150.00	\$ -	
01-51-5171-0500	MUNI.BLDG-Repairs	\$ 12,614.29	\$ 10,954.77	\$ 13,500.00	\$ 6,649.89	\$ 13,500.00	\$ 13,500.00	\$ -	
01-51-5171-0600	MUNI.BLDG-Supplies	\$ 3,646.13	\$ 4,855.41	\$ 4,500.00	\$ 3,312.14	\$ 4,500.00	\$ 6,000.00	\$ 1,500	
01-51-5171-1000	MUNI.BLDG-Elect/Water/Stormwtr	\$ 20,022.85	\$ 24,591.37	\$ 20,000.00	\$ 14,850.90	\$ 21,000.00	\$ 22,000.00	\$ 2,000	Utilities
01-51-5171-1100	MUNI.BLDG-Natural Gas	\$ 4,949.13	\$ 7,303.16	\$ 5,800.00	\$ 3,554.87	\$ 7,000.00	\$ 6,200.00	\$ 400	
01-51-5171-2500	MUNI.BLDG-Benefits	\$ 3,330.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Benefits moved
<b>MUNICIPAL BUILDING TOTALS</b>		<b>\$ 51,135</b>	<b>\$ 56,527</b>	<b>\$ 53,450</b>	<b>\$ 34,527</b>	<b>\$ 55,650</b>	<b>\$ 57,550</b>	<b>\$ 4,100</b>	
<b>GENERAL GOVERNMENT INSURANCE, BENEFITS &amp; MISC EXPENSES</b>									
01-51-5190-1000	TAX / SPEC ASSMNT REFUND	\$ -	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ 100.00	\$ -	
01-51-5190-2000	FLEX PLAN ADMIN COSTS	\$ 1,852.29	\$ 1,611.56	\$ 2,500.00	\$ 1,089.85	\$ 2,200.00	\$ 2,500.00	\$ -	
01-51-5190-3000	RETIREE H & D INSURANCE	\$ 79,007.43	\$ 83,807.99	\$ 116,947.70	\$ 51,661.92	\$ 90,000.00	\$ 85,000.00	\$ (31,947.70)	Carry over account

**SECTION F - 2024 General Fund Expenditures**

**City of Fort Atkinson  
2024 Operating Budget  
General Government Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>GENERAL GOVERNMENT INSURANCE, BENEFITS &amp; MISC EXPENSES (CONTINUED)</b>									
01-51-5190-4000	PROP & LIAB INSURANCE	\$ 58,919.90	\$ 60,074.83	\$ 61,250.00	\$ 74,453.83	\$ 74,454.00	\$ 75,000.00	\$ 13,750.00	crime, cyber
01-51-5190-5000	FIRE INSURANCE	\$ 16,053.00	\$ 17,500.00	\$ 18,000.00	\$ -	\$ 18,000.00	\$ 18,000.00	\$ -	
01-51-5190-6000	WORK COMP INSURANCE	\$ 85,584.75	\$ 119,964.00	\$ 120,000.00	\$ 118,997.28	\$ 118,997.00	\$ 120,000.00	\$ -	
01-51-5190-6500	SOCIAL SEC MEDICARE EMPLOYER	\$ -	\$ 17,654.63	\$ 21,500.00	\$ 13,928.94	\$ 20,400.00	\$ 22,800.00	\$ 1,300.00	Social Sec/Medicare
01-51-5190-7000	WI RETIREMENT EMPLOYER	\$ -	\$ 13,021.97	\$ 16,250.00	\$ 10,824.42	\$ 14,600.00	\$ 18,000.00	\$ 1,750.00	WRS - City portion
01-51-5190-7500	HEALTH INSURANCE EMPLOYER	\$ -	\$ 34,719.13	\$ 62,000.00	\$ 31,930.67	\$ 48,000.00	\$ 74,000.00	\$ 12,000.00	H/D Inc 20%
01-51-5190-8000	DENTAL INSURANCE EMPLOYER	\$ -	\$ 4,496.88	\$ 5,500.00	\$ 3,630.41	\$ 7,960.00	\$ -	\$ (5,500.00)	Included w/ Health
01-51-5190-8500	LIFE INSURANCE EMPLOYER	\$ -	\$ 221.39	\$ 350.00	\$ 162.15	\$ 250.00	\$ 350.00	\$ -	
01-51-5190-9000	LONGEVITY	\$ -	\$ 925.00	\$ 1,125.00	\$ -	\$ 1,125.00	\$ 1,325.00	\$ 200.00	longev. Payments
01-51-5200-1500	MERIT PAY	\$ 1,050.00	\$ 4,000.00	\$ 6,000.00	\$ -	\$ 6,000.00	\$ 6,000.00	\$ -	Merit Pay
01-51-5200-1600	EMPLOYEE APPRECIATION	\$ -	\$ 600.00	\$ 3,000.00	\$ 877.79	\$ 3,000.00	\$ 3,000.00	\$ -	EE Picnic; etc
01-51-5200-2000	GENERAL FRINGES	\$ (6,932.90)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
01-51-5200-2500	TAX - BENEFITS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
01-51-5200-3000	UNEMPLOYMENT COMP	\$ 1,255.58	\$ -	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	
01-51-5200-9001	MANUFACT. PROP ASSMNT FEE	\$ 4,221.93	\$ 4,119.56	\$ 3,892.00	\$ 3,891.96	\$ 3,891.00	\$ 4,000.00	\$ 108.00	Per state
01-51-5200-9999	UNCOLLECTIBLE FUNDS	\$ -	\$ 2,476.50	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>GEN. GOV. INSUR, BENEFITS &amp; MISC TOTALS</b>		<b>\$ 241,012</b>	<b>\$ 365,193</b>	<b>\$ 439,415</b>	<b>\$ 311,449</b>	<b>\$ 408,977</b>	<b>\$ 431,075</b>	<b>\$ (8,340)</b>	
<b>TOTAL GEN GOV EXPENDITURES</b>		<b>\$ 828,270</b>	<b>\$ 823,953</b>	<b>\$ 962,660</b>	<b>\$ 683,060</b>	<b>\$ 943,726</b>	<b>\$ 957,734</b>	<b>\$ (4,926)</b>	



OFFICER ADAM LAWRENCE AND K9 SMITTY ARE SEEN THE DAY HE WAS SELECTED FROM JESSIFFANY CANINE SERVICES. SMITTY IS A 1.5-YEAR-OLD MALINOIS IMPORTED FROM BULGARIA.

## PUBLIC SAFETY

### Police Department

The Fort Atkinson Police Department is a full-service law enforcement agency with 22 sworn officers serving a population of 12,500. Our agency has its own 24/7 Emergency Dispatch Center staffed with 4 full time and 6 part time dispatchers. The Records Department is staffed with a full-time Records Clerk who assists in open records, social media oversight and State and Federal crime reporting. The Department employs a part-time Code Enforcement Specialist who supports officers, DPW, Water Utility and Zoning Department in the field. Lastly, the Department is supported by a team of 2 part-time custodians and a part-time maintenance person who keeps the facility clean and operational.

The Department is Focused. Community Focused, Team Focused and Service Focused. This Focus in proactive patrols and reactive responses to calls helps to prevent and address crime, gain compliance, and enforce city ordinances all while building positive relationships and partnerships within the community.

The City of Fort Atkinson boasts as one of Wisconsin's Safest Cities. A strong contributor to this safe and vibrant community is the men and women that make up this police department. Applying the Mission in daily work directly results in outstanding achievements. The Vision, what perfect looks like to the Department, keeps staff motivated to always try harder and to also be an innovative and agile team as we achieve our goals.

### **2023 Accomplishments:**

- **Bike Unit:** The police department was awarded a grant through the Fort Atkinson Community Foundation to purchase 6 new mountain bikes, equipment, and training so we could deploy a modern Police Bike Unit for extra patrols and special events in the community. These new bikes will allow our agency to deploy officers to special events like our Holiday Parade in a more efficient and effective manner as we focus on emergency response and safety.

- **K9 Unit:** After a short period without a K-9 Unit our agency was able to purchase, train and deploy K-9 Smitty to the road. Smitty is our agency's 3<sup>rd</sup> police work dog and replaces Bolt who retired in 2021. Smitty was made possible through a private donor and was paired with Officer Adam Lawrence. Together they hit the streets in August 2023.
- **FTO to PTO:** Field Training Officer to Police Training Officer. The process of training new officers so they are ready to work solo on patrol. 2023 brought a change to the Fort Atkinson Police Department field training program. For decades, the standard has been the Field Training Officer model (FTO). This FTO method is based on learning tasks that the probationary officer is then evaluated on. Probationary performance is evaluated through one way communication with little to no feedback from the officer in training. The Police Training Officer (PTO) model is a trainee led program focusing on self-evaluation and self-correction. The PTO program teaches new officers how to complete tasks, but more importantly, how to utilize the resources of the community to address the root cause of issues. The PTO model instills the importance of community-oriented policing and stakeholder involvement from the first day of training.



THE FORT ATKINSON POLICE DEPARTMENT SWORE IN ITS NEWEST OFFICER IN AUGUST. ZACHARY STEINERT, A MARINE CORPS VETERAN, WILL ATTEND THE POLICE ACADEMY BEFORE HITTING THE ROAD IN FORT ATKINSON.

### 2024 Goals

- **WILEAG Accreditation with the Core Standards Verification**

**Program:** The Core Standards Verification Program was initiated in 2023 as planned. This process is a work in progress and will require work throughout the year and into 2025. The Core Standard Verification Program is focused on areas that carry the highest probability of liability for Wisconsin law enforcement agencies, as well as various statutory mandates and administrative rules that significantly impact policing in the State of Wisconsin. This Core Standard Verification will be a springboard toward full accreditation in 2025.

<http://www.wileag.info/core-standards-verification-program.html>

- **Honor Guard Team:** Honor Guard Members represent their department and serve as ambassadors for the Community at events on the local, state, and national level. Its members strive to represent the highest standards of integrity, professionalism, and dedication to duty.

Our Honor Guard Team will represent the department at funerals, ceremonial functions, and other special events. With donations and grant funding our agency will launch its first ever Honor Guard Team in 2024.

The Fort Atkinson Police Department does not have any direct-action items within the City Comprehensive Plan. However, we understand the role we play in supporting all City Departments as they work to execute and achieve goals related to the City’s Comprehensive Plan. Our agency and its employees understand that when presented with the opportunity to step outside our roles, we are prepared, motivated and willing to take advantage of opportunities that allow overall community success in Fort Atkinson. Teamwork and inter-department efforts is our focus as we all work toward successful city service.

**2024 CIP Projects Proposed**

POLICE DEPARTMENT	MOBILE DATA COMPUTERS	\$	20,000.00	Mobile data computers, 6 unit replacements
POLICE DEPARTMENT	SQUAD CARS	\$	65,500.00	2 squad replacements per year + changeover costs (1 squad in 2023, 2024, 2026, 2029)

**Water Patrol**

This subheading within the Public Safety Category included wages, supplies, and benefits for full-time Public Works Operations staff for the annual installation, maintenance, and removal of docks and buoys on the Rock River within the City limits. During the 2022 budget meetings, staff determined that the wages, supplies, and benefits could be moved to the Public Works Operations budget to reduce payroll complexity and the number of public works salary, supply, and benefit accounts. In 2022 and after, funds for these purposes have been moved to the Public Works – Operations accounts.

**Fire Department**

The Fort Atkinson Fire Department is made up of sixteen full-time staff and twenty-eight paid-on-call part-time firefighters. The department responded to calls for fires, motor vehicle crashes, EMS, and public service calls. The department also provides fire inspection, prevention, and public education to the community. In addition to serving the city, we also provide fire and EMS services to portions of the following five townships: Koshkonong, Jefferson, Oakland, Sumner, and Hebron.

**2023 Accomplishments**

- In 2023 the department successfully assumed all the 911 EMS responses for the city and portions of five townships. The department has been extremely busy responding to 1,591 calls as of the end of September. Of those calls 1,277 were EMS and 314 Fire related calls with an average arrival time of 2 minutes 39 seconds. We anticipate that we will exceed 2,100 emergency responses in 2023.
- One of the department’s major goals in 2023 was to reduce the stress on our paid-on-call staffing. This goal has been accomplished; we have reduced their calls from 471 at the end of September in 2022 to 278 year to date. We anticipate we will end 2023 with around 325 calls for paid-on-call personnel. We were also able to add six additional paid-on-call members that consist of two paramedics, one emergency medical technician, and three firefighters.
- The department has conducted “Stop the Bleed” and CPR training for some community groups and hope to expand this program in 2024. We have also partnered with Jefferson County Sheriff’s Department Swat Team as their Tactical EMS (TEMS). We currently have three members

trained as TEMS medics and one currently attending the training. Also, all EMR's, EMT's, and Paramedics attended a Rescue Task Force (active shooter) training at Mercy Health Systems. Many of these training courses are conducted by Mercy Health Systems at no charge to the department. In 2023 the department successfully assumed all the 911 EMS responses for the city and portions of five townships. The department has been extremely busy responding to 1,591 calls as of the end of September. Of those calls 1,277 were EMS and 314 Fire related calls with an average arrival time of 2 minutes 39 seconds. We anticipate that we will exceed 2,100 emergency responses in 2023.



THE TURNOUT GEAR IS SEEN AT THE FORT ATKINSON FIRE DEPARTMENT.

- The department has conducted “Stop the Bleed” and CPR training for some community groups and hope to expand this program in 2024. We have also partnered with Jefferson County Sheriff’s Department Swat Team as their Tactical EMS (TEMS). We currently have three members trained as TEMS medics and one currently attending the training. Also, all EMR's, EMT's, and Paramedics attended a Rescue Task Force (active shooter) training at Mercy Health Systems. Many of these training courses are conducted by Mercy Health Systems at no charge to the department. In 2023 the department successfully assumed all the 911 EMS responses for the city and portions of five townships.

#### 2024 Goals

With the addition of fulltime staff in 2023. We will be working on developing fire-based Company Training Standards for 2024. These would be monthly training that would be completed by each duty crew. Additionally, we will be working on the specifications for the purchase of a replacement for engine 8163 and ambulance 8157, because of the 24-to-36-month lead-time.

Community outreach will be another important goal for 2024. We will work with our community partners to implement CPR and stop-the-bleed training programs. Most of our community outreach currently focuses on fire prevention



## EMS

With the volume of EMS calls there have been several instances when we have had concurrent calls, and because of our current staffing model, we have been able to handle those calls only utilizing a mutual aid ambulance twice. In both those cases the mutual aid ambulance was already staged in our station which prevented any delay in response.

We continue to engage with Paid-on-Call Paramedics and EMTs and encourage them to work some hours on the ambulance to maintain their skills. We feel this is a proactive way of ensuring the competency and readiness of your emergency medical personnel.

## Comprehensive Long-Term Capital Plan

The plan continues to be challenging with current supply chain issues. We are still seeing cost increase of 10% and more per year and lead-times of 24 to 36 months for vehicle replacements.

Because of these changes, the annual equipment and operating cost plan has been adjusted to reflect future needs and priorities more accurately. After speaking with several industry experts, they do not see any immediate relief with the supply chain issues.

## 2024 CIP Proposed Projects

FIRE DEPARTMENT MOBILE AND PORTABLE RADIO REPLACEMENT \$303,168.68.

With the upgrade to a digital radio platform in the county our current radios are not always able to effectively communicate with Jefferson County Dispatch.

FIRE DEPARTMENT UPDATE APPLIANCES & FIREFIGHTING EQUIP \$ 17,000.00.

The department currently has 1000 ft of Large Diameter Hose that needs to be replaced, that hose was purchased in 2003. The cost is approximately \$100.00 per foot. The balance of the funding will go to replace smaller hose, 1 ¾", 2 ½", and nozzles.

In 2018, the fire department developed a comprehensive long-term capital plan. The plan is based upon current age, useful life and expected replacement cost. The plan was based on an average inflation factor of 3% annually. Because of recent inflation and supply-chain issues, we have



THE NEW FULL TIME FIRE AND EMS PERSONELLE ARE SEEN AT THEIR SWEARING IN CEREMONY.

been seeing cost increases of more than 10% over the last 18-months. Because of these changes, we will be readjusting our annual equipment and operating cost plan over the next several months to reflect future needs and priorities more accurately.

Fortunately, most of our near-term equipment needs have been met with purchase of the ambulance, light rescue truck and extrication tools earlier this year. Our Capital Plan for 2023 is significantly smaller than it would have been if those purchases had not been completed.

We will attempt to lengthen the service life of the current fire apparatus by upgrading equipment such as emergency lighting, more aggressive preventative maintenance and lessening un-needed use to minimize the impact to the taxpayer. However, we do not want to “push-back” replacement beyond reasonable expected timeframes or we will create a much larger burden for future years.

We believe that we will not see the current rate of inflation long-term, and we do not believe that all announced increases in fire trucks, personal protective equipment and other emergency equipment will hold as bidding situations with limited budgets nationwide. Later in the year we will reevaluate projections and attempt to assign a valid annual increase factor. In the end, any number we assign will be very subjective

**2024 CIP Projects Proposed**

FIRE DEPARTMENT	HOSE, NOZZLES, APPLIANCES	\$ 17,000.00	Continued replacement of aged, damaged equipment, including 1 3/4" and 2 1/2" hose, nozzles, and appliances.
FIRE DEPARTMENT	MOBILE RADIO UPGRADE	\$ 120,000.00	Needed due to Jeff Co upgraded radio system to a digital format. 8 single-head mobiles; 8 dual-head mobiles, 6 multi-unit chargers, 20 single-unit chargers
FIRE DEPARTMENT	PORTABLE RADIO UPGRADE	\$ 183,200.00	Needed due to Jeff Co upgraded radio system to a digital format. 46 portable radios, programming, and installation.

**Building Inspection**

The Building Inspector/ Zoning Administrator Department Reviews and issues all residential and commercial building permits. This Department is also responsible for inspections for those permits, including but not limited to Footings, Framing, Electric, HVAC, Plumbing, and Erosion control of all projects on private property in the City of Fort Atkinson. The Department is also responsible for reviewing all potential projects to ensure that they are following the Zoning Ordinances. This includes reviewing new signs, building placement, building design, potential use, parking, fences and many more. The Building Inspector/ Zoning Administrator department has one member. The purpose of this department is to ensure that structures built in the city of Fort Atkinson are safe and built-in accordance with the state statutes, as well as using the Title 15 Zoning Ordinance to protect the health, safety, morals, comfort, convenience, and general welfare of the community.

Over the course of this year this department has continued to organize building plans, permits, and identify areas that need improvement and modernization. This department also continues to work with builders, contractors, and homeowners to obtain email addresses for all new projects with the intention to eliminate as much use of paper as possible and to expedite the receiving of applications and the issuing of permits. During this year the Building and Zoning department has worked with the city's permitting software company and created an online portal for permit applications and processing. Currently close to 70% of building permits are submitted through the online portal.

Building and Zoning, with the help of the Finance department, has also been successful in implementing an online payment option for permit fees. So far over 50% of permit fees are being paid using the online payment option. Another accomplishment for this year has been to implement the GIS mapping system through iWorQ. With this ability, open permits are visible on a map when out in the field, this creates efficiencies in fuel and time. Building a Zoning has continued to work with the Police Department and Fire Department to organize the identification and administering of zoning infractions and fire inspections when appropriate. This multi department strategy will continue to promote safety and assist in making code enforcement more effective. Finally, an online Erosion Control form and Inspection form was developed for use at both commercial and residential building sites.

#### **2024 Goals**

- Promote further use of the online option for permitting and payment. This process for submitting permits is more streamlined, efficient, and simplified for all users.
- Promote resident knowledge of zoning ordinances and permitting requirements. Greater understanding of the city's ordinances would reduce negative interactions between residents and all departments.
- Implement the newly created online erosion control inspection form to aid the city in maintaining the DNR requirements for erosion control measures. This continued effort will help reduce the amount of soil runoff into our city's storm water system therefore preventing excessive sediment into our rivers and lakes.
- Hire a document management company to digitize the city's building and zoning records. The digitalization of this department's data will greatly increase the efficiency of any search for an individual property's building and zoning history. Digitalization of building and zoning

The Building Inspector/ Zoning Administrator Department is associated with several parts of the City of Fort Atkinson Comprehensive Plan:

- Rewriting of the City's Zoning code. This department spends considerable time looking through and implementing the City of Fort Atkinson Zoning Ordinance. This allows for the department to have insight into areas that are working and areas where there could be improvement or clarification.
- Rewriting of the City's Land Development and Division Code. The Building Inspector is trained in the building codes required by the state of Wisconsin and how to implement them into any requirements put forth in a land development and division code.
- The Zoning Administrator has significant knowledge of our zoning ordinance and would be able to review any proposed additions to a Land Development and Division code.



A HOME OWNED BY FORT HEALTHCARE IS SEEN BEING MOVED THIS SPRING.

- Targeted Redevelopment. This department helps review submittals to targeted areas for redevelopment and would review each submittal against the comprehensive plan.
- Downtown Revitalization. This department is the key for this area of action, but can assist by helping guide building owners through the submittal procedures and requirements for the downtown planning area.

### Electrical

The Electrical Department consists of one full time Master Electrician/Department Supervisor.

Examples of duties and responsibilities include:

- Plan and perform preventative maintenance and regular repairs of a municipal electrical system, including but not limited to electrical systems and wiring within all municipal owned facilities, city owned street lighting and controls, walk path/bike trail lighting, traffic signal and controls, water wells, sanitary lift stations, airport lighting, city parks, aquatic center, civil defense system, design/plan/install underground electrical conduit

systems, 2-way vehicle radio system and various none electrical related repairs throughout the city.

- Screen Diggers hotline for possible underground conflicts and locate city facilities as necessary.
- Determine material needs, prepare documents, make recommendations and estimate repair cost to other departments.
- On-call 24/7/365 days a year for all traffic, lighting and other electrical emergencies along with after-hours Digger Hotline locates.

### **2023 Accomplishments and 2024 Goals**

Similar to previous years, the goals and accomplishments of this department are keeping all things electrical operating and assisting the other departments with their needs and wants.

The Department goals for 2024 will follow the same path:

- Continue to maintain and repair along with assisting other departments with their need;
- Replace the remaining signal lights on the Main Street corridor to new energy efficient LED's
- Continue to update aging pedestrian crossing lighting with new LED configurations

The Electrical Department has no action responsibility in the Comprehensive Plan, but the department assists anyone that has a responsible action in any way we can electrical related or not.

**2024 CIP Projects Proposed**

ELECTRICAL	MCCAIN TRAFFIC CONTROLLERS	\$ 10,000.00	Upgrade to new traffic signal controller.
ELECTRICAL	VEHICLE TWO WAY RADIOS	\$ 35,000.00	Digital radios, wider, more reliable communication range
ELECTRICAL	12 MADISON AVE GREEN STREET LIGHTS	\$ 106,040.00	Carbon steel poles are deteriorating.
ELECTRICAL	DOWNTOWN SIGNALS	\$ 37,000.00	City match of federal carbon reduction grant. Replaces 4 downtown signal lights and cabinets; adds push button pedestrian lights.

**Civil Defense**

The accounts under Civil Defense include those wages and supplies needed to maintain the City’s warning siren system.

**Emergency Management**

Interim Fire Chief Mike Lawrence is serving as the City’s Emergency Manager. These accounts provide 2% of the Fire Chief’s wages and supplies associated with emergency management planning.

**Public Safety Miscellaneous**

The weights and measures account provides the funds paid to the State of Wisconsin for annual review of local scales to ensure that consumers are getting the accurate amount of the product for which they are paying. For example, gas station pumps and grocery store scales are inspected for proper calibration through this program.

**Public Safety Benefits**

These accounts are new and provide for the Social Security/Medicare, retirement, health insurance, dental insurance, life insurance, and longevity benefits of the employees in the Public Safety category of the general fund.

The total amount of General Fund expenditures for the Public Safety category proposed with the 2024 Operating Budget is \$4,758,325, which represents about a 5% increase from 2023. This increase is mainly due to increases in wages and benefits.

The following pages include the line item expenditure accounts for the 2024 Public Safety category within the General Fund.

**SECTION F - 2024 General Fund Expenditures**

**City of Fort Atkinson  
2024 Operating Budget  
Public Safety Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>POLICE DEPARTMENT</b>									
01-52-5211-0100	PD-Salaries	\$ 1,368,314.56	\$ 1,440,367.56	\$ 1,506,000.00	\$ 994,130.12	\$ 1,506,000.00	\$ 1,560,500.00	\$ 54,500	Union Contract
01-52-5211-0200	PD-Overtime	\$ 71,156.12	\$ 60,824.48	\$ 145,000.00	\$ 45,041.76	\$ 140,000.00	\$ 150,000.00	\$ 5,000	Union Contract
01-52-5211-0300	PD-Holiday Pay	\$ 29,586.29	\$ 8,485.19	\$ -	\$ -	\$ -	\$ -	\$ -	Moved to OT
01-52-5211-0400	PD-Dispatch/Salaries	\$ 226,741.59	\$ 227,493.61	\$ 225,000.00	\$ 151,432.34	\$ 225,000.00	\$ 215,000.00	\$ (10,000)	3% increase; 4
01-52-5211-0500	PD-Dispatch/OT - PT	\$ 26,581.71	\$ 43,108.03	\$ 35,000.00	\$ 14,473.58	\$ 32,000.00	\$ 45,000.00	\$ 10,000	OT and PT Wages
01-52-5211-0510	PD-Records Clerk	\$ 43,721.30	\$ 44,762.52	\$ 46,300.00	\$ 30,215.43	\$ 46,300.00	\$ 48,000.00	\$ 1,700	3% increase
01-52-5211-0520	PD-Bldng Mntc & Cstdn P-Time	\$ 10,762.18	\$ 10,376.00	\$ 17,210.00	\$ 6,983.14	\$ 13,000.00	\$ 14,000.00	\$ (3,210)	
01-52-5211-0530	PD-CSO/Code Enforcement	\$ 2,916.59	\$ 5,670.68	\$ 15,600.00	\$ 3,675.75	\$ 8,000.00	\$ 14,000.00	\$ (1,600)	Full yr of PT EE
01-52-5211-0600	PD-Office Supplies	\$ 21,501.27	\$ 23,535.62	\$ 22,500.00	\$ 19,230.53	\$ 22,500.00	\$ 23,000.00	\$ 500	
01-52-5211-0700	PD-Protective Supplies	\$ 4,515.49	\$ 10,086.00	\$ 7,000.00	\$ 3,099.27	\$ 7,000.00	\$ 7,000.00	\$ -	
01-52-5211-0800	PD-Investigative Supplies	\$ 3,896.88	\$ 4,897.76	\$ 4,000.00	\$ 2,278.12	\$ 3,800.00	\$ 4,000.00	\$ -	
01-52-5211-0900	PD-Telephone/Radio/Tracs	\$ 48,820.01	\$ 47,684.52	\$ 52,000.00	\$ 42,872.54	\$ 49,500.00	\$ 50,000.00	\$ (2,000)	
01-52-5211-1000	PD-Electric/Water/Stormwater	\$ 37,779.45	\$ 41,353.83	\$ 40,000.00	\$ 27,165.30	\$ 41,500.00	\$ 40,000.00	\$ -	
01-52-5211-1100	PD-Natural Gas	\$ 16,464.08	\$ 18,028.53	\$ 15,000.00	\$ 6,866.87	\$ 15,000.00	\$ 15,000.00	\$ -	
01-52-5211-1200	PD-Bldg Maint	\$ 35,455.85	\$ 14,488.44	\$ 24,700.00	\$ 26,286.99	\$ 24,000.00	\$ 25,000.00	\$ 300	
01-52-5211-1300	PD-Squad Expense/Mileage	\$ 47,237.77	\$ 61,586.23	\$ 40,000.00	\$ 44,832.98	\$ 52,000.00	\$ 45,000.00	\$ 5,000	
01-52-5211-1400	PD-Conference/Memberships	\$ 1,109.00	\$ 844.25	\$ 1,500.00	\$ 1,531.19	\$ 1,531.19	\$ 2,000.00	\$ 500	
01-52-5211-1600	PD-Prisoner Board/Expense	\$ 360.00	\$ 130.00	\$ 400.00	\$ -	\$ 400.00	\$ 400.00	\$ -	
01-52-5211-1700	PD-Uniform Allowance	\$ 16,531.34	\$ 24,009.94	\$ 23,500.00	\$ 22,497.07	\$ 23,500.00	\$ 24,700.00	\$ 1,200	Union Contract
01-52-5211-1900	PD-Metro Drug Unit	\$ 1,342.00	\$ 1,338.61	\$ 1,400.00	\$ 1,338.61	\$ 1,400.00	\$ 1,400.00	\$ -	
01-52-5211-2000	PD-K-9 Unit	\$ 5,510.22	\$ -	\$ -	\$ 17,866.27	\$ -	\$ -	\$ -	- Donations
01-52-5211-2500	PD-Benefits	\$ 771,540.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Benefits moved
01-52-5211-5000	PD-Training/Range Expense	\$ 12,233.00	\$ 17,573.99	\$ 14,000.00	\$ 17,938.97	\$ 17,600.00	\$ 15,000.00	\$ 1,000	
01-52-5217-0000	SCHOOL PATROL-Crossing Guards	\$ 20,335.01	\$ 19,313.10	\$ 20,100.00	\$ 12,650.00	\$ 20,500.00	\$ 21,500.00	\$ 1,400	
01-52-5217-2500	SCHOOL PATROL-Benefits	\$ 1,555.63	\$ 1,464.90	\$ 1,600.00	\$ 967.78	\$ 1,600.00	\$ 1,600.00	\$ -	
<b>POLICE DEPARTMENT TOTALS</b>		<b>\$ 2,825,967</b>	<b>\$ 2,127,424</b>	<b>\$ 2,257,810</b>	<b>\$ 1,493,375</b>	<b>\$ 2,252,131</b>	<b>\$ 2,322,100</b>	<b>\$ 64,290</b>	

SECTION F - 2024 General Fund Expenditures

**City of Fort Atkinson  
2024 Operating Budget  
Public Safety Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>WATER PATROL</b>									
01-52-5216-0100	WATER PATROL-Salaries	\$ 6,750.82	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Moved to PW-Ops
01-52-5216-0600	WATER PATROL-Supplies	\$ 1,182.53	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Moved to PW-Ops
01-52-5216-2500	WATER PATROL-Benefits	\$ 3,900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Moved to PW-Ops
<b>WATER PATROL TOTALS</b>		<b>\$ 11,833</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

**SECTION F - 2024 General Fund Expenditures**

**City of Fort Atkinson  
2024 Operating Budget  
Public Safety Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>FIRE DEPARTMENT</b>									
01-52-5231-0100	FIRE-Salaries Full-Time	\$ 273,616.75	\$ 312,846.46	\$ 630,900.00	\$ 436,115.04	\$ 650,000.00	\$ 670,000.00	\$ 39,100	3% wage
01-52-5231-0200	FIRE-Salaries Overtime	\$ 57,828.16	\$ 27,279.62	\$ 105,000.00	\$ 66,105.73	\$ 99,000.00	\$ 116,000.00	\$ 11,000	3% wage
01-52-5231-0300	FIRE-Salaries POC	\$ 98,938.71	\$ 82,281.86	\$ 85,000.00	\$ 30,193.84	\$ 55,000.00	\$ 75,000.00	\$ (10,000)	New wages
01-52-5231-0600	FIRE-Supplies	\$ 17,747.18	\$ 18,027.83	\$ 17,000.00	\$ 22,568.11	\$ 27,000.00	\$ 25,000.00	\$ 8,000	
01-52-5231-0700	FIRE-Rural Truck Maint	\$ 10,213.98	\$ 2,878.42	\$ 5,000.00	\$ 8,434.54	\$ 10,000.00	\$ 7,000.00	\$ 2,000	
01-52-5231-0800	FIRE-Immunization/Vaccines	\$ 81.00	\$ 1,049.76	\$ 1,000.00	\$ 426.00	\$ 500.00	\$ 1,000.00	\$ -	
01-52-5231-0900	Phone/Radio/Internt/Cable	\$ 5,698.76	\$ 6,083.27	\$ 8,000.00	\$ 4,517.91	\$ 8,000.00	\$ 8,000.00	\$ -	
01-52-5231-1000	FIRE-Elect/Water/Stormwater	\$ 16,189.24	\$ 19,246.09	\$ 16,500.00	\$ 13,410.87	\$ 20,000.00	\$ 20,000.00	\$ 3,500	
01-52-5231-1100	FIRE-Natural Gas	\$ 8,040.57	\$ 5,786.61	\$ 8,500.00	\$ 5,338.68	\$ 8,500.00	\$ 8,500.00	\$ -	
01-52-5231-1200	FIRE-Uniform Expense	\$ 1,092.24	\$ 1,844.72	\$ 1,500.00	\$ 1,611.47	\$ 3,037.00	\$ 1,500.00	\$ -	
01-52-5231-1300	FIRE-Truck Maintenance	\$ 77,701.79	\$ 43,312.46	\$ 40,000.00	\$ 57,385.56	\$ 65,000.00	\$ 60,000.00	\$ 20,000	Tires; Aging Equip
01-52-5231-1400	FIRE-Building Maintenance	\$ 7,723.68	\$ 12,328.53	\$ 8,000.00	\$ 16,328.58	\$ 5,000.00	\$ 8,000.00	\$ -	
01-52-5231-1500	FIRE-Protective Clothing	\$ 2,911.84	\$ 16,932.40	\$ 36,000.00	\$ 21,555.71	\$ 36,000.00	\$ 36,000.00	\$ -	TO Gear Replace
01-52-5231-1600	FIRE-Conferences	\$ 421.46	\$ -	\$ 500.00	\$ 218.18	\$ 250.00	\$ 500.00	\$ -	
01-52-5231-1700	FIRE-Insurance	\$ 698.00	\$ 698.00	\$ 700.00	\$ 711.77	\$ 700.00	\$ 700.00	\$ -	
01-52-5231-1800	FIRE-Truck Insurance	\$ 17,966.67	\$ 17,497.38	\$ 22,000.00	\$ 17,189.09	\$ 17,200.00	\$ 19,000.00	\$ (3,000)	LWMMI Ins
01-52-5231-1900	FIRE-Rescue Squad Equipment	\$ 3,101.70	\$ 5,582.11	\$ 4,500.00	\$ 1,136.24	\$ 2,500.00	\$ 4,500.00	\$ -	
01-52-5231-2000	FIRE-Contract Repair & Mntnce	\$ 29,641.78	\$ 12,572.92	\$ 17,000.00	\$ 22,713.07	\$ 20,000.00	\$ 17,000.00	\$ -	
01-52-5231-2500	FIRE-Benefits	\$ 120,900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	All benefits moved
01-52-5231-4000	FIRE-Training Expense	\$ 2,946.15	\$ 1,278.69	\$ 4,000.00	\$ -	\$ 2,500.00	\$ 4,000.00	\$ -	
01-52-5232-0000	FIRE INSPECTION-Salaries	\$ 9,560.90	\$ 13,199.10	\$ -	\$ -	\$ -	\$ -	\$ -	Company Inspections
01-52-5232-0600	FIRE INSPECTION-Supplies	\$ 1,771.11	\$ 5,295.50	\$ 2,500.00	\$ 1,765.80	\$ 3,000.00	\$ 3,000.00	\$ 500	Prevention supplies
01-52-5232-2500	FIRE INSPECTION-Benefits	\$ 68.15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	All benefits moved
<b>FIRE DEPARTMENT TOTALS</b>		<b>\$ 764,860</b>	<b>\$ 606,022</b>	<b>\$ 1,013,600</b>	<b>\$ 727,726</b>	<b>\$ 1,033,187</b>	<b>\$ 1,084,700</b>	<b>\$ 71,100</b>	



**SECTION F - 2024 General Fund Expenditures**

**City of Fort Atkinson  
2024 Operating Budget  
Public Safety Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>BUILDING INSPECTION</b>									
01-52-5241-0100	BUILDING INSP-Salaries	\$ 71,249.87	\$ 61,639.73	\$ 71,600.00	\$ 44,304.93	\$ 71,600.00	\$ 70,200.00	\$ (1,400)	3% incr
01-52-5241-0200	BUILDING INSP- PT Salaries	\$ -	\$ 21,204.00	\$ 4,800.00	\$ 8,478.75	\$ 9,000.00	\$ 7,500.00	\$ 2,700	Commercial Insp
01-52-5241-0500	BUILDING INSP-Contract Service	\$ 1,054.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
01-52-5241-0600	BUILDING INSP-Supplies/Eqmnt	\$ 1,759.81	\$ 3,970.49	\$ 2,300.00	\$ 993.41	\$ 1,500.00	\$ 2,300.00	\$ -	
01-52-5241-0700	BUILDING INSP-Software Permit	\$ 2,792.00	\$ 2,792.00	\$ 6,800.00	\$ 7,492.00	\$ 7,492.00	\$ 12,550.00	\$ 5,750	Record Digitization Project
01-52-5241-0800	BUILDING INSP-Unif Dwell Code	\$ -	\$ 753.90	\$ 250.00	\$ 264.89	\$ 265.00	\$ 250.00	\$ -	
01-52-5241-0900	BUILDING INSP-Phone/Internet	\$ 700.88	\$ 1,118.26	\$ 750.00	\$ 907.39	\$ 900.00	\$ 850.00	\$ 100	
01-52-5241-1000	BUILDING INSP-Conference Exp	\$ 950.00	\$ 950.54	\$ 1,200.00	\$ 297.50	\$ 750.00	\$ 1,200.00	\$ -	
01-52-5241-1100	BUILDING INSP-Vehicle Exp	\$ 656.11	\$ 631.19	\$ 1,000.00	\$ 375.39	\$ 500.00	\$ 1,000.00	\$ -	
01-52-5241-2500	BUILDING INSP-Benefits	\$ 32,200.32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Benefits moved
<b>BUILDING INSPECTION TOTALS</b>		<b>\$ 111,363</b>	<b>\$ 93,060</b>	<b>\$ 88,700</b>	<b>\$ 63,114</b>	<b>\$ 92,007</b>	<b>\$ 95,850</b>	<b>\$ 7,150</b>	
<b>ELECTRICAL</b>									
01-52-5242-0100	ELECTRICAL-Salaries	\$ 22,618.92	\$ 24,942.54	\$ 38,000.00	\$ 26,040.42	\$ 38,000.00	\$ 39,000.00	\$ 1,000	3% wage increase
01-52-5242-0500	ELECTRICAL-SDFA Locates	\$ 286.61	\$ 779.03	\$ 500.00	\$ 323.38	\$ 500.00	\$ 550.00	\$ 50	
01-52-5242-0600	ELECTRICAL-Office Supplies	\$ 549.25	\$ 1,248.57	\$ 625.00	\$ 1,062.49	\$ 1,300.00	\$ 1,300.00	\$ 675	
01-52-5242-0700	ELECTRICAL-Supplies	\$ 136.03	\$ 780.30	\$ 450.00	\$ 420.85	\$ 500.00	\$ 500.00	\$ 50	
01-52-5242-0800	ELECTRICAL-Diggers Hotline	\$ 899.22	\$ 891.01	\$ 1,300.00	\$ 770.13	\$ 1,300.00	\$ 1,300.00	\$ -	
01-52-5242-0900	ELECTRICAL-Telephone	\$ 367.66	\$ 193.29	\$ 500.00	\$ 62.82	\$ 500.00	\$ 500.00	\$ -	
01-52-5242-1000	ELECTRICAL-Conference	\$ 408.29	\$ 439.67	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ -	
01-52-5242-1100	ELECTRICAL-Training	\$ 483.99	\$ 279.47	\$ 750.00	\$ 181.17	\$ 750.00	\$ 750.00	\$ -	
01-52-5242-1300	ELECTRICAL-Tools	\$ 554.86	\$ 429.82	\$ 750.00	\$ 19.26	\$ 750.00	\$ 2,850.00	\$ 2,100	Drill replace
01-52-5242-2500	ELECTRICAL-Benefits	\$ 16,669.77	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Benefits moved
<b>ELECTRICAL TOTALS</b>		<b>\$ 42,975</b>	<b>\$ 29,984</b>	<b>\$ 43,375</b>	<b>\$ 28,881</b>	<b>\$ 44,100</b>	<b>\$ 47,250</b>	<b>\$ 3,875</b>	

SECTION F - 2024 General Fund Expenditures

**City of Fort Atkinson  
2024 Operating Budget  
Public Safety Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>CIVIL DEFENSE</b>									
01-52-5251-0000	CIVIL DEFENSE-Salaries-Supply	\$ 794.89	\$ 5,799.86	\$ 1,500.00	\$ 2,288.59	\$ 2,500.00	\$ 2,100.00	\$ 600	Add't work on Siren
01-52-5251-2500	CIVIL DEFENSE-Benefits	\$ 280.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Benefits moved
<b>CIVIL DEFENSE TOTALS</b>		<b>\$ 1,075</b>	<b>\$ 5,800</b>	<b>\$ 1,500</b>	<b>\$ 2,289</b>	<b>\$ 2,500</b>	<b>\$ 2,100</b>	<b>\$ 600</b>	
<b>EMERGENCY MANAGEMENT</b>									
01-52-5261-0100	EMERGENCY MNGMNT-Salaries	\$ 4,416.55	\$ 4,503.61	\$ 4,750.00	\$ 2,695.17	\$ 2,700.00	\$ 5,000.00	\$ 250	3% wage increase
01-52-5261-0600	EMERGENCY MNGMNT-Supplies	\$ 15,711.98	\$ 2,424.99	\$ 4,000.00	\$ 487.72	\$ 2,500.00	\$ 4,000.00	\$ -	
01-52-5261-2500	EMERGENCY MNGMNT-Benefits	\$ 1,628.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Benefits moved
<b>EMERGENCY MANAGEMENT TOTALS</b>		<b>\$ 21,757</b>	<b>\$ 6,929</b>	<b>\$ 8,750</b>	<b>\$ 3,183</b>	<b>\$ 5,200</b>	<b>\$ 9,000</b>	<b>\$ 250</b>	
<b>PUBLIC SAFETY MISCELLANEOUS</b>									
01-52-5246-0000	SEALER WEIGHTS & MEASURES	\$ 4,800.00	\$ 4,800.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 4,500.00	\$ 2,100	Notice of Increase
01-52-5255-0000	AMBULANCE SERVICE	\$ 103,318.01	\$ 109,316.88	\$ -	\$ -	\$ -	\$ -	\$ -	- EMS Fund
<b>PUBLIC SAFETY MISCELLANEOUS TOTALS</b>		<b>\$ 108,118</b>	<b>\$ 114,117</b>	<b>\$ 2,400</b>	<b>\$ 2,400</b>	<b>\$ 2,400</b>	<b>\$ 4,500</b>	<b>\$ 2,100</b>	

SECTION F - 2024 General Fund Expenditures

**City of Fort Atkinson  
2024 Operating Budget  
Public Safety Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>PUBLIC SAFETY BENEFITS</b>									
01-52-5290-6500	SOCIAL SEC MEDICARE EMPLOYER	\$ -	\$ 151,446.55	\$ 156,000.00	\$ 106,295.79	\$ 166,000.00	\$ 158,000.00	\$ 2,000	Benefits for public safety employees
01-52-5290-7000	WI RETIREMENT EMPLOYER HEALTH INSURANCE	\$ -	\$ 264,888.32	\$ 360,000.00	\$ 244,362.43	\$ 376,000.00	\$ 395,000.00	\$ 35,000	
01-52-5290-7500	EMPLOYER DENTAL INSURANCE	\$ -	\$ 404,306.78	\$ 520,000.00	\$ 340,686.53	\$ 492,000.00	\$ 630,000.00	\$ 110,000	H/D incr 20%
01-52-5290-8000	EMPLOYER	\$ -	\$ 30,728.27	\$ 52,000.00	\$ 26,258.57	\$ 45,750.00	\$ -	\$ (52,000)	Included w/ Health
01-52-5290-8500	LIFE INSURANCE EMPLOYER	\$ -	\$ 1,907.23	\$ 3,000.00	\$ 1,386.52	\$ 2,200.00	\$ 2,800.00	\$ (200)	
01-52-5290-9000	LONGEVITY	\$ -	\$ 7,158.36	\$ 9,775.00	\$ 87.50	\$ 9,775.00	\$ 7,025.00	\$ (2,750)	
<b>PUBLIC SAFETY BENEFITS TOTALS</b>		\$ -	\$ 860,436	\$ 1,100,775	\$ 719,077	\$ 1,091,725	\$ 1,192,825	\$ 92,050	
<b>TOTAL PUBLIC SAFETY EXPENDITURES</b>		\$ 3,887,948	\$ 3,843,770	\$ 4,516,910	\$ 3,040,044	\$ 4,523,250	\$ 4,758,325	\$ 241,415	

## HEALTH AND SOCIAL SERVICES

The single account in the Health and Social Services general fund expenditure category is for the contract with the Jefferson County Humane Society.



In exchange for the payment, the Humane Society of Jefferson County furnishes and maintains facilities and equipment for the housing, shelter, care, and disposal of dogs and cats unlawfully at large in accordance with state statutes and local ordinances, and other services provided in the Contract.

The total amount of General Fund expenditures for the Health and Social Services category proposed with the 2024 Operating Budget is \$33,000, which represents a 7% decrease under the 2023 budget.

The following page includes the line item expenditure account for the 2024 Health and Social Services category within the General Fund.

SECTION F - 2024 General Fund Expenditures

**City of Fort Atkinson  
2024 Operating Budget  
Health and Social Services Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NUMBER	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>HUMANE SOCIETY</b>									
01-53-5343-0000	HUMANE SOCIETY	\$ 33,208.68	\$ 34,113.74	\$ 35,500.00	\$ 31,977.18	\$ 31,977.00	\$ 33,000.00	\$ (2,500)	
<b>HUMANE SOCIETY TOTALS</b>		<b>\$ 33,209</b>	<b>\$ 34,114</b>	<b>\$ 35,500</b>	<b>\$ 31,977</b>	<b>\$ 31,977</b>	<b>\$ 33,000</b>	<b>\$ (2,500)</b>	
<b>TOTAL HEALTH &amp; SOCIAL SERVICES EXPENDITURES</b>		<b>\$ 33,209</b>	<b>\$ 34,114</b>	<b>\$ 35,500</b>	<b>\$ 31,977</b>	<b>\$ 31,977</b>	<b>\$ 33,000</b>	<b>\$ (2,500)</b>	

## PUBLIC WORKS

### Public Works – Operations (formerly Garage, Street Name Signs, Water Patrol)

The Department of Public Works is charged with the responsibility of managing and maintaining the public portions of the City of Fort Atkinson infrastructure which includes the following areas of service:

- **Roadways** - Approximately 64 miles, or 675,000 lineal lane feet of pavement “concrete and asphalt”, concrete curb and gutter and sidewalks, and various grass areas within the public rights-of-way.
- **Storm Sewer System** - Approximately 226,000 lineal feet of a variety of pipes, 1,600 catch basins and inlets, 800 manholes and 120 outfalls.
- **Sanitary Sewer Collection System** – Approximately 352,000 lineal feet of a variety of pipes and 1500 manholes.
- **Street Signs** – Approximately 3000 various types of signage.
- **Trees** – Approximately 5000 various street terrace and parking lot trees.



THE DEPARTMENT OF PUBLIC WORKS DOES TREE CHIPPING NEAR NORTH FOURTH STREET.

These areas of service provide for the safe travel and transport of goods, services, and people to and from a variety of locations; assists in protecting the health and safety of the public by the efficient removal of commercial and residential sewerage; and fosters an aesthetically-pleasing, environmentally friendly community for the citizens to enjoy. The Department of Public Works prides itself on performing these duties to the very best of its ability and with the utmost care for the general public.

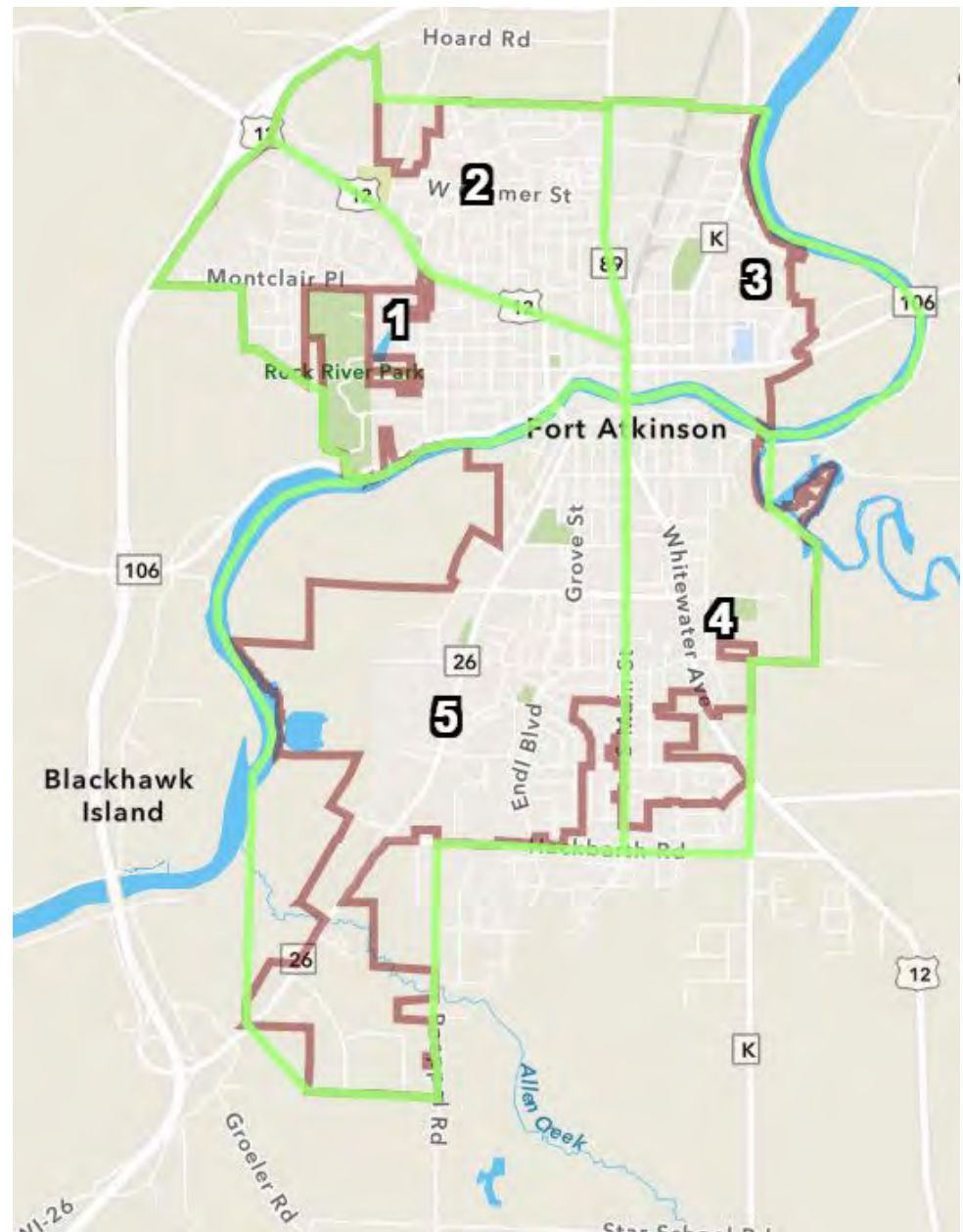
The Department currently operates with a full-time staff of thirteen; eight field persons, two auto and truck service technicians, one administrative assistant, one supervisor and the Superintendent. The department also employs seasonal summer staff varying from two to four retirees and students to assist in maintaining the public terrace grass and with a variety of labor tasks.

### **2023 Accomplishments**

In 2023 the Department of Public Works continues to work on a program to maintain existing roadways using available resources and actively managing future areas with the use of our existing GIS system and iPad tablets. This system will assist the department in accounting for, and replacing, failed pavements in a more orderly fashion. Thereby saving city staff time and taxpayer funds, while providing the best possible outcome for current road maintenance. To date, the DPW has placed hot mix asphalt in many large patches throughout the city; concentrating on sections of roadway that have

failed due to, poor or saturated subgrade soils, and watermain and sanitary sewer repair areas. This approach has provided for the placement of over 240 tons of asphalt covering 9,700 square feet, with approximately fifteen (15) percent of the material going toward the repair of potholes. This activity will continue until the end of the paving season, and we expect to place an additional 60 tons prior to Thanksgiving. Along with the placement of hot mix asphalt, the department continues a program to perform concrete patching within our connecting highways following the Wisconsin Department of Transportation Facilities Design Standards. This work for 2023 consisted of the placement of 55 cubic yards of concrete, within Janesville Ave. and Madison Ave. This volume of concrete has facilitated the patching of approximately 1500 square feet of roadway and 100 feet of curb and gutter to date.

The city arborists manage the terrace trees located within the city to protect vulnerable trees from damage, remove diseased or dying trees and repopulate the terrace and open space areas with new plantings. The arborists continue to work a plan developed in 2021 to more actively remove and trim through the entire City every 5 years. The plan corresponds with the five mapped work areas we use to manage our underground utilities. In 2023 the department commenced work in area one (2) in the northwest portion of the City, bounded on the south by Madison Ave., the west by the Hwy. 26 bypass, the north by the Hoard Farm, and the east by North Main Street. Along with their efforts in removals and trimming they are always hard at work determining appropriate locations for future tree placement and continue to maintain a list of citizen requests for trees. In July the city experienced a very severe storm event, with high winds, resulting in damage to a large section of terrace and private trees. In this event the Department invested 8 weeks and countless hours removing over 12,000 cubic yards of brush, many large dangerously damaged trees and hanging limbs, and assessed, assessed thousands of terrace trees, and cataloged hundreds of trees





**MEMBERS OF THE DEPARTMENT OF PUBLIC WORKS PLANT TREES WITH HIGH SCHOOL STUDENTS ON ARBOR DAY.**

reviewed and approved a contract with Angus Young Architects to prepare a facility design plan, and bid document set, for the proposed reconstruction of the Public Works and Parks Operations Facility. In April of 2023 that design commenced, and continues to date, with the intention of a bid release date sometime in November of this year. In 2024 the Department hopes to have Council Approvals in place to begin construction.

requiring additional removal or trimming. The Department, with the assistance of the State of Wisconsin Emergency Department of Emergency Management, Jefferson County, the City Engineer, City Clerk, and City Manager has released a request for proposal to contract out the remaining storm damaged tree work and anticipates having a contractor in place this fall to complete the remaining work. The remainder of this year the arborists plan to map out future removals and planting plans for the upcoming 2024 season. To date the Arborists have removed sixty-nine (72) diseased, damaged, or dying trees and planted back fifty (48) trees within the public open spaces around the City.

The sanitary sewer collection system is a major priority for the department. We strive to clean approximately one-half (1/2) or 176,000 lineal feet of the City's collection system every year. The department has continued this plan for 2023 and has completed 35% of our goal to date and will reach our goal by February of 2024.

In 2022 the department committed resources to planning a new Public Works and Parks Operations Facility. This effort culminated in a high level needs assessment and implementation plan. In the spring of 2023, the City Council



## 2024 Goals

In 2024 staff will continue working to find efficiencies in the five core areas of responsibility and continue to maximize productivity. The plan will consist of evaluating past projects, reviewing City Construction Standards and truck / equipment (heavy and light duty) needs.

**The Service Department** at the DPW has maintains all city fleet vehicles from our heaviest and largest fire trucks, plow / haul trucks and wheel loaders to medium and light duty pickup trucks, concrete equipment, and paint sprayers. The public works service department staff work hard to meet every department's vehicle and equipment maintenance and repair needs. Our Head Mechanic actively manages and schedules shop activities to maximize productivity and improve cost savings.

The Department will continue work on controlling and actively managing our inventory process in 2024.

**The Arborists** will begin evaluating trees in work area two to account for trimming, removals, and possible planting for the start of the 2024 season. This is in keeping with the change in our approach to the tree program that began in 2022. We utilize a more surgical approach to removals as a whole and restrict the bulk of the work to one of the five work zones in the city. The Plan continuing forward will allow the staff to remove trees more efficiently and move to trimming within the work zones quicker than in the past. The goal is to work through the five zones at a rate of one zone every year and trim through the city every five years. This approach better manages the trees by concentrating efforts within smaller geographic areas instead of trying to remove trees within the entire City limits, as in years past. We will continue to respond to the immediate needs of the residents and businesses within the city with the utmost care in handling emergency storm damage, accidents, and tree related issues.

**The Sanitary Sewer Collection System** is a priority on the department's list of important tasks and 2024 will remain much the same. We will continue to investigate ways to improve our cleaning efforts. Training on proper operation and use of our Vactor Jet Truck and making a concerted effort to better track areas requiring more frequent cleaning are two things this department will continue to emphasize in 2024. Our goal is to reduce the



A CITY DUMP TRUCK IS SEEN IN THE SHOP.



THE CITY'S VACTOR JET TRUCK IS SEEN.

amount of time spent cleaning sewer lines that may not need cleaning and concentrate on those that need it. The department will work closely with the City Engineer's department to coordinate our efforts to coincide with any planned mass televising studies and reporting.

**The Storm Sewer System** continues to serve the city well. In 2024 the department will continue proactively managing the maintenance of the system utilizing the Vactor Jet Truck system to clean our collection system. We will continue to diagnose failing portions of the system utilizing our sewer camera system purchased in the spring of 2023. In 2024 our focus on cleaning out catch basins in the spring and fall, to prevent debris from choking the system, will center on the oldest portions of the system. The department will continue to schedule blocks of work in the early spring and late fall to coincide with the cleanup after the winter snow removal and fall leave cleanup.

In addition to those areas, staff will continue to work closely with the architect, general contractor, and subcontractors hired to build the

new **Public Works and Parks Operations Facility** to be located at 600 Talcott Street. The goal is to occupy the new building in the spring of 2025.

In closing, the Department of Public Works continues our mission to providing the very best possible service to the citizens of the City of Fort Atkinson. Our duties to the City will be constantly reviewed to help improve our efficiency and our equipment needs will be scrutinized to assist in reducing any manageable expenses to help reduce the taxpayer's financial burden whenever possible.

**2024 CIP Projects Proposed**

PUBLIC WORKS - OPERATIONS	PAVEMENT PATCH TRAILER (HOT BOX)	\$ 49,000.00	Replaces 34-year-old failed truck box mounted unit
PUBLIC WORKS - OPERATIONS	NEW PUBLIC WORKS FACILITY CAMPUS DESIGN	\$ 16,500,000.00	Public Works and Parks Operations facility Construction

## **Engineering**

The Engineering budget within the Public Works category of general fund expenditures is relatively small. It includes a portion of the salary of the City Engineer and Assistant City Engineer, as well as supplies, conferences, dues, and software. However, the reach of the office is far greater. The City Engineer is also the Director of Public Works. Andy Selle, P.E. oversees the operations of DPW, Water Utility, Building Inspection, Wastewater Utility, Electrical, and theoretically, Engineering. The Director sets strategic goals with the department managers and ensures coordination of work among the various departments operating within the City right of way, and the City as a whole.

The Engineering Department specifically has the responsibility for planning, managing, maintaining, designing and inspecting all new and existing City infrastructure within the public right of way. Generally, this consists of the storm water collection system, sanitary collection system, water distribution system, streets, terraces, and sidewalks. The Engineering Department is composed of the City Engineer, Andy Selle, and the Assistant City Engineer Tom Sweeney hired in June 2023.

The Director of Public Works also manages the following:

1. **Fort Atkinson Municipal Airport** - including the maintenance and operation of all runways, taxiways, hangars, lighting, and fuel systems. Capital planning including the use of federal funds to invest in improvements to pavements, structures, and fuel systems.
2. **Fort Atkinson Shared Ride Taxi Service** - contract negotiations, responding to community requests, quarterly review of performance, annual submission of state grant funding, fleet management, and federal performance reporting.
3. **Planning Commission** - The City Engineer/Dir. Of Public Works is the secretary of the Planning Commission, coordinating all City reviews and scheduling hearings associated with all proposals before the Planning Commission.
4. **Stormwater Utility** – The stormwater utility collects funding from property owners to reduce pollution from the City of Fort Atkinson into the Rock and Bark Rivers. The Director of Public Works manages the utility including annual reports to the Wisconsin DNR, implementation and compliance with the TMDL, management of the collection and treatment systems, public outreach, and capital budgeting for long term project development.
5. **City Planning/Development** – As a member of the informal planning team, the Director of Public Works, along with the City Manager, works to identify development and planning opportunities, vet development proposals and manage relationships with the County and Towns beyond the City’s municipal boundary. The goal is to ensure growth opportunities are preserved and collaborative progress toward shared goals is achieved.



MEMBERS OF THE DEPARTMENT OF PUBLIC WORKS TAKE DOWN CHRISTMAS LIGHTS ON MAIN STREET.

## 2023 Accomplishments

### Right of way Improvements:

- Water Main and Road Rehab --Designed, bid, and reconstructed 0.7 miles of roads including complete replacement of all water main and selected repairs of sanitary and storm sewer. The project continues our commitment toward replacement of failed, spun-cast, water main. Sidewalks were in-filled along Wilcox St., and a portion of Florence. Sidewalks in-fill was removed from Rogers St. and Florence south of Memorial Dr. due to budget constraints. Total improvements on the project were over \$3.0 M.
- Applied for grants for the following projects:
  - Sidewalk in-fill near City schools - \$2.1M
  - Banker Rd. re-alignment - \$1.8M
  - N. 4<sup>th</sup> St. resurfacing - \$686K
  - Blackhawk Dr. resurfacing - \$1.1M
- Schumacher Street – Reviewed and approved the construction of a new street just north of the Hospital named Schumacher St. The street is being constructed by Fort Healthcare and will feature five new residential lots on the south side of the street, four of which will be relocated houses from N. 4<sup>th</sup> St.
- Vacation of N. 4<sup>th</sup> St and James Place – Two street vacations were completed in 2023, the first N. 4<sup>th</sup> St. between McMillan and Armenia streets to allow expansion of Fort Healthcare. The second, James Place, from Talcott to a point about half way toward Janesville Ave., to accommodate the new Public Works and Parks Operations Facility.
- Main St/Whitewater Ave. Paving – The WisDOT repaved Whitewater Ave. and Main Street through downtown. Pedestrian curb ramps were improved to modern ADA codes. Re-work on pedestrian ramps will continue for the balance of 2023 and perhaps into 2024 following some design flaws.
- High School Access Right of Way – The City successfully acquired the current entrance to the High School for a future road. The road will serve the Banker Rd. development, expected to be design in 2023-24 and constructed perhaps in 2024 into 2025.



THE DEMOLITION OF THE LORMAN SITE IS SEEN IN NOVEMBER 2022.



NORTH MAIN STREET IS SEEN SHORTLY AFTER PAVING AUG. 1.

- Engaged a consultant to look into establishing a Transportation Utility in Fort Atkinson
- Reviewed and approved a City-Wide fiber optic build by TDS – in year 1 of 3

#### Utility Planning

- Began design for continued water main replacement on Cloute St., Caswell St., and Zaffke St. This continues the annual main replacement program funded by the increased water rates allowed by the PSC. This avoids the projects 30% increase in project costs added by borrowing instead of paying for work with available funds in the year it was accomplished. \
- Completed the \$15M dollar improvements to the Waste Water Treatment Facility.
- Completed Design for the Sanitary Sewer relay on Grant St. and Maple St. to serve the six new residential lots on Grove St. across from Jones Park. Construction is expected to begin in 2024 (see map on next page).

#### Airport Improvements:

- Hired a consultant for the Airport Master Plan – completion expected 2024
- Resurfaced Taxi-ways and runways at the airport
- Submitted a purchase order for a new plow truck for the airport

#### Planning/Development:

- Completed work on demolition associated with the former Loeb-Lorman Facility using CDBG Grant Funds.
- Approved a CSM and Zoning for the first multifamily development in the Banker Rd. neighborhood - Trillium
- Guided successful new and re-development projects through the Planning Commission review and approval process. Projects include; three Residential in-fill lots on Messmer St., 37-unit multifamily complex on Campus Dr., 141-unit multifamily complex on Trillium Dr., DB Oaks

campus redevelopment, Kwik Trip addition, OSI / On-Cor Site improvements, new Public Works and Parks Operation facilities, and new storage facility on Industrial Dr.

- Renewed concept planning for a new Department of Public Works and Parks Operations facility along with DPW Superintendent, Tom Williamson

## 2024 Goals

### Engineering Department

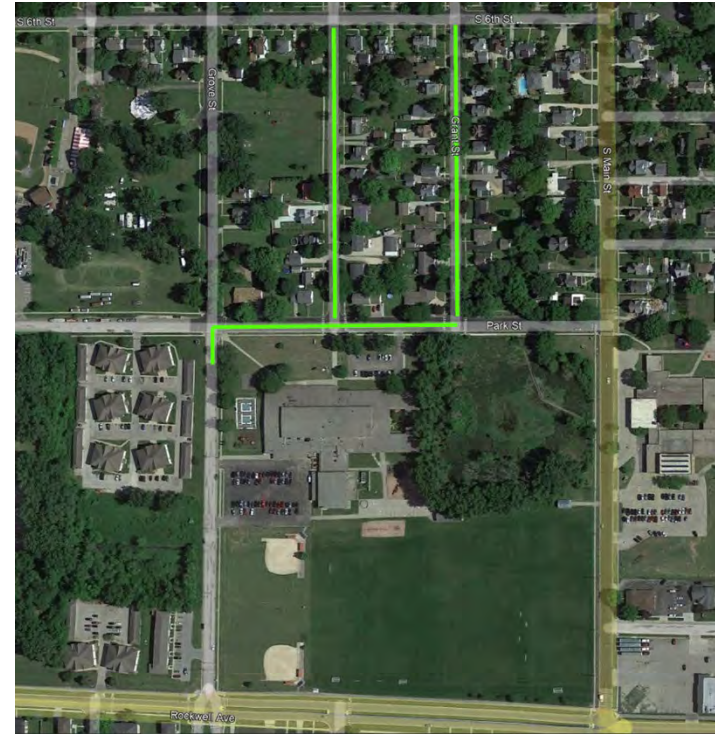
- Understand the efficacy of a transportation utility for Fort Atkinson
- Complete development of the Grove Street parcels for residential building
- Update the City City's sidewalk policy/ordinance and begin a dedicated annual program
- Design the S. Main St (Rockwell Ave to the south) Pedestrian Path and Street Narrowing Project
- Design the S Main (Rockwell Ave north) and Commonwealth Dr. resurfacing project

### Stormwater Utility

- Develop sound Financial Guidance for the Stormwater Utility
- Hire consultants to update our stormwater ordinances to better align with the TMDL
- Map out a plan for Capital Purchase of properties over the next decade plus to make progress on the TMDL
- Perform analysis of the current ERU system to move toward more equitable rates for residential properties and update commercial/industrial.
- Begin a plan to get unpaved parking areas within the City paved, and reduce our load of TSS
- Begin an inventory of the collection system and its condition

### Wastewater Utility

- Develop sound financial guidance for the Stormwater Utility
- Develop a dedicated, annual plan for Sanitary Sewer Lining
- Construct a solar array to reduce energy use at the WWTP and reduce rates for users



PROPOSED SEWER MAIN RE-LAY TO SERVE THE GROVE STREET LOTS EAST OF JONES PARK. ALL OF GROVE STREET FROM PARK ST TO ROCKWELL WILL BE RESURFACED.

## Water Utility

- Develop a lead service strategy
- Plan for future simplified rate increases to accommodate increases in costs

## Public Works Operations

- Construct a new Public Works and Parks Operations facility located at 600 Talcott Street

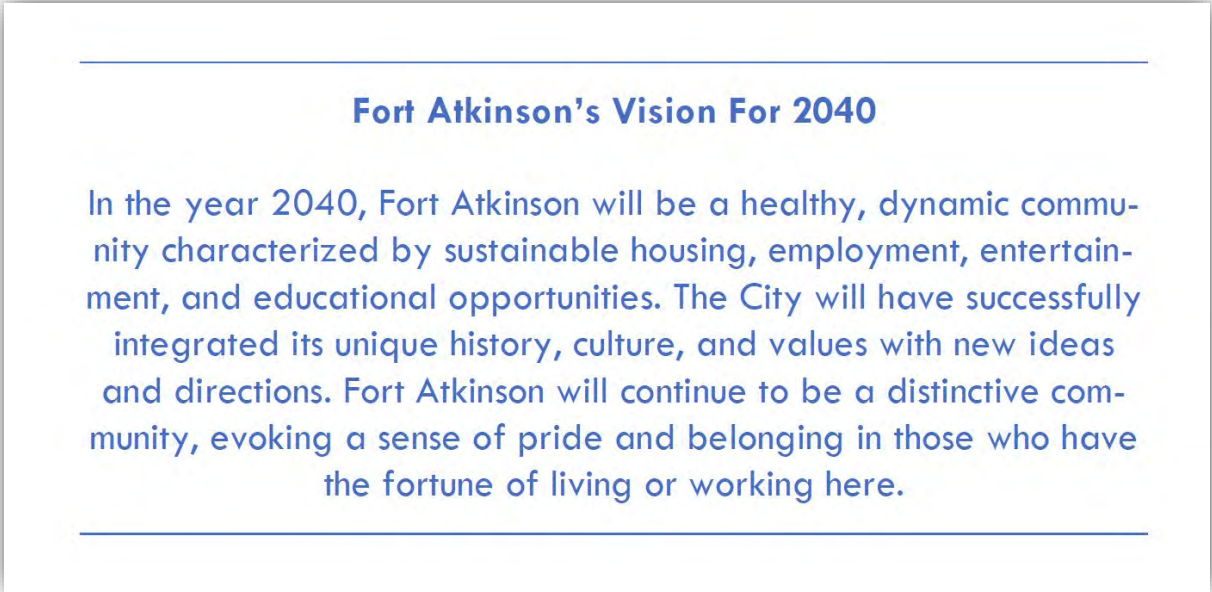
## Planning/Development Area:

- Dedicate TID 8 funding for infrastructure projects
- Continue efforts to develop the Banker Rd. parcels
- Explore a Transportation Utility for 2024
- Explore development at the airport utilizing the abundant federal funding available

## COMPREHENSIVE PLAN

- Re-write the City's **Land Development and Division Code** – Completed 2022
- Use **social media and other communication forms** to involve and educate more diverse communities on city processes, functions, and planning. - My department(s) continue to work to utilize our new public relations assistant and push information out via Facebook, the website, and through press releases. Much can be done in this arena but progress is being made.
- **Concentrate time and funding on key corridors:** Northeast corridor, Janesville Ave., Madison Ave. (Main to Robert), Sherman Ave. (Main to Robert), Whitewater Ave., Rockwell Ave.
  - **Northeast Corridor** – Staff successfully completed the Lorman purchase and demolition (contamination cleanup still ongoing), completed re-development of the K-Mart site with U Haul, established a TID to serve this area, and worked on the Re-development of the DB Oaks property for significant improvements.
  - **Janesville Ave.** - The former Shopko building has been approved for redevelopment with the addition of two attractive outlots in the once expansive parking lot. The former Shell gas station at Farmco and Janesville Ave was purchased by Kwik Trip who was approved to raze the structure and build a brand new facility.
  - 2023-24 will include Corridor Planning for both Janesville Ave. and Main St.
  - **Whitewater Avenue** – completed paving of Whitewater Avenue
  - **Madison Avenue** – (Main St. to Robert St.) – this corridor is awaiting a catalyst to garner the attention for possible planning and investment efforts. Anchor businesses abound, pedestrian accommodations are reasonable, facilities are aging and ripe for remodel, a softening of the corridor would help with aesthetics.

- **Sherman Avenue** – (Main St. to Robert St.) – identical to the above, this corridor has additional residential density with an abrupt, but functional, commercial to residential transition.
  - **Fort Healthcare Campus** – significant investment in their location on Sherman Ave. with possible long term improvements to the campus beyond and to the north.
- Utilizing the **Safe Routes to School Plan**, identify and install new sidewalk facilities – A comprehensive assessment of sidewalks was performed in 2019. Areas lacking sidewalk were identified, as well as those requiring new sidewalk. A TAP grant was submitted successfully in 2022 for a new pedestrian path along S. Main St. A second TAP grant to construct in-fill sidewalk around all of the City’s schools was submitted in 2023.
  - Participate in the **School District of Fort Atkinson 5-year Strategic Planning Process** – The City Manager and Director of Public Works meet quarterly with the Superintendent and Business Manager to continue communications.
  - *Develop a new internal process to include review of the Comprehensive Plan during the annual Capital Improvement Planning Process – accomplished by this document.*
  - *Complete an Area Plan for downtown to analyze assets and identify specific opportunities, with a parking study included - The planned Downtown corridor plan for 2023-4 will accomplish a portion of this.*
  - *Move the community gardens to Jones Park and market the existing site for new residential, infill development – This project will move forward in 2024, with the hope that lots are available for sale in late 2024.*
  - *Purchase or integrate energy efficient and/or renewable energy sources into any new city equipment, remodeling, or new facilities.* The 2024 CIP includes the addition of solar at the Wastewater Treatment Plant, a project that could have a significant impact on the over \$200K budgeted for electrical use at the plant.



FORT ATKINSON'S VISION FOR 2040 FROM THE COMPREHENSIVE PLAN (2019)



- *Attempt to establish boundary agreements with all surrounding units of government* – The City needs to re-engage with Town to develop a broader agreement in 2024.
- *Implement new streetscaping, wayfinding, and beautification elements along Main St* – The downtown corridor plan, mentioned above will include this aspect of landscape architecture in the project.
- *Partner with Jefferson County and Fort Healthcare to increase the routes, hours, and options for transit services within the City - Transit* continue to be a challenge within the City and likely requires a County level solution.
- *Adopt a new sidewalk evaluation and replacement ordinance* – In 2019 the City completed a sidewalk inventory of the entire City, noting improvements and areas where sidewalks did not exist. The data was used to inform a proposal that will come before Council to amend the current ordinance which requires homeowners to repair sidewalk identified by the City, to one in which the City and residents will share the expense of sidewalk repair. This proposal will be developed for review in 2024.



A PORTION OF THE BIKE TRAIL IS SEEN NEAR THE WASTEWATER TREATMENT PLANT.

- *Adopt a Complete Streets [Policy](#)* – Such a policy consists of the following:

*Complete Streets are streets designed and operated to enable safe use and support mobility for all users. Those include people of all ages and abilities, regardless of whether they are travelling as drivers, pedestrians, bicyclists, or public transportation riders. The concept of Complete Streets encompasses many approaches to planning, designing, and operating roadways and rights of way with all users in mind to make the transportation network safer and more efficient. Complete Street policies are set at the state, regional, and local levels and are frequently supported by roadway design guidelines.*

Many decisions within the City are already following this policy. However, it is always important to officially adopt such a policy. I hope to present this in 2024.

- *Complete an Official Map for the City* – Completed in early 2022.

**2024 CIP Projects Proposed**

ENGINEERING	ANNUAL STREETS PROGRAM	\$ 1,303,300.00	2024 Road Projects: construct pavement rehab on Cloute, Nelson, Caswell, Grove; Desgin rehab on S Main St and Commonwealth; Design rehab and esteded ped path on S Main St.
ENGINEERING	BANKER ROAD DESIGN & INFRASTRUCTURE	\$ 3,200,000.00	Borrowing for phase 1 of Banker Road development - design of infrastucture

The total amount of General Fund expenditures for the Public Works category proposed with the 2024 Operating Budget is \$2,428,941, which represents a 0.85% decrease under the 2023 Operating Budget.

The following pages include the line item expenditure accounts for the 2024 Public Works category within the General Fund.

**SECTION F - 2024 General Fund Expenditures**

**City of Fort Atkinson  
2024 Operating Budget  
Public Works Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>PUBLIC WORKS - OPERATIONS (Formerly Garage; Street Name Signs; Water Patrol)</b>									
01-54-5406-0100	SUPERINTENDENT-Salaries	\$ 41,065.69	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Moved to Ops Salaries
01-54-5406-2500	SUPERINTENDENT-Benefits	\$ 18,182.26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Moved to benefits
01-54-5410-0100	SUPERVISOR-Salaries	\$ 7,153.73	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Moved to Ops Salaries
01-54-5410-2500	SUPERVISOR-Benefits	\$ 2,205.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Moved to benefits
01-54-5412-0100	PW OPERATIONS-Salaries	\$ 34,732.62	\$ 94,866.36	\$ 107,000.00	\$ 62,950.78	\$ 98,000.00	\$ 105,000.00	\$ (2,000)	Alloc & 3% inc
01-54-5412-0600	PW OPERATIONS-Supplies	\$ 16,026.04	\$ 15,327.12	\$ 20,000.00	\$ 8,585.90	\$ 16,375.00	\$ 20,000.00	\$ -	- PW Supplies
01-54-5412-0900	PW OPERATIONS-Telephone	\$ 838.87	\$ 451.00	\$ 600.00	\$ 146.53	\$ 477.00	\$ 600.00	\$ -	-
01-54-5412-1000	PW OPERATIONS-Elec/Water/Storm	\$ 18,480.63	\$ 20,046.24	\$ 19,000.00	\$ 14,152.39	\$ 19,500.00	\$ 20,000.00	\$ 1,000	
01-54-5412-1100	PW OPERATIONS-Natural Gas	\$ 15,370.84	\$ 23,362.31	\$ 21,000.00	\$ 18,059.00	\$ 27,085.00	\$ 25,000.00	\$ 4,000	Increase in cost
01-54-5412-1200	PW OPERATIONS-Conference	\$ 325.00	\$ 189.00	\$ 1,000.00	\$ 30.00	\$ 300.00	\$ 1,000.00	\$ -	
01-54-5412-1400	PW OPERATIONS-Tools	\$ 3,944.69	\$ 2,217.44	\$ 4,600.00	\$ 1,325.88	\$ 4,600.00	\$ 4,600.00	\$ -	
01-54-5412-1500	PW OPERATIONS-Building Maint	\$ 14,433.94	\$ 24,487.76	\$ 20,000.00	\$ 6,569.23	\$ 16,375.00	\$ 20,000.00	\$ -	- Add't Maint
01-54-5412-1600	PW OPERATIONS-Safety Program	\$ 6,159.92	\$ 1,838.86	\$ 7,500.00	\$ 623.27	\$ 3,200.00	\$ 7,500.00	\$ -	
01-54-5412-1700	PW OPERATIONS-Safety Supplies	\$ 5,193.91	\$ 5,281.43	\$ 6,000.00	\$ 2,299.37	\$ 5,285.00	\$ 6,000.00	\$ -	
01-54-5412-2500	PW OPERATIONS-Benefits	\$ 21,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Benefits moved
01-54-5436-0100	ST.NAME SIGNS-Salaries	\$ 22.82	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Salaries moved
01-54-5436-0600	ST.NAME SIGNS-Supplies	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Supplies moved
01-54-5436-2500	ST.NAME SIGNS-Benefits	\$ 15.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Benefits moved
<b>PUBLIC WORKS - OPERATIONS TOTALS</b>		<b>\$ 205,901</b>	<b>\$ 188,068</b>	<b>\$ 206,700</b>	<b>\$ 114,742</b>	<b>\$ 191,197</b>	<b>\$ 209,700</b>	<b>\$ 3,000</b>	

**SECTION F - 2024 General Fund Expenditures**

**City of Fort Atkinson  
2024 Operating Budget  
Public Works Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>ENGINEERING</b>									
01-54-5421-0100	ENG-Salaries	\$ 47,599.37	\$ 59,656.12	\$ 63,000.00	\$ 38,703.62	\$ 62,000.00	\$ 64,000.00	\$ 1,000	Alloc & 3% inc
01-54-5421-0200	ENG-Salaries Asst	\$ 2,541.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Incl in Eng Salaries
01-54-5421-0300	ENG-Salaries Asst. II	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
01-54-5421-0400	ENG-Salaries Intern	\$ -	\$ 1,575.30	\$ 2,000.00	\$ 1,639.28	\$ 1,700.00	\$ 2,000.00	\$ -	HS Intern hired
01-54-5421-0600	ENG-Supplies	\$ 3,941.94	\$ 3,553.33	\$ 2,800.00	\$ 2,755.10	\$ 2,800.00	\$ 3,000.00	\$ 200	
01-54-5421-0700	ENG-Survey Supplies	\$ 396.62	\$ 251.57	\$ 300.00	\$ 137.29	\$ 300.00	\$ 300.00	\$ -	
01-54-5421-0900	ENG-Telephone	\$ 273.13	\$ 138.99	\$ 130.00	\$ 38.56	\$ 100.00	\$ 100.00	\$ (30)	
01-54-5421-1000	ENG-Conference Exp	\$ 295.00	\$ 268.00	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	
01-54-5421-1200	ENG-Membership Dues	\$ -	\$ 81.60	\$ 250.00	\$ -	\$ -	\$ 250.00	\$ -	
01-54-5421-1300	ENG-School Exp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
01-54-5421-1600	ENG-Consultant Serv	\$ 2,345.01	\$ 5,965.54	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	R&M Consulting
01-54-5421-1700	ENG-Software Licenses	\$ 4,952.73	\$ 3,060.37	\$ 3,200.00	\$ 2,287.72	\$ 2,300.00	\$ 2,300.00	\$ (900)	
01-54-5421-2500	ENG-Benefits	\$ 22,783.64	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>ENGINEERING TOTALS</b>		<b>\$ 85,129</b>	<b>\$ 74,551</b>	<b>\$ 77,680</b>	<b>\$ 45,562</b>	<b>\$ 69,200</b>	<b>\$ 77,950</b>	<b>\$ 270</b>	

**SECTION F - 2024 General Fund Expenditures**

**City of Fort Atkinson  
2024 Operating Budget  
Public Works Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>STREET MAINTENANCE (Formerly St. Maint; Street Permit Repairs; Curb &amp; Gutter; Sidewalk)</b>									
01-54-5431-0100	STREET MAINTENANCE-Salaries	\$ 68,901.95	\$ 119,123.49	\$ 125,000.00	\$ 71,629.67	\$ 120,000.00	\$ 110,000.00	\$ (15,000)	Alloc & 3% inc
01-54-5431-0600	STREET MAINTENANCE-Supplies	\$ 26,351.98	\$ 44,595.45	\$ 40,000.00	\$ 18,801.94	\$ 40,000.00	\$ 40,000.00	\$ -	Increase supp cost
01-54-5431-2500	STREET MAINTENANCE-Benefits	\$ 33,834.31	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Benefits moved
01-54-5432-0100	STREET PERMIT REPAIRS-Salaries	\$ 12,675.82	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Salaries moved above
01-54-5432-0600	STREET PERMIT REPAIRS-Supplies	\$ 11,811.19	\$ 18,719.30	\$ 12,000.00	\$ 9,509.18	\$ 14,200.00	\$ 12,000.00	\$ -	
01-54-5432-2500	STREET PERMIT REPAIRS-Benefits	\$ 7,995.17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Benefits moved
01-54-5433-0100	CURB & GUTTER-Salaries	\$ 7,323.29	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Salaries moved above
01-54-5433-0600	CURB & GUTTER-Supplies	\$ 3,116.99	\$ 4,508.43	\$ 4,200.00	\$ -	\$ 4,200.00	\$ 4,200.00	\$ -	
01-54-5433-2500	CURB & GUTTER-Benefits	\$ 4,451.64	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Benefits moved
01-54-5444-0100	SIDEWALKS-Salaries	\$ 6,980.35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Salaries moved above
01-54-5444-0600	SIDEWALKS-Supplies	\$ 856.18	\$ 21,949.07	\$ 13,750.00	\$ -	\$ 13,750.00	\$ 13,750.00	\$ -	
01-54-5444-2500	SIDEWALKS-Benefits	\$ 4,535.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Benefits moved
<b>STREET MAINTENANCE TOTALS</b>		<b>\$ 188,835</b>	<b>\$ 208,896</b>	<b>\$ 194,950</b>	<b>\$ 99,941</b>	<b>\$ 192,150</b>	<b>\$ 179,950</b>	<b>\$ (15,000)</b>	
<b>STREET MACHINERY</b>									
01-54-5411-0100	ST MACH-Salaries	\$ 66,760.35	\$ 99,595.16	\$ 99,000.00	\$ 54,316.03	\$ 85,000.00	\$ 85,000.00	\$ (14,000)	Alloc & 3% inc
01-54-5411-0600	ST MACH-Supplies	\$ 77,011.83	\$ 71,394.55	\$ 83,000.00	\$ 58,625.67	\$ 85,000.00	\$ 85,000.00	\$ 2,000	
01-54-5411-0900	ST MACH-Radio Maint	\$ 1,206.93	\$ 697.66	\$ 2,000.00	\$ 776.27	\$ 2,000.00	\$ 2,000.00	\$ -	
01-54-5411-1000	ST MACH-Fleet Ins	\$ 12,475.16	\$ 12,270.11	\$ 18,500.00	\$ 13,015.88	\$ 14,800.00	\$ 18,500.00	\$ -	
01-54-5411-1100	ST MACH-Gas & Oil	\$ 79,941.97	\$ 100,367.60	\$ 92,000.00	\$ 57,169.73	\$ 86,300.00	\$ 92,000.00	\$ -	
01-54-5411-2500	ST MACH-Benefits	\$ 44,349.20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Benefits moved
<b>STREET MACHINERY TOTALS</b>		<b>\$ 281,745</b>	<b>\$ 284,325</b>	<b>\$ 294,500</b>	<b>\$ 183,904</b>	<b>\$ 273,100</b>	<b>\$ 282,500</b>	<b>\$ (12,000)</b>	

**SECTION F - 2024 General Fund Expenditures**

**City of Fort Atkinson  
2024 Operating Budget  
Public Works Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>SNOW AND ICE REMOVAL</b>									
01-54-5435-0100	SNOW & ICE-Salaries	\$ 99,094.55	\$ 134,812.00	\$ 138,000.00	\$ 75,350.79	\$ 118,000.00	\$ 115,000.00	\$ (23,000)	Alloc & 3% inc
01-54-5435-0600	SNOW & ICE-Supplies	\$ 11,906.21	\$ 15,725.32	\$ 10,000.00	\$ 12,828.26	\$ 12,900.00	\$ 13,500.00	\$ 3,500	
01-54-5435-0700	SNOW & ICE-Sand-Salt	\$ 59,094.14	\$ 57,361.36	\$ 70,000.00	\$ 50,401.83	\$ 56,620.00	\$ 70,000.00	\$ -	
01-54-5435-2500	SNOW & ICE-Benefits	\$ 60,800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Benefits moved
<b>SNOW AND ICE TOTALS</b>		<b>\$ 230,895</b>	<b>\$ 207,899</b>	<b>\$ 218,000</b>	<b>\$ 138,581</b>	<b>\$ 187,520</b>	<b>\$ 198,500</b>	<b>\$ (19,500)</b>	
<b>TRAFFIC CONTROL</b>									
01-54-5441-0100	TRAFFIC CTRL-Salaries	\$ 23,999.07	\$ 36,895.74	\$ 28,000.00	\$ 22,072.73	\$ 35,000.00	\$ 30,000.00	\$ 2,000	Alloc & 3% inc
01-54-5441-0600	TRAFFIC CTRL-Supplies	\$ 13,545.63	\$ 18,954.26	\$ 26,200.00	\$ 6,430.08	\$ 26,200.00	\$ 26,200.00	\$ -	St Name Sign Supp
01-54-5441-0700	TRAFFIC CTRL-Long Line Paintin	\$ 5,590.36	\$ 38,343.30	\$ 8,500.00	\$ -	\$ 8,500.00	\$ 8,500.00	\$ -	
01-54-5441-1000	TRAFFIC CTRL-Electricity	\$ 19,825.71	\$ 20,138.85	\$ 23,000.00	\$ 13,176.80	\$ 20,800.00	\$ 23,000.00	\$ -	
01-54-5441-2500	TRAFFIC CTRL-Benefits	\$ 16,148.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Benefits moved
<b>TRAFFIC CONTROL TOTALS</b>		<b>\$ 79,109</b>	<b>\$ 114,332</b>	<b>\$ 85,700</b>	<b>\$ 41,680</b>	<b>\$ 90,500</b>	<b>\$ 87,700</b>	<b>\$ 2,000</b>	
<b>STREET LIGHTING</b>									
01-54-5442-0100	ST.LIGHTING-Salaries	\$ 3,458.54	\$ 7,278.01	\$ 13,000.00	\$ 9,545.11	\$ 15,000.00	\$ 15,000.00	\$ 2,000	Alloc & 3% inc
01-54-5442-0600	ST.LIGHTING-Supplies	\$ 4,659.33	\$ 3,891.68	\$ 5,000.00	\$ 309.62	\$ 4,800.00	\$ 5,000.00	\$ -	
01-54-5442-1000	ST.LIGHTING-Electricity	\$ 257,031.03	\$ 266,588.67	\$ 268,000.00	\$ 189,384.03	\$ 284,000.00	\$ 285,000.00	\$ 17,000	Electricity for St Lights
01-54-5442-2500	ST.LIGHTING-Benefits	\$ 2,338.77	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Benefits moved
<b>STREET LIGHTING TOTALS</b>		<b>\$ 267,488</b>	<b>\$ 277,758</b>	<b>\$ 286,000</b>	<b>\$ 199,239</b>	<b>\$ 303,800</b>	<b>\$ 305,000</b>	<b>\$ 19,000</b>	
<b>PARKING LOT</b>									
01-54-5452-0100	PARKING LOT-Salaries	\$ 308.31	\$ 3,335.07	\$ 7,000.00	\$ 3,369.90	\$ 6,500.00	\$ 6,500.00	\$ (500)	Alloc & 3% inc
01-54-5452-0600	PARKING LOT-Supplies	\$ 2,442.84	\$ 2,442.84	\$ 2,500.00	\$ 1,628.56	\$ 2,500.00	\$ 2,500.00	\$ -	
01-54-5452-2500	PARKING LOT-Benefits	\$ 205.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Benefits moved
<b>PARKING LOT TOTALS</b>		<b>\$ 2,957</b>	<b>\$ 5,778</b>	<b>\$ 9,500</b>	<b>\$ 4,998</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ (500)</b>	

**SECTION F - 2024 General Fund Expenditures**

**City of Fort Atkinson  
2024 Operating Budget  
Public Works Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>RECYCLING/REFUSE</b>									
01-54-5471-0100	RECYCLE/REFUSE-Contractor	\$ 534,950.12	\$ 548,708.94	\$ 575,000.00	\$ 381,872.39	\$ 575,000.00	\$ 595,125.00	\$ 20,125	CPI Contract Inc
01-54-5471-0500	RECYCLE/REFUSE-Compost Site	\$ 32,394.14	\$ 39,036.75	\$ 26,250.00	\$ 25,088.82	\$ 26,250.00	\$ 29,500.00	\$ 3,250	Alloc & 3% inc
01-54-5471-0700	RECYCLE/REFUSE-Sanitary Lndfl	\$ 167,409.01	\$ 158,345.10	\$ 170,040.00	\$ 105,549.49	\$ 170,040.00	\$ 175,991.40	\$ 5,951	CPI Contract Inc
01-54-5471-2500	RECYCLE/REFUSE-Benefits	\$ 11,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Benefits moved
<b>RECYCLING/REFUSE TOTALS</b>		<b>\$ 746,253</b>	<b>\$ 746,091</b>	<b>\$ 771,290</b>	<b>\$ 512,511</b>	<b>\$ 771,290</b>	<b>\$ 800,616</b>	<b>\$ 29,326</b>	
<b>PUBLIC WORKS BENEFITS</b>									
01-54-5490-6500	SOCIAL SEC MEDICARE EMPLOYER	\$ -	\$ 42,221.32	\$ 53,000.00	\$ 25,563.87	\$ 50,000.00	\$ 50,000.00	\$ (3,000)	All benefits
01-54-5490-7000	WI RETIREMENT EMPLOYER	\$ -	\$ 37,245.69	\$ 45,000.00	\$ 23,108.76	\$ 45,000.00	\$ 45,000.00	\$ -	- moved here 2022
01-54-5490-7500	HEALTH INSURANCE EMPLOYER	\$ -	\$ 143,889.17	\$ 190,000.00	\$ 90,218.04	\$ 145,000.00	\$ 180,000.00	\$ (10,000)	Allocated to Utilities
01-54-5490-8000	DENTAL INSURANCE EMPLOYER	\$ -	\$ 10,730.16	\$ 14,000.00	\$ 6,591.22	\$ 13,000.00	\$ -	\$ (14,000)	Included w/ Health
01-54-5490-8500	LIFE INSURANCE EMPLOYER	\$ -	\$ 358.89	\$ 915.00	\$ 154.89	\$ 300.00	\$ 400.00	\$ (515)	
01-54-5490-9000	LONGEVITY	\$ -	\$ 2,521.88	\$ 2,625.00	\$ -	\$ 2,625.00	\$ 2,625.00	\$ -	
<b>PUBLIC WORKS BENEFITS TOTALS</b>		<b>\$ -</b>	<b>\$ 236,967</b>	<b>\$ 305,540</b>	<b>\$ 145,637</b>	<b>\$ 255,925</b>	<b>\$ 278,025</b>	<b>\$ (27,515)</b>	
<b>TOTAL PUBLIC WORKS EXPENDITURES</b>		<b>\$ 2,088,312</b>	<b>\$ 2,344,664</b>	<b>\$ 2,449,860</b>	<b>\$ 1,486,793</b>	<b>\$ 2,343,682</b>	<b>\$ 2,428,941</b>	<b>\$ (20,919)</b>	



THE HOARD HISTORICAL MUSEUM, LOCATED AT 401 WHITEWATER AVENUE

## CULTURE AND RECREATION

### Museum

The Hoard Historical Museum's mission is to preserve, protect, and promote the history and culture of Fort Atkinson and the surrounding area. This mission statement guides the actions of the museum in all that it does.

The museum is a community and regional asset. The museum is flexible, serving in a variety of capacities to all its stakeholders and users. Its primary function is to tell the story of Fort Atkinson's history which dates back more than 10,000 years. On average, 15,000 - 20,000 visitors a year visit the museum to explore its exhibits. The museum draws visitors to Fort Atkinson and serves as a tourism asset for the area. The museum has visitors from Fort Atkinson, other Wisconsin towns, other states, and countries from around the world.

The museum also serves as community center. It hosts public and private events such as piano recitals, art shows, family gatherings, meetings held by community organizations, and more. Each year, the museum sponsors programs, speakers, workshops, and more for the public. Many local residents are frequent users of the museum since they visit the museum 10 or more times a year. Of the "frequent users," the most common are young families with children under the age of 16.

Staffing at the Museum is a blend of City of Fort Atkinson employees and Fort Atkinson Historical Society employees. Full time City employees Merrilee Lee (Director/Curator) and Dana Bertelsen (Assistant Director) continued in their roles. Fort Atkinson Historical Society employees include: Cody Becker (Maintenance Manager, 24 hours/week) who performed general maintenance duties throughout the year; Cheryl Rezabek (Volunteer Coordinator, 18 hours/week) who coordinated the details required to support the Museum's volunteer corps; Beverly Dahl (11 hours/week), Linda Ager (10 hours/week), and Brandon Thornton (10 hours/week) who all worked as Operations Assistants helping with events, programs, tours, promotion, retail sales, and room rental use. Maddy Tabor, Collections Manager (12 hours/week historical society employee) assists the Director/Curator with maintaining the collection.

The Museum's 225+ volunteers contributed a total of 3,745 hours of service in 2022 for an average of 312 hours per month. From helping at events to researching topics in the archives to weeding the gardens, the museum's volunteers help with it all.

The Hoard Historical Museum complex contains an 1841 house and an 1864 house with additions plus oversees the 1901 Historic Water Tower. Due to the ages of these buildings and the number of visitors who walk through them each year, the museum remains diligent with the care and maintenance of the facilities. Any issue must be dealt with as quickly as possible; minor issues can quickly become larger issues.



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#### Community Networking:

The Hoard Historical Museum strives to form many partnerships with other community organizations and/or businesses. Currently, the museum has working partnerships with the following organizations:

AAUW  
Abendroth Water Conditioning  
Animal Clinic of Fort Atkinson

Badger Bank  
BASE  
BKS Dental

Black Hawk Artists  
Blodgett Garden Center  
Business & Tax Systems, LLC

Café Carpe  
Daley Painting and Decorating, INC  
DAR  
Day Insurance  
Fort Atkinson Chamber of Commerce  
Fort Atkinson Community Foundation  
Fort Atkinson Kiwanis  
Fort Atkinson Rotary Club  
Fort Atkinson Woman's Club

Fort Community Credit Union  
Fort HealthCare/ Fort HEALTHY  
Friends of Haumerson Pond  
Friends of Rose Lake  
Hometown Pharmacy  
Kessenich-Tesmer Design  
Jonas Office Supply  
Jones Dairy Farm  
JM Carpets

Lions Club  
MBE CPAs  
PremierBank  
School District of Fort Atkinson  
St. Peter's Episcopal Church  
Tuesday Club  
Unity Project  
W&A Distribution Services, LLC  
W.D. Hoard & Sons

### **2023 Accomplishments**

In the year 2023, the museum continued to offer public programming while also being open to museum visitors who traveled from a wide-variety of locations to visit the museum and Fort Atkinson.

The museum continued to host public programs for all ages. This year marked the 61<sup>st</sup> Mary Hoard Art Show open to artists from kindergarten to adult. The popular "Dairy Day at the MOOseum" and 4<sup>th</sup> of July Ice Cream Social programs were both held again this year. The programs attract new and returning visitors of all ages to the museum while also fulfilling the museum's mission.

The museum opened both the Historic 1901 Water Tower and the 1841 Foster House to public tours for the June-October season. Both are open on the first Saturday of the month from 10 a.m.- noon and are free to visit but donations are appreciated. In 2023, museum staff added living history/hands-on activities to the Foster House open houses.

The museum again provided walking and biking tours of historic downtown Fort Atkinson while also hosting garden education programs as well.

The museum is currently hosting a temporary Smithsonian exhibit titled, "Habitat," that explores the connections in our natural world plus humanity's interactions with the natural world. The exhibit, located on the museum's grounds, will be installed until November, 2023 and the museum has hosted several programs in conjunction with the exhibit.

All programs and events demonstrate the museum's commitment to providing the community with activities designed to provide an outlet for entertainment and education, and to maintain the museum's status as an asset to the community.



ARTIFACTS ARE SEEN AT THE HOARD HISTORICAL MUSEUM.

The museum has experienced an increase in daily visitation this year. To encourage this trend, the museum has focused its advertising budget on a larger regional audience while continuing to advertise to local visitors as well. It has explored out-of-region options for marketing and will continue to do so next year. This advertising not only promotes the Hoard Historical Museum but also the city of Fort Atkinson as a destination.

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## 2024 Goals

In 2023, the museum's goals for the next year include:

- Programming:
  - Continue to expand the museum's programming to include new museum audiences as well as more diverse audiences
  - Explore options to grow current programs
- Volunteers:
  - Continuing to grow the volunteer corps to assist with the museum's outreach and programming
  - Continue to use the volunteer corps to help with museum functions, from programming to collections/archival work
- Facilities:
  - Maintain the museum's facilities and continue to use the facility to support the museum's mission and outreach
- Employees:
  - Hire an education consultant (Fort Atkinson Historical Society employee)
- Collections:
  - Continue to inventory and manage the museum's collections
- Outreach and marketing:
  - The museum will be exploring more regional and out-of-region options for marketing. Outreach for local and regional museum users will be a major focus as the museum will continue to focus on reaching out to new and familiar museum-users.
- Exhibits:
  - Create and update interior exhibits to "refresh" the museum
  - Begin to explore options for adding new exhibits to the museum

The museum's role in the **Comprehensive Plan** is found primarily in the "Cultural Resources" section:

### *Cultural Resources:*

1. *Work with property owners and the Historic Preservation Commission to ensure the long-term preservation of historically and culturally significant buildings and sites.*
2. *Collaborate on events and attractions that celebrate the City's culture and bring visitors to the community.*
3. *Develop a marketing strategy around the City's assets and leverage that branding to attract new residents and tourists*

To accomplish these actions, the museum will do the following:

1. Continue to collaborate with Historic Preservation Commission and assisting property owners to help preserve historic and culturally significant buildings and sites. The museum will continue to help locate the answers to questions regarding our area's constructed history.

2. The museum will continue to hosts and co-host events designed to draw visitors to the community as well as celebrate the community's culture.
3. As the museum explores its marketing options, it will also include marketing the museum and Fort Atkinson as a visitor destination but also as a desirable location to live.

**Timeframes:**

In 2024, the museum's goal of exploring and furthering its marketing aligns with the Comprehensive Plan. However, this initiative will not end in 2024 and will continue indefinitely. The museum should always be exploring marketing options.

The other sections of the Comprehensive Plan are also on-going initiatives for the museum. There is no defined plan of work for these initiatives; instead they are a part of all that the museum does and plans to accomplish.

**2024 CIP Projects Proposed – None**

**Dwight Foster Public Library**

See Section P (fund 15) for information on the Dwight Foster Public Library.

**Parks and Recreation**

Fort Atkinson Parks and Recreation Department is dedicated to improving the quality of life for all citizens by providing the best possible recreation programs, special events, facilities, and services that encourage lifelong learning, fitness, and fun.

The Department has nine full time employees and approximately 150 part time employees. Full time employees include Recreation, Parks, and Senior Center staff. Part-time employees include seasonal mowers, cityscape, and parks maintenance staff, Aquatic Center staff, sports camp instructors, fitness instructors, adult and youth sport umpires and referees, custodians, and dance instructors.

The Department consists of a Recreation Office with three full time staff (Parks and Recreation Director, Recreation Supervisor, and Program Coordinator/Admin Assistant), five full time Parks Staff, a Senior Center with one full time Senior Center Director, and a Family Aquatic Center.



THE FORT ATKINSON PARKS AND RECREATION DEPARTMENT WAS AWARDED THE "FIELD OF THE YEAR" AWARD EARLIER THIS YEAR.

The Recreation Dept. offers adult and youth programming such as sports camps and sports leagues, a large dance program, a teen center, and family programming and events such as holiday decorating contests and World of Wheels.

The Parks Dept. oversees maintenance of 15 parks within the City, the Riverwalk, and the Cityscape (i.e. flower hanging baskets). Maintenance includes mowing and weed trimming, caring for trees, addressing vandalism, cleaning all shelters in preparation for facility rentals and special events, emptying trash cans, picking up litter, addressing plumbing issues in park restrooms, designing and constructing for projects, restoration, and more.

The Senior Center provides social, nutritional, instructional, and leisure activities and opportunities for the citizens. The Center serves as a nutrition site staffed by Jefferson County and features programs such as painting, knitting and crochet, quilting, computers, movies, puzzles, fitness classes, line dancing, card games, and more.

The Family Aquatic Center is open to residents and non-residents from the first week in June to the end of August. The Aquatic Center features a 175-foot water slide, large shade umbrellas, zero depth shallow water entry, six-lane pool, three toddler slides, diving boards, and a concession stand.



RUTH STEIMKE IS SEEN PLANNING FLOWERS THIS SPRING IN FRONT OF THE MUNICIPAL BUILDING.

### 2023 Accomplishments

The Senior Center expanded health services and awareness by offering blood pressure checks through Fort HealthCare during foot care day, and also after larger events such as the monthly breakfast social. Additionally, a new Qigong class will begin this fall; floor yoga began this year with maximum participation; the Center hosted a Dementia training and was officially recognized as a Dementia Friendly location; and a Parkinson's exercise class was added and has been successful with 12-week sessions with about 15 participants.

Aquatic Center staff brought the 'Aquatic Center' Facebook page back to life by creating "welcome staff" Facebook posts and keeping the public up to date with any cancellations/closures the Aquatic Center was facing due to air quality, weather, and power outages.

Six new lifeguards began this year, and another five new lifeguards were hired throughout the summer. These new lifeguards were hired through staff's recruiting efforts speaking during the school's lifeguard class. More adult basketball referees were also successfully hired and recruited from staff's networking abilities during surrounding league participation.

The Summer Dance Camp was new in 2022 and staff expanded it in 2023 by moving the recital from the Municipal Building gym to the High School Performing Arts Center. By hosting at the Center, there was more seating and more lighting opportunities to add ambiance to the show.

Staff increased program and amenity awareness through the following avenues: mailing the summer guide directly to all Fort Atkinson residents (\$8,000+); refreshing and updating park marketing windows (Theatre, Ralph, Jones) and bulletin boards at the Parks and Recreation office with flyers including QR codes for easy registration; redesigning of the fall/winter guide to match the summer guide and implemented creativity on social media to promote the fall/winter guide release which saw an increase of \$10,000 in revenue compared to previous years looking at the first week the guide was released; half sheet flyers promoting adult programming were stuffed in the new Rotary Wine Walk event; and partnering with the Chamber Tourism to provide radio ads for events.

Enrichment opportunities for all ages are continuously being added. In the past year, new enrichment opportunities included Holiday Lights Bus Tour (family), Coffee Cruisers (parent/baby), Intro to Disc Golf (ages 8+), Pickleball Beginner classes (adult), Step-by-Step Paint & Sip (adult), Start Smart Golf (parent/child), Skate N’ Learn (child), and Bags Tournament (adult). To come yet this fall and winter, more new opportunities consist of Adult Kickball Night (adult), Adult Dodgeball Night (adult), Nerf Battle (child), Park Playdate (parent/child), Mini Movers (parent/child), and Mini Picassos (parent/child).

A program and shelter cancellation policy were newly implemented in 2023 which gave guidance to staff and participants. Additionally, staff saw a drastic decrease in last minute cancellations, which opened the opportunity for other participants to sign up or reserve shelters in advance.

**2024 Goals:**

To elevate the appearance and usability of the Senior Center’s external campus by establishing a dedicated Landscape Team comprised of volunteers, who will gather quarterly to maintain the grounds, ensuring a welcoming and well-kept environment for senior community members.

To increase social community programming at the Senior Center by adding at least two programs. These programs may include potlucks, fishing group, book club, etc.

To enhance the Department’s community engagement through a vibrant Instagram presence. Promptly posting event and activity



THE PARKS AND RECREATION DEPARTMENT’S WORLD OF WHEELS EVENT IS SEEN.

photos will illuminate the excellence of the offerings, ultimately fostering deeper connections with residents. Consistent (2-3 posts a week in fall/winter and 4-5 posts a week in summer) and captivating imagery will spotlight the value the Department brings to the community, sparking heightened interest and participation in programming.

To develop and implement a highly efficient and time-saving method for creating pool passes, reducing the current time-consuming process. Staff will conduct research on different methods.

To organize an engaging Parks and Recreation Month celebration in July, aimed at promoting community well-being and outdoor activities. The celebration may include press releases, events throughout the month, and pop-up activities in the parks. By highlighting the importance of parks and recreation spaces, the goal is to encourage active lifestyles, foster a sense of community, and raise awareness about the preservation of these valuable resources for current and future generations.



CYCLISTS ARE SEEN RIDING ACROSS THE BRIDGE ON THE GLACIAL RIVER TRAIL IN DOWNTOWN FORT ATKINSON.

To develop a playground safety inspection program leveraging the expertise of the newly CPSI (certified playground safety inspector) certified staff member. By conducting routine inspections, risk assessments, and maintenance checks, staff aspires to meet or exceed all safety regulations and standards while fostering a culture of continuous improvement in playground safety. The program’s proactive approach to maintenance, as budget allows, will lead to cost savings by preventing larger issues and extending equipment lifespan.

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The City adopted the Comprehensive Outdoor Recreation Plan (CORP) in 2023, which recommended park impact fees to support new park development. One of the goals in the City’s Comprehensive Plan is to “maintain and preserve existing facilities, effectively plan for future facilities that serve all residents, enhance opportunities for recreational tourism, and preserve the environmental integrity of the community.” A policy to support this goal is to require that all proposed residential developments dedicate land for public parks or pay a fee-in-lieu of park land dedication and/or park impact fee. Currently, the Department is undergoing a Park Impact Fee Needs Assessment to accomplish this policy.

By increasing our events and programming, we are successfully collaborating on events and attractions that celebrate the City’s culture and bring visitors to the community. This is an ongoing goal to create more diverse programming.

**2024 CIP Projects Proposed**

RECREATION	RECEPTION COUNTER REPLACEMENT	\$	4,500.00	Remodel front desk for ease of guests and Staff use.
SENIOR CENTER	SIDEWALK APPROACH REPLACEMENT	\$	4,000.00	Robert Street path broken, not ADA compliant
AQUATIC CENTER	POOL HEATER REPLACEMENT	\$	39,000.00	Last installed 2009. Necessary for enjoyment of the pool.

The total amount of General Fund expenditures for the Culture and Recreation category proposed with the 2024 Operating Budget is \$1,627,315, which represents a 1.68% increase over 2023.

The following pages include the line item expenditure accounts for the 2024 Culture and Recreation category within the General Fund.

SECTION F - 2024 General Fund Expenditures

**City of Fort Atkinson  
2024 Operating Budget  
Culture and Recreation Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>MUSEUM</b>									
01-55-5512-0100	MUSEUM-Salaries/Director	\$ 57,561.90	\$ 63,980.77	\$ 63,000.00	\$ 48,365.17	\$ 63,000.00	\$ 65,300.00	\$ 2,300	Alloc to Hist Soc
01-55-5512-0200	MUSEUM-Salaries/Assnt Director	\$ 43,611.40	\$ 47,154.91	\$ 52,900.00	\$ 34,523.66	\$ 52,900.00	\$ 54,600.00	\$ 1,700	3% increase
01-55-5512-0600	MUSEUM-Supplies	\$ 4,817.69	\$ 5,055.23	\$ 6,000.00	\$ 3,333.68	\$ 5,500.00	\$ 6,000.00	\$ -	
01-55-5512-0700	MUSEUM-Historic Pres Comm	\$ 200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ -	
01-55-5512-0900	MUSEUM-Telephone	\$ 1,235.30	\$ 595.44	\$ 500.00	\$ 230.88	\$ 450.00	\$ 500.00	\$ -	
01-55-5512-1000	MUSEUM-Electric/Water/Storm	\$ 24,490.82	\$ 24,679.47	\$ 22,000.00	\$ 15,486.26	\$ 22,000.00	\$ 22,000.00	\$ -	
01-55-5512-1100	MUSEUM-Natural Gas	\$ 9,771.75	\$ 11,483.80	\$ 10,000.00	\$ 6,881.82	\$ 10,000.00	\$ 10,000.00	\$ -	
01-55-5512-1200	MUSEUM-Repairs/Maint	\$ 18,440.70	\$ 13,098.24	\$ 8,000.00	\$ 12,463.82	\$ 12,500.00	\$ 10,000.00	\$ 2,000	
01-55-5512-1300	MUSEUM-Insurance	\$ 5,173.00	\$ 6,028.00	\$ 6,500.00	\$ 6,398.00	\$ 6,500.00	\$ 6,500.00	\$ -	
01-55-5512-2500	MUSEUM-Benefits	\$ 46,341.48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Benefits moved below
<b>MUSEUM TOTALS</b>		<b>\$ 211,644</b>	<b>\$ 173,276</b>	<b>\$ 170,100</b>	<b>\$ 128,883</b>	<b>\$ 174,050</b>	<b>\$ 176,100</b>	<b>\$ 6,000</b>	

**SECTION F - 2024 General Fund Expenditures**

**City of Fort Atkinson  
2024 Operating Budget  
Culture and Recreation Expenditures**

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ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>CITY LIBRARY EXPENDITURES (See Fund 15)</b>									
15-55-5511-0100	LIBRARY-Salaries F-Time	\$ 264,922.38	\$ 261,899.23	\$ -	\$ -	\$ -	\$ -	\$ -	- All expenditures
15-55-5511-0200	LIBRARY-Salaries P-Time	\$ 65,350.36	\$ 63,498.19	\$ -	\$ -	\$ -	\$ -	\$ -	- moved to sep. fund
15-55-5511-0300	LIBRARY-Salaries Janitor	\$ 8,372.99	\$ 9,202.80	\$ -	\$ -	\$ -	\$ -	\$ -	- FUND 15
15-55-5511-0600	LIBRARY-Supplies	\$ 7,647.51	\$ 8,063.70	\$ -	\$ -	\$ -	\$ -	\$ -	-
15-55-5511-0700	LIBRARY-Postage	\$ 677.24	\$ 850.80	\$ -	\$ -	\$ -	\$ -	\$ -	-
15-55-5511-0800	LIBRARY-Insurance	\$ 4,800.00	\$ 6,255.00	\$ -	\$ -	\$ -	\$ -	\$ -	-
15-55-5511-0900	LIBRARY-Telephone	\$ 1,130.55	\$ 644.76	\$ -	\$ -	\$ -	\$ -	\$ -	-
15-55-5511-1000	LIBRARY-Electricity and Water	\$ 32,135.27	\$ 38,189.93	\$ -	\$ -	\$ -	\$ -	\$ -	-
15-55-5511-1100	LIBRARY-Natural Gas	\$ 13,660.96	\$ 15,418.25	\$ -	\$ -	\$ -	\$ -	\$ -	-
15-55-5511-1200	LIBRARY-Maint. & Repairs	\$ 13,815.38	\$ 16,690.66	\$ -	\$ -	\$ -	\$ -	\$ -	-
15-55-5511-1300	LIBRARY-Books	\$ 4,521.10	\$ 4,128.26	\$ -	\$ -	\$ -	\$ -	\$ -	-
15-55-5511-1400	LIBRARY-Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
15-55-5511-1500	LIBRARY-Periodicals	\$ 577.06	\$ 839.39	\$ -	\$ -	\$ -	\$ -	\$ -	-
15-55-5511-1600	LIBRARY-A.V.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
15-55-5511-1700	LIBRARY-Summer Reading Program	\$ -	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	-
15-55-5511-1800	LIBRARY-Continuing Ed & Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
15-55-5511-1900	LIBRARY-Information Sourc/Serv	\$ -	\$ 5,957.94	\$ -	\$ -	\$ -	\$ -	\$ -	-
15-55-5511-2500	LIBRARY-Benefits	\$ 123,005.44	\$ 126,631.74	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>LIBRARY EXPENDITURES - TOTAL</b>		<b>\$ 540,616</b>	<b>\$ 558,471</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>YOUTH CENTER</b>									
01-55-5513-0100	YOUTH CTR-Salaries F-Time	\$ 28,253.75	\$ 28,811.11	\$ 30,000.00	\$ 19,577.85	\$ 30,000.00	\$ 30,900.00	\$ 900	3% wage increase
01-55-5513-0200	YOUTH CTR-Salaries P-Time	\$ 18,078.85	\$ 18,559.41	\$ 40,100.00	\$ 18,252.30	\$ 30,000.00	\$ 30,000.00	\$ (10,100)	Min \$10/hr; 3%
01-55-5513-0300	YOUTH CTR-Salaries Custodian	\$ 1,006.20	\$ 1,093.81	\$ 3,150.00	\$ 1,869.93	\$ 3,150.00	\$ 3,250.00	\$ 100	Wage increase
01-55-5513-0600	YOUTH CTR-Supplies	\$ 3,704.59	\$ 3,697.28	\$ 3,700.00	\$ 2,225.94	\$ 3,700.00	\$ 3,700.00	\$ -	-
01-55-5513-1200	YOUTH CTR-Seminars	\$ 272.00	\$ 508.00	\$ 750.00	\$ 600.00	\$ 750.00	\$ 750.00	\$ -	-
01-55-5513-1400	YOUTH CTR-Programming	\$ 1,204.63	\$ 1,175.57	\$ 1,200.00	\$ -	\$ 1,200.00	\$ 1,200.00	\$ -	-
01-55-5513-2500	YOUTH CTR-Benefits	\$ 14,044.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Benefits moved
<b>YOUTH CENTER TOTALS</b>		<b>\$ 66,565</b>	<b>\$ 53,845</b>	<b>\$ 78,900</b>	<b>\$ 42,526</b>	<b>\$ 68,800</b>	<b>\$ 69,800</b>	<b>\$ (9,100)</b>	

**SECTION F - 2024 General Fund Expenditures**

**City of Fort Atkinson  
2024 Operating Budget  
Culture and Recreation Expenditures**

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ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>SENIOR CENTER</b>									
01-55-5516-0100	SR CENTER-Salaries Director	\$ 49,825.31	\$ 50,808.32	\$ 53,000.00	\$ 34,523.67	\$ 53,000.00	\$ 54,590.00	\$ 1,590	3% wage increase
01-55-5516-0200	SR CENTER-Salaries-Part-Time	\$ 11,749.80	\$ 13,333.50	\$ 16,400.00	\$ 10,053.72	\$ 16,400.00	\$ 16,900.00	\$ 500	Min \$10/hr; 3%
01-55-5516-0500	SR CENTER-Repairs	\$ 5,698.84	\$ 5,405.18	\$ 6,000.00	\$ 3,727.74	\$ 6,000.00	\$ 6,000.00	\$ -	
01-55-5516-0600	SR CENTER-Supplies	\$ 3,393.96	\$ 4,181.85	\$ 4,000.00	\$ 5,122.87	\$ 7,000.00	\$ 5,000.00	\$ 1,000	
01-55-5516-0900	SR CENTER-Telephone	\$ 752.61	\$ 397.07	\$ 695.00	\$ 126.60	\$ 695.00	\$ 695.00	\$ -	
01-55-5516-1000	SR CENTER-Electric/Water/Storm	\$ 5,488.44	\$ 7,360.08	\$ 7,600.00	\$ 4,602.77	\$ 7,600.00	\$ 7,600.00	\$ -	
01-55-5516-1100	SR CENTER-Natural Gas	\$ 1,899.61	\$ 2,244.42	\$ 3,000.00	\$ 1,124.17	\$ 3,000.00	\$ 3,000.00	\$ -	
01-55-5516-1200	SR CENTER-Seminars	\$ 400.00	\$ 553.38	\$ 400.00	\$ 125.00	\$ 400.00	\$ 400.00	\$ -	
01-55-5516-1400	SR CENTER-Programming	\$ 1,525.00	\$ 2,120.00	\$ 2,000.00	\$ 1,275.00	\$ 2,000.00	\$ 2,000.00	\$ -	
01-55-5516-1500	SR CENTER-Van	\$ 2,393.03	\$ 757.65	\$ 10,197.88	\$ 490.24	\$ -	\$ -	\$ (10,198)	Carryover PY Balance
01-55-5516-2500	SR CENTER-Benefits	\$ 23,722.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Benefits moved
<b>SENIOR CENTER TOTALS</b>		<b>\$ 106,849</b>	<b>\$ 87,161</b>	<b>\$ 103,293</b>	<b>\$ 61,172</b>	<b>\$ 96,095</b>	<b>\$ 96,185</b>	<b>\$ (7,108)</b>	
<b>RECREATION</b>									
01-55-5521-0100	REC-Salaries Director	\$ 73,179.02	\$ 76,742.24	\$ 83,175.00	\$ 52,925.76	\$ 83,175.00	\$ 85,700.00	\$ 2,525	3% wage increase
01-55-5521-0200	REC-Salaries Admin Assistant	\$ 37,941.33	\$ 40,009.98	\$ 44,720.00	\$ 28,456.16	\$ 44,720.00	\$ 46,100.00	\$ 1,380	3% wage increase
01-55-5521-0300	REC-Part-Time Wages	\$ 41,055.43	\$ 43,840.81	\$ 67,250.00	\$ 35,759.31	\$ 67,250.00	\$ 69,300.00	\$ 2,050	Min \$10/hour; 3% increase
01-55-5521-0400	REC-Salaries Rec Super	\$ 28,253.43	\$ 28,808.99	\$ 30,000.00	\$ 19,576.40	\$ 30,000.00	\$ 31,000.00	\$ 1,000	
01-55-5521-0600	REC-Supplies	\$ 6,070.04	\$ 8,591.08	\$ 9,000.00	\$ 2,619.64	\$ 9,000.00	\$ 9,000.00	\$ -	
01-55-5521-0900	REC-Telephone	\$ 1,131.98	\$ 590.61	\$ 600.00	\$ 230.90	\$ 600.00	\$ 600.00	\$ -	
01-55-5521-1000	REC-Conference Exp	\$ 1,102.00	\$ 1,237.97	\$ 1,850.00	\$ 1,055.88	\$ 1,850.00	\$ 1,850.00	\$ -	
01-55-5521-1200	REC-Equip/Supplies	\$ 32,800.14	\$ 30,709.76	\$ 38,000.00	\$ 20,021.81	\$ 38,000.00	\$ 38,000.00	\$ -	
01-55-5521-1300	REC-Band Shell Mntnc	\$ 3,000.00	\$ 2,810.98	\$ 3,000.00	\$ 1,673.96	\$ 3,000.00	\$ 3,000.00	\$ -	- Barrie Park Band Shell
01-55-5521-1400	REC-Vehicle Allow.	\$ 840.00	\$ 840.00	\$ 840.00	\$ 560.00	\$ 840.00	\$ 840.00	\$ -	
01-55-5521-2500	REC-Benefits	\$ 65,411.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Benefits moved
<b>RECREATION TOTALS</b>		<b>\$ 290,785</b>	<b>\$ 234,182</b>	<b>\$ 278,435</b>	<b>\$ 162,880</b>	<b>\$ 278,435</b>	<b>\$ 285,390</b>	<b>\$ 6,955</b>	

SECTION F - 2024 General Fund Expenditures

**City of Fort Atkinson  
2024 Operating Budget  
Culture and Recreation Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>AQUATIC CENTER</b>									
01-55-5523-0100	AQUATIC CTR-Salaries F-Time	\$ 9,611.04	\$ 15,103.96	\$ 16,500.00	\$ 8,058.05	\$ 16,500.00	\$ 17,000.00	\$ 500	3% wage
01-55-5523-0200	AQUATIC CTR-Salaries P-Time	\$ 109,255.71	\$ 118,821.38	\$ 144,000.00	\$ 130,306.74	\$ 144,000.00	\$ 148,500.00	\$ 4,500	Min \$10/hour; 3% increase
01-55-5523-0600	AQUATIC CTR-Supplies/Maint	\$ 33,279.45	\$ 32,797.77	\$ 39,200.00	\$ 32,718.91	\$ 39,200.00	\$ 39,200.00	\$ -	
01-55-5523-0700	AQUATIC CTR-Staff Training	\$ 393.00	\$ 376.47	\$ 500.00	\$ 375.00	\$ 500.00	\$ 500.00	\$ -	
01-55-5523-0800	AQUATIC CTR-Concessn Supplies	\$ 30,981.76	\$ 38,986.96	\$ 40,000.00	\$ 46,636.44	\$ 50,160.00	\$ 40,000.00	\$ -	
01-55-5523-0900	AQUATIC CTR-Telephone	\$ 363.01	\$ 190.25	\$ 250.00	\$ 83.42	\$ 250.00	\$ 250.00	\$ -	
01-55-5523-1000	AQUATIC CTR-Electricity	\$ 10,254.94	\$ 9,370.45	\$ 12,300.00	\$ 6,956.93	\$ 12,300.00	\$ 12,300.00	\$ -	
01-55-5523-1100	AQUATIC CTR-Water/Sewer	\$ 7,084.56	\$ 9,059.19	\$ 8,000.00	\$ 4,423.00	\$ 8,000.00	\$ 8,000.00	\$ -	
01-55-5523-1200	AQUATIC CTR-Natural Gas	\$ 9,022.93	\$ 4,790.62	\$ 6,300.00	\$ 310.56	\$ 6,300.00	\$ 6,300.00	\$ -	
01-55-5523-2500	AQUATIC CTR-Benefits	\$ 14,735.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Benefits moved
<b>AQUATIC CENTER TOTALS</b>		<b>\$ 224,982</b>	<b>\$ 229,497</b>	<b>\$ 267,050</b>	<b>\$ 229,869</b>	<b>\$ 277,210</b>	<b>\$ 272,050</b>	<b>\$ 5,000</b>	
<b>FESTIVALS/ART/RIVERWALK</b>									
01-55-5534-0100	FESTIVALS/ART/RIVRWLK-Salaries	\$ 9,944.49	\$ 24,959.44	\$ 19,000.00	\$ 13,935.61	\$ 19,000.00	\$ 21,700.00	\$ 2,700	3% inc.; 3-10% wage alloc.
01-55-5534-0600	FESTIVALS/ART/RIVRWLK-Supplies	\$ 15,871.35	\$ 11,230.56	\$ 14,200.00	\$ 4,636.20	\$ 14,200.00	\$ 14,200.00	\$ -	
01-55-5534-2500	FESTIVALS/ART/RIVRWLK-Benefits	\$ 6,598.87	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Benefits moved
<b>FESTIVALS/ART/RIVERWALK TOTALS</b>		<b>\$ 32,415</b>	<b>\$ 36,190</b>	<b>\$ 33,200</b>	<b>\$ 18,572</b>	<b>\$ 33,200</b>	<b>\$ 35,900</b>	<b>\$ 2,700</b>	

SECTION F - 2024 General Fund Expenditures

**City of Fort Atkinson  
2024 Operating Budget  
Culture and Recreation Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>PARKS</b>									
01-55-5541-0100	PARKS-Salaries F-Time	\$ 181,591.31	\$ 226,212.12	\$ 234,750.00	\$ 150,492.91	\$ 234,750.00	\$ 241,800.00	\$ 7,050	3% inc.; wage alloc.
01-55-5541-0200	PARKS-Salaries P-Time	\$ 39,550.36	\$ 34,568.67	\$ 44,500.00	\$ 23,970.48	\$ 44,500.00	\$ 45,840.00	\$ 1,340	3% PT incr
01-55-5541-0600	PARKS-Supplies	\$ 29,889.63	\$ 27,660.68	\$ 29,125.00	\$ 17,007.39	\$ 29,125.00	\$ 38,125.00	\$ 9,000	Fld Mntnc
01-55-5541-0900	PARKS-Telephone	\$ 927.98	\$ 504.60	\$ 650.00	\$ 184.14	\$ 650.00	\$ 650.00	\$ -	
01-55-5541-1000	PARKS-Elect/Water/Sewer/Storm	\$ 26,317.61	\$ 29,613.97	\$ 30,000.00	\$ 17,852.24	\$ 30,000.00	\$ 30,000.00	\$ -	
01-55-5541-1100	PARKS-Equipment Maint.	\$ 14,588.21	\$ 23,405.62	\$ 14,400.00	\$ 6,943.68	\$ 14,400.00	\$ 14,400.00	\$ -	
01-55-5541-1200	PARKS-Natural Gas-Haum Wrm Hse	\$ 1,148.67	\$ 1,328.11	\$ 2,000.00	\$ 1,095.14	\$ 2,000.00	\$ 2,000.00	\$ -	
01-55-5541-1300	PARKS-Electrical Work	\$ 8,590.58	\$ 4,422.91	\$ 9,000.00	\$ 2,618.82	\$ 9,000.00	\$ 9,000.00	\$ -	
01-55-5541-1500	PARKS-Car Allow/Mileage	\$ 1,020.00	\$ 1,020.00	\$ 1,900.00	\$ 680.00	\$ 1,900.00	\$ 1,900.00	\$ -	
01-55-5541-2000	PARKS-Conference	\$ -	\$ 927.00	\$ 1,500.00	\$ 1,445.19	\$ 1,900.00	\$ 1,500.00	\$ -	
01-55-5541-2500	PARKS-Benefits	\$ 116,086.48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Benefits moved
<b>PARKS TOTALS</b>		<b>\$ 419,711</b>	<b>\$ 349,664</b>	<b>\$ 367,825</b>	<b>\$ 222,290</b>	<b>\$ 368,225</b>	<b>\$ 385,215</b>	<b>\$ 17,390</b>	
<b>CULTURE AND RECREATION BENEFITS</b>									
01-55-5590-6500	SOCIAL SEC MEDICARE EMPLOYER	\$ -	\$ 63,914	\$ 72,750.00	\$ 49,798.30	\$ 66,000.00	\$ 75,000.00	\$ 2,250	All benefits
01-55-5590-7000	WI RETIREMENT EMPLOYER	\$ -	\$ 38,948	\$ 43,000.00	\$ 28,023.48	\$ 44,000.00	\$ 45,500.00	\$ 2,500	moved here 2022.
01-55-5590-7500	HEALTH INSURANCE EMPLOYER	\$ -	\$ 145,453	\$ 167,000.00	\$ 92,868.00	\$ 120,000.00	\$ 183,500.00	\$ 16,500	
01-55-5590-8000	DENTAL INSURANCE EMPLOYER	\$ -	\$ 10,815	\$ 15,500.00	\$ 8,267.53	\$ 12,845.00	\$ -	\$ (15,500)	Included w/ Health
01-55-5590-8500	LIFE INSURANCE EMPLOYER	\$ -	\$ 222	\$ 850.00	\$ 203.56	\$ 300.00	\$ 500.00	\$ (350)	
01-55-5590-9000	LONGEVITY	\$ -	\$ 2,225	\$ 2,550.00	\$ -	\$ 2,550.00	\$ 2,175.00	\$ (375)	
<b>CULTURE AND RECREATION BENEFITS TOTALS</b>		<b>\$ -</b>	<b>\$ 261,577</b>	<b>\$ 301,650</b>	<b>\$ 179,161</b>	<b>\$ 245,695</b>	<b>\$ 306,675</b>	<b>\$ 5,025</b>	
<b>TOTAL CULTURE &amp; REC EXPENDITURES</b>		<b>\$ 1,893,566</b>	<b>\$ 1,983,863</b>	<b>\$ 1,600,453</b>	<b>\$ 1,045,353</b>	<b>\$ 1,541,710</b>	<b>\$ 1,627,315</b>	<b>\$ 26,862</b>	

## CONSERVATION AND DEVELOPMENT

### **Forestry**

The Forestry accounts are expenditures for the City's forestry program, which include Public Works Operators full time staff wages, supplies, trees for planting, conferences, and benefits. 2022 was the first year the City allocated a percentage of the wages and benefits of the Public Works crewpersons to this category. Note that the benefits for all staff in the Conservation and Development category have been moved to the benefits sub-heading below.

### **Economic Development**

Expenditures in this sub-heading include expenses toward the City's planning consultant as well as the dues that the City contributes to the Jefferson County Economic Development Consortium (JCEDC). The City Manager is a voting member of the JCEDC, and dues are based on the City's population.

The purpose of the JCEDC is to foster and encourage responsible economic development activities that result in job creation, retention, increased tax base, and an improved sustainability and quality of life for the citizens of Jefferson County. Benefits of the membership in the JCEDC include assistance with local and regional business attraction and retention; administration of county-wide housing programs; and commissioning of housing and other studies. Starting in 2022, the City Manager has served as the Chairperson of JCEDC and on the Executive Committee for ThriveED, which is the private part of the public-private partnership.



### **Conservation and Development Benefits**

The benefits in this sub-heading are the health insurance, life insurance, retirement, and social security/Medicare for the full-time City staff that work within the Conservation and Development category.

The total amount of General Fund expenditures for the Conservation and Development category proposed with the 2024 Operating Budget is \$225,085, which represents a 14% decrease under 2023.

The following pages include the line item expenditure accounts for the 2024 Conservation and Development category within the General Fund.

**SECTION F - 2024 General Fund Expenditures**

**City of Fort Atkinson  
2024 Operating Budget  
Conservation and Development Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>FORESTRY</b>									
01-56-5611-0100	FORESTRY-Salaries	\$ 118,887.36	\$ 135,333.47	\$ 135,000.00	\$ 74,814.90	\$ 115,000.00	\$ 130,000.00	\$ (5,000)	3% incr; 20% PW alloc
01-56-5611-0600	FORESTRY-Supplies	\$ 9,546.38	\$ 6,475.40	\$ 7,000.00	\$ 4,773.59	\$ 4,800.00	\$ 7,000.00	\$ -	
01-56-5611-0700	FORESTRY-Trees	\$ 13,240.00	\$ 9,605.00	\$ 20,161.33	\$ 14,360.00	\$ 14,360.00	\$ 7,000.00	\$ (13,161)	
01-56-5611-1200	FORESTRY-Conferences	\$ -	\$ 1,330.00	\$ 2,500.00	\$ 1,668.92	\$ 1,700.00	\$ 2,500.00	\$ -	
01-56-5611-2500	FORESTRY-Benefits	\$ 71,675.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Benefits moved
<b>FORESTRY TOTALS</b>		<b>\$ 213,349</b>	<b>\$ 152,744</b>	<b>\$ 164,661</b>	<b>\$ 95,617</b>	<b>\$ 135,860</b>	<b>\$ 146,500</b>	<b>\$ (18,161)</b>	
<b>ECONOMIC DEVELOPMENT</b>									
01-56-5644-0600	ECON DEV-Expenses	\$ 1,239.95	\$ 4,991.53	\$ 5,000.00	\$ 5,318.19	\$ 5,000.00	\$ 5,000.00	\$ -	
01-56-5644-0700	JCEDC DUES	\$ 18,712.50	\$ 18,702.00	\$ 18,850.00	\$ 18,874.50	\$ 18,874.50	\$ 19,000.00	\$ 150	New JCEDC Contract
<b>ECONOMIC DEVELOPMENT TOTALS</b>		<b>\$ 19,952</b>	<b>\$ 23,694</b>	<b>\$ 23,850</b>	<b>\$ 24,193</b>	<b>\$ 23,875</b>	<b>\$ 24,000</b>	<b>\$ 150</b>	



**SECTION F - 2024 General Fund Expenditures**

**City of Fort Atkinson  
2024 Operating Budget  
Conservation and Development Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>CONSERVATION AND DEVELOPMENT BENEFITS</b>									
01-56-5690-6500	SOCIAL SEC MEDICARE EMPLOYER	\$ -	\$ -	\$ 12,000	\$ 5,475	\$ 9,000	\$ 9,700	\$ (2,300)	Benefits for Ees
01-56-5690-7000	WI RETIREMENT EMPLOYER	\$ -	\$ -	\$ 10,250	\$ 5,056	\$ 8,000	\$ 8,800	\$ (1,450)	
01-56-5690-7500	HEALTH INSURANCE EMPLOYER	\$ -	\$ -	\$ 46,250	\$ 20,127	\$ 22,000	\$ 36,000	\$ (10,250)	
01-56-5690-8000	DENTAL INSURANCE EMPLOYER	\$ -	\$ -	\$ 3,600	\$ 1,588	\$ 2,428	\$ -	\$ (3,600)	Included w/ Health
01-56-5690-8500	LIFE INSURANCE EMPLOYER	\$ -	\$ -	\$ 250	\$ 34	\$ 60	\$ 85	\$ (165)	
<b>CONSERV AND DEVELOPMENT BENEFITS TOTALS</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 72,350</b>	<b>\$ 32,280</b>	<b>\$ 41,488</b>	<b>\$ 54,585</b>	<b>\$ (17,765)</b>	
<b>TOTAL CONSERV AND DEVEL EXPENDITURES</b>		<b>\$ 233,301</b>	<b>\$ 176,437</b>	<b>\$ 260,861</b>	<b>\$ 152,090</b>	<b>\$ 201,223</b>	<b>\$ 225,085</b>	<b>\$ (35,776)</b>	

## **PUBLIC SERVICE ENTERPRISES**

This category previously included the expenditure accounts associated with the Taxi program and the contingency/health insurance/utility account. The Taxi accounts have been moved to a separate fund (Section R, fund 17), and the only remaining account in this category is the contingency account. This account provides a very small amount of funding for unexpected programs, projects, or consultants in the coming year. The \$40,000 in this account represents less than 1% of the total general fund budget.

The City's use of these funds in 2023 was for Dempsey Law Firm LLP for legal costs associated with the Koshkonong Estates Subdivision lawsuit.

The total amount of General Fund expenditures for this category proposed with the 2024 Operating Budget is \$40,000, which represents a 11% increase over 2023. The following page includes the line item expenditure account within this category.

**SECTION F - 2024 General Fund Expenditures**

**City of Fort Atkinson  
2024 Operating Budget  
Public Service Enterprises**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NUMBER	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>CONTINGENCY/HEALTH INSURANCE/UTILITY</b>									
01-57-5770-6000	CONTING HEALTH INS/UTILITY	\$ 36,203	\$ 46,548	\$ 36,000	\$ 23,173	\$ 33,000	\$ 40,000	\$ 4,000	
<b>CONTINGENCY TOTALS</b>		<b>\$ 36,203</b>	<b>\$ 46,548</b>	<b>\$ 36,000</b>	<b>\$ 23,173</b>	<b>\$ 33,000</b>	<b>\$ 40,000</b>	<b>\$ 4,000</b>	
<b>TOTAL PUBLIC SERVICE ENTERPRISES EXPENDITURES</b>		<b>\$ 36,203</b>	<b>\$ 46,548</b>	<b>\$ 36,000</b>	<b>\$ 23,173</b>	<b>\$ 33,000</b>	<b>\$ 40,000</b>	<b>\$ 4,000</b>	



**SECTION G**  
**WASTEWATER UTILITY FUND**  
**(FUND 2)**



## Section G – Wastewater Utility Fund (Fund 2)

The City has owned and operated a wastewater treatment facility since the first plant opened in 1934. The original plant was located along Riverside Drive near the current South entrance to Rock River Park. This site was decommissioned when the current facility opened in 1974. The present day facility is located at 1600 Farmco Lane on the City's South side.

The facility is designed for an average of 2.7 million gallons/day (MGD), and treats about 2.2 MGD daily. It is operational 24 hours per day, every day of the year. The plant uses the Activated Sludge treatment process which uses large aerated basins to promote the growth of beneficial organisms. These organisms use the waste in the liquid as food to grow and continue their life cycle.

Upgrades completed over the decades include:

- 1981: Aerobic digester modifications, and liquid biosolids storage tank addition.
- 1981 – 1983: Sanitary sewer system updates including new lift stations, and interceptor sewer.
- 1989: Aeration tanks converted from surface mixers to fine bubble aeration.
- 1991-1993: Major upgrade, and rehabilitation of existing equipment. New aeration and digestion systems added, solids thickening and dewatering upgrades, biosolids storage pad, vehicle storage, and remodeling of the main building.
- 2003: Aeration tank modifications to promote biological uptake of phosphorus to meet new discharge limits in DNR permit.
- 2016: Centrifuge addition to improve biosolids handling process.
- 2020 – 2023: The second major upgrade to the facility including rehabilitation of most major processes. The addition of influent fine screening, and the addition of a tertiary filtration building with cloth filters.



WASTEWATER TREATMENT PLANT

The plant is operated by a dedicated staff of seven wastewater professionals. Staff positions start with the Utility Superintendent at the top of the tree, followed by the Plant Foreperson. There are four Technician positions including the Laboratory Technician, Maintenance Technician, Soils Technician, and Industrial Monitoring Technician/Safety Coordinator. Each of those four sub-departments also has a Specialist position, although currently only the Maintenance Specialist position is filled. There is also a crewman position which has not been used since the 1990's, and 1-2 part time summer staff.

This structure has worked well over the years for personnel to gain knowledge and experience and be ready to move up as openings occur. All Utility positions require certification as a WDNR Certified Wastewater Operator. The Technician level and above require Advanced certification, while the Specialist positions require Basic certification.

The staff is responsible for operating and maintaining the hundreds of pieces of equipment as well as monitoring our diverse industry, laboratory testing and regulatory reporting, and beneficial land application of biosolids on area farms for use as fertilizer.

At the Fort Atkinson Wastewater Treatment Plant, the staff works hard to fulfill their responsibility to:

- Effectively manage our budget
- Using current technology and research
- Safeguarding public health and the environment
- Maintaining and replacing the plant’s aging infrastructure
- Planning for future growth

All of this, while sending the cleanest water possible to the Rock River to protect the local and state waters of Wisconsin.

**FACILITY UPGRADES**

Phase I of the facility upgrade/update was completed in early 2021. Phase I work included converting an old aeration tank into equalization tanks for trucked in waste (landfill leachate), and internal recycle water from the centrifuge. Because of the waste strength of these materials, they need to be metered into the plant flow stream slowly. Interim improvements were made to the aerobic digester system, which continued in Phase II. The replacement of influent pump #3 and the pump station control panel was also completed.

Phase II construction kicked off with the Notice to Proceed given to Staab Construction on March 29, 2021. Phase II work continued over the next two years, with completion scheduled for mid-summer 2023. Delays in procuring materials has pushed the actual completion of contracted work until late fall 2023. This \$15.9M project involved work to almost every area of the facility. This project’s planning horizon is 20 years, which is the standard, but we are 28 years out from the previous major upgrade and expect a similar timeline before the next major upgrade. A loan through the State of Wisconsin Clean Water Fund provided \$1.75 million in loan forgiveness to bring the project cost down to \$14,125,508. Sewer user rate increases were approved by the City Council on December 1, 2020, to repay the loan.

**TABLE 1: FLAT CHARGES (2023-2026)**

Flat Charges	Connection Size (Meter)	2023	2024	2025	2026
	5/8"	\$ 24.20	\$ 24.93	\$ 25.67	\$ 26.44
3/4"	\$ 24.20	\$ 24.93	\$ 25.67	\$ 26.44	
1"	\$ 39.00	\$ 40.17	\$ 41.38	\$ 42.62	
1 1/4"	\$ 51.00	\$ 52.53	\$ 54.11	\$ 55.73	
1 1/2"	\$ 63.90	\$ 65.82	\$ 67.79	\$ 69.83	
2"	\$ 93.70	\$ 96.51	\$ 99.41	\$ 102.39	
3"	\$ 133.40	\$ 137.40	\$ 141.52	\$ 145.77	
4"	\$ 163.20	\$ 168.10	\$ 173.14	\$ 178.33	
6"	\$ 262.40	\$ 270.27	\$ 278.38	\$ 286.73	



Sewer user rates will be continually evaluated to ensure that revenues are sufficient to cover debt and operating expenses.

The main focus of the Phase II work in 2022 - 2023 was the rehabilitation of the influent wet well, including the addition of fine screening, and tertiary filtration for phosphorus removal.

**TABLE 2: USAGE CHARGES (2023-2026)**

		Units	2023	2024	2025	2026	
<b>Usage Charges</b>	Domestic Sewage	\$/CCF	\$ 2.59	\$ 2.67	\$ 2.75	\$ 2.83	
	Septic Tank	\$/CCF	\$ 31.16	\$ 32.09	\$ 33.06	\$ 31.16	
		\$/1,000 gals per load	\$ 41.65	\$ 42.90	\$ 44.19	\$ 41.65	
	Holding Tank - Residential	\$/CCF	\$ 8.92	\$ 9.19	\$ 9.46	\$ 8.92	
		\$/1,000 gals per load	\$ 11.92	\$ 12.28	\$ 12.65	\$ 11.92	
	Holding Tank - Commercial	\$/CCF	\$ 10.73	\$ 11.05	\$ 11.38	\$ 10.73	
		\$/1,000 gals per load	\$ 14.34	\$ 14.77	\$ 15.21	\$ 14.34	
	Landfill Leachate	\$/CCF	\$ 18.70	\$ 19.26	\$ 19.84	\$ 18.70	
		\$/1,000 gals per load	\$ 25.00	\$ 25.75	\$ 26.52	\$ 25.00	
	<b>High-Strength Surcharge Rates</b>						
	Flow	\$/CCF	\$ 2.59	\$ 2.67	\$ 2.75	\$ 2.83	
		\$/1,000 gals	\$ 3.46	\$ 3.56	\$ 3.67	\$ 3.78	
	BOD	\$/pound	\$ 0.47	\$ 0.48	\$ 0.50	\$ 0.51	
	TSS	\$/pound	\$ 0.66	\$ 0.68	\$ 0.70	\$ 0.72	
Phosphorus	\$/pound	\$ 3.75	\$ 3.86	\$ 3.98	\$ 4.10		
TKN	\$/pound	\$ 1.35	\$ 1.39	\$ 1.43	\$ 1.48		

Other projects being completed in 2023 are the replacement of a 1993 front end loader, and the addition of a dedicated lawn mower to facility operation. This may include filling currently vacant positions, and/or hiring replacements before retirements to give time to transfer knowledge.

The Wastewater Utility will continue to plan to meet the future needs of the City’s residents and businesses. The Utility regularly updates its Facility Plan as mandated by the WDNR. The last plan was completed in 2019.

An emerging contaminant of concern is the Per-and Polyfluoroalkyl Substances (PFAS) family of chemicals. Also known as “forever chemicals” because of their persistence in the environment and difficulty in being removed and destroyed. Once in wastewater it is very difficult and costly to remove. The best control is to keep it out of the environment. We expect required testing to be included in the next issuance of our facility discharge permit in 2024.

The ongoing goal of reducing the Utility’s carbon footprint is ingrained in the decision

making process at the Utility. Power usage is the majority of the footprint, but also includes chemical usage and vehicles. We have made several improvements in electrical efficiencies in the last two decades by replacing equipment. Mainly in the aeration processes, but also in the use of higher efficiency motors and pumps.



WASTEWATER TREATMENT PLANT

Another option we are planning is offsetting the electrical power usage by the use of alternative power generation. The cost of solar power generation has become much more viable in the last few years because of large drop in the cost of photovoltaic (PV) cells. The estimated cost of a system that could provide as much as one third of our power usage is approximately \$1-1.5M, with a payback of less than 10 years.

We have slotted this project into the Utility CIP for 2024. A final plan will be developed in 2023. This project would also qualify for grant funding by Wisconsin Focus on Energy program in the amount of \$50,000, and a Federal Investment Tax Credit of as much as \$533,000 depending on the size of the solar array.

Our continued goal is to collect, treat, and release the cleanest water possible to the ecosystem, in an environmentally sound manner, and in accordance with all local, state, and federal regulations. Not just because it's our job, but because it's our responsibility. Because clean water is worth it.

**2024 CIP Projects Proposed**

WASTEWATER	FLOORING REPLACEMENT	\$ 35,000.00	Replacement of tile flooring in offices, meeting room, break room.
WASTEWATER	BOILER HEATING SYSTEM REPLACEMENT	\$ 165,000.00	Replacement of 1974 era boilers due to repeated failures
WASTEWATER	GRIT REMOVAL MECHANISM REBUILD	\$ 215,000.00	Replacement of mechanical equipment in 1992 era grit removal system.
WASTEWATER	SOLAR PROJECT	\$ 1,500,000.00	Solar energy project to offset increases in electricity usage
WASTEWATER	SEWER MAIN REPLACEMENT	\$ 600,000.00	Re-lay of non-functioning sewer main in Maple St and Grant St (Park Ave - 6th) and plumbed south to Grove St. along Park St. Grove St. (Park St to Rockwell) to be pulverized and repaved. Sewer laterals to be installed to 4 Grove St and 2 Maple St City-owned vacant lots.

**SECTION G - WASTEWATER UTILITY FUND (FUND 2)**

**City of Fort Atkinson  
2024 Operating Budget  
Wastewater Utility Fund Revenue Detail**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>WASTEWATER CONTRIBUTED ASSETS REVENUES</b>									
02-02-0042-1000	CONTRIB FROM OTHERS	\$ 516,533.00	\$ 830,351.15	\$ -	\$ 290,979.27	\$ 360,000.00	\$ -	\$ -	CWFL Forgiveness
02-02-0042-1002	CONTRIB FROM CITY OR TID	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
02-02-0042-1007	STATE/FED: EMERGENCY GRANTS	\$ -	\$ 43,380.00	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>WW CONTRIBUTED ASSETS REVENUES TOTAL</b>		<b>\$ 516,533</b>	<b>\$ 873,731</b>	<b>\$ -</b>	<b>\$ 290,979</b>	<b>\$ 360,000</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>WASTEWATER OPERATING AND MAINTENANCE REVENUES</b>									
02-02-0062-2000	SEWER USAGE BILLINGS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
02-02-0062-2010	RESIDENTIAL SALES	\$ 578,801.04	\$ 570,140.13	\$ 585,800.00	\$ 376,909.77	\$ 585,800.00	\$ 603,374.00	\$ 17,574	3% incr per study
02-02-0062-2020	COMMERCIAL SALES	\$ 133,577.44	\$ 140,571.16	\$ 141,000.00	\$ 94,280.88	\$ 141,000.00	\$ 145,230.00	\$ 4,230	3% incr per study
02-02-0062-2030	INDUSTRIAL SALES	\$ 12,551.79	\$ 11,190.14	\$ 13,250.00	\$ 8,175.39	\$ 13,250.00	\$ 13,750.00	\$ 500	3% incr per study
02-02-0062-2040	INDUSTRIAL SAMPLED QUARTERLY	\$ 1,452,285.32	\$ 1,676,542.16	\$ 1,436,000.00	\$ 1,104,002.60	\$ 1,700,000.00	\$ 1,479,080.00	\$ 43,080	3% incr per study
02-02-0062-2050	PUBLIC AUTHORITY	\$ 12,467.84	\$ 11,919.36	\$ 11,200.00	\$ 9,267.20	\$ 12,000.00	\$ 12,500.00	\$ 1,300	3% incr per study
02-02-0062-2060	COMMERCIAL SAMPLED QUARTERLY	\$ 96,578.45	\$ 101,583.85	\$ 89,000.00	\$ 57,119.26	\$ 98,000.00	\$ 95,000.00	\$ 6,000	3% incr per study
02-02-0062-2070	MULTI FAM RESID SALES	\$ 98,034.97	\$ 99,773.44	\$ 99,800.00	\$ 65,012.26	\$ 99,800.00	\$ 102,794.00	\$ 2,994	3% incr per study
02-02-0062-5000	OTHER SEWER SERVICE	\$ 207,066.24	\$ 205,309.33	\$ 150,000.00	\$ 122,378.73	\$ 195,000.00	\$ 175,000.00	\$ 25,000	landfill leachate
<b>WW OPERATING AND MAINTENANCE REVENUES</b>		<b>\$ 2,591,363</b>	<b>\$ 2,817,030</b>	<b>\$ 2,526,050</b>	<b>\$ 1,837,146</b>	<b>\$ 2,844,850</b>	<b>\$ 2,626,728</b>	<b>\$ 100,678</b>	
<b>WASTEWATER FIXED RATE REVENUES</b>									
02-02-0063-0000	FIXED RATE CHARGES	\$ 476,567.17	\$ 592,503.04	\$ 747,500.00	\$ 484,831.25	\$ 730,000.00	\$ 769,925.00	\$ 22,425	Fixed rate incr
02-02-0063-1000	CUSTOMERS FORFEITED DISCOUNT	\$ 8,485.78	\$ 8,128.52	\$ 8,500.00	\$ 6,660.62	\$ 8,500.00	\$ 8,500.00	\$ -	
02-02-0063-4190	INTEREST & DIVIDEND INCOME	\$ 2,840.33	\$ 29,739.52	\$ 15,000.00	\$ 83,598.44	\$ 125,500.00	\$ 45,222.00	\$ 30,222	
02-02-0063-5100	FOCUS ON ENERGY GRANT	\$ -	\$ 3,318.75	\$ -	\$ 5,229.50	\$ 5,229.50	\$ -	\$ -	
02-02-0064-1000	MONITORING/TESTING REV	\$ 64,676.00	\$ 67,105.00	\$ 67,300.00	\$ 32,702.00	\$ 67,300.00	\$ 67,300.00	\$ -	
<b>WW FIXED RATE REVENUES TOTAL</b>		<b>\$ 552,569</b>	<b>\$ 700,795</b>	<b>\$ 838,300</b>	<b>\$ 613,022</b>	<b>\$ 936,530</b>	<b>\$ 890,947</b>	<b>\$ 52,647</b>	
<b>TOTAL WASTEWATER REVENUES</b>		<b>\$ 3,660,465</b>	<b>\$ 4,391,556</b>	<b>\$ 3,364,350</b>	<b>\$ 2,741,147</b>	<b>\$ 4,141,380</b>	<b>\$ 3,517,675</b>	<b>\$ 153,325</b>	

**SECTION G - WASTEWATER UTILITY FUND (FUND 2)**

**City of Fort Atkinson  
2024 Operating Budget**

**Wastewater Utility Fund Expenditure Detail**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>WASTEWATER OPERATING AND MAINTENANCE EXPENDITURES</b>									
02-82-0820-0100	LABORATORY-Wages	\$ 49,472.25	\$ 72,061.29	\$ 78,000.00	\$ 42,903.84	\$ 70,000.00	\$ 78,000.00	\$ -	3% inc; Alloc
02-82-0820-0200	LIQUID PROCESSING	\$ 12,910.89	\$ 10,449.23	\$ 15,500.00	\$ 6,178.27	\$ 14,000.00	\$ 11,500.00	\$ (4,000)	
02-82-0820-0300	SOLIDS HANDLING / HAULING	\$ 30,051.85	\$ 26,898.08	\$ 32,000.00	\$ 16,081.31	\$ 28,000.00	\$ 30,000.00	\$ (2,000)	
02-82-0820-0400	SOILS PROGRAM	\$ 10,632.40	\$ 10,293.81	\$ 15,500.00	\$ 6,217.56	\$ 14,000.00	\$ 12,000.00	\$ (3,500)	
02-82-0820-0500	GREASE SEPARATION	\$ 1,057.35	\$ 5,938.60	\$ 2,600.00	\$ 934.25	\$ 2,000.00	\$ 2,000.00	\$ (600)	
02-82-0820-0600	JANITORIAL	\$ -	\$ -	\$ 2,300.00	\$ -	\$ -	\$ 1,500.00	\$ (800)	
02-82-0820-0700	SAFETY & TRAINING	\$ 2,644.12	\$ 3,934.44	\$ 5,250.00	\$ 2,422.59	\$ 4,900.00	\$ 4,400.00	\$ (850)	
02-82-0820-1000	PUMPING POWER	\$ 329,370.62	\$ 359,386.25	\$ 400,000.00	\$ 199,117.53	\$ 360,000.00	\$ 400,000.00	\$ -	
02-82-0820-3000	CHLORINE	\$ 12,443.28	\$ 26,095.73	\$ 24,000.00	\$ 27,497.27	\$ 30,000.00	\$ 30,000.00	\$ 6,000	Incr in cost
02-82-0820-5000	SLUDGE CONDITIONING CHEMICALS	\$ 106,835.00	\$ 144,463.00	\$ 150,000.00	\$ 132,480.00	\$ 190,000.00	\$ 180,000.00	\$ 30,000	Incr in cost
02-82-0820-5100	DECHLORINATION	\$ 4,018.50	\$ 6,000.60	\$ 7,000.00	\$ 6,867.00	\$ 7,000.00	\$ 7,400.00	\$ 400	
02-82-0820-5200	PROCESS CHEMICALS	\$ 23,747.28	\$ 21,026.44	\$ 82,000.00	\$ 13,110.24	\$ 42,000.00	\$ 82,000.00	\$ -	
02-82-0827-2100	TRMNT/DISP SYST-Lab Supplies	\$ 7,983.77	\$ 8,523.88	\$ 11,000.00	\$ 11,266.53	\$ 13,000.00	\$ 11,000.00	\$ -	
02-82-0827-2400	TRMNT/DISP SYST-Supplies Exp	\$ 5,444.72	\$ 7,968.81	\$ 7,500.00	\$ 4,666.34	\$ 7,500.00	\$ 7,500.00	\$ -	
02-82-0828-0100	SERVICE TRUCKS-Wages	\$ 8,219.72	\$ 1,872.25	\$ 5,000.00	\$ 3,461.97	\$ 4,000.00	\$ 5,500.00	\$ 500	3% inc; Alloc
02-82-0828-0200	SERVICE TRUCKS-Fuel/Oil	\$ 6,217.34	\$ 8,858.13	\$ 8,000.00	\$ 5,260.73	\$ 8,000.00	\$ 8,500.00	\$ 500	
02-82-0828-0300	SERVICE TRUCKS-Maintenance	\$ 14,089.58	\$ 8,088.88	\$ 7,200.00	\$ 4,857.08	\$ 7,200.00	\$ 7,200.00	\$ -	
02-82-0828-0600	SLUDGE TRUCKS-Wages	\$ 1,991.49	\$ 1,792.85	\$ 2,750.00	\$ 2,206.60	\$ 3,500.00	\$ 3,500.00	\$ 750	3% inc; Alloc
02-82-0828-0700	SLUDGE TRUCKS-Fuel/Oil/Diesel	\$ 2,227.54	\$ 3,015.42	\$ 4,000.00	\$ 2,302.26	\$ 4,000.00	\$ 4,500.00	\$ 500	
02-82-0828-0800	SLUDGE TRUCKS-Maintenance	\$ 9,982.13	\$ 6,447.23	\$ 10,000.00	\$ 3,100.10	\$ 8,000.00	\$ 10,000.00	\$ -	
02-82-0831-0100	SEWAGE SYST MAINT-Wages	\$ 59,901.32	\$ 16,989.05	\$ 35,000.00	\$ 19,686.04	\$ 32,000.00	\$ 35,000.00	\$ -	3% inc; Alloc
02-82-0831-0200	OUTSIDE CONTRACTORS EMPLOYED	\$ 8,516.23	\$ 23,360.30	\$ 45,000.00	\$ 15,045.91	\$ 32,000.00	\$ 45,000.00	\$ -	Sewer Lining
02-82-0831-0300	SEWAGE SYST MAINT-Supplies/Exp	\$ 27,346.33	\$ 8,497.16	\$ 418,000.00	\$ 82,514.15	\$ 385,000.00	\$ 420,000.00	\$ 2,000	Sewer Lining
02-82-0831-0500	H2S REMOVAL CHEMICALS	\$ 9,041.53	\$ 11,529.92	\$ 12,000.00	\$ 7,049.92	\$ 12,000.00	\$ 13,000.00	\$ 1,000	
02-82-0831-0600	SEWER LOCATES	\$ 13,824.18	\$ 14,511.74	\$ 12,000.00	\$ 7,068.30	\$ 12,000.00	\$ 12,000.00	\$ -	
02-82-0832-0100	COLLECT SYST PUMP-Wages	\$ 1,837.44	\$ 2,850.13	\$ 3,000.00	\$ 1,459.28	\$ 3,000.00	\$ 3,150.00	\$ 150	3% inc; Alloc
02-82-0832-0300	COLLECT SYST PUMP-Supplies	\$ 1,933.85	\$ 1,841.36	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	
02-82-0833-0100	TRTMNT DSPSL EQUIP-Wages	\$ 75,352.27	\$ 46,793.67	\$ 52,000.00	\$ 29,694.23	\$ 49,000.00	\$ 52,000.00	\$ -	3% inc; Alloc

**SECTION G - WASTEWATER UTILITY FUND (FUND 2)**

**City of Fort Atkinson  
2024 Operating Budget**

**Wastewater Utility Fund Expenditure Detail**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>WASTEWATER OPERATING AND MAINTENANCE EXPENDITURES (CONTINUED)</b>									
02-82-0833-0200	PHOSPHORUS COMPLIANCE WORK	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
02-82-0833-0300	TRTMNT DSPSL EQUIP-Supplies	\$ 34,185.36	\$ 18,097.00	\$ 47,650.00	\$ 56,225.01	\$ 65,000.00	\$ 48,000.00	\$ 350	
02-82-0834-0100	GENERAL PLANT-Wages	\$ 73,369.34	\$ 93,301.37	\$ 93,500.00	\$ 66,022.57	\$ 95,000.00	\$ 95,000.00	\$ 1,500	3% inc; Alloc
02-82-0834-0300	GENERAL PLANT-Supplies	\$ 48,722.12	\$ 65,559.85	\$ 80,000.00	\$ 52,158.63	\$ 72,500.00	\$ 80,000.00	\$ -	
02-82-0850-0000	ADMIN & GEN-Salaries	\$ 70,561.63	\$ 87,400.83	\$ 90,000.00	\$ 55,789.86	\$ 90,000.00	\$ 95,000.00	\$ 5,000	3% inc; Alloc
02-82-0854-0100	WAGES-Vacation	\$ 21,112.34	\$ 13,081.53	\$ 15,500.00	\$ 22,203.79	\$ 25,000.00	\$ 25,000.00	\$ 9,500	Incl. in wages
02-82-0854-0200	WAGES-Holidays	\$ 10,839.39	\$ 12,533.43	\$ 12,500.00	\$ 11,341.55	\$ 13,000.00	\$ 13,000.00	\$ 500	Incl. in wages
02-82-0854-0300	WAGES-Sick Leave	\$ 7,866.94	\$ 5,202.99	\$ 1,700.00	\$ 5,359.00	\$ 7,000.00	\$ 8,000.00	\$ 6,300	
02-82-0854-0400	WAGES-Funeral Leave	\$ 1,340.95	\$ -	\$ 600.00	\$ -	\$ 200.00	\$ 600.00	\$ -	
02-82-0854-0501	PENSION EXPENSE	\$ (63,279.00)	\$ (34,476.00)	\$ -	\$ -	\$ -	\$ -	\$ -	
02-82-0854-0601	HEALTH INS - GASB 75	\$ (2,825.00)	\$ (1,839.00)	\$ -	\$ -	\$ -	\$ -	\$ -	
02-82-0854-0701	LIFE INS - GASB 75	\$ -	\$ 14,455.00	\$ -	\$ -	\$ -	\$ -	\$ -	
02-82-0854-0800	OTHER BENEFITS-LONGEVITY	\$ (10,492.63)	\$ 9,689.84	\$ 3,100.00	\$ 3,150.00	\$ 3,150.00	\$ 3,150.00	\$ 50	EE Alloc Bene
02-82-0854-6500	SOCIAL SEC MEDICARE EMPLOYER	\$ 29,030.44	\$ 42,859.67	\$ 45,250.00	\$ 29,659.46	\$ 45,000.00	\$ 49,000.00	\$ 3,750	EE Alloc Bene
02-82-0854-7000	WI RETIREMENT EMPLOYER	\$ 26,760.70	\$ 37,373.99	\$ 42,000.00	\$ 26,637.14	\$ 42,000.00	\$ 43,000.00	\$ 1,000	EE Alloc Bene
02-82-0854-7500	HEALTH INSURANCE EMPLOYER	\$ 110,562.49	\$ 136,481.45	\$ 185,000.00	\$ 94,434.24	\$ 142,000.00	\$ 180,000.00	\$ (5,000)	EE Alloc Bene
02-82-0854-8000	DENTAL INSURANCE EMPLOYER	\$ -	\$ 11,387.07	\$ 4,000.00	\$ 7,906.95	\$ 12,000.00	\$ -	\$ (4,000)	Included w/ Health
02-82-0854-8500	LIFE INSURANCE EMPLOYER	\$ 7,739.19	\$ 769.71	\$ 750.00	\$ 567.74	\$ 851.00	\$ 1,000.00	\$ 250	EE Alloc Bene
02-82-0855-0100	CONFERENCES	\$ 771.00	\$ 761.75	\$ 1,400.00	\$ 616.00	\$ 1,400.00	\$ 1,400.00	\$ -	
02-82-0855-0200	SCHOOL-Training Costs	\$ 747.85	\$ 1,356.94	\$ 3,500.00	\$ 1,796.80	\$ 3,500.00	\$ 3,500.00	\$ -	
02-82-0855-0300	SCHOOL-Labor	\$ 1,207.20	\$ 3,600.32	\$ 5,550.00	\$ 2,199.40	\$ 5,550.00	\$ 4,000.00	\$ (1,550)	
02-82-0856-0200	OTHER SUPPLIES & EXPENSE	\$ 21,767.50	\$ 19,656.02	\$ 21,000.00	\$ 18,961.06	\$ 21,000.00	\$ 21,000.00	\$ -	
02-82-0858-4030	REPLACEMENT EXPENSE	\$ 851,331.00	\$ 869,108.00	\$ 531,410.00	\$ 439,074.00	\$ 535,000.00	\$ 350,000.00	\$ (181,410)	Infra Replace
02-82-0858-4270	INTEREST ON LONG TERM DEBT	\$ 33,206.68	\$ 124,829.14	\$ 24,000.00	\$ -	\$ 24,000.00	\$ 25,000.00	\$ 1,000	Int on CW
02-82-0858-4280	AMORT OF DEBT DISC	\$ 126.00	\$ 281.00	\$ -	\$ 428.00	\$ 428.00	\$ 400.00	\$ 400	
02-82-0858-4290	ISSUANCE COSTS	\$ 23,162.65	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	PRINCIPAL DEBT PAYMENTS	\$ 144,212.00	\$ 129,047.00	\$ 357,117.16	\$ 357,117.16	\$ 357,117.16	\$ 84,575.00	\$ (272,542)	Non CW Debt
<b>WW O &amp; M EXPENDITURES - TOTAL</b>		<b>\$ 2,279,119</b>	<b>\$ 2,520,007</b>	<b>\$ 3,017,127</b>	<b>\$ 1,905,098</b>	<b>\$ 2,907,796</b>	<b>\$ 2,612,275</b>	<b>\$ (404,852)</b>	

**SECTION G - WASTEWATER UTILITY FUND (FUND 2)**

**City of Fort Atkinson  
2024 Operating Budget**

**Wastewater Utility Fund Expenditure Detail**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>WASTEWATER INDUSTRIAL MONITORING EXPENDITURES</b>									
02-86-0866-0100	INDUSTRIAL MONITORING-Wages	\$ 35,573.62	\$ 43,780.60	\$ 49,000.00	\$ 25,013.05	\$ 49,000.00	\$ 44,000.00	\$ (5,000)	3% inc; Alloc
02-86-0866-0250	INDUSTRIAL MONITORING-Benefits	\$ 9,361.41	\$ 14,813.48	\$ -	\$ -	\$ -	\$ -	\$ -	
02-86-0866-0600	INDUSTRIAL MONITORING-Supplies	\$ 1,537.19	\$ 996.00	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,500.00	\$ -	
02-86-0866-0800	INDUSTRIAL MONITORING-Lab Supp	\$ 1,280.00	\$ 1,280.00	\$ 1,280.00	\$ 675.00	\$ 1,350.00	\$ 2,000.00	\$ 720	
02-86-0866-0900	GREASE SEPARATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>WW INDUST. MON. EXPENDITURES - TOTAL</b>		<b>\$ 47,752</b>	<b>\$ 60,870</b>	<b>\$ 52,780</b>	<b>\$ 25,688</b>	<b>\$ 52,850</b>	<b>\$ 48,500</b>	<b>\$ (4,280)</b>	
<b>WASTEWATER FIXED RATE EXPENDITURES</b>									
02-87-0871-0000	PUMPING POWER	\$ 35,397.23	\$ 38,422.92	\$ 38,500.00	\$ 55,107.05	\$ 38,500.00	\$ 40,000.00	\$ 1,500	
02-87-0872-0100	TELEPHONE	\$ 1,670.10	\$ 931.68	\$ 700.00	\$ 345.14	\$ 700.00	\$ 700.00	\$ -	
02-87-0872-0200	NATURAL GAS	\$ 25,247.85	\$ 39,155.69	\$ 38,000.00	\$ 22,700.82	\$ 38,000.00	\$ 39,000.00	\$ 1,000	
02-87-0873-0100	BILLING/COLLECT/ACCTG - Supply	\$ 81,203.54	\$ 94,755.45	\$ 125,000.00	\$ 104,108.96	\$ 125,000.00	\$ 125,000.00	\$ -	
02-87-0873-0200	UNCOLLECTABLE ACCOUNTS	\$ 3.01	\$ 0.34	\$ 400.00	\$ -	\$ 400.00	\$ 400.00	\$ -	
02-87-0874-0100	ADMIN-GENERAL-Salaries	\$ 96,217.40	\$ 81,581.38	\$ 92,000.00	\$ 57,002.87	\$ 92,000.00	\$ 92,000.00	\$ -	3% inc; Alloc
02-87-0874-0200	ADMIN-GENERAL-Office Supplies	\$ 4,586.63	\$ 4,122.96	\$ 5,200.00	\$ 1,477.03	\$ 5,200.00	\$ 5,200.00	\$ -	
02-87-0874-0300	MONITORING-TESTING LABOR	\$ 7,989.48	\$ 1,443.44	\$ 11,260.00	\$ 3,284.82	\$ 5,500.00	\$ 6,100.00	\$ (5,160)	
02-87-0875-0100	ACCOUNTING	\$ 8,456.50	\$ 7,038.00	\$ 9,000.00	\$ 7,960.25	\$ 9,000.00	\$ 9,000.00	\$ -	
02-87-0875-0200	COLLECTION SYSTEM PLANNING	\$ 27,428.60	\$ 19,144.17	\$ 21,500.00	\$ 13,235.88	\$ 21,500.00	\$ 21,500.00	\$ -	3% inc; Alloc
02-87-0875-0300	ENGINEERING-Salaries	\$ 31,371.16	\$ 19,415.17	\$ 40,000.00	\$ 15,543.87	\$ 40,000.00	\$ 40,000.00	\$ -	3% inc; Alloc
02-87-0875-0400	SOILS OUTSIDE LAB SERVICE	\$ 2,136.64	\$ 3,797.30	\$ 3,000.00	\$ 1,170.74	\$ 3,000.00	\$ 3,000.00	\$ -	
02-87-0875-0500	INSURANCE EXPENSE	\$ 51,052.48	\$ 59,444.32	\$ 75,000.00	\$ 59,344.67	\$ 59,344.67	\$ 60,000.00	\$ (15,000)	Ins Increase
<b>WW FIXED RATE EXPENDITURES - TOTAL</b>		<b>\$ 372,761</b>	<b>\$ 369,253</b>	<b>\$ 459,560</b>	<b>\$ 341,282</b>	<b>\$ 438,145</b>	<b>\$ 441,900</b>	<b>\$ (17,660)</b>	

**SECTION G - WASTEWATER UTILITY FUND (FUND 2)**

**City of Fort Atkinson  
2024 Operating Budget**

**Wastewater Utility Fund Expenditure Detail**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>WASTEWATER CAPITAL EXPENDITURES (SEE CIP FOR DETAILS)</b>									
	MAIN REPLACEMENT	\$ -	\$ -	\$ 450,000	\$ -	\$ 450,000	\$ 600,000	\$ 150,000	Incl. const. funds
	MAINTENANCE SOFTWARE	\$ -	\$ -	\$ 18,000	\$ -	\$ 2,500	\$ -	\$ (18,000)	Cloud/Subsc
	HVAC CONTROLS REPLACEMENT	\$ -	\$ -	\$ 52,000	\$ -	\$ 52,000	\$ -	\$ (52,000)	
	SEPTAGE PUMP #1	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ (40,000)	
	GRIT REMOVAL SYSTEM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 215,000	\$ 215,000	
	SOLAR PROJECT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Borrowing
	BOILER HEATING SYSTEM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 165,000	\$ 165,000	
	FLOORING REPLACEMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ 35,000	
<b>WW CAPITAL EXPENDITURES - TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 560,000</b>	<b>\$ -</b>	<b>\$ 544,500</b>	<b>\$ 1,015,000</b>	<b>\$ 455,000</b>	
<b>TOTAL WASTEWATER EXPENDITURES</b>		<b>\$ 2,699,632</b>	<b>\$ 2,950,130</b>	<b>\$ 4,089,467</b>	<b>\$ 2,272,068</b>	<b>\$ 3,943,291</b>	<b>\$ 4,117,675</b>	<b>\$ 28,208</b>	
<b>NET (REVENUE-EXPENDITURES)</b>		<b>\$ 960,833</b>	<b>\$ 1,441,426</b>	<b>\$ (725,117)</b>	<b>\$ 469,079</b>	<b>\$ 198,089</b>	<b>\$ (600,000)</b>		



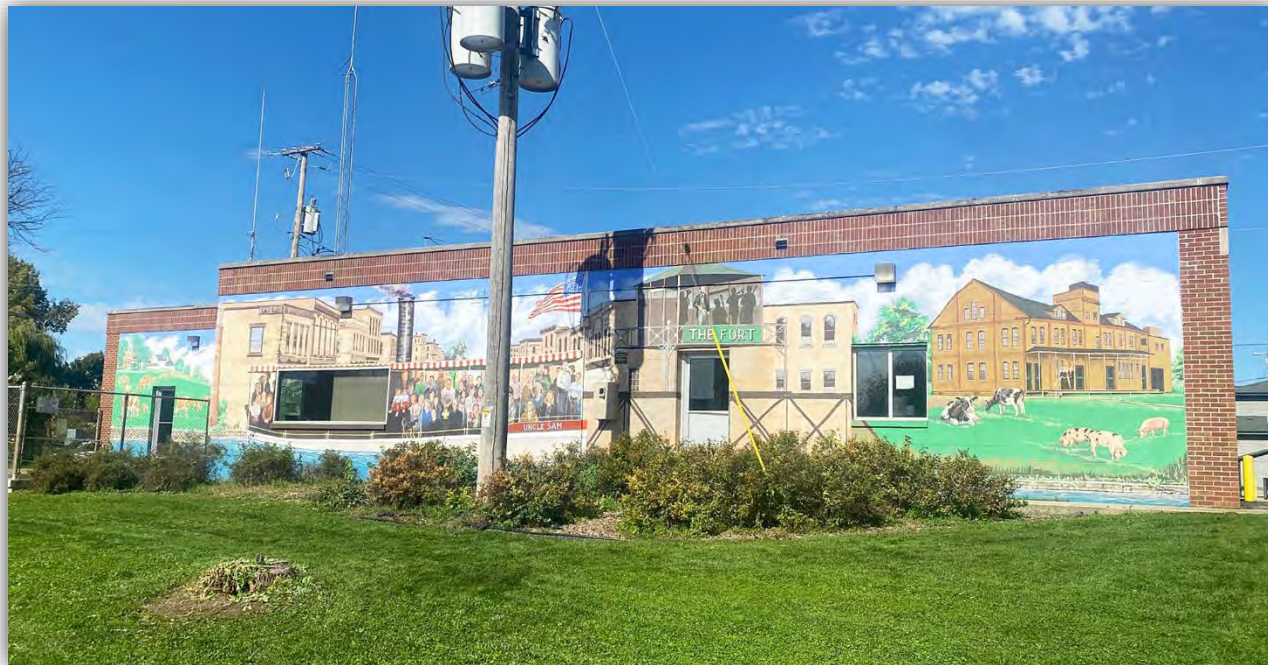


**SECTION H**  
**WATER UTILITY FUND**  
**(FUND 3)**



## Section H – Water Utility Fund (Fund 3)

The Fort Atkinson Water Utility provides a safe and reliable source of water to all members of the community in the most efficient and cost-effective way possible. The Utility has five full-time team members and up to two part-time employees in the summer months. The Water Utility is responsible for numerous daily tasks including monitoring the operations of the City's five wells, two water towers, and two reservoirs. Staff tests for chlorine, fluoride, and bacteria levels in the water to ensure that it is safe for consumption. Staff also perform all the maintenance on the city's 74 miles of water main and maintain 589 fire hydrants, 959 mainline valves, 6,325 service valves, and locating all the city's infrastructure whenever there is a locate called into Diggers Hotline. These are only a sample of the tasks the Water Utility is responsible for daily to ensure that all our customers can count on a safe and reliable water source.



**WATER UTILITY OFFICE ALONG THE ROCK RIVER INCLUDING FORT ATKINSON MURAL**

This year also included the interior rehabilitation at the northside tower along with northside mainline valve exercising and well three booster pump #301 impeller rebuild. We were also kept busy with customer service valves repairs, main line water valve repairs and hydrant rebuilds.

Water Utility personnel are asked to respond to emergencies constantly and do so without complaint in all types of weather day or night. In 2022, the Water Utility continued installing new water meters in resident's homes, with the completion of the southside at the end of the year, and any time remaining continue to upgrade the north side meters. Construction began on the water main replacement program in the areas of Peterson St., Adrian Blvd., Gail Pl., Grove St., Maple St. and Spry Ave. with completion in early October, included with this project was 4,000 linear feet of new water main and the replacement of 65 new water service

In 2023, the Water Utility will continue to replace approximately 300 water meters on the northside with an anticipated completion in the fall. Exchanging the remaining water meters with our radio read meters, will allow us to potentially begin billing our customers every month. This will provide the customers with smaller bills that are easier to budget for. It will also allow us to better monitor our water loss, which will alert us to leaks that may not be coming to the surface.

Staff will be starting the second year of our ongoing water main replacement program in the areas of, Wilcox St., Rogers St., and Florence St. This section of the program will see the install of 3,600 linear feet of new water main and the replacement of 58 water service valves. The Master Plan annualized which water mains were in the greatest need of repair by looking at the age of the main, number of breaks, hydraulic performance, location, and customer impact. Replacement of these aging mains will allow us to save money in broken main repairs along with extra pumping and chemical expenses when a main break occurs. In 2023, the utility will be re-focusing its efforts on the City's lead water service verifications and putting that data into our utility tracking system. The Well 3 boosters pump #302 existing electric motor is scheduled to be replaced along with the rebuilding of the pump impeller. Rebuilding of these pumps and motors allows them to run and pump water more efficiently.

The comprehensive plan speaks of providing a reliable, cost-effective, and efficient supply of public utilities. This is in line with the goals of the Water Utility every year. The Water Utility strives to meet these expectations daily. Another goal is to encourage the logical, cost-efficient expansion of the public facilities to serve development patterns as the City grows.



DAN SCHIENLEBER FLUSHES HYDRANTS IN OCTOBER AT THE CORNER OF ADAMS ST. AND SHERMAN AVE. W.

**2024 CIP Projects Proposed**

WATER	WELL SECURITY	\$	3,500.00	Security on wells per DNR. Cameras, window bars.
WATER	NEW INSTALLATIONS	\$	25,000.00	Standard outlay for meter installs
WATER	TRANSFERS, SWITCHES, GENERATOR	\$	30,000.00	Utility transfer switches at 4 locations
WATER	VFDS AT MAIN STATION	\$	32,000.00	Install (2) VFD on booster pumps at main station. Provides cost savings and operations.
WATER	1-12" WATER METERS	\$	38,000.00	Standard capital outlay; industrial, commercial meters, and well meters
WATER	MCC PANELS	\$	40,000.00	Replace 35 rd old elec equipment at Main
WATER	LEAD SERVICE EXPOSURE (LATERALS)	\$	41,000.00	Hydro Vac 150 water service to expose for verification of water service material.
WATER	5/8" WATER METERS	\$	45,000.00	250 Northside Meters, continue yearly replacements
WATER	WELL REHABILITATION	\$	50,000.00	Well #6, last rehab 2010. Well #7 in 2026.
WATER	TRUCKS (1)	\$	50,000.00	Continuation of vehicle updates.
WATER	WELL GENERATOR	\$	85,000.00	Critical back up power for wells 3,5,6,7
WATER	HYDRANTS AND SERVICES	\$	435,000.00	Replace services and hydrants that coincide with the installation of new main.
WATER	MAIN REPLACEMENT	\$	843,000.00	Replace approximately 1% of water main each year. Water main and services to be replaced on Cloute St (all), Nelson St (all), Caswell (portion), and Zaffke (portion) in 2024.

Line item revenue and expenditure accounts for this fund are included on the following pages.

**SECTION H - WATER UTILITY FUND (FUND 3)**

**City of Fort Atkinson  
2024 Operating Budget  
Water Utility Fund Revenue Detail**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>WATER NON-OPERATING REVENUES</b>									
03-03-0041-9000	INTEREST & DIVIDEND INCOME	\$ 1,627.05	\$ 3,980.00	\$ 3,500.00	\$ 19,590.01	\$ 34,000.00	\$ 25,000.00	\$ 21,500	
<b>WATER NON-OPERATING REVENUES TOTAL</b>		<b>\$ 1,627</b>	<b>\$ 3,980</b>	<b>\$ 3,500</b>	<b>\$ 19,590</b>	<b>\$ 34,000</b>	<b>\$ 25,000</b>	<b>\$ 21,500</b>	
<b>WATER NON-OPERATING CONTRIBUTIONS</b>									
03-03-0042-1000	CONTRIB FROM OTHERS	\$ 118,275.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
03-03-0042-1007	STATE/FED: EMERGENCY GRANTS	\$ -	\$ 459,824.00	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>WATER NON-OP CONTRA REVENUES TOTAL</b>		<b>\$ 118,275</b>	<b>\$ 459,824</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>WATER OPERATING REVENUES</b>									
03-03-0046-0000	BULK & HYDRANT WATER SALES	\$ 1,010.86	\$ 4,275.96	\$ 2,000.00	\$ 13,270.68	\$ 18,000.00	\$ 15,000.00	\$ 13,000	
03-03-0046-1100	RESIDENTIAL SALES	\$ 787,814.13	\$ 1,237,738.11	\$ 1,250,000.00	\$ 845,657.76	\$ 1,190,000.00	\$ 1,287,500.00	\$ 37,500	Proj 3% incr
03-03-0046-1200	COMMERCIAL SALES	\$ 192,126.03	\$ 238,829.91	\$ 225,000.00	\$ 164,280.64	\$ 231,500.00	\$ 240,000.00	\$ 15,000	Proj 3% incr
03-03-0046-1300	INDUSTRIAL SALES	\$ 548,203.80	\$ 528,666.03	\$ 512,000.00	\$ 381,663.85	\$ 540,000.00	\$ 555,000.00	\$ 43,000	Proj 3% incr
03-03-0046-1400	PUBLIC SALES	\$ 20,720.06	\$ 30,338.15	\$ 27,000.00	\$ 18,673.39	\$ 26,000.00	\$ 26,000.00	\$ (1,000)	
03-03-0046-1500	MULTI FAM RES SALES	\$ 76,402.62	\$ 110,661.80	\$ 105,000.00	\$ 72,236.04	\$ 105,000.00	\$ 118,000.00	\$ 13,000	Proj 3% incr
03-03-0046-2000	PRIVATE FIRE PROTECTION SERV	\$ 51,799.35	\$ 88,498.00	\$ 85,000.00	\$ 58,945.73	\$ 85,000.00	\$ 85,000.00	\$ -	
03-03-0046-3000	PUBLIC FIRE PROTECTION SERV	\$ 438,709.26	\$ 705,533.94	\$ 700,000.00	\$ 471,422.05	\$ 700,000.00	\$ 725,000.00	\$ 25,000	
<b>WATER OPERATING REVENUES TOTAL</b>		<b>\$ 2,116,786</b>	<b>\$ 2,944,542</b>	<b>\$ 2,906,000</b>	<b>\$ 2,026,150</b>	<b>\$ 2,895,500</b>	<b>\$ 3,051,500</b>	<b>\$ 145,500</b>	

SECTION H - WATER UTILITY FUND (FUND 3)

**City of Fort Atkinson  
2024 Operating Budget  
Water Utility Fund Revenue Detail**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>OTHER WATER OPERATING REVENUES</b>									
03-03-0047-0000	FORFEITED DISCOUNTS	\$ 10,559.73	\$ 16,964.52	\$ 13,500.00	\$ 10,079.73	\$ 12,000.00	\$ 13,500.00	\$ -	
03-03-0047-1000	MISC SERVICE REVENUES	\$ 1,977.05	\$ 2,009.17	\$ 3,000.00	\$ 1,370.00	\$ 2,000.00	\$ 3,000.00	\$ -	
03-03-0047-4000	OTHER WATER REVENUES ASSESSMENT REPORTS	\$ 5,358.14	\$ 15,178.80	\$ 5,500.00	\$ 9,507.00	\$ 10,000.00	\$ 10,000.00	\$ 4,500	
03-03-0047-5000	REVENUE	\$ 7,425.00	\$ 5,525.00	\$ 7,000.00	\$ 4,300.00	\$ 5,000.00	\$ 7,000.00	\$ -	
<b>OTHER WATER OPERATING REVENUES</b>		<b>\$ 25,320</b>	<b>\$ 39,677</b>	<b>\$ 29,000</b>	<b>\$ 25,257</b>	<b>\$ 29,000</b>	<b>\$ 33,500</b>	<b>\$ 4,500</b>	
<b>OTHER WATER REVENUES/FINANCING</b>									
	CRC MAIN REPLACEMENT PROGRAM	\$ -	\$ -	\$ 843,000.00	\$ -	\$ 843,000.00	\$ 843,000.00	\$ -	
	PROCEEDS FROM BORROWING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	EXP DEPRECIATION REVENUE	\$ 780,000.00	\$ 418,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	Aud. Adj.
	RETAINED EARNINGS APPLIED	\$ 456,915.00	\$ 359,137.00	\$ 217,613.00	\$ -	\$ -	\$ -	\$ (217,613)	
<b>OTHER WATER REVENUES/FINANCING TOTALS</b>		<b>\$ 1,236,915</b>	<b>\$ 777,637</b>	<b>\$ 1,060,613</b>	<b>\$ -</b>	<b>\$ 843,000</b>	<b>\$ 843,000</b>	<b>\$ (217,613)</b>	
<b>TOTAL WATER REVENUES</b>		<b>\$ 3,498,923</b>	<b>\$ 4,225,660</b>	<b>\$ 3,999,113</b>	<b>\$ 2,070,997</b>	<b>\$ 3,801,500</b>	<b>\$ 3,953,000</b>	<b>\$ (46,113)</b>	

**SECTION H - WATER UTILITY FUND (FUND 3)**

**City of Fort Atkinson  
2024 Operating Budget  
Water Utility Fund Expenditure Detail**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>WATER - OTHER EXPENSES</b>									
03-33-0040-3000	DEPRECIATION EXPENSE	\$ 309,212.28	\$ 308,469.94	\$ 300,000.00	\$ 299,665.34	\$ 299,665.34	\$ 330,000.00	\$ 30,000	
03-33-0040-3001	DEPREC EXP-CONTRIBUTED ASSETS	\$ 68,841.96	\$ 74,502.96	\$ 69,000.00	\$ 68,841.98	\$ 68,841.90	\$ 72,500.00	\$ 3,500	
03-33-0040-3002	DEPREC EXP-MAIN REPLACE	\$ 210,750.00	\$ 843,000.00	\$ -	\$ -	\$ 843,000.00	\$ 843,000.00	\$ 843,000	
03-33-0040-3003	DEPREC EXP-MAIN REPLACE OFFSET	\$ (210,750.00)	\$ (843,000.00)	\$ -	\$ -	\$ (843,000.00)	\$ (843,000.00)	\$ (843,000)	
03-33-0042-8000	INT CHARGES-AMORT OF DEBT DISC	\$ (255.35)	\$ (280.35)	\$ -	\$ (290.35)	\$ (290.35)	\$ -	\$ -	
03-33-0040-6500	TAXES	\$ 350,012.72	\$ 353,242.21	\$ 340,000.00	\$ 72,941.00	\$ 72,941.00	\$ 350,000.00	\$ 10,000	
03-33-0043-0000	INT ON DEBT TO GEN FUND	\$ 63,389.91	\$ 61,156.97	\$ 55,000.00	\$ 33,277.36	\$ 33,277.36	\$ 53,195.00	\$ (1,805)	
03-33-0043-8000	DEBT ISSUANCE COST EXP	\$ 1,826.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
03-33-0043-9000	APPROP TO GEN PRINCIPAL DEBT PAYMENTS	\$ 11,560.00	\$ 11,560.00	\$ 11,560.00	\$ 11,560.00	\$ 11,560.00	\$ 11,560.00	\$ -	
				\$ 274,000.00	\$ 274,000.00	\$ 274,000.00	\$ 169,000.00	\$ (105,000)	
<b>WATER - OTHER EXPENSES TOTAL</b>		<b>\$ 804,588</b>	<b>\$ 808,652</b>	<b>\$ 1,049,560</b>	<b>\$ 759,995</b>	<b>\$ 759,995</b>	<b>\$ 986,255</b>	<b>\$ (63,305)</b>	
<b>WATER SOURCE OF SUPPLY EXPENSES</b>									
03-33-0060-0000	SRCE SUPPLY-Labor	\$ 3,596.84	\$ 4,632.58	\$ 4,500.00	\$ 2,329.49	\$ 4,800.00	\$ 4,500.00	\$ -	
03-33-0060-2000	SRCE SUPPLY-Supplies Exp	\$ -	\$ -	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	
03-33-0060-5000	SRCE SUPPLY-Plant Maintenance	\$ -	\$ 310.51	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>SOURCE OF SUPPLY EXPENDITURES - TOTAL</b>		<b>\$ 3,597</b>	<b>\$ 4,943</b>	<b>\$ 5,000</b>	<b>\$ 2,329</b>	<b>\$ 4,800</b>	<b>\$ 5,000</b>	<b>\$ -</b>	
<b>WATER PUMPING EXPENSES</b>									
03-33-0062-0000	PUMP EXP-Labor	\$ 39,512.27	\$ 32,996.45	\$ 48,000.00	\$ 24,947.21	\$ 42,000.00	\$ 46,500.00	\$ (1,500)	3% wage
03-33-0062-2000	PUMP EXP-Power for Pumping	\$ 144,753.38	\$ 150,236.94	\$ 147,000.00	\$ 104,113.69	\$ 150,500.00	\$ 155,000.00	\$ 8,000	
03-33-0062-3000	PUMP EXP-Supplies & Exp	\$ 703.50	\$ 558.81	\$ 2,000.00	\$ 295.68	\$ 2,000.00	\$ 2,000.00	\$ -	
03-33-0062-5000	PUMP EXP-Plant Maintenance	\$ 17,782.02	\$ 18,276.34	\$ 20,000.00	\$ 24,475.73	\$ 22,000.00	\$ 22,000.00	\$ 2,000	
<b>WATER PUMPING EXPENSES - TOTAL</b>		<b>\$ 202,751</b>	<b>\$ 202,069</b>	<b>\$ 217,000</b>	<b>\$ 153,832</b>	<b>\$ 216,500</b>	<b>\$ 225,500</b>	<b>\$ 8,500</b>	



**SECTION H - WATER UTILITY FUND (FUND 3)**

**City of Fort Atkinson  
2024 Operating Budget  
Water Utility Fund Expenditure Detail**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>WATER TREATMENT EXPENSES</b>									
03-33-0063-0000	WATER TRTMNT-Labor	\$ 23,549.32	\$ 25,602.45	\$ 34,000.00	\$ 18,281.34	\$ 30,000.00	\$ 32,000.00	\$ (2,000)	3% wage incr
03-33-0063-1000	WATER TRTMNT-Chemicals	\$ 30,019.46	\$ 49,287.40	\$ 36,000.00	\$ 31,681.98	\$ 49,000.00	\$ 50,000.00	\$ 14,000	
03-33-0063-2000	WATER TRTMNT-Supplies & Exp	\$ 1,470.00	\$ 1,705.88	\$ 5,500.00	\$ 3,305.14	\$ 5,500.00	\$ 5,500.00	\$ -	
03-33-0063-5000	WATER TRTMNT-Plant Maintenance	\$ 6,144.53	\$ 4,167.02	\$ 5,000.00	\$ 1,921.63	\$ 5,000.00	\$ 5,200.00	\$ 200	
<b>WATER TREATMENT EXPENSES - TOTAL</b>		<b>\$ 61,183</b>	<b>\$ 80,763</b>	<b>\$ 80,500</b>	<b>\$ 55,190</b>	<b>\$ 89,500</b>	<b>\$ 92,700</b>	<b>\$ 12,200</b>	
<b>WATER TRANSMISSION AND DISTRIBUTION EXPENSES</b>									
03-33-0064-0000	TRANS & DISTRIB-Labor	\$ 117,591.45	\$ 106,296.99	\$ 134,000.00	\$ 65,862.26	\$ 134,000.00	\$ 134,000.00	\$ -	
03-33-0064-1000	TRANS & DISTRIB-Supplies & Exp	\$ 38,688.09	\$ 42,291.22	\$ 40,000.00	\$ 20,119.22	\$ 40,000.00	\$ 42,000.00	\$ 2,000	
<b>WATER TRANS &amp; DISTRIB. EXPENSES - TOTAL</b>		<b>\$ 156,280</b>	<b>\$ 148,588</b>	<b>\$ 174,000</b>	<b>\$ 85,981</b>	<b>\$ 174,000</b>	<b>\$ 176,000</b>	<b>\$ 2,000</b>	
<b>WATER TRANSMISSION AND DISTRIBUTION MAINTENANCE EXPENSES</b>									
03-33-0065-0000	RESERVOIR MAINTENANCE	\$ 36,478.28	\$ 57,420.90	\$ 40,000.00	\$ 25,408.48	\$ 40,000.00	\$ 42,000.00	\$ 2,000	
03-33-0065-1000	MAINS MAINTENANCE	\$ 111,731.51	\$ 117,203.43	\$ 110,000.00	\$ 79,030.15	\$ 115,000.00	\$ 125,000.00	\$ 15,000	
03-33-0065-2000	SERVICES MAINTENANCE	\$ 18,307.59	\$ 17,741.50	\$ 20,000.00	\$ 8,230.56	\$ 20,000.00	\$ 22,000.00	\$ 2,000	
03-33-0065-3000	METERS MAINTENANCE	\$ 5,201.07	\$ 7,442.90	\$ 11,000.00	\$ (248.98)	\$ 11,000.00	\$ 14,000.00	\$ 3,000	
03-33-0065-4000	HYDRANTS MAINTENANCE	\$ 15,623.06	\$ 8,077.20	\$ 12,000.00	\$ 7,800.02	\$ 12,000.00	\$ 15,000.00	\$ 3,000	
<b>TRANS &amp; DISTRIB. MAINT. EXPENSES TOTAL</b>		<b>\$ 187,342</b>	<b>\$ 207,886</b>	<b>\$ 193,000</b>	<b>\$ 120,220</b>	<b>\$ 198,000</b>	<b>\$ 218,000</b>	<b>\$ 25,000</b>	
<b>WATER CUSTOMER ACCOUNTS EXPENSES</b>									
03-33-0090-1000	METER READING LABOR	\$ 4,277.65	\$ 3,355.09	\$ 4,200.00	\$ 1,074.95	\$ 4,000.00	\$ 4,000.00	\$ (200)	
03-33-0090-2000	ACCOUNT/COLLECTION-Labor	\$ 46,713.32	\$ 32,714.35	\$ 36,000.00	\$ 7,129.54	\$ 25,000.00	\$ 25,000.00	\$ (11,000)	
03-33-0090-3000	CUSTOMER ACCTS-Supplies & Exp	\$ 36,826.71	\$ 27,589.20	\$ 25,000.00	\$ 19,691.27	\$ 30,000.00	\$ 30,000.00	\$ 5,000	
03-33-0090-4000	UNCOLLECTABLE ACCTS	\$ 2.76	\$ 170.35	\$ 50.00	\$ -	\$ -	\$ 200.00	\$ 150	
<b>WATER CUSTOMER ACCTS EXPENSES - TOTAL</b>		<b>\$ 87,820</b>	<b>\$ 63,829</b>	<b>\$ 65,250</b>	<b>\$ 27,896</b>	<b>\$ 59,000</b>	<b>\$ 59,200</b>	<b>\$ (6,050)</b>	

**SECTION H - WATER UTILITY FUND (FUND 3)**

**City of Fort Atkinson  
2024 Operating Budget  
Water Utility Fund Expenditure Detail**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>WATER ADMINISTRATIVE &amp; GENERAL EXPENSES</b>									
03-33-0092-0000	ADMINISTRATION-Salaries	\$ 94,229.77	\$ 70,225.18	\$ 95,000.00	\$ 51,279.70	\$ 80,000.00	\$ 95,000.00	\$ -	
03-33-0092-1000	OFFICE SUPPLIES & EXPENSE	\$ 7,602.11	\$ 5,637.36	\$ 7,800.00	\$ 2,643.16	\$ 7,800.00	\$ 18,000.00	\$ 10,200	
03-33-0092-3000	OUTSIDE SERVICES EMPLOYED	\$ 11,668.22	\$ 12,768.71	\$ 15,000.00	\$ 13,738.31	\$ 15,000.00	\$ 35,000.00	\$ 20,000	
03-33-0092-4000	PROPERTY INSURANCE	\$ 5,043.00	\$ 4,576.00	\$ 8,000.00	\$ 4,858.00	\$ 5,000.00	\$ 5,750.00	\$ (2,250)	
03-33-0092-5000	INJURIES & DAMAGES INSURANCE	\$ 9,570.39	\$ 6,373.08	\$ 9,000.00	\$ 5,948.91	\$ 7,500.00	\$ 10,500.00	\$ 1,500	
03-33-0092-6000	WRS PENSION - BENEFIT	\$ 84,600.13	\$ 110,132.97	\$ 33,000.00	\$ 29,388.52	\$ 35,000.00	\$ 39,000.00	\$ 6,000	WRS
03-33-0092-6010	WAGES-Vacation	\$ 17,678.26	\$ 13,061.79	\$ 15,000.00	\$ 9,698.61	\$ 12,000.00	\$ 17,500.00	\$ 2,500	
03-33-0092-6020	WAGES-Sick Leave	\$ 15,602.45	\$ 9,130.83	\$ 8,500.00	\$ 4,338.79	\$ 6,000.00	\$ 9,500.00	\$ 1,000	
03-33-0092-6030	WAGES-Holidays	\$ 6,621.03	\$ 9,990.10	\$ 7,000.00	\$ 8,077.93	\$ 9,000.00	\$ 9,395.00	\$ 2,395	
03-33-0092-6040	WAGES-Funeral Leave	\$ -	\$ -	\$ 1,000.00	\$ 485.12	\$ 500.00	\$ 1,500.00	\$ 500	
03-33-0092-6050	OTHER BENEFITS-LONGEVITY	\$ (12,652.91)	\$ 11,854.82	\$ 1,500.00	\$ (42.93)	\$ 1,500.00	\$ 1,100.00	\$ (400)	
03-33-0092-6080	PENSION EXPENSE	\$ (42,242.00)	\$ (61,427.00)	\$ -	\$ -	\$ -	\$ -	\$ -	
03-33-0092-6081	LIFE INS - GASB 75	\$ 1,455.00	\$ (2,572.00)	\$ -	\$ -	\$ -	\$ -	\$ -	
03-33-0092-6082	HEALTH INS - GASB 75	\$ (2,521.00)	\$ (1,740.00)	\$ -	\$ -	\$ -	\$ -	\$ -	
03-33-0092-6100	HEALTH INSURANCE EMPLOYER	\$ -	\$ -	\$ 108,000.00	\$ 48,520.12	\$ 105,000.00	\$ 132,000.00	\$ 24,000	
03-33-0092-6200	DENTAL INSURANCE EMPLOYER	\$ -	\$ -	\$ 12,000.00	\$ 3,254.84	\$ 6,000.00	\$ -	\$ (12,000)	
03-33-0092-6300	LIFE INSURANCE EMPLOYER	\$ -	\$ -	\$ 600.00	\$ 231.93	\$ 600.00	\$ 600.00	\$ -	
03-33-0092-6500	SOCIAL SEC MEDICARE EMPLOYER	\$ -	\$ -	\$ 37,000.00	\$ 20,515.39	\$ 37,000.00	\$ 40,000.00	\$ 3,000	
03-33-0092-8000	REGULATORY COMM EXPENSE	\$ 23,778.93	\$ 2,077.28	\$ 5,000.00	\$ -	\$ 250.00	\$ 5,000.00	\$ -	
03-33-0093-0000	MISC GENERAL EXPENSE	\$ 6,567.33	\$ 7,852.61	\$ 6,500.00	\$ 3,315.87	\$ 6,500.00	\$ 10,000.00	\$ 3,500	UB Clerk office
03-33-0093-3000	TRANSPORTATION EXPENSE	\$ 34,066.50	\$ 37,406.11	\$ 39,000.00	\$ 31,848.25	\$ 39,000.00	\$ 43,000.00	\$ 4,000	
03-33-0093-5000	GENERAL PLANT MAINTENANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>WATER ADMIN &amp; GENERAL EXPENSES - TOTAL</b>		<b>\$ 261,067</b>	<b>\$ 235,348</b>	<b>\$ 408,900</b>	<b>\$ 238,101</b>	<b>\$ 373,650</b>	<b>\$ 472,845</b>	<b>\$ 63,945</b>	

**SECTION H - WATER UTILITY FUND (FUND 3)**

**City of Fort Atkinson  
2024 Operating Budget  
Water Utility Fund Expenditure Detail**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>WATER - CAPITAL PROJECT &amp; IMPROVEMENTS (SEE CIP FOR DETAILS)</b>									
	CAPITAL VEHICLES	\$ -	\$ -	\$ 39,000.00	\$ -	\$ -	\$ 50,000.00	\$ 11,000	
	CRC MAIN REPLACEMENT								Rate increase for
	PROGRAM	\$ -	\$ -	\$ 843,000.00	\$ -	\$ 843,000.00	\$ 843,000.00	\$ -	Mains
	HYDRANT AND SERVICE								H&S replace along
	REPLACEMENT	\$ -	\$ -	\$ 160,000.00	\$ -	\$ 400,000.00	\$ 435,000.00	\$ 275,000	mains
	LEAD SERVICE EXPOSURE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,000.00	\$ 41,000	Inventory/veri.
	MCC PLANELS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00	\$ 40,000	
	METER REPLACEMENT								
	PROGRAM	\$ -	\$ -	\$ 133,000.00	\$ -	\$ 133,000.00	\$ 83,000.00	\$ (50,000)	5/8" & 1-12"
	NEW INSTALLATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 25,000	new meter instal
	TRANSFER SWITCHES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	\$ 30,000	
	VFDS AT MAIN STATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 32,000.00	\$ 32,000	
	WELL GENERATOR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,000.00	\$ 85,000	Well #5
	WELL REHABILITATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	\$ 50,000	Well #6 Rehab
	WELL SECURITY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500.00	\$ 3,500	
<b>WATER CAPITAL PROJECTS - TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,175,000</b>	<b>\$ -</b>	<b>\$ 1,376,000</b>	<b>\$ 1,717,500</b>	<b>\$ 542,500</b>	
<b>TOTAL WATER EXPENDITURES</b>		<b>\$ 1,764,628</b>	<b>\$ 1,752,077</b>	<b>\$ 3,368,210</b>	<b>\$ 1,443,545</b>	<b>\$ 3,251,445</b>	<b>\$ 3,953,000</b>	<b>\$ 584,790</b>	
<b>NET (REVENUES-EXPENDITURES):</b>		<b>\$ 1,734,295</b>	<b>\$ 2,473,583</b>	<b>\$ 630,903</b>	<b>\$ 627,452</b>	<b>\$ 550,055</b>	<b>\$ -</b>		



**SECTION I**  
**DEBT SERVICE FUND**  
**(FUND 4)**



## Section I – Debt Service (Fund 4)

The City has several long-term debt obligations as can be seen on the following pages. There are several sources of revenue for the City’s debt, depending on the purpose of the borrowing. The City’s General Obligation (GO) debt includes funds borrowed to support equipment, projects, or other needs supported by the General Fund and/or the tax levy. Examples include borrowing for road construction (outside of a Tax Increment District), equipment purchases (not relating to the utilities), and land purchases.

The following table summarizes all of the **City’s debt payable in 2024**. The far-right column includes the required debt repayment from the tax levy. The total GO debt supported by the tax levy in 2024 is \$1,397,791.

BUDGET LINE ITEM		DEBT PAYABLE 2024	WASTEWATER UTILITY	WATER UTILITY	STORMWATER UTILITY	TID #6	TID #7	TID #8	GF/LEVY SUPPORTED
DATE	DESCRIPTION								
<b>DEBT SERVICE</b>									
5/26/2015	GO Refunding Bonds	\$ 231,500.00	\$ 77,250.00	\$ 110,200.00	\$ -	\$ 44,050.00	\$ -	\$ -	\$ -
6/27/2017	Fire Truck Purchase	\$ 42,314.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,314.00
6/26/2018	GO Corporate Purpose Bonds	\$ 304,521.00	\$ -	\$ 88,110.00	\$ 89,453.00	\$ -	\$ -	\$ 95,642.00	\$ 31,316.00
11/18/2019	GO Refunding Bonds	\$ 495,450.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 495,450.00
12/20/2019	Banker Road Land Purchase	\$ 102,700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 102,700.00
2/22/2021	Taxable GO Refunding Bonds	\$ 87,138.00	\$ 7,325.00	\$ 4,985.00	\$ 2,412.00	\$ -	\$ -	\$ -	\$ 72,416.00
8/23/2021	Street Improvements/MLS	\$ 75,475.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,475.00
7/5/2021	Clean Water Fund Loan	\$ 716,952.00	\$ 716,952.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5/24/2022	GO Refunding Bonds	\$ 597,020.00	\$ -	\$ 18,900.00	\$ -	\$ -	\$ -	\$ -	\$ 578,120.00
<b>DEBT SERVICE TOTALS</b>		<b>\$ 2,653,070.00</b>	<b>\$ 801,527.00</b>	<b>\$ 222,195.00</b>	<b>\$ 91,865.00</b>	<b>\$ 44,050.00</b>	<b>\$ -</b>	<b>\$ 95,642.00</b>	<b>\$ 1,397,791.00</b>
See debt budget pages for more detailed information about each borrowing.									

The state of Wisconsin limits the amount cities and villages can borrow using GO debt to 5 percent of the equalized value including the Tax Increment Districts. The City’s equalized value (TID in) in 2023 is \$1,352,486,400, and the City’s borrowing capacity is \$67,624,320.

As of January 1, 2024, the City will have \$10,341,600 in total GO debt payable through 2042. This equates to about **16 percent** of the City’s borrowing capacity. The City’s Financial Stability Guide Book includes a debt management policy further limiting the City to 60 percent of the City’s legal borrowing capacity. At 16 percent, the City is well below both the state and City’s requirement for debt. The low debt amount is a sign of financial strength and improves the City’s bond rating. However, because debt is excluded from the levy limit and expenditure restraint calculations, debt can be a useful financing tool when the allowable levy increase is unrealistically small.

In 2024, the City intends to borrow about \$24 million to support the projects and purchases listed on the table below in 2024 and 2025, including the Public Works and Parks Operations Facility. This proposal continues the strategy of borrowing every other year for two years of capital projects and purchases. The City’s Financial Advisor will present information to the Council in December relating to the parameters and timeline of the proposed borrowing, as well as how this will impact the City’s borrowing capacity and future tax rate. Note that about 64% of the total borrowing will be paid back through the property tax levy. The remaining 36% is proposed to be paid back through the increment generated in TID #9, and user fees through the Water, Wastewater, and Stormwater Utilities.

<b>City of Fort Atkinson Proposed 2024 Borrowing (2024-2025)*</b>								
<b>Project/Purchase</b>	<b>Year Funds Needed</b>	<b>Term</b>	<b>Levy/General Fund</b>	<b>TID #9</b>	<b>Water</b>	<b>Wastewater</b>	<b>Storm</b>	<b>Total</b>
Police Department Squad Cars (3)	2024 & 2025	10	\$ 196,500.00	\$ -	\$ -	\$ -	\$ -	\$ 196,500.00
Municipal Building - Reconfiguration of CM & P/R Director Office; Building Repairs & LED Lights	2025	20	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00
Fire Department Portable Radio Replacement	2024	10	\$ 183,200.00	\$ -	\$ -	\$ -	\$ -	\$ 183,200.00
Fire Department Mobile Radio Replacement	2024	10	\$ 120,000.00	\$ -	\$ -	\$ -	\$ -	\$ 120,000.00
Public Works Pavement Patch Trailer (hot box)	2024	10	\$ 49,000.00	\$ -	\$ -	\$ -	\$ -	\$ 49,000.00
Public Works 3/4 Ton Pickup Truck	2025	10	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00
Public Works Pavement Crack Router & Concrete Saw	2025	10	\$ 36,000.00	\$ -	\$ -	\$ -	\$ -	\$ 36,000.00
Public Works and Parks Operations facility Construction	2024	20	\$ 12,705,000.00	\$ -	\$ 495,000.00	\$ 1,650,000.00	\$ 1,650,000.00	\$ 16,500,000.00
Public Works and Parks Operations facility - land purchase	2023 (reimburse GF)	20	\$ 500,000.00	\$ -	\$ -	\$ -	\$ -	\$ 500,000.00
Public Works and Parks Operations facility - design and construction specifications	2023 (reimburse GF)	10	\$ 375,000.00	\$ -	\$ -	\$ -	\$ -	\$ 375,000.00
Parks & Recreation - Pool Heater Replacement	2024	10	\$ 39,000.00	\$ -	\$ -	\$ -	\$ -	\$ 39,000.00
Parks & Recreation - Aquatic Center Mechanical Repairs and Shower Replacements	2025	10	\$ 32,000.00	\$ -	\$ -	\$ -	\$ -	\$ 32,000.00
Parks & Recreation - Ford F150 Pick-up Truck	2025	10	\$ 43,500.00	\$ -	\$ -	\$ -	\$ -	\$ 43,500.00
Banker Road Infrastructure	2024	20	\$ -	\$ 3,200,000.00	\$ -	\$ -	\$ -	\$ 3,200,000.00
Fund 5 Road Projects (various)	2024 & 2025	20	\$ 800,000.00	\$ -	\$ -	\$ -	\$ -	\$ 800,000.00
Wastewater - Solar Energy Project	2024	20	\$ -	\$ -	\$ -	\$ 1,500,000.00	\$ -	\$ 1,500,000.00
<b>*Draft 10.9.23 RH</b>			<b>\$ 15,159,200.00</b>	<b>\$ 3,200,000.00</b>	<b>\$ 495,000.00</b>	<b>\$ 3,150,000.00</b>	<b>\$ 1,650,000.00</b>	<b>\$ 23,654,200.00</b>



The following pages explore all of the City's current debt obligations across all funds, including the name and purpose of the debt and the repayment schedule. Note that in 2023, the City completed all debt payments within TIF #7.

- I. General Fund Debt Outstanding
- II. Wastewater Utility Debt Outstanding
- III. Water Utility Debt Outstanding
- IV. Stormwater Utility Debt Outstanding
- V. TID #6 Debt Outstanding
- VI. TID #8 Debt Outstanding
- VII. Total Debt Summary – All Funds

**SECTION I - DEBT SERVICE (FUND 4)**

**I. GENERAL FUND DEBT OUTSTANDING**

<b>2017 Fire Truck</b>					
On June 6, 2017, a resolution was adopted by the City Council not to exceed \$394,000 for the purchase of fire truck to replace the 1985 Pirsch Pumper. Premier Bank provided an interest rate of 2.08% for a ten year loan.					
	<u>Principal</u>		<u>Interest</u>		<u>Total</u>
Total Amount	\$ 394,000.00	\$	43,040.74	\$	437,040.74
Amount Paid	\$ 236,400.00	\$	36,398.07	\$	272,798.07
Outstanding 12/31/2023	\$ 157,600.00	\$	6,642.67	\$	164,242.67
	<u>Principal</u>		<u>Interest</u>		<u>Total</u>
<u>Repayment Schedule</u>					
March 1, 2024	\$ 39,400.00	\$	2,913.85	\$	42,313.85
March 1, 2025	\$ 39,400.00	\$	2,073.84	\$	41,473.84
March 1, 2026	\$ 39,400.00	\$	1,242.94	\$	40,642.94
March 1, 2027	\$ 39,400.00	\$	412.04	\$	39,812.04
	\$ 157,600.00	\$	6,642.67	\$	164,242.67

**SECTION I - DEBT SERVICE (FUND 4)**

**I. GENERAL FUND DEBT OUTSTANDING**

**2018 General Obligation Corporate Purchase Bond**

In June 2015, Council adopted a resolution declaring official intent to reimburse expenditures on the Rockwell Avenue Reconstruction project from proceeds of a borrowing. The total cost is estimated at \$4,776,442. A grant from the DOT TEA and Sanitary Sewer will fund a portion of the estimate. Included in the bond is \$1,000,000 to reimburse the developer for a hotel and convention center on Reena Avenue and \$150,000 in traffic signals for Madison and Reena Avenue. The total amount to finance is \$4,215,000.

	<u>Principal</u>		<u>Interest</u>		<u>Total</u>
Total Amount	\$ 415,000.00	\$	160,704.79	\$	575,704.79
Amount Paid	\$ 60,000.00	\$	67,147.29	\$	127,147.29
Outstanding 12/31/2023	\$ 355,000.00	\$	93,557.50	\$	448,557.50

<u>Repayment Schedule</u>	<u>Principal</u>		<u>Interest</u>		<u>Total</u>
February 1, 2024	\$ 20,000.00	\$	11,315.00	\$	31,315.00
February 1, 2025	\$ 20,000.00	\$	10,515.00	\$	30,515.00
February 1, 2026	\$ 20,000.00	\$	9,715.00	\$	29,715.00
February 1, 2027	\$ 20,000.00	\$	9,015.00	\$	29,015.00
February 1, 2028	\$ 20,000.00	\$	8,415.00	\$	28,415.00
February 1, 2029	\$ 20,000.00	\$	7,815.00	\$	27,815.00
February 1, 2030	\$ 20,000.00	\$	7,215.00	\$	27,215.00
February 1, 2031	\$ 25,000.00	\$	6,540.00	\$	31,540.00
February 1, 2032	\$ 25,000.00	\$	5,790.00	\$	30,790.00
February 1, 2033	\$ 25,000.00	\$	5,021.00	\$	30,021.00
February 1, 2034	\$ 25,000.00	\$	4,228.00	\$	29,228.00
February 1, 2035	\$ 25,000.00	\$	3,421.00	\$	28,421.00
February 1, 2036	\$ 30,000.00	\$	2,520.00	\$	32,520.00
February 1, 2037	\$ 30,000.00	\$	1,522.50	\$	31,522.50
February 1, 2038	\$ 30,000.00	\$	510.00	\$	30,510.00
	\$ 355,000.00	\$	93,557.50	\$	448,557.50

**SECTION I - DEBT SERVICE (FUND 4)**

**I. GENERAL FUND DEBT OUTSTANDING**

<b>2019 General Obligation Refunding Bonds</b>						
In November 2019, Council adopted a resolution declaring official intent to refinance the Build America Bond from the Library expansion and \$5,500,000 for the Fire Department expansion / renovation from proceeds of a borrowing. The total amount to finance is \$6,985,000 at an interest rate of 2.48%.						
		<u>Principal</u>		<u>Interest</u>		<u>Total</u>
Total Amount	\$	6,985,000.00	\$	2,240,078.75	\$	9,225,078.75
Amount Paid	\$	960,000.00	\$	810,903.75	\$	1,770,903.75
Outstanding 12/31/2023	\$	6,025,000.00	\$	1,429,175.00	\$	7,454,175.00
		<u>Principal</u>		<u>Interest</u>		<u>Total</u>
<u>Repayment Schedule</u>						
February 1, 2024	\$	305,000.00	\$	190,450.00	\$	495,450.00
February 1, 2025	\$	340,000.00	\$	177,550.00	\$	517,550.00
February 1, 2026	\$	450,000.00	\$	161,750.00	\$	611,750.00
February 1, 2027	\$	485,000.00	\$	143,050.00	\$	628,050.00
February 1, 2028	\$	475,000.00	\$	126,225.00	\$	601,225.00
February 1, 2029	\$	500,000.00	\$	111,600.00	\$	611,600.00
February 1, 2030	\$	480,000.00	\$	96,900.00	\$	576,900.00
February 1, 2031	\$	295,000.00	\$	85,275.00	\$	380,275.00
February 1, 2032	\$	305,000.00	\$	76,275.00	\$	381,275.00
February 1, 2033	\$	310,000.00	\$	67,050.00	\$	377,050.00
February 1, 2034	\$	320,000.00	\$	57,600.00	\$	377,600.00
February 1, 2035	\$	330,000.00	\$	47,850.00	\$	377,850.00
February 1, 2036	\$	340,000.00	\$	37,800.00	\$	377,800.00
February 1, 2037	\$	350,000.00	\$	27,450.00	\$	377,450.00
February 1, 2038	\$	365,000.00	\$	16,725.00	\$	381,725.00
February 1, 2039	\$	375,000.00	\$	5,625.00	\$	380,625.00
	\$	6,025,000.00	\$	1,429,175.00	\$	7,454,175.00

**SECTION I - DEBT SERVICE (FUND 4)**

**I. GENERAL FUND DEBT OUTSTANDING**

<b>2019 Banker Road</b>					
In December 2019, City Council authorized borrowing of \$950,000 from Premier Bank at an interest rate of 2.358% for 10 years to purchase property on Banker Road near the Fort Atkinson High School.					
		<u>Principal</u>		<u>Interest</u>	<u>Total</u>
Total Amount	\$	950,000.00	\$	107,333.56	\$ 1,057,333.56
Amount Paid	\$	375,000.00	\$	64,843.37	\$ 439,843.37
Outstanding 12/31/2023	\$	575,000.00	\$	42,490.19	\$ 617,490.19
		<u>Principal</u>		<u>Interest</u>	<u>Total</u>
<u>Repayment Schedule</u>					
March 1, 2024	\$	90,000.00	\$	12,699.80	\$ 102,699.80
March 1, 2025	\$	90,000.00	\$	10,510.46	\$ 100,510.46
March 1, 2026	\$	95,000.00	\$	8,298.52	\$ 103,298.52
March 1, 2027	\$	95,000.00	\$	6,027.31	\$ 101,027.31
March 1, 2028	\$	100,000.00	\$	3,709.27	\$ 103,709.27
March 1, 2029	\$	105,000.00	\$	1,244.83	\$ 106,244.83
	\$	575,000.00	\$	42,490.19	\$ 617,490.19

**SECTION I - DEBT SERVICE (FUND 4)**

**I. GENERAL FUND DEBT OUTSTANDING**

<b>2021 Taxable General Obligation Refunding Bonds</b>						
In January 2021, the City Council authorized the issuance of \$1,074,000 Taxable General Obligation Refunding Bond at an interest rate of 1.79%. This bond refinances the State Trust Fund Loan that was issued to pay off the City's WRS prior service pension liability that was previously financed at 7.2%.						
		<u>Principal</u>		<u>Interest</u>		<u>Total</u>
Total Amount	\$	894,000.00	\$	123,595.00	\$	1,017,595.00
Amount Paid	\$	115,000.00	\$	37,023.00	\$	152,023.00
Outstanding 12/31/2023	\$	779,000.00	\$	86,572.00	\$	865,572.00
		<u>Principal</u>		<u>Interest</u>		<u>Total</u>
<u>Repayment Schedule</u>						
February 1, 2024	\$	59,000.00	\$	13,416.00	\$	72,416.00
February 1, 2025	\$	60,000.00	\$	12,351.00	\$	72,351.00
February 1, 2026	\$	61,000.00	\$	11,268.00	\$	72,268.00
February 1, 2027	\$	62,000.00	\$	10,167.00	\$	72,167.00
February 1, 2028	\$	63,000.00	\$	9,048.00	\$	72,048.00
February 1, 2029	\$	64,000.00	\$	7,912.00	\$	71,912.00
February 1, 2030	\$	66,000.00	\$	6,748.00	\$	72,748.00
February 1, 2031	\$	66,000.00	\$	5,567.00	\$	71,567.00
February 1, 2032	\$	67,000.00	\$	4,377.00	\$	71,377.00
February 1, 2033	\$	69,000.00	\$	3,159.00	\$	72,159.00
February 1, 2034	\$	70,000.00	\$	1,915.00	\$	71,915.00
February 1, 2035	\$	72,000.00	\$	644.00	\$	72,644.00
	\$	779,000.00	\$	86,572.00	\$	865,572.00

**SECTION I - DEBT SERVICE (FUND 4)**

**I. GENERAL FUND DEBT OUTSTANDING**

<b>2021 Street Program - MLS Grant</b>					
February 2021, the City Council approved a local borrowing with Premier Bank for a ten year loan at a rate of 1.55% to aid in repairs of Summit Drive and Industrial Drive. The grant to coincide with this project was \$388,000.					
	<u>Principal</u>		<u>Interest</u>		<u>Total</u>
Total Amount	\$ 675,000.00	\$	55,064.72	\$	730,064.72
Amount Paid	\$ 135,000.00	\$	21,119.72	\$	156,119.72
Outstanding 12/31/2023	\$ 540,000.00	\$	33,945.00	\$	573,945.00
	<u>Principal</u>		<u>Interest</u>		<u>Total</u>
<u>Repayment Schedule</u>					
May 1, 2024	\$ 67,500.00	\$	7,974.75	\$	75,474.75
May 1, 2025	\$ 67,500.00	\$	6,890.72	\$	74,390.72
May 1, 2026	\$ 67,500.00	\$	5,829.94	\$	73,329.94
May 1, 2027	\$ 67,500.00	\$	4,769.16	\$	72,269.16
May 1, 2028	\$ 67,500.00	\$	3,720.00	\$	71,220.00
May 1, 2029	\$ 67,500.00	\$	2,647.59	\$	70,147.59
May 1, 2030	\$ 67,500.00	\$	1,586.81	\$	69,086.81
May 1, 2031	\$ 67,500.00	\$	526.03	\$	68,026.03
	\$ 540,000.00	\$	33,945.00	\$	573,945.00

**SECTION I - DEBT SERVICE (FUND 4)**

**I. GENERAL FUND DEBT OUTSTANDING**

<b>2022 General Obligation Refunding Bonds</b>				
In May 2022, the City borrowed \$2,275,000 in General Obligation Refunding Bonds to borrow for anticipated capital improvements projects in 2022 and 2023. Interest rate and details here.				
	<u>Principal</u>		<u>Interest</u>	<u>Total</u>
Total Amount	\$ 2,025,000.00	\$	480,265.00	\$ 2,505,265.00
Amount Paid	\$ 115,000.00	\$	90,240.00	\$ 205,240.00
Outstanding 12/31/2023	\$ 1,910,000.00	\$	390,025.00	\$ 2,300,025.00
<u>Repayment Schedule</u>	<u>Principal</u>		<u>Interest</u>	<u>Total</u>
February 1, 2024	\$ 515,000.00	\$	63,120.00	\$ 578,120.00
February 1, 2025	\$ 110,000.00	\$	50,620.00	\$ 160,620.00
February 1, 2026	\$ 115,000.00	\$	46,120.00	\$ 161,120.00
February 1, 2027	\$ 125,000.00	\$	41,320.00	\$ 166,320.00
February 1, 2028	\$ 130,000.00	\$	36,220.00	\$ 166,220.00
February 1, 2029	\$ 135,000.00	\$	30,920.00	\$ 165,920.00
February 1, 2030	\$ 140,000.00	\$	24,720.00	\$ 164,720.00
February 1, 2031	\$ 145,000.00	\$	18,973.00	\$ 163,973.00
February 1, 2032	\$ 150,000.00	\$	14,401.00	\$ 164,401.00
February 1, 2033	\$ 30,000.00	\$	11,551.00	\$ 41,551.00
February 1, 2034	\$ 30,000.00	\$	10,501.00	\$ 40,501.00
February 1, 2035	\$ 30,000.00	\$	9,451.00	\$ 39,451.00
February 1, 2036	\$ 35,000.00	\$	8,313.00	\$ 43,313.00
February 1, 2037	\$ 35,000.00	\$	7,088.00	\$ 42,088.00
February 1, 2038	\$ 35,000.00	\$	5,863.00	\$ 40,863.00
February 1, 2039	\$ 35,000.00	\$	4,638.00	\$ 39,638.00
February 1, 2040	\$ 35,000.00	\$	3,413.00	\$ 38,413.00
February 1, 2041	\$ 40,000.00	\$	2,100.00	\$ 42,100.00
February 1, 2042	\$ 40,000.00	\$	700.00	\$ 40,700.00
	\$ 1,910,000.00	\$	390,032.00	\$ 2,300,032.00



**SECTION I - DEBT SERVICE (FUND 4)**

**I. GENERAL FUND DEBT OUTSTANDING**

<b>Total General Fund Debt Outstanding Without TIF</b>					
	<u>Principal</u>		<u>Interest</u>		<u>Total</u>
Total Amount	\$ 12,338,000.00	\$	3,210,082.56	\$	15,548,082.56
Amount Paid	\$ 1,996,400.00	\$	1,127,675.20	\$	3,124,075.20
Oustanding 12/31/2023	\$ 10,341,600.00	\$	2,082,407.36	\$	12,424,007.36
<u>Repayment Schedule</u>	<u>Principal</u>		<u>Interest</u>		<u>Total</u>
2024	\$ 1,095,900.00	\$	301,889.40	\$	1,397,789.40
2025	\$ 726,900.00	\$	270,511.02	\$	997,411.02
2026	\$ 847,900.00	\$	244,224.40	\$	1,092,124.40
2027	\$ 893,900.00	\$	214,760.51	\$	1,108,660.51
2028	\$ 855,500.00	\$	187,337.27	\$	1,042,837.27
2029	\$ 891,500.00	\$	162,139.42	\$	1,053,639.42
2030	\$ 773,500.00	\$	137,169.81	\$	910,669.81
2031	\$ 598,500.00	\$	116,881.03	\$	715,381.03
2032	\$ 547,000.00	\$	100,843.00	\$	647,843.00
2033	\$ 434,000.00	\$	86,781.00	\$	520,781.00
2034	\$ 445,000.00	\$	74,244.00	\$	519,244.00
2035	\$ 457,000.00	\$	61,366.00	\$	518,366.00
2036	\$ 405,000.00	\$	48,633.00	\$	453,633.00
2037	\$ 415,000.00	\$	36,060.50	\$	451,060.50
2038	\$ 430,000.00	\$	23,098.00	\$	453,098.00
2039	\$ 410,000.00	\$	10,263.00	\$	420,263.00
2040	\$ 35,000.00	\$	3,413.00	\$	38,413.00
2041	\$ 40,000.00	\$	2,100.00	\$	42,100.00
2042	\$ 40,000.00	\$	700.00	\$	40,700.00
	\$ 10,341,600.00	\$	2,082,414.36	\$	12,424,014.36

**SECTION I - DEBT SERVICE (FUND 4)**

**II. WASTEWATER UTILITY DEBT OUTSTANDING**

**2015 Advanced Refunding**

On May 26, 2015 General Obligation Refunding Bonds were issued for advanced refunding of April 2007 General Obligation Bonds and May 2005 General Obligation Refunding Bonds. The issue total \$3,045,000 with the City's portion at \$610,000; Water portion at \$1,130,000; Sewer portion at \$925,000 and TID 6 at \$380,000. The net interest cost was 1.9085%.

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Total Amount \$	925,000.00 \$	136,785.91 \$	1,061,785.91
Amount Paid \$	630,000.00 \$	119,598.91 \$	749,598.91
Outstanding 12/31/2023 \$	295,000.00 \$	17,187.00 \$	312,187.00

<u>Repayment Schedule</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
February 1, 2024 \$	70,000.00 \$	7,250.00 \$	77,250.00
February 1, 2025 \$	75,000.00 \$	5,437.00 \$	80,437.00
February 1, 2026 \$	75,000.00 \$	3,375.00 \$	78,375.00
February 1, 2027 \$	75,000.00 \$	1,125.00 \$	76,125.00
\$	295,000.00 \$	17,187.00 \$	312,187.00

**SECTION I - DEBT SERVICE (FUND 4)**

**II. WASTEWATER UTILITY DEBT OUTSTANDING**

<b>2021 Taxable General Obligation Refunding Bonds</b>					
In January 2021, the City Council authorized the issuance of \$1,074,000 Taxable General Obligation Refunding Bond at an interest rate of 1.79%. This bond refinances the State Trust Fund Loan that was issued to pay off the City's WRS prior service pension liability that was previously financed at 7.2%.					
		<u>Principal</u>		<u>Interest</u>	<u>Total</u>
Total Amount	\$	89,000.00	\$	12,258.00	\$ 101,258.00
Amount Paid	\$	12,000.00	\$	3,675.00	\$ 15,675.00
Outstanding 12/31/2023	\$	77,000.00	\$	8,583.00	\$ 85,583.00
		<u>Principal</u>		<u>Interest</u>	<u>Total</u>
<u>Repayment Schedule</u>					
February 1, 2024	\$	6,000.00	\$	1,325.00	\$ 7,325.00
February 1, 2025	\$	6,000.00	\$	1,217.00	\$ 7,217.00
February 1, 2026	\$	6,000.00	\$	1,110.00	\$ 7,110.00
February 1, 2027	\$	6,000.00	\$	1,002.00	\$ 7,002.00
February 1, 2028	\$	6,000.00	\$	895.00	\$ 6,895.00
February 1, 2029	\$	6,000.00	\$	788.00	\$ 6,788.00
February 1, 2030	\$	6,000.00	\$	680.00	\$ 6,680.00
February 1, 2031	\$	7,000.00	\$	564.00	\$ 7,564.00
February 1, 2032	\$	7,000.00	\$	439.00	\$ 7,439.00
February 1, 2033	\$	7,000.00	\$	313.00	\$ 7,313.00
February 1, 2034	\$	7,000.00	\$	188.00	\$ 7,188.00
February 1, 2035	\$	7,000.00	\$	63.00	\$ 7,063.00
	\$	77,000.00	\$	8,584.00	\$ 85,584.00

**SECTION I - DEBT SERVICE (FUND 4)**

**II. WASTEWATER UTILITY DEBT OUTSTANDING**

**2021 Clean Water Fund Loan Program**

In July 2021, the City Council confirmed the \$14,125,508 Sewerage System Revenue Bonds aka Clean Water Fund Loan for the upgrade to the Wastewater Treatment Plant, a multi-year construction project at an interest rate of 1.557%. (Data as of 05/23/2023)

	<u>Principal</u>		<u>Interest</u>		<u>Total</u>
Total Amount	\$ 11,767,347.88	\$	1,834,608.60	\$	13,601,956.48
Amount Paid	\$ 521,792.31	\$	186,047.99	\$	707,840.30
Outstanding 12/31/2023	\$ 11,245,555.57	\$	1,648,560.61	\$	12,894,116.18

<u>Repayment Schedule</u>	<u>Principal</u>		<u>Interest</u>		<u>Total</u>
May 1, 2024	\$ 546,110.19	\$	170,841.83	\$	716,952.02
May 1, 2025	\$ 554,613.13	\$	162,272.70	\$	716,885.83
May 1, 2026	\$ 563,248.45	\$	153,570.15	\$	716,818.60
May 1, 2027	\$ 572,018.23	\$	144,732.10	\$	716,750.33
May 1, 2028	\$ 580,924.55	\$	135,756.44	\$	716,680.99
May 1, 2029	\$ 589,969.55	\$	126,641.03	\$	716,610.58
May 1, 2030	\$ 599,155.38	\$	117,383.69	\$	716,539.07
May 1, 2031	\$ 608,484.22	\$	107,982.21	\$	716,466.43
May 1, 2032	\$ 617,958.32	\$	98,434.36	\$	716,392.68
May 1, 2033	\$ 627,579.93	\$	88,737.85	\$	716,317.78
May 1, 2034	\$ 637,351.35	\$	78,890.36	\$	716,241.71
May 1, 2035	\$ 647,274.91	\$	68,889.54	\$	716,164.45
May 1, 2036	\$ 657,353.00	\$	58,733.01	\$	716,086.01
May 1, 2037	\$ 667,587.97	\$	48,418.35	\$	716,006.32
May 1, 2038	\$ 677,982.32	\$	37,943.08	\$	715,925.40
May 1, 2039	\$ 688,538.51	\$	27,304.71	\$	715,843.22
May 1, 2040	\$ 699,259.05	\$	16,500.71	\$	715,759.76
May 1, 2041	\$ 710,146.51	\$	5,528.49	\$	715,675.00
	\$ 11,245,555.57	\$	1,648,560.61	\$	12,894,116.18

**SECTION I - DEBT SERVICE (FUND 4)**

**II. WASTEWATER UTILITY DEBT OUTSTANDING**

**Total Wastewater Utility Outstanding**

	<u>Principal</u>		<u>Interest</u>		<u>Total</u>
Total Amount	\$ 12,781,347.88	\$	1,983,652.51	\$	14,765,000.39
Amount Paid	\$ 1,163,792.31	\$	309,321.90	\$	1,473,114.21
Outstanding 12/31/2023	\$ 11,617,555.57	\$	1,674,330.61	\$	13,291,886.18

<u>Repayment Schedule</u>	<u>Principal</u>		<u>Interest</u>		<u>Total</u>
2024	\$ 622,110.19	\$	179,416.83	\$	801,527.02
2025	\$ 635,613.13	\$	168,926.70	\$	804,539.83
2026	\$ 644,248.45	\$	158,055.15	\$	802,303.60
2027	\$ 653,018.23	\$	146,859.10	\$	799,877.33
2028	\$ 586,924.55	\$	136,651.44	\$	723,575.99
2029	\$ 595,969.55	\$	127,429.03	\$	723,398.58
2030	\$ 605,155.38	\$	118,063.69	\$	723,219.07
2031	\$ 615,484.22	\$	108,546.21	\$	724,030.43
2032	\$ 624,958.32	\$	98,873.36	\$	723,831.68
2033	\$ 634,579.93	\$	89,050.85	\$	723,630.78
2034	\$ 644,351.35	\$	79,078.36	\$	723,429.71
2035	\$ 654,274.91	\$	68,952.54	\$	723,227.45
2036	\$ 657,353.00	\$	58,733.01	\$	716,086.01
2037	\$ 667,587.97	\$	48,418.35	\$	716,006.32
2038	\$ 677,982.32	\$	37,943.08	\$	715,925.40
2039	\$ 688,538.51	\$	27,304.71	\$	715,843.22
2040	\$ 699,259.05	\$	16,500.71	\$	715,759.76
2041	\$ 710,146.51	\$	5,528.49	\$	715,675.00
	\$ 11,617,555.57	\$	1,674,331.61	\$	13,291,887.18

**SECTION I - DEBT SERVICE (FUND 4)**

**III. WATER UTILITY DEBT OUTSTANDING**

<b>2015 Advanced Refunding</b>						
On May 26, 2015 General Obligation Refunding Bonds were issued for advanced refunding of April 2007 General Obligation Bonds and May 2005 General Obligation Refunding Bonds. The issue total \$3,045,000 with the City's portion at \$610,000; Water portion at \$1,130,000; Sewer portion at \$925,000 and TID 6 at \$380,000. The net interest cost was 1.9085%.						
		<u>Principal</u>		<u>Interest</u>		<u>Total</u>
Total Amount	\$	1,130,000.00	\$	188,074.10	\$	1,318,074.10
Amount Paid	\$	715,000.00	\$	163,649.10	\$	878,649.10
Outstanding as of 12/31/2023	\$	415,000.00	\$	24,425.00	\$	439,425.00
		<u>Principal</u>		<u>Interest</u>		<u>Total</u>
<u>Repayment Schedule</u>						
February 1, 2024	\$	100,000.00	\$	10,200.00	\$	110,200.00
February 1, 2025	\$	100,000.00	\$	7,700.00	\$	107,700.00
February 1, 2026	\$	105,000.00	\$	4,875.00	\$	109,875.00
February 1, 2027	\$	110,000.00	\$	1,650.00	\$	111,650.00
	\$	415,000.00	\$	24,425.00	\$	439,425.00

**SECTION I - DEBT SERVICE (FUND 4)**

**III. WATER UTILITY DEBT OUTSTANDING**

<b>2021 Taxable General Obligation Refunding Bonds</b>					
In January 2021, the City Council authorized the issuance of \$1,074,000 Taxable General Obligation Refunding Bond at an interest rate of 1.79%. This bond refinances the State Trust Fund Loan that was issued to pay off the City's WRS prior service pension liability that was previously financed at 7.2%.					
		<u>Principal</u>		<u>Interest</u>	<u>Total</u>
Total Amount	\$	65,000.00	\$	9,061.00	\$ 74,061.00
Amount Paid	\$	8,000.00	\$	2,698.00	\$ 10,698.00
Outstanding as of 12/31/2023	\$	57,000.00	\$	6,363.00	\$ 63,363.00
		<u>Principal</u>		<u>Interest</u>	<u>Total</u>
<u>Repayment Schedule</u>					
February 1, 2024	\$	4,000.00	\$	985.00	\$ 4,985.00
February 1, 2025	\$	4,000.00	\$	913.00	\$ 4,913.00
February 1, 2026	\$	4,000.00	\$	841.00	\$ 4,841.00
February 1, 2027	\$	5,000.00	\$	761.00	\$ 5,761.00
February 1, 2028	\$	5,000.00	\$	671.00	\$ 5,671.00
February 1, 2029	\$	5,000.00	\$	582.00	\$ 5,582.00
February 1, 2030	\$	5,000.00	\$	492.00	\$ 5,492.00
February 1, 2031	\$	5,000.00	\$	403.00	\$ 5,403.00
February 1, 2032	\$	5,000.00	\$	313.00	\$ 5,313.00
February 1, 2033	\$	5,000.00	\$	224.00	\$ 5,224.00
February 1, 2034	\$	5,000.00	\$	134.00	\$ 5,134.00
February 1, 2035	\$	5,000.00	\$	45.00	\$ 5,045.00
	\$	57,000.00	\$	6,364.00	\$ 63,364.00

**SECTION I - DEBT SERVICE (FUND 4)**

**III. WATER UTILITY DEBT OUTSTANDING**

**2018 General Obligation Corporate Purchase Bond**

In June 2015, Council adopted a resolution declaring official intent to reimburse expenditures on the Rockwell Avenue Reconstruction project from proceeds of a borrowing. The total cost is estimated at \$4,776,442. A grant from the DOT TEA and Sanitary Sewer will fund a portion of the estimate. Included in the bond is \$1,000,000 to reimburse the developer for a hotel and convention center on Reena Avenue and \$150,000 in traffic signals for Madison and Reena Avenue. The total amount to finance is \$4,215,000.

	<u>Principal</u>		<u>Interest</u>		<u>Total</u>
Total Amount	\$ 1,290,000.00	\$	474,803.19	\$	1,764,803.19
Amount Paid	\$ 250,000.00	\$	200,148.19	\$	450,148.19
Outstanding as of 12/31/2023	\$ 1,040,000.00	\$	274,655.00	\$	1,314,655.00

<u>Repayment Schedule</u>	<u>Principal</u>		<u>Interest</u>		<u>Total</u>
February 1, 2024	\$ 55,000.00	\$	33,110.00	\$	88,110.00
February 1, 2025	\$ 55,000.00	\$	30,910.00	\$	85,910.00
February 1, 2026	\$ 55,000.00	\$	28,710.00	\$	83,710.00
February 1, 2027	\$ 60,000.00	\$	26,710.00	\$	86,710.00
February 1, 2028	\$ 60,000.00	\$	24,910.00	\$	84,910.00
February 1, 2029	\$ 65,000.00	\$	23,035.00	\$	88,035.00
February 1, 2030	\$ 65,000.00	\$	21,085.00	\$	86,085.00
February 1, 2031	\$ 70,000.00	\$	19,060.00	\$	89,060.00
February 1, 2032	\$ 70,000.00	\$	16,960.00	\$	86,960.00
February 1, 2033	\$ 75,000.00	\$	14,728.75	\$	89,728.75
February 1, 2034	\$ 75,000.00	\$	12,347.50	\$	87,347.50
February 1, 2035	\$ 80,000.00	\$	9,847.50	\$	89,847.50
February 1, 2036	\$ 80,000.00	\$	7,227.50	\$	87,227.50
February 1, 2037	\$ 85,000.00	\$	4,483.75	\$	89,483.75
February 1, 2038	\$ 90,000.00	\$	1,530.00	\$	91,530.00
	\$ 1,040,000.00	\$	274,655.00	\$	1,314,655.00



**SECTION I - DEBT SERVICE (FUND 4)**

**III. WATER UTILITY DEBT OUTSTANDING**

**2022 General Obligation Refunding Bonds**

In November 2019, Council adopted a resolution declaring official intent to refinance the Build America Bond from the Library expansion and \$5,500,000 for the Fire Department expansion / renovation from proceeds of a borrowing. The total amount to finance is \$6,985,000 at an interest rate of 2.48%.

	<u>Principal</u>		<u>Interest</u>		<u>Total</u>
Total Amount	\$ 250,000.00	\$	104,259.00	\$	354,259.00
Amount Paid	\$ -	\$	10,794.00	\$	10,794.00
Amount Paid	\$ 250,000.00	\$	93,465.00	\$	343,465.00

<u>Repayment Schedule</u>	<u>Principal</u>		<u>Interest</u>		<u>Total</u>
February 1, 2024	\$ 10,000.00	\$	8,900.00	\$	18,900.00
February 1, 2025	\$ 10,000.00	\$	8,500.00	\$	18,500.00
February 1, 2026	\$ 10,000.00	\$	8,100.00	\$	18,100.00
February 1, 2027	\$ 10,000.00	\$	7,700.00	\$	17,700.00
February 1, 2028	\$ 10,000.00	\$	7,300.00	\$	17,300.00
February 1, 2029	\$ 10,000.00	\$	6,900.00	\$	16,900.00
February 1, 2030	\$ 10,000.00	\$	6,450.00	\$	16,450.00
February 1, 2031	\$ 10,000.00	\$	6,045.00	\$	16,045.00
February 1, 2032	\$ 15,000.00	\$	5,658.00	\$	20,658.00
February 1, 2033	\$ 15,000.00	\$	5,163.00	\$	20,163.00
February 1, 2034	\$ 15,000.00	\$	4,638.00	\$	19,638.00
February 1, 2035	\$ 15,000.00	\$	4,113.00	\$	19,113.00
February 1, 2036	\$ 15,000.00	\$	3,588.00	\$	18,588.00
February 1, 2037	\$ 15,000.00	\$	3,063.00	\$	18,063.00
February 1, 2038	\$ 15,000.00	\$	2,538.00	\$	17,538.00
February 1, 2039	\$ 15,000.00	\$	2,013.00	\$	17,013.00
February 1, 2040	\$ 15,000.00	\$	1,488.00	\$	16,488.00
February 1, 2041	\$ 15,000.00	\$	963.00	\$	15,963.00
February 1, 2042	\$ 20,000.00	\$	350.00	\$	20,350.00
	\$ 250,000.00	\$	93,470.00	\$	343,470.00

**SECTION I - DEBT SERVICE (FUND 4)**

**III. WATER UTILITY DEBT OUTSTANDING**

<b>Total Water Utility Outstanding</b>					
	<u>Principal</u>		<u>Interest</u>		<u>Total</u>
Total Amount	\$ 2,735,000.00	\$	776,197.29	\$	3,511,197.29
Amount Paid	\$ 973,000.00	\$	377,289.29	\$	1,350,289.29
Outstanding as of 12/31/2023	\$ 1,762,000.00	\$	398,908.00	\$	2,160,908.00
<u>Repayment Schedule</u>	<u>Principal</u>		<u>Interest</u>		<u>Total</u>
2024	\$ 169,000.00	\$	53,195.00	\$	222,195.00
2025	\$ 169,000.00	\$	48,023.00	\$	217,023.00
2026	\$ 174,000.00	\$	42,526.00	\$	216,526.00
2027	\$ 185,000.00	\$	36,821.00	\$	221,821.00
2028	\$ 75,000.00	\$	32,881.00	\$	107,881.00
2029	\$ 80,000.00	\$	30,517.00	\$	110,517.00
2030	\$ 80,000.00	\$	28,027.00	\$	108,027.00
2031	\$ 85,000.00	\$	25,508.00	\$	110,508.00
2032	\$ 90,000.00	\$	22,931.00	\$	112,931.00
2033	\$ 95,000.00	\$	20,115.75	\$	115,115.75
2034	\$ 95,000.00	\$	17,119.50	\$	112,119.50
2035	\$ 100,000.00	\$	14,005.50	\$	114,005.50
2036	\$ 95,000.00	\$	10,815.50	\$	105,815.50
2037	\$ 100,000.00	\$	7,546.75	\$	107,546.75
2038	\$ 105,000.00	\$	4,068.00	\$	109,068.00
2039	\$ 15,000.00	\$	2,013.00	\$	17,013.00
2040	\$ 15,000.00	\$	1,488.00	\$	16,488.00
2041	\$ 15,000.00	\$	963.00	\$	15,963.00
2042	\$ 20,000.00	\$	350.00	\$	20,350.00
	\$ 1,762,000.00	\$	398,914.00	\$	2,160,914.00

**SECTION I - DEBT SERVICE (FUND 4)**

**IV. STORMWATER UTILITY DEBT OUTSTANDING**

<b>2021 Taxable General Obligation Refunding Bonds</b>					
In January 2021, the City Council authorized the issuance of \$1,074,000 Taxable General Obligation Refunding Bond at an interest rate of 1.79%. This bond refinances the State Trust Fund Loan that was issued to pay off the City's WRS prior service pension liability that was previously financed at 7.2%.					
		<u>Principal</u>		<u>Interest</u>	<u>Total</u>
Total Amount	\$	26,000.00	\$	3,678.00	\$ 29,678.00
Amount Paid	\$	2,000.00	\$	1,101.00	\$ 3,101.00
Outstanding 12/31/2023	\$	24,000.00	\$	2,577.00	\$ 26,577.00
		<u>Principal</u>		<u>Interest</u>	<u>Total</u>
<u>Repayment Schedule</u>					
February 1, 2024	\$	2,000.00	\$	412.00	\$ 2,412.00
February 1, 2025	\$	2,000.00	\$	376.00	\$ 2,376.00
February 1, 2026	\$	2,000.00	\$	340.00	\$ 2,340.00
February 1, 2027	\$	2,000.00	\$	304.00	\$ 2,304.00
February 1, 2028	\$	2,000.00	\$	268.00	\$ 2,268.00
February 1, 2029	\$	2,000.00	\$	232.00	\$ 2,232.00
February 1, 2030	\$	2,000.00	\$	197.00	\$ 2,197.00
February 1, 2031	\$	2,000.00	\$	162.00	\$ 2,162.00
February 1, 2032	\$	2,000.00	\$	126.00	\$ 2,126.00
February 1, 2033	\$	2,000.00	\$	90.00	\$ 2,090.00
February 1, 2034	\$	2,000.00	\$	54.00	\$ 2,054.00
February 1, 2035	\$	2,000.00	\$	18.00	\$ 2,018.00
	\$	24,000.00	\$	2,579.00	\$ 26,579.00

**SECTION I - DEBT SERVICE (FUND 4)**

**IV. STORMWATER UTILITY DEBT OUTSTANDING**

**2018 General Obligation Corporate Purchase Bond**

In June 2015, Council adopted a resolution declaring official intent to reimburse expenditures on the Rockwell Avenue Reconstruction project from proceeds of a borrowing. The total cost is estimated at \$4,776,442. A grant from the DOT TEA and Sanitary Sewer will fund a portion of the estimate. Included in the bond is \$1,000,000 to reimburse the developer for a hotel and convention center on Reena Avenue and \$150,000 in traffic signals for Madison and Reena Avenue. The total amount to finance is \$4,215,000.

	<u>Principal</u>		<u>Interest</u>		<u>Total</u>
Total Amount	\$ 1,345,000.00	\$	492,733.30	\$	1,837,733.30
Amount Paid	\$ 265,000.00	\$	208,349.55	\$	473,349.55
Outstanding 12/31/2023	\$ 1,080,000.00	\$	284,383.75	\$	1,364,383.75

<u>Repayment Schedule</u>	<u>Principal</u>		<u>Interest</u>		<u>Total</u>
February 1, 2024	\$ 55,000.00	\$	34,452.50	\$	89,452.50
February 1, 2025	\$ 60,000.00	\$	32,152.50	\$	92,152.50
February 1, 2026	\$ 60,000.00	\$	29,752.50	\$	89,752.50
February 1, 2027	\$ 60,000.00	\$	27,652.50	\$	87,652.50
February 1, 2028	\$ 65,000.00	\$	25,777.50	\$	90,777.50
February 1, 2029	\$ 65,000.00	\$	23,827.50	\$	88,827.50
February 1, 2030	\$ 70,000.00	\$	21,802.50	\$	91,802.50
February 1, 2031	\$ 70,000.00	\$	19,702.50	\$	89,702.50
February 1, 2032	\$ 75,000.00	\$	17,527.50	\$	92,527.50
February 1, 2033	\$ 75,000.00	\$	15,221.25	\$	90,221.25
February 1, 2034	\$ 80,000.00	\$	12,760.00	\$	92,760.00
February 1, 2035	\$ 80,000.00	\$	10,180.00	\$	90,180.00
February 1, 2036	\$ 85,000.00	\$	7,477.50	\$	92,477.50
February 1, 2037	\$ 90,000.00	\$	4,567.50	\$	94,567.50
February 1, 2038	\$ 90,000.00	\$	1,530.00	\$	91,530.00
	\$ 1,080,000.00	\$	284,383.75	\$	1,364,383.75

**SECTION I - DEBT SERVICE (FUND 4)**

**IV. STORMWATER UTILITY DEBT OUTSTANDING**

<b>Total Stormwater Utility Outstanding</b>					
	<u>Principal</u>		<u>Interest</u>		<u>Total</u>
Total Amount	\$ 1,371,000.00	\$	496,411.30	\$	1,867,411.30
Amount Paid	\$ 267,000.00	\$	209,450.55	\$	476,450.55
Outstanding 12/31/2023	\$ 1,104,000.00	\$	286,960.75	\$	1,390,960.75
<u>Repayment Schedule</u>	<u>Principal</u>		<u>Interest</u>		<u>Total</u>
2024	\$ 57,000.00	\$	34,864.50	\$	91,864.50
2025	\$ 62,000.00	\$	32,528.50	\$	94,528.50
2026	\$ 62,000.00	\$	30,092.50	\$	92,092.50
2027	\$ 62,000.00	\$	27,956.50	\$	89,956.50
2028	\$ 67,000.00	\$	26,045.50	\$	93,045.50
2029	\$ 67,000.00	\$	24,059.50	\$	91,059.50
2030	\$ 72,000.00	\$	21,999.50	\$	93,999.50
2031	\$ 72,000.00	\$	19,864.50	\$	91,864.50
2032	\$ 77,000.00	\$	17,653.50	\$	94,653.50
2033	\$ 77,000.00	\$	15,311.25	\$	92,311.25
2034	\$ 82,000.00	\$	12,814.00	\$	94,814.00
2035	\$ 82,000.00	\$	10,198.00	\$	92,198.00
2036	\$ 85,000.00	\$	7,477.50	\$	92,477.50
2037	\$ 90,000.00	\$	4,567.50	\$	94,567.50
2038	\$ 90,000.00	\$	1,530.00	\$	91,530.00
	\$ 1,104,000.00	\$	286,962.75	\$	1,390,962.75

**SECTION I - DEBT SERVICE (FUND 4)**

**V. TID #6 Debt Outstanding**

<b>2015 Advanced Refunding</b>					
On May 26, 2015 General Obligation Refunding Bonds were issued for advanced refunding of April 2007 General Obligation Bonds and May 2005 General Obligation Refunding Bonds. The issue total \$3,045,000 with the City's portion at \$610,000; Water portion at \$1,130,000; Sewer portion at \$925,000 and TID 6 at \$380,000. The net interest cost was 1.9085%.					
		<u>Principal</u>		<u>Interest</u>	<u>Total</u>
Total Amount	\$	380,000.00	\$	72,348.82	\$ 452,348.82
Amount Paid	\$	215,000.00	\$	62,624.82	\$ 277,624.82
Outstanding as of 12/31/2023	\$	165,000.00	\$	9,724.00	\$ 174,724.00
<u>Repayment Schedule</u>		<u>Principal</u>		<u>Interest</u>	<u>Total</u>
February 1, 2024	\$	40,000.00	\$	4,050.00	\$ 44,050.00
February 1, 2025	\$	40,000.00	\$	3,050.00	\$ 43,050.00
February 1, 2026	\$	40,000.00	\$	1,950.00	\$ 41,950.00
February 1, 2027	\$	45,000.00	\$	675.00	\$ 45,675.00
	\$	165,000.00	\$	9,725.00	\$ 174,725.00

<b>Total TID #6 Outstanding</b>					
		<u>Principal</u>		<u>Interest</u>	<u>Total</u>
Total Amount	\$	380,000.00	\$	72,348.82	\$ 452,348.82
Amount Paid	\$	215,000.00	\$	62,624.82	\$ 277,624.82
Outstanding as of 12/31/2023	\$	165,000.00	\$	9,724.00	\$ 174,724.00
<u>Repayment Schedule</u>		<u>Principal</u>		<u>Interest</u>	<u>Total</u>
2024	\$	40,000.00	\$	4,050.00	\$ 44,050.00
2025	\$	40,000.00	\$	3,050.00	\$ 43,050.00
2026	\$	40,000.00	\$	1,950.00	\$ 41,950.00
2027	\$	45,000.00	\$	675.00	\$ 45,675.00
	\$	165,000.00	\$	9,725.00	\$ 174,725.00

**SECTION I - DEBT SERVICE (FUND 4)**

**VI. TID DISTRICT #8**

**2018 General Obligation Corporate Purchase Bond**

In June 2015, Council adopted a resolution declaring official intent to reimburse expenditures on the Rockwell Avenue Reconstruction project from proceeds of a borrowing. The total cost is estimated at \$4,776,442. A grant from the DOT TEA and Sanitary Sewer will fund a portion of the estimate. Included in the bond is \$1,000,000 to reimburse the developer for a hotel and convention center on Reena Avenue and \$150,000 in traffic signals for Madison and Reena Avenue. The total amount to finance is \$4,215,000.

	<u>Principal</u>		<u>Interest</u>		<u>Total</u>
Total Amount	\$ 1,165,000.00	\$	307,567.60	\$	1,472,567.60
Amount Paid	\$ 340,000.00	\$	171,763.85	\$	511,763.85
Outstanding as of 12/31/2023	\$ 825,000.00	\$	135,803.75	\$	960,803.75

<u>Repayment Schedule</u>	<u>Principal</u>		<u>Interest</u>		<u>Total</u>
February 1, 2024	\$ 70,000.00	\$	25,642.50	\$	95,642.50
February 1, 2025	\$ 70,000.00	\$	22,842.50	\$	92,842.50
February 1, 2026	\$ 75,000.00	\$	19,942.50	\$	94,942.50
February 1, 2027	\$ 80,000.00	\$	17,242.50	\$	97,242.50
February 1, 2028	\$ 80,000.00	\$	14,842.50	\$	94,842.50
February 1, 2029	\$ 85,000.00	\$	12,367.50	\$	97,367.50
February 1, 2030	\$ 85,000.00	\$	9,817.50	\$	94,817.50
February 1, 2031	\$ 90,000.00	\$	7,192.50	\$	97,192.50
February 1, 2032	\$ 95,000.00	\$	4,417.50	\$	99,417.50
February 1, 2033	\$ 95,000.00	\$	1,496.25	\$	96,496.25
	\$ 825,000.00	\$	135,803.75	\$	960,803.75

**SECTION I - DEBT SERVICE (FUND 4)**

**VI. TID DISTRICT #8**

<b>Total TID #8 Outstanding</b>					
	<u>Principal</u>		<u>Interest</u>		<u>Total</u>
Total Amount	\$ 1,165,000.00	\$	307,567.60	\$	1,472,567.60
Amount Paid	\$ 340,000.00	\$	171,763.85	\$	511,763.85
Outstanding as of 12/31/2023	\$ 825,000.00	\$	135,803.75	\$	960,803.75
<u>Repayment Schedule</u>	<u>Principal</u>		<u>Interest</u>		<u>Total</u>
2024	\$ 70,000.00	\$	25,642.50	\$	95,642.50
2025	\$ 70,000.00	\$	22,842.50	\$	92,842.50
2026	\$ 75,000.00	\$	19,942.50	\$	94,942.50
2027	\$ 80,000.00	\$	17,242.50	\$	97,242.50
2028	\$ 80,000.00	\$	14,842.50	\$	94,842.50
2029	\$ 85,000.00	\$	12,367.50	\$	97,367.50
2030	\$ 85,000.00	\$	9,817.50	\$	94,817.50
2031	\$ 90,000.00	\$	7,192.50	\$	97,192.50
2032	\$ 95,000.00	\$	4,417.50	\$	99,417.50
2033	\$ 95,000.00	\$	1,496.25	\$	96,496.25
	\$ 825,000.00	\$	135,803.75	\$	960,803.75



**SECTION I - DEBT SERVICE (FUND 4)**

**TOTAL DEBT SUMMARY: All Funds**

**General Fund, Wasterwater, Water, Stormwater, TID #6, and TID #8**

<u>Repayment Schedule</u>		<u>Principal</u>		<u>Interest</u>		<u>Subtotal</u>
2024	\$	2,054,010.19	\$	599,058.23	\$	2,653,068.42
2025	\$	1,703,513.13	\$	545,881.72	\$	2,249,394.85
2026	\$	1,843,148.45	\$	496,790.55	\$	2,339,939.00
2027	\$	1,918,918.23	\$	444,314.61	\$	2,363,232.84
2028	\$	1,664,424.55	\$	397,757.71	\$	2,062,182.26
2029	\$	1,719,469.55	\$	356,512.45	\$	2,075,982.00
2030	\$	1,615,655.38	\$	315,077.50	\$	1,930,732.88
2031	\$	1,460,984.22	\$	277,992.24	\$	1,738,976.46
2032	\$	1,433,958.32	\$	244,718.36	\$	1,678,676.68
2033	\$	1,335,579.93	\$	212,755.10	\$	1,548,335.03
2034	\$	1,266,351.35	\$	183,255.86	\$	1,449,607.21
2035	\$	1,293,274.91	\$	154,522.04	\$	1,447,796.95
2036	\$	1,242,353.00	\$	125,659.01	\$	1,368,012.01
2037	\$	1,272,587.97	\$	96,593.10	\$	1,369,181.07
2038	\$	1,302,982.32	\$	66,639.08	\$	1,369,621.40
2039	\$	1,113,538.51	\$	39,580.71	\$	1,153,119.22
2040	\$	749,259.05	\$	21,401.71	\$	770,660.76
2041	\$	765,146.51	\$	8,591.49	\$	773,738.00
2042	\$	60,000.00	\$	1,050.00	\$	61,050.00
	\$	25,815,155.57	\$	4,588,151.47	\$	30,403,307.04



**SECTION J**  
**TRANSPORTATION FUND**  
**(FUND 5)**



## Section J – Transportation Fund (Fund 5)

The Transportation Fund was established to track transportation improvement projects and funds. Unlike some of the other funds in this document, the Transportation Fund is supported by the City’s tax levy. The revenues in this fund come from general property taxes and the motor vehicles registration fee. In some years, like in 2024, the City borrows funds for the purpose of constructing or reconstructing roads, sidewalks, or bike trails. Also, some years the City receives grants from the state or federal government to assist in road projects.

In 2024, the City is proposing to complete at least one large-scale road construction project in conjunction with water main replacement, which includes the roadway, sidewalks, water main replacement, hydrants and services replacement, and sewer and storm sewer improvements.

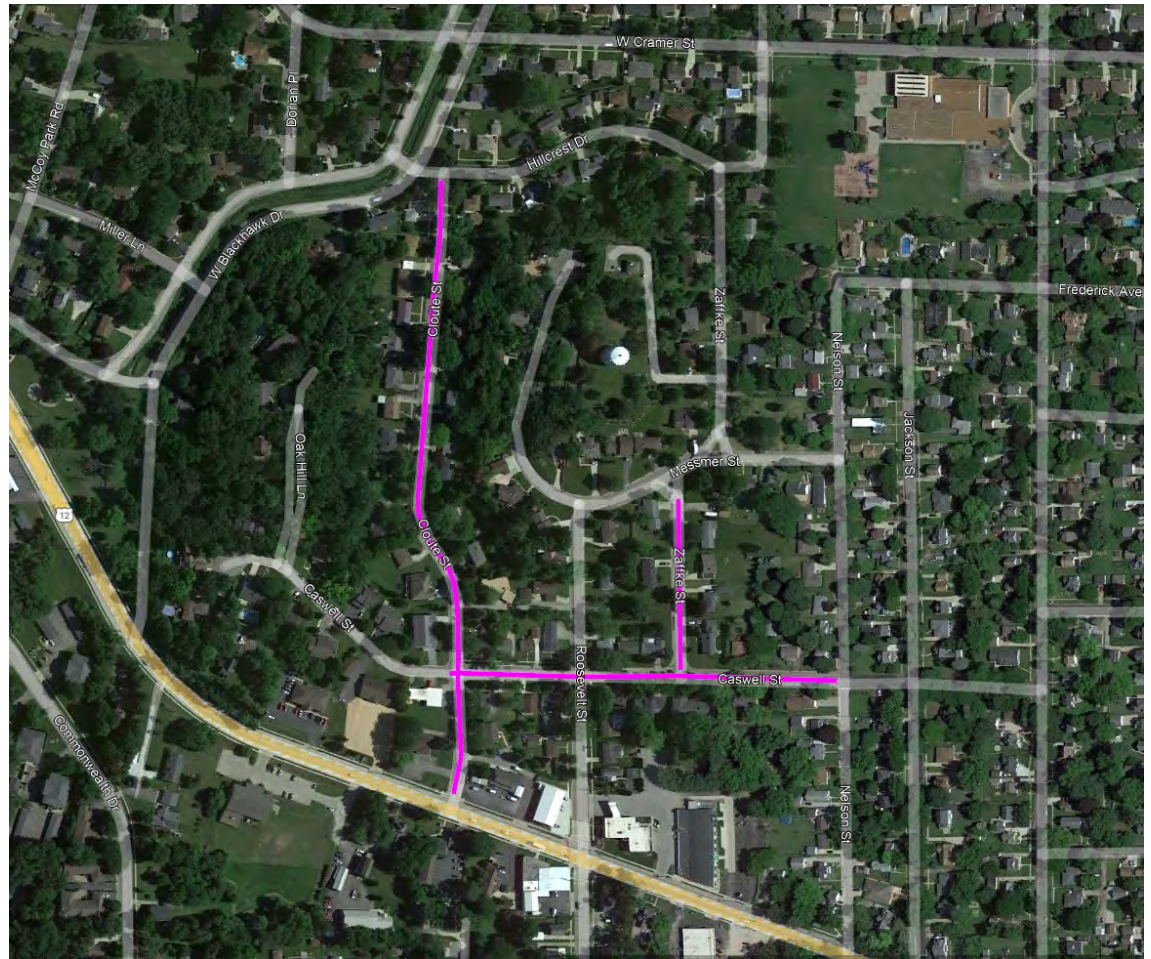
The roads to be reconstructed as part of this project are described as follows:

- Cloute Street
- Zaffke Street
- Caswell Street

They are highlighted in below on the adjacent map.

City staff will also study the efficacy of a Transportation Utility Fund and may make a recommendation to the City Council to implement such a utility fund after proper due diligence. The goal of the fund would be to generate revenue dedicated to repair and construction of rights-of-way based on the trips generated by the various land uses in the City.

Line item revenue and expenditure accounts for the 2024 Transportation Fund are included on the following page.



**SECTION J - TRANSPORTATION IMPROVEMENTS FUND (FUND 5)**

**City of Fort Atkinson  
2024 Operating Budget**

**Transportation Improvements Fund Revenues & Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE 2024-	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2023	
<b>TRANSPORTATION IMPROVEMENTS REVENUES</b>									
05-41-0041-1100	GENERAL PROPERTY TAXES	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ -	- Levied Funds
05-41-0041-1700	MOTOR VEHICLE REGIS FEE	\$ 217,261.17	\$ 200,445.00	\$ 212,000.00	\$ 128,507.17	\$ 205,650.00	\$ 212,000.00	\$ -	- Vehicle Reg
05-42-0042-5600	STATE: MLS GRANT	\$ -	\$ 387,776.00	\$ -	\$ -	\$ -	\$ -	\$ -	-
05-46-0046-1100	STREET CONST OR PAVING PROCEED FROM	\$ -	\$ 113,166.00	\$ -	\$ -	\$ -	\$ -	\$ -	-
05-49-0049-1100	BORROWING PREMIUM FROM	\$ -	\$ 677,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	- CDBG Roads
05-49-0049-1200	BORROWING PROCEEDS LT DEBT-BANK	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 591,300.00	\$ 591,300.00	2024 portion of borrowing
05-49-0049-1300	LOAN TRANS FROM 2016 STREET	\$ 675,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
05-50-0049-1200	PROGRAM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
05-50-0049-1300	TRANS IN FROM ARPA FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Transp. - Utility Study
<b>TRANSPORTATION REVENUES TOTAL</b>		<b>\$ 1,392,261.17</b>	<b>\$ 1,878,387.00</b>	<b>\$ 712,000.00</b>	<b>\$ 628,507.17</b>	<b>\$ 705,650.00</b>	<b>\$ 1,303,300.00</b>	<b>\$ 591,300.00</b>	
<b>TRANSPORTATION IMPROVEMENTS EXPENDITURES</b>									
05-54-0000-1000	ADMIN EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
05-54-5421-1600	UTILITY STUDY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
05-60-0064-3100	ROADWAY OF STREETS	\$ 1,694,231.55	\$ 963,807.42	\$ 712,000.00	\$ 36,006.00	\$ 712,000.00	\$ 1,303,300.00	\$ 591,300.00	Project Details
05-60-0064-3200	SUMMIT-INDUSTRIAL-RIDGE REPAIR	\$ 3,915.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>TRANSPORTATION EXPENDITURES TOTAL</b>		<b>\$ 1,698,146.55</b>	<b>\$ 963,807.42</b>	<b>\$ 712,000.00</b>	<b>\$ 36,006.00</b>	<b>\$ 712,000.00</b>	<b>\$ 1,303,300.00</b>	<b>\$ 591,300.00</b>	
<b>NET (REVENUES-EXPENDITURES):</b>		<b>\$ (305,885)</b>	<b>\$ 914,580</b>	<b>\$ (212,000)</b>	<b>\$ 463,994</b>	<b>\$ (6,350)</b>	<b>\$ -</b>		

**SECTION K**  
**BUSINESS REVOLVING LOAN FUND**  
**(FUND 6)**





## Section K – Business Revolving Loan Fund (Fund 6)

The City previously had a **Business Revolving Loan Fund (Fund 6)**. Funds were loaned through this program, which used Community Development Block Grant (CDBG) funds to begin. In 2019, the state called back the CDBG funds from all municipalities because they found that the money was not being utilized effectively. In March 2019, the City had a balance of over \$1,000,000 in this account, along with outstanding loans to three businesses for roughly \$490,000. At this time, the Council took action to use General Fund Reserve dollars to buy out the rest of the loans from the state, issuing a check for \$1,492,956 to the state. Note that these funds came back to the City in 2021 as part of the CDBG CLOSE projects.

There are several outstanding loans to local businesses that will be paid back to this fund over the next several years. When the loans are complete, staff will work with the Council and the JCEDC to determine an appropriate use for the funds, such as a downtown façade grant or loan fund. Because the City bought out the loans from the state with general fund dollars, there is significant flexibility in the future use of the funds.

Line item revenue and expenditure accounts for the Business Revolving Loan Fund are included on the following page.

**SECTION K - BUSINESS REVOLVING LOAN FUND (FUND 6)**

**City of Fort Atkinson  
2024 Operating Budget**

**Business Revolving Loan Fund Revenues & Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>BUSINESS REVOLVING LOANS</b>									
06-00-0001-3203	Long-Term Rec Blodgett Garden	\$ 69,434.96	\$ 54,151.01	\$ -	\$ 46,271.59	\$ 38,237.72	\$ 21,673.57	\$ -	Term 2026
06-00-0001-3206	Long-Term Rec Fort Investments	\$ 92,307.65	\$ 62,620.12	\$ -	\$ 40,155.38	\$ 40,155.38	\$ -	\$ -	Term 2023
<b>BUSINESS REVOLVING LOANS</b>		<b>\$ 161,742.61</b>	<b>\$ 116,771.13</b>	<b>\$ -</b>	<b>\$ 86,426.97</b>	<b>\$ 78,393.10</b>	<b>\$ 21,673.57</b>	<b>\$ -</b>	
<b>BUSINESS REVOLVING LOAN FUND REVENUES</b>									
06-40-0048-1100	INTEREST ON INVESTMENTS	\$ 344.80	\$ 569.57	\$ 500.00	\$ 565.08	\$ 500.00	\$ 500.00	\$ -	Interest
06-40-0048-3300	Interest Blodgett Loan	\$ 3,189.18	\$ 2,584.73	\$ 1,955.39	\$ 1,054.92	\$ 1,955.39	\$ 1,304.53	\$ (650.86)	Term 2026
06-40-0048-3600	Interest Fort Investments LLC	\$ 2,698.81	\$ 1,912.47	\$ 872.92	\$ 735.26	\$ 872.92	\$ -	\$ (872.92)	Term 2023
<b>BUS REVOLV LOAN FUND REV TOTAL</b>		<b>\$ 6,232.79</b>	<b>\$ 5,066.77</b>	<b>\$ 3,328.31</b>	<b>\$ 2,355.26</b>	<b>\$ 3,328.31</b>	<b>\$ 1,804.53</b>	<b>\$ (1,523.78)</b>	
<b>BUSINESS REVOLVING LOAN FUND EXPENDITURES</b>									
06-50-0056-5000	Economic Development	\$ -	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,500.00	\$ -	Admin Costs
<b>BUS REVOLV LOAN FUND EXP TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,500.00</b>	<b>\$ -</b>	<b>\$ 2,500.00</b>	<b>\$ 2,500.00</b>	<b>\$ -</b>	

**SECTION L  
EMS FUND  
(FUND 7)**



## Section L – EMS Fund (Fund 7)

The Emergency Medical Services (EMS) Fund is used to track revenues and expenses associated with the Fire/EMS Department’s ambulance services. This fund was previously used to track the revenues and expenditures of the volunteer members of the Fire Department who respond to 911 EMS calls when the City’s contracted service provider was busy on other calls.



The new Fort Atkinson Fire Department ambulance is seen.

However, with the passage of the Public Safety Referendum in April 2022, and the implementation of municipal-based EMS starting on January 1, 2023, this fund is now be used to track all revenues and expenditures associated with the provision of 911 emergency medical services, including 50% of the 12 full time Firefighter Paramedics and Firefighter/EMT-As hired in late 2022.

Revenues in this fund include billing for the ambulance service provided by the Fire Department, contract revenue from the Towns of Koshkonong, Jefferson, Oakland, Sumner, and Hebron, EMS funding from the state, and miscellaneous donations.

Expenditures include salaries, benefits, overtime, clothing allowance, supplies, equipment, ambulance maintenance, insurance, equipment maintenance and testing, EMS training for full time staff and volunteers, and benefits.

Line item revenue and expenditure accounts for this fund are included on the following page.

**SECTION L - EMERGENCY MEDICAL SERVICES FUND (FUND 7)**

**City of Fort Atkinson  
2024 Operating Budget  
EMS Fund Revenues & Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	YTD 08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>EMERGENCY MEDICAL SERVICES REVENUES</b>									
07-44-0044-2300	EMS-Service Revenue	\$ 21,130.81	\$ 33,769.70	\$ 695,000.00	\$ 247,263.28	\$ 585,000.00	\$ 708,000.00	\$ 13,000.00	Run income
07-44-0044-2400	EMS-Town Contracts	\$ -	\$ -	\$ 46,800.00	\$ -	\$ 46,800.00	\$ 49,600.00	\$ 2,800.00	Contract inc
07-42-0042-2000	EMS-State Funding	\$ -	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ (5,000.00)	New Account
07-47-0047-1100	EMS-Donations	\$ -	\$ -	\$ -	\$ 242,805.00	\$ 242,805.00	\$ -	\$ -	CF, FLEX,ARPA
<b>EMS REVENUES TOTAL</b>		<b>\$ 21,130.81</b>	<b>\$ 33,769.70</b>	<b>\$ 746,800.00</b>	<b>\$ 490,068.28</b>	<b>\$ 874,605.00</b>	<b>\$ 757,600.00</b>	<b>\$ 10,800.00</b>	
<b>EMERGENCY MEDICAL SERVICES EXPENDITURES</b>									
07-52-5231-0100	EMS-Salaries Full-Time	\$ -	\$ -	\$ 338,300.00	\$ 226,267.01	\$ 338,300.00	\$ 378,000.00	\$ 39,700.00	POC & 50%
07-52-5231-0200	EMS-Salaries Overtime	\$ -	\$ -	\$ 59,750.00	\$ 45,184.45	\$ 65,000.00	\$ 82,000.00	\$ 22,250.00	
07-52-5231-0400	EMS-BILLING SERVICE	\$ -	\$ -	\$ 57,000.00	\$ -	\$ -	\$ -	\$ (57,000.00)	Rev Net
07-52-5231-0600	EMS-Supplies	\$ 7,504.46	\$ 26,846.62	\$ 30,000.00	\$ 26,370.81	\$ 45,000.00	\$ 45,000.00	\$ 15,000.00	Add't Runs
07-52-5231-0650	EMS-Dayroom Furnishings	\$ -	\$ 15,738.39	\$ -	\$ 475.74	\$ 1,200.00	\$ -	\$ -	Startup costs
07-52-5231-1200	EMS-Clothing Allowance	\$ -	\$ 5,813.30	\$ 4,200.00	\$ -	\$ -	\$ 4,200.00	\$ -	
07-52-5231-1300	EMS-Ambulance Maintenance	\$ -	\$ 306.04	\$ 8,500.00	\$ 491.44	\$ 6,000.00	\$ 16,200.00	\$ 7,700.00	
07-52-5231-1400	EMS-Ambulance Purchase	\$ -	\$ 293,617.50	\$ -	\$ 117.50	\$ -	\$ -	\$ -	
07-52-5231-1500	EMS-Ambulance Equipment	\$ -	\$ 114,458.31	\$ 3,750.00	\$ 9,088.81	\$ 15,000.00	\$ 6,725.00	\$ 2,975.00	Startup costs
07-52-5231-1800	EMS-Insurance	\$ -	\$ 2,470.50	\$ 7,500.00	\$ 2,621.50	\$ 7,500.00	\$ 7,500.00	\$ -	
07-52-5231-1900	EMS-Equip Maintenance and Test	\$ 61.85	\$ -	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	\$ -	
07-52-5231-4000	EMS-Training Expense	\$ 2,858.31	\$ 18,538.96	\$ 3,500.00	\$ 795.36	\$ 1,500.00	\$ 5,000.00	\$ 1,500.00	
07-52-5231-5000	EMTa-Training Expense	\$ -	\$ 10,596.42	\$ 3,500.00	\$ -	\$ 2,000.00	\$ 3,500.00	\$ -	
07-52-5231-8000	EMS-Admin Expenses	\$ -	\$ -	\$ 15,000.00	\$ -	\$ 2,500.00	\$ 5,000.00	\$ (10,000.00)	
07-52-5290-6500	SOCIAL SEC MEDICARE EMPLOYER	\$ -	\$ -	\$ 4,950.00	\$ 3,770.88	\$ 5,000.00	\$ 5,200.00	\$ 250.00	
07-52-5290-7000	WI RETIREMENT EMPLOYER	\$ -	\$ -	\$ 73,000.00	\$ 49,240.04	\$ 73,000.00	\$ 82,000.00	\$ 9,000.00	
07-52-5290-7500	HEALTH INSURANCE EMPLOYER	\$ -	\$ -	\$ 115,000.00	\$ 39,603.95	\$ 95,000.00	\$ 115,000.00	\$ -	
07-52-5290-8000	DENTAL INSURANCE EMPLOYER	\$ -	\$ -	\$ 14,250.00	\$ 6,795.96	\$ 13,000.00	\$ -	\$ (14,250.00)	
07-52-5290-8500	LIFE INSURANCE EMPLOYER	\$ -	\$ -	\$ 5,000.00	\$ 97.29	\$ 400.00	\$ 400.00	\$ (4,600.00)	
07-52-5290-9000	LONGEVITY	\$ -	\$ -	\$ 2,100.00	\$ -	\$ 375.00	\$ 375.00	\$ (1,725.00)	
<b>EMS EXPENDITURES TOTAL</b>		<b>\$ 10,424.62</b>	<b>\$ 488,386.04</b>	<b>\$ 746,800.00</b>	<b>\$ 410,920.74</b>	<b>\$ 670,775.00</b>	<b>\$ 757,600.00</b>	<b>\$ 10,800.00</b>	
<b>NET (REVENUES-EXPENDITURES):</b>		<b>\$ 10,706</b>	<b>\$ (454,616)</b>	<b>\$ -</b>	<b>\$ 79,148</b>	<b>\$ 203,830</b>	<b>\$ -</b>	<b>\$ -</b>	

**SECTION M**  
**LODGING/ROOM TAX/CITY SCAPE FUND**  
**(FUND 8)**





## Section M – Lodging/Room Tax/City Scape Fund (Fund 8)

The lodging/room tax/street scape fund is another fund outside of the City's general fund used for a specific program or purpose. The City has a lodging/room tax, which consists of a tax paid by the consumer on hotel/motel stays. State statutes require funds collected from the room tax be used to support tourism promotion and tourism development.



A STATUE ALONG THE GLACIAL RIVER TRAIL IS SEEN.

The City is proposing to receive \$46,500 in room taxes in 2024. The City continues to provide a payment to the Fort Atkinson Chamber of Commerce annually. In 2024, this payment has been increased to include the City's membership dues for the Chamber of Commerce.

The remaining \$37,608 in the expenditure accounts is proposed to be used to pay for the salaries, supplies, and benefits of the City's downtown street scape program. These funds support three part-time summer employees who maintain the Riverwalk, downtown public spaces, and the flower baskets and planters. The City's street scape program supports tourism through adding visual interest and aesthetically-pleasing elements in the downtown.

Line item revenue and expenditure accounts for this fund are included on the following page.

SECTION M - LODGING/ROOM TAX/CITY SCAPE (FUND 8)

City of Fort Atkinson  
2024 Operating Budget

Lodging/Room Tax/City Scape Revenue & Expenditures

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NUMBER	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>LODGING/ROOM TAX/CITYSCAPE REVENUES</b>									
08-41-0041-2200	LODGING ROOM TAX	\$ 46,795	\$ 52,620	\$ 46,000	\$ 24,436	\$ 46,000	\$ 46,500	\$ 500	Hotel/Motel tax
<b>LODGING/ROOM TAX/CITYSCAPE REVENUE</b>		<b>\$ 46,795</b>	<b>\$ 52,620</b>	<b>\$ 46,000</b>	<b>\$ 24,436</b>	<b>\$ 46,000</b>	<b>\$ 46,500</b>	<b>\$ 500</b>	
<b>LODGING/ROOM TAX/CITYSCAPE EXPENDITURES</b>									
08-56-5635-0000	CHAMBER PROMOTION & MARKETING	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 8,892.00	\$ 392	Chamber payment w dues
08-56-5636-0100	CITY SCAPE-Salaries	\$ 14,031.77	\$ 15,613.89	\$ 21,700.00	\$ 12,283.15	\$ 16,000.00	\$ 21,708.00	\$ 8	summer
08-56-5636-0600	CITY SCAPE-Supplies	\$ 43,550.04	\$ 14,014.91	\$ 14,000.00	\$ 8,547.66	\$ 9,000.00	\$ 14,000.00	\$ -	
08-56-5636-2500	CITY SCAPE-Benefits	\$ 1,464.46	\$ 1,194.50	\$ 1,800.00	\$ 1,029.64	\$ 1,100.00	\$ 1,900.00	\$ 100	
<b>LODGING/RT/CITYSCAPE EXPENDITURES</b>		<b>\$ 67,546</b>	<b>\$ 39,323</b>	<b>\$ 46,000</b>	<b>\$ 30,360</b>	<b>\$ 34,600</b>	<b>\$ 46,500</b>	<b>\$ 500</b>	
<b>NET (REVENUES-EXPENDITURES):</b>		<b>\$ (20,751)</b>	<b>\$ 13,296</b>	<b>\$ -</b>	<b>\$ (5,925)</b>	<b>\$ 11,400</b>	<b>\$ -</b>		

**SECTION N**  
**STORMWATER UTILITY FUND**  
**(FUND 10)**



## Section N – Stormwater Utility Fund (Fund 10)

The City became an MS4 Permitted Community in 2006, which created a mandate to reduce the pollution being discharged from our City boundaries into the Rock and Bark Rivers. The Stormwater Utility Fund was created in 2009 to fund improvements associated with this requirement to reduce said pollution. A plan was developed in 2019, mapping out a series of projects that would allow us to reach pollution reduction goals set by the permit (formally known as the TMDL - Total Maximum Daily Load). No deadline exists for the City to attain these reductions. The City continues to make incremental improvements annually and fund significant project investments as budgets allow. The last significant project was the retrofit of the Larson Lagoon into a stormwater treatment facility, completed in 2019.

Revenues for this fund come from utility rate payers through the bi-monthly water, wastewater, and stormwater utility bill. The rates are based on the based on the impervious area on a parcel. Single family parcels are charged one (1) ERU (equivalent runoff unit) which represents 3,096 square feet of impervious area. Duplexes are billed at 0.7 ERUs/unit/year, and three and four family units are billed at 0.5 ERUs/unit/year. Five family and larger units, commercial, industrial, schools and churches have their impervious areas measured to determine their stormwater fees. Their fees are based on the number of ERUs for each parcel. The fees appear on the utility bill and started in January 2010. The table below shows the Stormwater Utility rates from 2019 through the proposed rates in 2024. As one can see, the City is proposing that rates increase by about 25% in 2024 due to the increase in costs associated with storm water projects and the lack of consistent rate increases over the last five years.

<b>City of Fort Atkinson</b>						
<b>Stormwater Utility</b>						
<b>Rate Tables 2019-2024</b>						
	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Proposed 2024</b>
ERUs	10346	10333	10438	10440	10440	10624
Annual Cost per ERU	\$51.42	\$52.50	\$52.50	\$52.50	\$52.50	\$65.63
Bi-Monthly Utility Charge	\$8.57	\$8.75	\$8.75	\$8.75	\$8.75	\$10.94

Expenditures for this fund are committed to long-term debt and interest, salaries and benefits for those City employees who work within the Stormwater Utility, including a percentage of the salaries and benefits associated with the City Manager, PR/Executive Assistant, City Engineer, Clerk/Treasurer/Finance Director, Assistant City Engineer, Utility Billing Specialist, and certain Public Works Operations staff who sweep streets, collect loose leaves, and maintain stormwater basins. Other expenditures include property and workers compensation insurance, storm sewer repair and maintenance, and capital equipment and projects.

The Stormwater Utility is managed by the City Engineer, **who has outlined the following goals in 2024:**

- Develop sound Financial Guidance for the Stormwater Utility
- Hire consultants to update our stormwater ordinances to better align with the TMDL
- Map out a plan for Capital Purchase of properties over the next decade plus to make progress on the TMDL
- Perform analysis of the current ERU system to move toward more equitable rates for residential properties and update commercial/industrial
- Begin a plan to get unpaved parking areas within the City paved, and reduce our load of TSS
- Begin an inventory of the collection system and its condition

**2024 CIP Projects Proposed**

STORMWATER	GIS SYSTEM UPGRADES	\$	15,000.00	GIS system upgrades for stormwater utility
STORMWATER	COLLECTION SYSTEM MAINTENANCE	\$	201,014.00	Projects related to 2024 road work

Line item revenue and expenditure accounts for this fund are included on the following pages.

**SECTION N - STORMWATER UTILITY FUND (FUND 10)**

**City of Fort Atkinson  
2024 Operating Budget  
Stormwater Utility Fund Revenue Detail**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>STORMWATER OPERATING REVENUES</b>									
10-40-0041-2000	STORMWATER USAGE BILLINGS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
10-40-0041-2100	RESIDENTIAL FEES	\$ 210,564.16	\$ 211,047.29	\$ 211,000.00	\$ 141,064.11	\$ 211,314.00	\$ 263,750.00	\$ 52,750	25% Rate incr
10-40-0041-2200	COMMERCIAL FEES	\$ 229,091.81	\$ 229,344.54	\$ 229,000.00	\$ 154,872.49	\$ 229,770.00	\$ 286,250.00	\$ 57,250	25% Rate incr
10-40-0041-2300	INDUSTRIAL FEES	\$ 47,641.86	\$ 47,632.44	\$ 47,600.00	\$ 35,464.96	\$ 53,190.00	\$ 59,500.00	\$ 11,900	25% Rate incr
10-40-0041-2400	PUBLIC FEE	\$ 41,969.10	\$ 41,969.10	\$ 41,900.00	\$ 27,979.40	\$ 41,964.00	\$ 52,375.00	\$ 10,475	25% Rate incr
10-40-0041-2500	MULTI FAM RESID FEES	\$ 22,181.27	\$ 22,180.95	\$ 22,200.00	\$ 14,772.90	\$ 22,176.00	\$ 27,750.00	\$ 5,550	25% Rate incr
<b>STORMWATER OPERATING REVENUES TOTAL</b>		<b>\$ 551,448</b>	<b>\$ 552,174</b>	<b>\$ 551,700</b>	<b>\$ 374,154</b>	<b>\$ 558,414</b>	<b>\$ 689,625</b>	<b>\$ 137,925</b>	
<b>STORMWATER INTERGOVERNMENTAL REVENUES</b>									
10-42-0042-1000	CONTRIB FROM OTHERS	\$ 21,196.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
10-42-0042-5100	STATE GRANTS	\$ -	\$ 86,759.00	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>SW INTERGOVERNMENTAL REVENUES TOTAL</b>		<b>\$ 21,196</b>	<b>\$ 86,759</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>STORMWATER OTHER OPERATING REVENUES</b>									
10-47-0047-0000	FORFEITED DISCOUNTS	\$ 2,877.79	\$ 2,764.30	\$ 2,500.00	\$ 1,816.33	\$ 2,800.00	\$ 2,500.00	\$ -	
10-47-0047-4000	MISCELLANEOUS REVENUE	\$ 470.00	\$ 369.00	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>SW OTHER OPERATING REVENUES TOTAL</b>		<b>\$ 3,348</b>	<b>\$ 3,133</b>	<b>\$ 2,500</b>	<b>\$ 1,816</b>	<b>\$ 2,800</b>	<b>\$ 2,500</b>	<b>\$ -</b>	
<b>STORMWATER NON-OPERATING &amp; LONG TERM DEBT PROCEEDS</b>									
10-48-0048-1100	INTEREST ON INVESTMENTS	\$ 373.28	\$ 309.70	\$ 500.00	\$ -	\$ 500.00	\$ 2,500.00	\$ 2,000	
<b>SW NON-OP &amp; LTD PROCEEDS</b>		<b>\$ 373</b>	<b>\$ 310</b>	<b>\$ 500</b>	<b>\$ -</b>	<b>\$ 500</b>	<b>\$ 2,500</b>	<b>\$ 2,000</b>	
<b>TOTAL STORMWATER REVENUES</b>		<b>\$ 576,365</b>	<b>\$ 642,376</b>	<b>\$ 554,700</b>	<b>\$ 375,970</b>	<b>\$ 561,714</b>	<b>\$ 694,625</b>	<b>\$ 139,925</b>	

**SECTION N - STORMWATER UTILITY FUND (FUND 10)**

**City of Fort Atkinson  
2024 Operating Budget**

**Stormwater Utility Fund Expenditure Detail**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>STORMWATER - OTHER EXPENSES</b>									
10-50-0059-2000	DEPRECIATION EXPENSE	\$ 205,639.00	\$ 211,063.00	\$ 25,000.00	\$ 200,000.00	\$ 210,000.00	\$ 200,000.00	\$ 175,000	Auditor Adj
10-50-0059-2600	INTEREST ON LONG TERM LOAN	\$ 40,105.04	\$ 38,783.18	\$ 40,000.00	\$ 19,794.75	\$ 37,091.50	\$ 34,865.00	\$ (5,135)	
10-50-0059-5000	AMORT OF DEBT DISC	\$ (1,448.98)	\$ (1,448.98)	\$ -	\$ (1,448.98)	\$ (1,448.98)	\$ -	\$ -	
10-50-0059-8000	DEBT ISSUANCE COST EXP	\$ 1,397.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	PRINCIPAL DEBT PAYMENTS	\$ 51,319.00	\$ 51,000.00	\$ 56,000.00	\$ 56,000.00	\$ 56,000.00	\$ 57,000.00	\$ 1,000	
<b>STORMWATER - OTHER EXPENSES TOTAL</b>		<b>\$ 297,012</b>	<b>\$ 299,397</b>	<b>\$ 121,000</b>	<b>\$ 274,346</b>	<b>\$ 301,643</b>	<b>\$ 291,865</b>	<b>\$ 170,865</b>	
<b>STORMWATER PROJECT MANAGEMENT EXPENSES</b>									
10-51-5142-0100	ADMINISTRATION-Salaries	\$ 21,389.63	\$ 34,692.69	\$ 38,000.00	\$ 23,651.48	\$ 38,000.00	\$ 41,500.00	\$ 3,500	3% wage incr
10-51-5142-0200	PR / EXEC ASSTNT-Salaries	\$ 4,606.24	\$ 5,268.61	\$ 6,000.00	\$ 3,743.46	\$ 6,000.00	\$ 6,300.00	\$ 300	3% wage incr
10-51-5142-0600	PROGRAM MNGMTN-Supplies & Exp	\$ 6,616.15	\$ 15,540.22	\$ 17,000.00	\$ 12,447.40	\$ 15,750.00	\$ 17,000.00	\$ -	Program exp
10-51-5142-2500	PROGRAM MNGMTN-Benefits	\$ 10,383.82	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
10-51-5142-6500	SOCIAL SEC MEDICARE EMPLOYER	\$ -	\$ 9,777.82	\$ 12,500.00	\$ 6,556.96	\$ 12,000.00	\$ 13,400.00	\$ 900	Staff Alloc Bene
10-51-5142-7000	WI RETIREMENT EMPLOYER	\$ -	\$ 8,678.11	\$ 12,000.00	\$ 6,038.63	\$ 12,000.00	\$ 12,100.00	\$ 100	Staff Alloc Bene
10-51-5142-7500	HEALTH INSURANCE EMPLOYER	\$ -	\$ 34,082.11	\$ 47,000.00	\$ 20,287.97	\$ 31,000.00	\$ 46,000.00	\$ (1,000)	Staff Alloc Bene
10-51-5142-8000	DENTAL INSURANCE EMPLOYER	\$ -	\$ 2,568.51	\$ 3,800.00	\$ 1,606.53	\$ 2,412.00	\$ -	\$ (3,800)	
10-51-5142-8500	LIFE INSURANCE EMPLOYER	\$ -	\$ 21.64	\$ 250.00	\$ 42.93	\$ 64.00	\$ 120.00	\$ (130)	Staff Alloc Bene
<b>SW PROJECT MANAGEMENT EXPENSES - TOTAL</b>		<b>\$ 42,996</b>	<b>\$ 110,630</b>	<b>\$ 136,550</b>	<b>\$ 74,375</b>	<b>\$ 117,226</b>	<b>\$ 136,420</b>	<b>\$ (130)</b>	



**SECTION N - STORMWATER UTILITY FUND (FUND 10)**

**City of Fort Atkinson  
2024 Operating Budget**

**Stormwater Utility Fund Expenditure Detail**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>STORMWATER INSURANCE &amp; RETIREMENT EXPENSES</b>									
10-51-5180-4000	PROPERTY & LIABILITY INSURANCE	\$ 2,356.80	\$ 2,124.35	\$ 3,500.00	\$ 1,982.97	\$ 2,450.00	\$ 2,700.00	\$ (800)	
10-51-5180-6000	WORKER'S COMP INSURANCE	\$ 3,423.39	\$ 4,798.56	\$ 5,500.00	\$ 6,610.96	\$ 6,600.00	\$ 7,000.00	\$ 1,500	Inc WC
10-51-5180-6080	PENSION EXPENSE	\$ (14,808.00)	\$ 9,417.00	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>SW INS &amp; RETIRE EXPENSES - TOTAL</b>		<b>\$ (9,028)</b>	<b>\$ 16,340</b>	<b>\$ 9,000</b>	<b>\$ 8,594</b>	<b>\$ 9,050</b>	<b>\$ 9,700</b>	<b>\$ 700</b>	
<b>STORMWATER PLANNING &amp; ENGINEERING EXPENSES</b>									
10-52-5251-0100	ENGINEERING-Salaries	\$ 31,046.14	\$ 28,851.77	\$ 56,000.00	\$ 22,182.07	\$ 38,000.00	\$ 59,300.00	\$ 3,300	3% wage incr
10-52-5251-0300	CONSULTANT SERVICES	\$ 3,001.52	\$ 48,403.76	\$ 45,000.00	\$ 48,781.15	\$ 52,000.00	\$ 45,000.00	\$ -	Add't Consulting
10-52-5251-0600	PLANNING/ENGINEERING-Supplies	\$ 7,806.49	\$ 7,000.04	\$ 8,845.00	\$ 8,470.56	\$ 8,703.00	\$ 9,000.00	\$ 155	Fiber Int
10-52-5251-2500	PLANNING/ENGINEERING-Benefits	\$ 13,914.26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Benefits above
<b>SW PLANNING &amp; ENG. EXPENSES - TOTAL</b>		<b>\$ 55,768</b>	<b>\$ 84,256</b>	<b>\$ 109,845</b>	<b>\$ 79,434</b>	<b>\$ 98,703</b>	<b>\$ 113,300</b>	<b>\$ 3,455</b>	
<b>STORMWATER OPERATIONS &amp; MAINTENANCE EXPENSES</b>									
10-54-5434-0100	STREET CLEANING-Salaries	\$ 35,843.13	\$ 31,014.98	\$ 36,000.00	\$ 17,816.88	\$ 28,000.00	\$ 30,800.00	\$ (5,200)	3% wage incr
10-54-5434-0600	STREET CLEANING-Supplies	\$ 25,309.34	\$ 16,997.35	\$ 30,000.00	\$ 1,171.29	\$ 2,500.00	\$ 10,000.00	\$ (20,000)	Leaf Vac
10-54-5434-2500	STREET CLEANING-Benefits	\$ 23,851.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Benefits above
<b>STORMWATER OPS &amp; MAINT. EXPENSES TOTAL</b>		<b>\$ 85,004</b>	<b>\$ 48,012</b>	<b>\$ 66,000</b>	<b>\$ 18,988</b>	<b>\$ 30,500</b>	<b>\$ 40,800</b>	<b>\$ (25,200)</b>	

**SECTION N - STORMWATER UTILITY FUND (FUND 10)**

**City of Fort Atkinson  
2024 Operating Budget**

**Stormwater Utility Fund Expenditure Detail**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>STORMWATER STORM SEWERS EXPENSES</b>									
10-54-5445-0100	STORM SEWERS-Salaries	\$ 25,467.22	\$ 37,481.12	\$ 41,750.00	\$ 21,411.97	\$ 32,300.00	\$ 35,000.00	\$ (6,750)	3% wage incr
10-54-5445-0600	STORM SEWERS-Supplies	\$ 18,130.82	\$ 20,170.10	\$ 20,000.00	\$ 14,633.83	\$ 18,000.00	\$ 20,000.00	\$ -	
10-54-5445-2500	STORM SEWERS-Benefits	\$ 10,768.01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Benefits above
<b>SW STORM SEWER EXPENSES - TOTAL</b>		<b>\$ 54,366</b>	<b>\$ 57,651</b>	<b>\$ 61,750</b>	<b>\$ 36,046</b>	<b>\$ 50,300</b>	<b>\$ 55,000</b>	<b>\$ (6,750)</b>	
<b>STORMWATER CAPITAL EXPENSES</b>									
10-60-0064-4500	STORM DRAINAGE IMPROVEMENTS	\$ -	\$ 924.38	\$ -	\$ -	\$ -	\$ -	\$ -	
10-60-0064-4501	LEAF VAC 2023 BUDGET	\$ -	\$ -	\$ 83,490.00	\$ -	\$ 113,790.00	\$ -	\$ (83,490)	Leaf Vac
10-60-0064-4502	SEWER CAMERA 2023 BUDGET	\$ -	\$ -	\$ 23,065.00	\$ -	\$ -	\$ -	\$ (23,065)	WW Purchase
10-60-0064-4503	STREET SWEEPER 2021 BUDGET	\$ -	\$ -	\$ -	\$ 40,392.00	\$ -	\$ -	\$ -	
10-60-0064-5300	STORMWATER MANAGEMENT PLAN	\$ -	\$ 32,414.53	\$ -	\$ -	\$ -	\$ -	\$ -	
	GIS System Updates	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ 15,000	
	Collection System Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 201,014.35	\$ 201,014	Road Projects
<b>SW STORM SEWER EXPENSES - TOTAL</b>		<b>\$ -</b>	<b>\$ 33,339</b>	<b>\$ 106,555</b>	<b>\$ 40,392</b>	<b>\$ 113,790</b>	<b>\$ 216,014</b>	<b>\$ 109,459</b>	
<b>TOTAL STORMWATER EXPENDITURES</b>		<b>\$ 526,118</b>	<b>\$ 649,625</b>	<b>\$ 610,700</b>	<b>\$ 532,175</b>	<b>\$ 721,212</b>	<b>\$ 863,099</b>	<b>\$ 252,399</b>	
<b>NET (REVENUES-EXPENDITURES):</b>		<b>\$ 50,247</b>	<b>\$ (7,249)</b>	<b>\$ (56,000)</b>	<b>\$ (156,205)</b>	<b>\$ (159,498)</b>	<b>\$ (168,474)</b>		

**SECTION O**  
**TAX INCREMENTAL DISTRICTS FUNDS**  
**(FUNDS 12, 13, 14, 23, 24)**



## Section O – Tax Incremental District Funds (Funds 12, 13, 14, 23, 24)

The City of Fort Atkinson has five (5) Tax Incremental Financing Districts. TID No. 6 was created in 2000 and consists of the Klement Business Park (Fund 12). TID No. 7 was created in 2000 and consists of the City’s Downtown area (Fund 13). TID No. 8 was created in 2009 and includes the newly developed area along Madison Street and the Hwy 26 bypass (Fund 14). TID No. 9 was created in 2022 (filed in 2023) and will be an overlay of TID No. 8 to support development of the City’s Banker Road residential project (Fund 23). TID No. 10 was created in 2022 (filed in 2023) as a Blight Elimination TID with the goal of supporting development redevelopment on the northeast portion of the City.

These TIDs were created pursuant to a law enacted to provide a process by which local units of government could finance public works or improvements in blighted areas from taxes levied by county, village, schools and other local jurisdictions based on the increase in property values within a designated geographic area. When a TID is established, the state determines the aggregate value of taxable property located within the district (base value). Taxes derived from levies by all local jurisdictions on property values exceeding the base value determined by the state are allocated to the City for financing improvements within the district (increment). A map showing the location of TIDs 6-8 is on the next page.

### **TID NO. 6**

TID No. 6 was created as an Industrial TID on January 18, 2000. 2018 was the last year to incur Tax Increment Financing (TIF)-related costs. This TID has been designated as a “distressed TID” which allows the City to extend its life by 10 years to recover the costs associated with the improvements to the TID. This designation also allows the City’s other TIDs (No. 7 and No. 8) to donate excess increment to this TID. This TID is required to close by 2033; however, it may be terminated early if/when all costs are recovered. Per the Current Status document prepared by the City’s Financial Advisors, TID No. 6 is expected to recover all funds by 2026. Whether or not all funds will be recovered by this time depends on many factors, including the TID’s valuation, the tax rate, interest rates, new development, additional increment, and transfers from other TIDs.

Tentative future plans for this TID include closing the TID when costs are recovered; extending the life for an additional year to provide funds for affordable housing; and creating a new TID including the undeveloped and under-developed land within the current TID.

### **TID NO. 7**

TID No. 7 was created as a Blight Elimination TID on January 18, 2000. 2022 was the last year to incur TIF-related costs. This TID was scheduled to close in 2027; however, because it has been designated as a Donor to Distressed TID No. 6, its life can be extended to 2033. In 2023, all of the debt associated with TID No. 7 was paid off, which allows additional increment to be allocated to TID No. 6. Future plans include closing the TID when costs are recovered and TID No. 6 is solvent; extending the life for an additional year to provide funds for affordable housing; and creating a new TID including any remaining blighted land within the current TID.

**TID NO. 8**

TID No. 8 was created as a Mixed Use TID on September 15, 2009. 2024 is the last year to incur TIF-related costs. This is the City’s newest and most successful TID. It is scheduled to close in 2029; however, because it has been designated as a Donor to Distressed TID No. 6, its life can be extended to 2033.

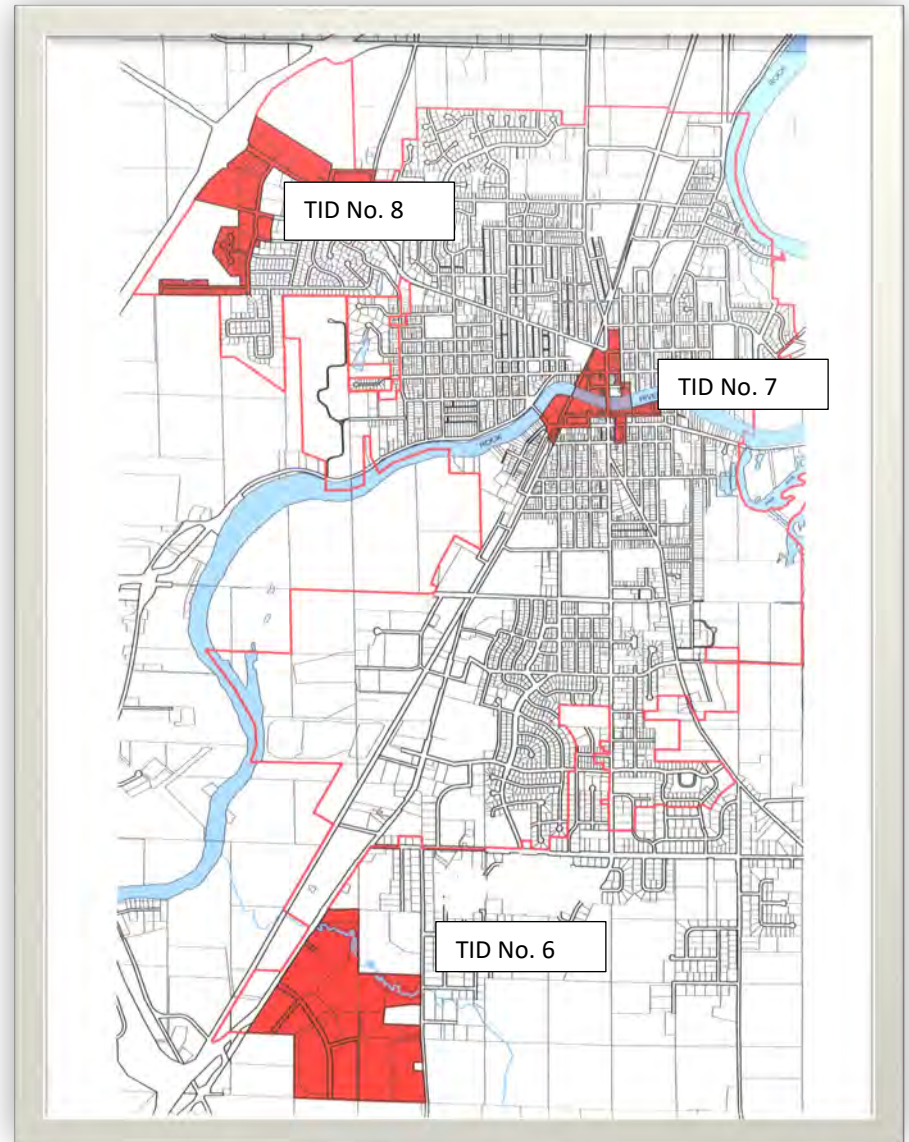
Tentative future plans for this TID include additional pay-go financing and TID assistance to promote development through the end of the expenditure period in 2024; completing projects identified in the Project Plan; closing the TID when costs are recovered and TID No. 6 is solvent; extending the life for an additional year to provide funds for affordable housing.

**TID NO. 9**

TID No. 9 was approved by the Joint Review Board in 2022 and filed by the October deadline in 2023, which means that the base value of this TID is as of January 1, 2023. It is a “Mixed-Use District” TID located on the northwest side of the City overlaying certain sections of TID #8.

This TID is being created to support development and redevelopment on the City’s northwest side and includes newly annexed areas along Banker Road and on the west side of the Highway 26 bypass.

Any future public projects, development agreements, and other items associated with Tax Incremental Financing will come back through the City Council for action. Additionally, staff will continue to report on the status of the TIDs annually to the Joint Review Board at their annual meeting and to the City Council during the annual budget cycle and any other time an update is desired. A map of TID No. 9 is included on the next page. The Project Plan is available for review on the City’s website.



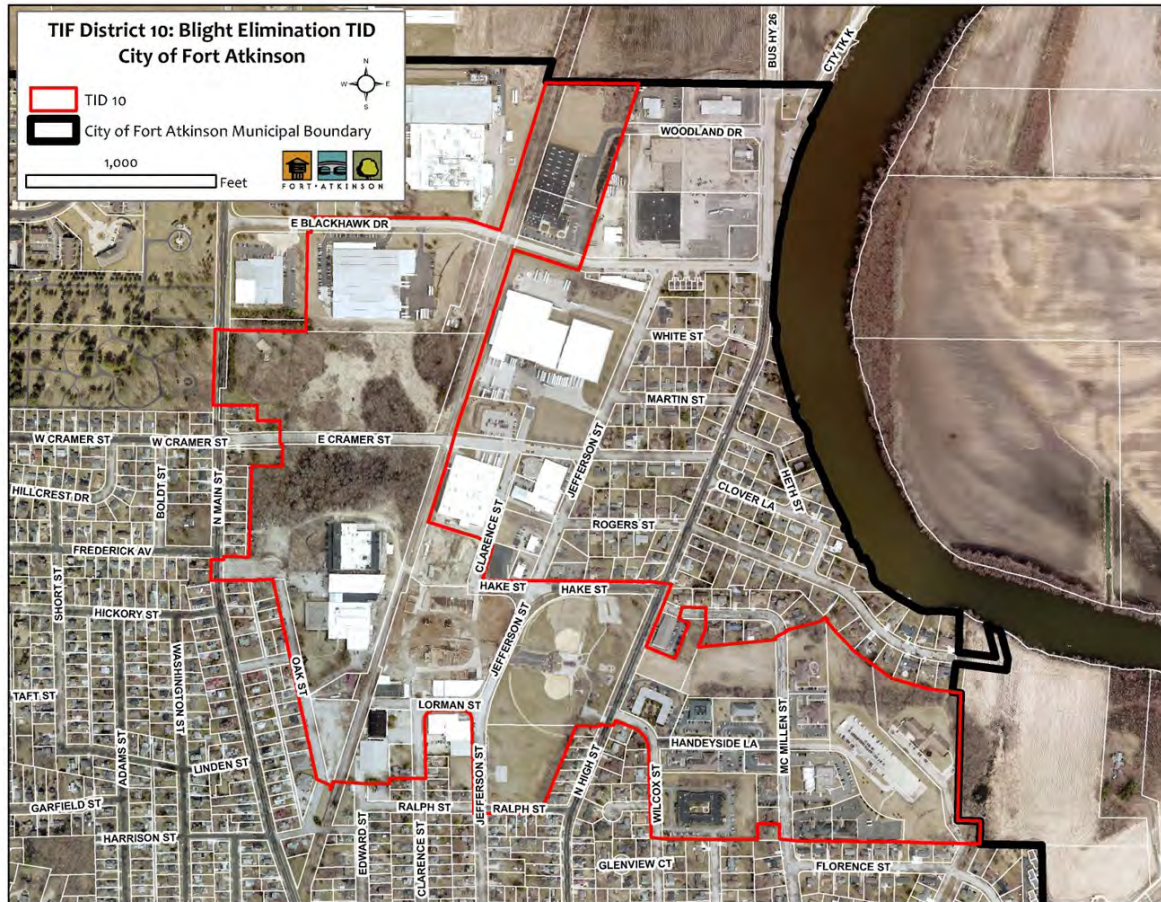
CITY OF FORT ATKINSON TID MAP (6-8)



**TID NO. 10**

TID No. 10 was approved by the Joint Review Board in 2022 and filed by the October deadline in 2023, which means that the base value of this TID is as of January 1, 2023. It is a “Blight Elimination” TID located on the northwest side. This TID is being created to support development and redevelopment on the City’s northeast and includes the Lorman property.

Any future public projects, development agreements, and other items associated with Tax Incremental Financing will come back through the City Council for action. Additionally, staff will continue to report on the status of the TIDs annually to the Joint Review Board at their annual meeting and to the City Council during the annual budget cycle and any other time an update is desired. A map of TID No. 10 is shown below. The full project plan is available for review on the City’s website.



The following pages outline the proposed revenues and expenditures in each of the TID Funds in 2023.



**SECTION O - TID #6 ROBERT KLEMENT BUSINESS PARK (FUND 12)**

**City of Fort Atkinson  
2024 Operating Budget**

**TID #6 Fund - Revenues & Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NUMBER	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>TID #6 REVENUES</b>									
12-40-0048-1100	INTEREST ON INVESTMENTS	\$ 7.93	\$ 655.56	\$ 500.00	\$ 10,332.55	\$ 15,000.00	\$ 10,000.00	\$ 9,500.00	
12-40-0048-2100	RENTAL OF CITY PROPERTY	\$ 10,727.00	\$ (3,451.00)	\$ 15,000.00	\$ 7,503.00	\$ 12,000.00	\$ 12,000.00	\$ (3,000.00)	
12-40-0048-6100	BUSINESS PARK LOT SALES	\$ -	\$ -	\$ -	\$ 88,517.00	\$ 88,517.00	\$ -	\$ -	
12-40-0049-2300	TAX INCREMENT	\$ 136,417.36	\$ 146,887.51	\$ 166,372.44	\$ 166,372.44	\$ 166,372.44	\$ 150,650.77	\$ (15,721.67)	
12-40-0049-2301	STATE: AID	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
12-40-0049-2307	TRANS IN FROM TIF 7	\$ 180,573.00	\$ 208,264.74	\$ 252,259.81	\$ 252,259.81	\$ 252,259.81	\$ 452,253.85	\$ 199,994.04	
12-40-0049-2308	TRANS IN FROM TIF 8	\$ 250,398.00	\$ 274,000.00	\$ 484,784.03	\$ 484,784.03	\$ 484,784.03	\$ 472,213.38	\$ (12,570.65)	
12-42-0042-2400	EXEMPT COMPUTER AID	\$ 1,184.73	\$ 1,184.82	\$ 1,185.00	\$ 1,184.73	\$ 1,184.73	\$ 1,185.00	\$ -	
12-42-0042-2500	STATE PERSONAL PROPERTY	\$ 366.51	\$ 534.92	\$ 600.00	\$ 534.92	\$ 534.92	\$ 535.00	\$ (65.00)	
<b>TID #6 REVENUES TOTAL</b>		<b>\$ 579,674.53</b>	<b>\$ 628,076.55</b>	<b>\$ 920,701.28</b>	<b>\$ 1,011,488.48</b>	<b>\$ 1,020,652.93</b>	<b>\$ 1,098,838.00</b>	<b>\$ 178,136.72</b>	
<b>TID #6 EXPENDITURES</b>									
12-50-0056-0100	ADMINISTRATION-Salaries	\$ -	\$ 5,043.87	\$ 5,063.00	\$ 3,893.28	\$ 5,250.00	\$ 6,600.00	\$ 1,537.00	EE Allocation
12-50-0056-2500	BENEFITS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
12-50-0056-5000	PLANNING ENG LEGAL EXP	\$ 180.00	\$ 186.38	\$ 150.00	\$ 5,550.00	\$ 5,550.00	\$ 150.00	\$ -	
12-50-0059-0100	2012 ADVANCE REFUND BOND	\$ -	\$ 240,000.00	\$ 245,000.00	\$ 245,000.00	\$ 245,000.00	\$ -	\$ (245,000.00)	paid off!
12-50-0059-0150	INT. 2012 ADVANCE REFUND BOND	\$ -	\$ 10,950.00	\$ 3,675.00	\$ 3,675.00	\$ 3,675.00	\$ -	\$ (3,675.00)	
12-50-0059-0200	2015 ADVANCE REFUND BOND	\$ -	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 40,000.00	\$ 5,000.00	
12-50-0059-0250	INT. 2015 ADVANCE REFUND BOND	\$ -	\$ 5,863.00	\$ 4,988.00	\$ 4,988.00	\$ 4,988.00	\$ 4,050.00	\$ (938.00)	
12-50-0059-2700	KLEMENT LAND PURCHASE	\$ 93,895.00	\$ 91,448.00	\$ -	\$ -	\$ -	\$ -	\$ -	paid off!
12-00-0002-3320	FUND 12 DUE TO GENERAL FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 610,000.00	\$ 610,000.00	repay to GF FB
12-51-5190-6500	SOCIAL SEC MEDICARE EMPLOYER	\$ -	\$ 401.05	\$ 388.00	\$ 294.08	\$ 450.00	\$ 510.00	\$ 122.00	EE Benefits
12-51-5190-7000	WI RETIREMENT EMPLOYER	\$ -	\$ 352.80	\$ 330.00	\$ 264.47	\$ 402.00	\$ 460.00	\$ 130.00	EE Benefits
12-51-5190-7500	HEALTH INSURANCE EMPLOYER	\$ -	\$ 900.94	\$ 865.00	\$ 371.49	\$ 520.00	\$ 850.00	\$ (15.00)	EE Benefits
12-51-5190-8000	DENTAL INSURANCE EMPLOYER	\$ -	\$ 75.93	\$ 74.00	\$ 48.77	\$ 82.00	\$ -	\$ (74.00)	EE Benefits
12-51-5190-8500	LIFE INSURANCE EMPLOYER	\$ -	\$ 2.16	\$ 2.00	\$ 1.53	\$ 3.00	\$ 4.00	\$ 2.00	EE Benefits
<b>TID #6 EXPENDITURES TOTAL</b>		<b>\$ 94,075.00</b>	<b>\$ 390,224.13</b>	<b>\$ 295,535.00</b>	<b>\$ 299,086.62</b>	<b>\$ 300,920.00</b>	<b>\$ 662,624.00</b>	<b>\$ 367,089.00</b>	
<b>NET (REVENUES-EXPENDITURES):</b>		<b>\$ 485,600</b>	<b>\$ 237,852</b>	<b>\$ 625,166</b>	<b>\$ 712,402</b>	<b>\$ 719,733</b>	<b>\$ 436,214</b>		

**SECTION O - TID #7 DOWNTOWN ECONOMIC DEVELOPMENT (FUND 13)**

**City of Fort Atkinson**

**2024 Operating Budget**

**TID #7 Fund - Revenues & Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NUMBER	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>TID #7 REVENUES</b>									
13-40-0048-1100	INTEREST ON INVESTMENTS	\$ 152.04	\$ 1,196.85	\$ 467.00	\$ 72.21	\$ 150.00	\$ 25.00	\$ (442.00)	
13-40-0049-2300	TAX INCREMENT	\$ 416,208.22	\$ 462,733.84	\$ 512,577.81	\$ 512,577.81	\$ 512,577.81	\$ 453,726.01	\$ (58,851.80)	
13-42-0042-2400	EXEMPT COMPUTER AID	\$ 2,863.09	\$ 2,863.00	\$ 2,863.00	\$ 2,863.10			\$ (2,863.00)	
13-42-0042-2500	STATE PERSONAL PROPERTY	\$ 36.79	\$ 676.29	\$ 650.00	\$ 676.29	\$ 676.29	\$ 676.00	\$ 26.00	
<b>TID #7 REVENUES TOTAL</b>		<b>\$ 419,260.14</b>	<b>\$ 467,469.98</b>	<b>\$ 516,557.81</b>	<b>\$ 516,189.41</b>	<b>\$ 513,404.10</b>	<b>\$ 454,427.01</b>	<b>\$ (62,130.80)</b>	
<b>TID #7 EXPENDITURES</b>									
13-50-0056-0100	ADMINISTRATION-Salaries	\$ -	\$ 5,043.87	\$ 5,838.00	\$ 3,893.28	\$ 5,900.00	\$ 6,600.00	\$ 762.00	EE Allocation
13-50-0056-2500	BENEFITS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
13-50-0056-5000	PLANNING & ENGINEERING	\$ 150.00	\$ 150.00	\$ 9,650.00	\$ 3,262.00	\$ 9,650.00	\$ 150.00	\$ (9,500.00)	
13-50-0059-0100	2012 ADVANCE REFUND BOND	\$ -	\$ 230,000.00	\$ 240,000.00	\$ 240,000.00	\$ 240,000.00	\$ -	\$ (240,000.00)	Debt Paid
13-50-0059-0150	INT. 2012 ADVANCE REFUND BC	\$ -	\$ 10,650.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ -	\$ (3,600.00)	Debt Paid
13-50-0059-2306	TRANS OUT TO TIF 6	\$ 180,573.00	\$ 208,264.74	\$ 252,259.81	\$ 252,259.81	\$ 252,259.81	\$ 445,853.01	\$ 193,593.20	
13-61-0061-0200	RIVERWALK & AMENITIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Exp Per Clos
13-61-0061-0900	STREET SCAPING	\$ -	\$ 13,177.70	\$ -	\$ -	\$ -	\$ -	\$ -	
13-51-5190-6500	SOCIAL SEC MEDICARE EMPLOY	\$ -	\$ 401.05	\$ 388.00	\$ 294.08	\$ 450.00	\$ 510.00	\$ 122.00	EE Benefits
13-51-5190-7000	WI RETIREMENT EMPLOYER	\$ -	\$ 352.80	\$ 330.00	\$ 264.47	\$ 402.00	\$ 460.00	\$ 130.00	EE Benefits
13-51-5190-7500	HEALTH INSURANCE EMPLOYER	\$ -	\$ 900.94	\$ 865.00	\$ 371.49	\$ 520.00	\$ 850.00	\$ (15.00)	EE Benefits
13-51-5190-8000	DENTAL INSURANCE EMPLOYER	\$ -	\$ 75.93	\$ 74.00	\$ 48.77	\$ 82.00	\$ -	\$ (74.00)	EE Benefits
13-51-5190-8500	LIFE INSURANCE EMPLOYER	\$ -	\$ 2.16	\$ 2.00	\$ 1.53	\$ 3.00	\$ 4.00	\$ 2.00	EE Benefits
<b>TID #7 EXPENDITURES TOTAL</b>		<b>\$ 180,723.00</b>	<b>\$ 469,019.19</b>	<b>\$ 513,006.81</b>	<b>\$ 503,995.43</b>	<b>\$ 512,866.81</b>	<b>\$ 454,427.01</b>	<b>\$ (58,579.80)</b>	
<b>NET (REVENUES-EXPENDITURES):</b>		<b>\$ 238,537</b>	<b>\$ (1,549)</b>	<b>\$ 3,551</b>	<b>\$ 12,194</b>	<b>\$ 537</b>	<b>\$ -</b>		

**SECTION O - TID #8 NORTHWEST CORRIDOR DEVELOPMENT (FUND 14)**

**City of Fort Atkinson**

**2024 Operating Budget**

**TID #8 Fund - Revenues & Expenditures**

BUDGET LINE ITEM		2021	2022	ACTUAL	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NUMBER	EXPENSE	ACTUAL			BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>TID #8 REVENUES</b>										
14-40-0048-1100	INTEREST ON INVESTMENTS	\$ 573.41	\$ 5,508.24	\$ 1,394.50	\$ 23,255.21	\$ 32,000.00	\$ 25,000.00	\$ 23,605.50		
14-40-0049-2300	TAX INCREMENT	\$ 735,545.94	\$ 840,093.58	\$ 1,075,602.03	\$ 1,075,602.03	\$ 1,075,602.03	\$ 970,153.25	\$ (105,448.78)		
14-40-0049-2301	STATE: AID	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
14-42-0042-2400	EXEMPT COMPUTER AID	\$ 818.40	\$ 818.40	\$ 818.00	\$ 818.39	\$ 818.39	\$ 818.00	\$ -		
14-42-0042-2500	STATE PERSONAL PROPERTY	\$ 9,358.10	\$ 5,309.01	\$ 5,309.00	\$ 5,309.01	\$ 5,309.01	\$ 5,309.00	\$ -		
<b>TID #8 REVENUES TOTAL</b>		<b>\$ 746,295.85</b>	<b>\$ 851,729.23</b>	<b>\$ 1,083,123.53</b>	<b>\$ 1,104,984.64</b>	<b>\$ 1,113,729.43</b>	<b>\$ 1,001,280.25</b>	<b>\$ (81,843.28)</b>		
<b>TID #8 EXPENDITURES</b>										
14-50-0056-0100	ADMINISTRATION-Salaries	\$ -	\$ 5,043.88	\$ 5,838.00	\$ 4,530.79	\$ 6,500.00	\$ 6,600.00	\$ 762.00	EE Allocation	
14-50-0056-5000	PLANNING ENGIN LEGAL EXPENSE	\$ 150.00	\$ 150.00	\$ 15,000.00	\$ 16,297.92	\$ 22,000.00	\$ 25,000.00	\$ 10,000.00		
14-50-0059-0100	2016 MEHTA LANE LOAN	\$ -	\$ 53,300.00	\$ 53,300.00	\$ 53,300.00	\$ 53,300.00	\$ -	\$ (53,300.00)	Paid off!	
14-50-0059-0150	INT. 2016 MEHTA LANE LOAN	\$ -	\$ 1,007.35	\$ 334.00	\$ 245.43	\$ 334.00	\$ -	\$ (334.00)		
14-50-0059-0200	2018 GO BOND-REENA	\$ -	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 70,000.00	\$ 5,000.00		
14-50-0059-0250	INT. 2018 GO BOND-REENA	\$ -	\$ 30,942.50	\$ 28,343.00	\$ 28,343.00	\$ 28,434.00	\$ 25,642.50	\$ (2,700.50)		
14-50-0059-2306	TRANS OUT TO TIF 6	\$ 250,398.00	\$ 274,000.00	\$ 484,784.03	\$ 484,784.03	\$ 484,784.03	\$ 472,213.38	\$ (12,570.65)	Trans to 6	
14-50-0064-3100	STREET IMPROVEMENTS	\$ -	\$ 5,361.50	\$ 300,000.00	\$ -	\$ -	\$ 1,567,048.00	\$ 1,267,048.00	Incl. Lights	
14-50-0064-6100	PEDESTRIAN / BIKE TRAIL SOCIAL SEC MEDICARE	\$ -	\$ -	\$ 128,914.50	\$ -	\$ -	\$ 135,000.00	\$ 6,085.50		
14-51-5190-6500	EMPLOYER	\$ -	\$ 401.03	\$ 388.00	\$ 294.08	\$ 450.00	\$ 510.00	\$ 122.00	EE Benefits	
14-51-5190-7000	WI RETIREMENT EMPLOYER	\$ -	\$ 352.82	\$ 330.00	\$ 264.47	\$ 402.00	\$ 460.00	\$ 130.00	EE Benefits	
14-51-5190-7500	HEALTH INSURANCE EMPLOYER	\$ -	\$ 900.92	\$ 865.00	\$ 371.49	\$ 520.00	\$ 850.00	\$ (15.00)	EE Benefits	
14-51-5190-8000	DENTAL INSURANCE EMPLOYER	\$ -	\$ 75.92	\$ 74.00	\$ 48.77	\$ 82.00	\$ -	\$ (74.00)	EE Benefits	
14-51-5190-8500	LIFE INSURANCE EMPLOYER	\$ -	\$ 2.17	\$ 2.00	\$ 1.53	\$ 3.00	\$ 4.00	\$ 2.00	EE Benefits	
<b>TID #8 EXPENDITURES TOTAL</b>		<b>\$ 250,548.00</b>	<b>\$ 436,538.09</b>	<b>\$ 1,083,172.53</b>	<b>\$ 653,481.51</b>	<b>\$ 661,809.03</b>	<b>\$ 2,303,327.88</b>	<b>\$ 1,220,155.35</b>		
<b>NET (REVENUES-EXPENDITURES):</b>		<b>\$ 495,748</b>	<b>\$ 415,191</b>	<b>\$ (49)</b>	<b>\$ 451,503</b>	<b>\$ 451,920</b>	<b>\$ (1,302,048)</b>			

**SECTION O - TID #9 NORTHWEST MIXED USE (FUND 23)**

**City of Fort Atkinson  
2024 Operating Budget  
TID #9 Fund - Revenues & Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NUMBER	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>TID #9 REVENUES</b>									
23-40-0048-1100	INTEREST ON INVESTMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Revenue 2025
23-40-0049-2300	TAX INCREMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
23-42-0042-2400	EXEMPT COMPUTER AID	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
23-42-0042-2500	STATE PERSONAL PROPERTY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TID #9 REVENUES TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>TID #9 EXPENDITURES</b>									
23-50-0056-0100	ADMINISTRATION-Salaries	\$ -	\$ -	\$ 5,838.00	\$ 3,893.28	\$ 5,838.00	\$ 6,600.00	\$ 762.00	EE Allocation
23-50-0056-5000	PLANNING ENG LEGAL EXP	\$ -	\$ 9,192.50	\$ 18,150.00	\$ 8,750.00	\$ 8,750.00	\$ 150.00	\$ (18,000.00)	Creation Exp
23-51-5190-6500	SOCIAL SEC MEDICARE EMPLOYER	\$ -	\$ -	\$ 450.00	\$ 294.08	\$ 450.00	\$ 510.00	\$ 60.00	EE Benefits
23-51-5190-7000	WI RETIREMENT EMPLOYER	\$ -	\$ -	\$ 400.00	\$ 264.47	\$ 402.00	\$ 460.00	\$ 60.00	EE Benefits
23-51-5190-7500	HEALTH INSURANCE EMPLOYER	\$ -	\$ -	\$ 680.00	\$ 371.49	\$ 520.00	\$ 850.00	\$ 170.00	EE Benefits
23-51-5190-8000	DENTAL INSURANCE EMPLOYER	\$ -	\$ -	\$ 75.00	\$ 48.77	\$ 82.00	\$ -	\$ (75.00)	EE Benefits
23-51-5190-8500	LIFE INSURANCE EMPLOYER	\$ -	\$ -	\$ 5.00	\$ 1.53	\$ 3.00	\$ 4.00	\$ (1.00)	EE Benefits
<b>TID #9 EXPENDITURES TOTAL</b>		<b>\$ -</b>	<b>\$ 9,192.50</b>	<b>\$ 25,598.00</b>	<b>\$ 13,623.62</b>	<b>\$ 16,045.00</b>	<b>\$ 8,574.00</b>	<b>\$ (17,024.00)</b>	
<b>NET (REVENUES-EXPENDITURES):</b>		<b>\$ -</b>	<b>\$ (9,193)</b>	<b>\$ (25,598)</b>	<b>\$ (13,624)</b>	<b>\$ (16,045)</b>	<b>\$ (8,574)</b>		

**SECTION O - TID #10 NORTHEAST BLIGHT ELIMINATION (FUND 24)**

**City of Fort Atkinson  
2024 Operating Budget  
TID #10 Fund - Revenues & Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NUMBER	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>TID #10 REVENUES</b>									
24-40-0048-1100	INTEREST ON INVESTMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Revenue 2025
24-40-0049-2300	TAX INCREMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
24-42-0042-2400	EXEMPT COMPUTER AID	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
24-42-0042-2500	STATE PERSONAL PROPERTY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>TID #10 REVENUES TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>TID #10 EXPENDITURES</b>									
24-50-0056-0100	ADMINISTRATION-Salaries	\$ -	\$ -	\$ 5,838.00	\$ 3,893.28	\$ 5,835.00	\$ 6,600.00	\$ 762.00	EE Allocation
24-50-0056-5000	PLANNING ENG LEGAL EXP	\$ -	\$ 8,750.00	\$ 18,150.00	\$ 8,750.00	\$ 8,750.00	\$ 150.00	\$ (18,000.00)	Creation Exp
24-51-5190-6500	SOCIAL SEC MEDICARE EMPLOYER	\$ -	\$ -	\$ 450.00	\$ 294.08	\$ 450.00	\$ 510.00	\$ 60.00	EE Benefits
24-51-5190-7000	WI RETIREMENT EMPLOYER	\$ -	\$ -	\$ 400.00	\$ 264.47	\$ 402.00	\$ 460.00	\$ 60.00	EE Benefits
24-51-5190-7500	HEALTH INSURANCE EMPLOYER	\$ -	\$ -	\$ 680.00	\$ 371.49	\$ 520.00	\$ 850.00	\$ 170.00	EE Benefits
24-51-5190-8000	DENTAL INSURANCE EMPLOYER	\$ -	\$ -	\$ 75.00	\$ 48.77	\$ 82.00	\$ -	\$ (75.00)	EE Benefits
24-51-5190-8500	LIFE INSURANCE EMPLOYER	\$ -	\$ -	\$ 5.00	\$ 1.53	\$ 3.00	\$ 4.00	\$ (1.00)	EE Benefits
<b>TID #10 EXPENDITURES TOTAL</b>		<b>\$ -</b>	<b>\$ 8,750.00</b>	<b>\$ 25,598.00</b>	<b>\$ 13,623.62</b>	<b>\$ 16,042.00</b>	<b>\$ 8,574.00</b>	<b>\$ (17,024.00)</b>	
<b>NET (REVENUES-EXPENDITURES):</b>		<b>\$ -</b>	<b>\$ (8,750)</b>	<b>\$ (25,598)</b>	<b>\$ (13,624)</b>	<b>\$ (16,042)</b>	<b>\$ (8,574)</b>		



**SECTION P**  
**DWIGHT FOSTER PUBLIC LIBRARY FUND**  
**(FUND 15)**





## Section P – Dwight Foster Library Fund (Fund 15)

The Dwight Foster Public Library’s mission, we help people achieve their full potential by being a leading resource for information, education, culture and recreation. DFPL provides a variety of collections (books, dvds, audio books, etc.) for free checkout to residents in and around Fort Atkinson. DFPL also provides technology for free. A few of these services are: access to computers, the internet, wifi, printing/scanning, and faxing. Databases and digital resources are also available anytime from work or home for our patrons. A few of these educational and recreational resources are: Overdrive

(ebooks and digital audio books), Flipster (digital magazines), and Udemy (Online learning center). DFPL has a variety of meeting and study spaces for individuals or for larger groups for free. DFPL provides educational and recreational ‘programs’ which individuals or groups come to meet for a single program like an author discussion or regularly scheduled events. Some of these regular events are hosted and presented by library staff. An example of this would be monthly book discussion groups that meet either in person or virtually via Zoom. Other non-library hosted groups also meet on a regular basis. A few of these groups are: the genealogy group, Saturday morning philosophy, Veterans Cafe.

The Dwight Foster Public Library is currently open six days a week, Monday through Saturday. DFPL has a staff of 6 full-time employees and 3.3 part-time employees. The daily operation of library services, staffing, and the library space are managed by the library director. The director reports to a board of nine citizens that are appointed by the city manager. The board includes the Fort Atkinson school superintendent and the city manager (ex-officio).

### 2023 Accomplishments

So far in 2023, the Dwight Foster Public Library has been able to accomplish large pieces of the strategic plan for 2021-2023. (For more information on this plan, please see the following [link](#)). The following are some of the accomplishments of the library in 2023:

- Explored possible library improvements to vacant lot to the east of the building.



CHILDREN ENJOY AN EVENT AT THE LIBRARY IN THE SUMMER OF 2023.

- Assessed replacing carpeting in high traffic patrons' areas and staff areas of the library.
- Replaced projection and sound equipment in the Community Room.
- Installed flat screens in meeting rooms to project displays from laptops, phones, and tablet.
- Offered supplemental streaming services like Hoopla to our patrons. These streaming services allow us to provide more immediate content if other materials are not available for our patrons.
- Wrapped up removal of Children's cd audio books and developed a replacement plan of these through Wonder Books and Tonieboxes in 2023.
- Continued to offer adult book clubs in-person.
- Emphasized programming for senior citizens by beginning to offer Memory Cafes and creation of more Caregiver kits.
- Staff organized oral history recordings for citizens with memory loss and Alzheimer's. The [Storycorps](#) program will also seek to capture the stories of other seniors and underserved populations in 2023.
- Expanded homebound delivery services of library materials.

## 2024 Goals

Many of the Dwight Foster Public Library's goals for 2024 are intertwined with the [DFPL 2021-2023 Strategic Plan](#) but will be expanded on with the completion of the DFPL 2024-2026 Strategic Plan. Some of these larger goals will be:

- Update the Library facility to increase patron comfort and functionality, encouraging increased usage of all Library areas, both inside and outside the perimeter of our building.
- Make physical and technological improvements to support new and existing services and programs.
- An ever-evolving collection serves to educate, enrich, and entertain patrons of all ages. We consistently explore innovative materials to meet the needs of the public. As a core service, the Library will continue to provide diverse physical and digital collections.
- As a core service, the Library will continue to provide relevant and engaging programs and services for all constituents.
- Develop all staff by providing high-quality professional development and continuing education opportunities.
- Explore new ways to bolster awareness and communicate Library resources, services, programs and opportunities.
- Collaborate and build partnerships with schools, non-profits, businesses, organizations and community groups to expand service capacities and increase engagement with the Library.
- Increase library advocacy and secure funding resources to maintain desired service levels.

Established over 100 years ago, the Dwight Foster Public Library is an important resource that serves over 21,000 people in the city and surrounding communities. The facility offers patrons the chance to rent books and e-books, use computers and meeting rooms, or research extensive databases, among many other services and programs. It was also recently renovated including a large addition.

We are constantly providing these services as they are core to our mission. There is no specific time line for these services.

**2024 CIP Projects Proposed**

LIBRARY	COMPUTER REPLACEMENT	\$	5,000.00	Staff and patron computer replacement
LIBRARY	BRICK REPAIR	\$	5,500.00	Repair disintegrating bricks
LIBRARY	PUBLIC FURNITURE REPLACEMENT	\$	6,000.00	Replace aging public furniture
LIBRARY	CARPET REPLACEMENT/REPAIR	\$	12,000.00	Repair, replacement high traffic carpet areas.

Line item revenue and expenditure accounts for this fund are included on the following pages. Note that previously, expenditure categories were split between those paid by the City's tax revenue and those paid by the County contribution to the Library Fund. Now that the Library has its own separate fund, there is no need to split expenditures in that way. Starting with the 2024 budget, the expenditure categories have been combined.

**SECTION P - DWIGHT FOSTER PUBLIC LIBRARY (FUND 15)**

**City of Fort Atkinson  
2024 Operating Budget**

**Dwight Foster Public Library Fund Revenue Detail**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>LIBRARY REVENUES</b>									
15-41-0041-1100	GENERAL PROPERTY TAXES	\$ -	\$ 542,484.00	\$ 616,511.00	\$ 616,511.00	\$ 616,511.00	\$ 616,000.00	\$ (511)	
15-44-0044-6000	ADJACENT COUNTY FUNDING	\$ 9,881.91	\$ 11,061.09	\$ 13,400.00	\$ 13,401.00	\$ 13,401.00	\$ 17,990.00	\$ 4,590	
15-44-0044-6005	ADJ COUNTY ARPA GRANT	\$ -	\$ 1,178.70	\$ -	\$ -	\$ -	\$ -	\$ -	
15-44-0044-6100	COPY, SCAN, FAX, PRINT	\$ 4,607.53	\$ 5,922.27	\$ 5,000.00	\$ 4,317.87	\$ 5,000.00	\$ 7,000.00	\$ 2,000	
15-44-0044-6110	FINES	\$ 1,082.90	\$ 1,514.53	\$ 1,200.00	\$ 901.33	\$ 1,200.00	\$ 1,200.00	\$ -	
15-44-0044-6120	JEFFERSON COUNTY AID LIBRARY TRUST	\$ 271,227.00	\$ 274,292.00	\$ 277,220.00	\$ 277,220.00	\$ 277,220.00	\$ 282,736.00	\$ 5,516	
15-44-0044-6135	CONTRIBUTIONS	\$ 16,379.17	\$ 27,664.65	\$ 16,500.00	\$ -	\$ 28,000.00	\$ 28,500.00	\$ 12,000	
15-47-0047-1100	DONATIONS	\$ -	\$ 7,150.00	\$ 9,042.78	\$ 23,270.91	\$ -	\$ 8,000.00	\$ (1,043)	
15-48-0048-1200	INSURANCE RECOVERIES	\$ -	\$ 6,671.75	\$ -	\$ -	\$ -	\$ -	\$ -	
15-49-0049-9999	FUND BALANCE APPLIED	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,374.00	\$ 4,374	
<b>LIBRARY REVENUES TOTAL</b>		<b>\$ 303,179</b>	<b>\$ 877,939</b>	<b>\$ 938,874</b>	<b>\$ 935,622</b>	<b>\$ 941,332</b>	<b>\$ 965,800</b>	<b>\$ 26,926</b>	

**SECTION P - DWIGHT FOSTER PUBLIC LIBRARY (FUND 15)**

**City of Fort Atkinson  
2024 Operating Budget**

**Dwight Foster Public Library Fund Expenditure Detail**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NUMBER	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>COUNTY LIBRARY EXPENDITURES</b>									
15-55-5510-0100	CO LIB-Salaries F-Time	\$ 50,445.53	\$ 56,105.90	\$ 54,720.00	\$ 38,129.08	\$ 54,720.00	\$ -	\$ (54,720)	No Longer
15-55-5510-0200	CO LIB-Salaries P-Time	\$ 35,100.23	\$ 44,450.65	\$ 56,250.00	\$ 38,417.37	\$ 56,250.00	\$ -	\$ (56,250)	using
15-55-5510-0300	CO LIB-Janitor	\$ 9,400.00	\$ 10,100.00	\$ 9,687.00	\$ 4,500.00	\$ 9,500.00	\$ -	\$ (9,687)	County
15-55-5510-0600	CO LIB-Supplies	\$ 11,893.63	\$ 15,129.44	\$ 11,750.00	\$ 9,949.77	\$ 11,270.00	\$ -	\$ (11,750)	Accounts
15-55-5510-1200	CO LIB-Maint. & Repairs	\$ 8,478.27	\$ 11,977.32	\$ 4,500.00	\$ 5,340.67	\$ 4,000.00	\$ -	\$ (4,500)	See Below
15-55-5510-1300	CO LIB-Books	\$ 57,962.10	\$ 56,744.77	\$ 51,750.00	\$ 41,955.31	\$ 55,000.00	\$ -	\$ (51,750)	
15-55-5510-1400	CO LIB-Other	\$ 1,392.22	\$ 603.33	\$ 700.00	\$ 686.85	\$ 800.00	\$ -	\$ (700)	
15-55-5510-1500	CO LIB-Periodicals	\$ 3,946.65	\$ 3,725.26	\$ 3,500.00	\$ 3,251.05	\$ 3,800.00	\$ -	\$ (3,500)	
15-55-5510-1600	CO LIB-A.V.	\$ 13,908.25	\$ 21,082.19	\$ 24,856.00	\$ 17,664.72	\$ 26,000.00	\$ -	\$ (24,856)	
15-55-5510-1700	CO LIB-Summer Reading Program	\$ 4,189.59	\$ 4,007.13	\$ 4,650.00	\$ 2,556.22	\$ 3,250.00	\$ -	\$ (4,650)	
15-55-5510-1800	CO LIB-Continuing Ed & Travel	\$ 1,373.50	\$ 1,430.17	\$ 2,642.78	\$ 878.25	\$ 2,000.00	\$ -	\$ (2,643)	
15-55-5510-1900	CO LIB-Information Sourc/Serv	\$ 53,239.77	\$ 53,624.49	\$ 47,887.00	\$ 41,302.50	\$ 48,000.00	\$ -	\$ (47,887)	
15-55-5510-2000	CO LIB-Programming	\$ -	\$ 4,399.34	\$ 7,000.00	\$ 6,223.37	\$ 7,000.00	\$ -	\$ (7,000)	
15-55-5510-2500	CO LIB-Benefits	\$ 25,882.96	\$ 27,592.20	\$ 20,250.00	\$ 10,296.69	\$ 22,250.00	\$ -	\$ (20,250)	
<b>COUNTY LIBRARY EXPENDITURES - TOTAL</b>		<b>\$ 277,213</b>	<b>\$ 310,972</b>	<b>\$ 300,143</b>	<b>\$ 221,152</b>	<b>\$ 303,840</b>	<b>\$ -</b>	<b>\$ (300,143)</b>	

**SECTION P - DWIGHT FOSTER PUBLIC LIBRARY (FUND 15)**

**City of Fort Atkinson  
2024 Operating Budget**

**Dwight Foster Public Library Fund Expenditure Detail**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NUMBER	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>(FORMERLY CITY) LIBRARY EXPENDITURES</b>									
15-55-5511-0100	LIBRARY-Salaries F-Time	\$ 264,922.38	\$ 261,899.23	\$ 287,000.00	\$ 181,675.44	\$ 287,000.00	\$ 350,000.00	\$ 63,000	3% increase
15-55-5511-0200	LIBRARY-Salaries P-Time	\$ 65,350.36	\$ 63,498.19	\$ 68,600.00	\$ 41,287.71	\$ 68,600.00	\$ 126,100.00	\$ 57,500	3% increase
15-55-5511-0300	LIBRARY-Salaries Janitor	\$ 8,372.99	\$ 9,202.80	\$ 8,513.00	\$ 8,503.06	\$ 8,513.00	\$ 19,500.00	\$ 10,987	
15-55-5511-0600	LIBRARY-Supplies	\$ 7,647.51	\$ 8,063.70	\$ 7,750.00	\$ 5,687.60	\$ 7,750.00	\$ 19,500.00	\$ 11,750	
15-55-5511-0700	LIBRARY-Postage	\$ 677.24	\$ 850.80	\$ 500.00	\$ 531.14	\$ 500.00	\$ 500.00	\$ -	
15-55-5511-0800	LIBRARY-Insurance	\$ 4,800.00	\$ 6,255.00	\$ 9,050.00	\$ 6,638.00	\$ 6,500.00	\$ 6,500.00	\$ (2,550)	
15-55-5511-0900	LIBRARY-Telephone	\$ 1,130.55	\$ 644.76	\$ 550.00	\$ 262.01	\$ 550.00	\$ 550.00	\$ -	
15-55-5511-1000	LIBRARY-Electricity and Water	\$ 32,135.27	\$ 38,189.93	\$ 40,000.00	\$ 22,068.87	\$ 39,000.00	\$ 39,000.00	\$ (1,000)	
15-55-5511-1100	LIBRARY-Natural Gas	\$ 13,660.96	\$ 15,418.25	\$ 14,000.00	\$ 6,654.87	\$ 14,000.00	\$ 14,000.00	\$ -	
15-55-5511-1200	LIBRARY-Maint. & Repairs	\$ 13,815.38	\$ 16,690.66	\$ 16,500.00	\$ 12,689.53	\$ 22,000.00	\$ 25,000.00	\$ 8,500	
15-55-5511-1300	LIBRARY-Books	\$ 4,521.10	\$ 4,128.26	\$ 5,400.00	\$ 2,334.51	\$ 5,400.00	\$ 64,200.00	\$ 58,800	
15-55-5511-1400	LIBRARY-Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800.00	\$ 800	
15-55-5511-1500	LIBRARY-Periodicals	\$ 577.06	\$ 839.39	\$ 1,000.00	\$ 828.76	\$ 1,000.00	\$ 4,800.00	\$ 3,800	
15-55-5511-1600	LIBRARY-A.V.	\$ -	\$ -	\$ -	\$ 247.66	\$ -	\$ 26,100.00	\$ 26,100	
15-55-5511-1700	LIBRARY-Summer Reading Program	\$ -	\$ 200.00	\$ 500.00	\$ 483.14	\$ 500.00	\$ 3,750.00	\$ 3,250	
15-55-5511-1800	LIBRARY-Continuing Ed & Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 2,000	
15-55-5511-1900	LIBRARY-Information Sourc/Serv	\$ -	\$ 5,957.94	\$ 6,238.00	\$ 4,813.15	\$ 6,238.00	\$ 52,000.00	\$ 45,762	
15-55-5511-2000	LIBRARY-Programming	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000.00	\$ -	
15-55-5511-2500	LIBRARY-Benefits	\$ 123,005.44	\$ 126,631.74	\$ 156,630.00	\$ 92,192.20	\$ 150,000.00	\$ 175,000.00	\$ 18,370	
<b>LIBRARY EXPENDITURES - TOTAL</b>		<b>\$ 540,616</b>	<b>\$ 558,471</b>	<b>\$ 622,231</b>	<b>\$ 386,898</b>	<b>\$ 617,551</b>	<b>\$ 937,300</b>	<b>\$ 307,069</b>	

**SECTION P - DWIGHT FOSTER PUBLIC LIBRARY (FUND 15)**

**City of Fort Atkinson  
2024 Operating Budget**

**Dwight Foster Public Library Fund Expenditure Detail**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NUMBER	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>(FORMERLY CITY) CAPITAL IMPROVEMENTS EXPENDITURES</b>									
15-60-0065-1000	CIP SECURITY CAMERAS	\$ -	\$ 8,308.69	\$ -	\$ -	\$ -	\$ -	\$ -	
15-60-0065-1100	CIP FURNITURE REPLACEMENT	\$ 30,292.51	\$ 18,579.96	\$ -	\$ 4,984.00	\$ -	\$ 6,000.00	\$ 6,000	
15-60-0065-1101	CIP EQUIPMENT REPAIR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,500.00	\$ 5,500	Brick Façade
15-60-0065-1102	CIP HVAC CONTROLS	\$ -	\$ -	\$ -	\$ 11,422.00	\$ -	\$ -	\$ -	Early Lit Comps
15-60-0065-1103	CIP COMPUTERS	\$ -	\$ 375.00	\$ -	\$ 9,760.09	\$ -	\$ 5,000.00	\$ 5,000	New Comps
15-60-0065-1104	CIP CARPET/FLOORING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000.00	\$ 12,000	Carpet
<b>CAPITAL LIBRARY EXPENDITURES - TOTAL</b>		<b>\$ 30,293</b>	<b>\$ 27,264</b>	<b>\$ -</b>	<b>\$ 26,166</b>	<b>\$ -</b>	<b>\$ 28,500</b>	<b>\$ 28,500</b>	
<b>TOTAL LIBRARY EXPENDITURES</b>		<b>\$ 848,121</b>	<b>\$ 896,706</b>	<b>\$ 922,374</b>	<b>\$ 634,216</b>	<b>\$ 921,391</b>	<b>\$ 965,800</b>	<b>\$ 35,426</b>	
<b>NET (REVENUES-EXPENDITURES):</b>		<b>\$ (544,943)</b>	<b>\$ (18,768)</b>	<b>\$ 16,500</b>	<b>\$ 301,407</b>	<b>\$ 19,941</b>	<b>\$ -</b>		

**SECTION Q**  
**CAPITAL IMPROVEMENTS BUDGET AND**  
**FUNDING SOURCES**  
**(FUND 16)**





## Section Q – Capital Improvements Budget and Funding Sources (Fund 16)

In the past, the City’s Capital Improvements Project budget was developed through a separate process than the operating budget and made into a separate bound document. With the implementation of a new budget process in 2022, staff desired to create efficiencies by incorporating the annual Capital Improvement Budget and the five-year Capital Improvement Project Plan into one budget document. The 2024 CIP and funding sources can be found on the following pages. The 2024-2029 Capital Improvement Project Plan can be found in Section X.

The City’s Financial Stability Guide Book indicates that the CIP is comprised of all current and anticipated long-term capital needs of the City. The CIP is a comprehensive resource of the City’s assets indicating useful life, entry price, and depreciable value. Projects are funded by a combination of levied funds, note proceeds, bond proceeds, grants, municipal capital lease financing, government loans, gifts, and operating funds. If a capital project is funded through debt, the term of the debt should not exceed the useful life of the project.

Generally speaking, a “capital” project, piece of equipment, or expenditure has a minimum cost of \$1,000 and a useful life of at least three years. The purchase and replacement of the City’s computers, printers, and servers was previously done through individual Department requests. Staff created a computer replacement schedule as part of the CIP to eliminate the need for each Department to maintain their own schedule (see Section Y).

The 2024 CIP Budget and Funding Sources are included on the following pages:

### 1. 2024 CIP Budget – Expenditure Detail

This document outlines the projects requested to be funded in 2024 through the CIP by all of the City’s Departments. The total request in 2024 was for \$26,348,309. While not all of these projects will be funded in 2024, the majority are recommended for Council approval through this process with the funding sources shown in the table. The City is proposing one of the largest Capital Improvements Project budgets ever at \$26,480,904. Note that approximately \$22,248,000 will be funded through borrowing, and about \$16,500,000 of that is for the Public Works and Parks Operations Facility.

### 2. 2024 CIP Budget – Other Funding Sources Table

Many of the projects and purchases in the 2024 CIP Budget having funding located in the column titled “Other Funding Source (see table).” This is the table that outlines the various “other” funding sources for these projects and purchases, which include ARPA funds, CARES Act funding; Library Trust, TID #8, Water Utility, Wastewater Utility, and Stormwater Utility.

SECTION Q - 2024 CAPITAL IMPROVEMENTS PROJECT BUDGET

**City of Fort Atkinson**  
**2024 Capital Improvements Projects Budget**  
**Expenditure Detail**

PROJECT LINE ITEM		2024 REQUEST	2024 PROPOSED LEVY FUNDED	2024-2025 BORROWING	2024 PROPOSED TRANSPORT FUNDING	OTHER FUNDING SOURCE (SEE TABLE)	PUSHED TO FUTURE CIP	PROJECT DESCRIPTION
DEPARTMENT	PROJECT							
<b>2024 CAPITAL IMPROVEMENTS PROJECT BUDGET</b>								
AIRPORT	SNOW REMOVAL EQUIPMENT	\$ 6,000.00	\$ -	\$ -	\$ -	\$ 6,000.00	\$ -	New single-axle wing plow for the airport. This is the City's portion, to be paid for through CARES Act funds.
AIRPORT	AIRPORT MASTER PLAN	\$ 3,750.00	\$ -	\$ -	\$ -	\$ 3,750.00	\$ -	New Master Plan for the Airport. City's portion shown, to be paid for through CARES Act funds.
ALL - GENERAL FUND	COMPUTER/SERVER REPLACEMENT	\$ 11,500.00	\$ 11,500.00	\$ -	\$ -	\$ -	\$ -	Annual computer and server replacement removed from individual CIPs and placed here for all depts.
AQUATIC CENTER	POOL HEATER REPLACEMENT	\$ 39,000.00	\$ -	\$ 39,000.00	\$ -	\$ -	\$ -	Last installed 2009. Necessary for enjoyment of the pool.
BUILDING INSPECTOR	DIGITIZE RECORDS	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	Scan records for electronic management
ELECTRICAL	ROTARY HAMMER DRILL	\$ 2,100.00	\$ -	\$ -	\$ -	\$ 2,100.00	\$ -	Replace broken Milwaukee Drill
ELECTRICAL	MCCAIN TRAFFIC CONTROLLERS	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	Upgrade to new traffic signal controller.
ELECTRICAL	VEHICLE TWO WAY RADIOS	\$ 35,000.00	\$ 35,000.00	\$ -	\$ -	\$ -	\$ -	Digital radios, wider, more reliable communication range
ELECTRICAL	12 MADISON AVE GREEN STREET LIGHTS	\$ 106,040.00	\$ -	\$ -	\$ -	\$ 106,040.00	\$ -	Carbon steel poles are deteriorating.
ELECTRICAL	DOWNTOWN SIGNALS	\$ 37,000.00	\$ -	\$ -	\$ -	\$ 37,000.00	\$ -	City match of federal carbon reduction grant. Replaces 4 downtown signal lights and cabinets; adds push button pedestrian lights.
ENGINEERING	ANNUAL STREETS PROGRAM	\$ 1,303,300.00	\$ -	\$ 591,300.00	\$ 712,000.00	\$ -	\$ -	2024 Road Projects: construct pavement rehab on Cloute, Nelson, Caswell, Grove; Design rehab on S Main St and Commonwealth; Design rehab and esteded ped path on S Main St.
ENGINEERING	BANKER ROAD DESIGN & INFRASTRUCTURE	\$ 3,200,000.00	\$ -	\$ 3,200,000.00	\$ -	\$ -	\$ -	Borrowing for phase 1 of Banker Road development - design of infrastructure
FIRE DEPARTMENT	HOSE, NOZZLES, APPLIANCES	\$ 17,000.00	\$ 17,000.00	\$ -	\$ -	\$ -	\$ -	Continued replacement of aged, damaged equipment, including 1 3/4" and 2 1/2" hose, nozzles, and appliances.
FIRE DEPARTMENT	MOBILE RADIO UPGRADE	\$ 120,000.00	\$ -	\$ 120,000.00	\$ -	\$ -	\$ -	Needed due to Jeff Co upgraded radio system to a digital format. 8 single-head mobiles; 8 dual-head mobiles, 6 multi-unit chargers, 20 single-unit chargers
FIRE DEPARTMENT	PORTABLE RADIO UPGRADE	\$ 183,200.00	\$ -	\$ 183,200.00	\$ -	\$ -	\$ -	Needed due to Jeff Co upgraded radio system to a digital format. 46 portable radios, programming, and installation.
LIBRARY	COMPUTER REPLACEMENT	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	Staff and patron computer replacement
LIBRARY	BRICK REPAIR	\$ 5,500.00	\$ -	\$ -	\$ -	\$ 5,500.00	\$ -	Repair disintegrating bricks
LIBRARY	PUBLIC FURNITURE REPLACEMENT	\$ 6,000.00	\$ -	\$ -	\$ -	\$ 6,000.00	\$ -	Replace aging public furniture
LIBRARY	CARPET REPLACEMENT/REPAIR	\$ 12,000.00	\$ -	\$ -	\$ -	\$ 12,000.00	\$ -	Repair, replacement high traffic carpet areas.

**SECTION Q - 2024 CAPITAL IMPROVEMENTS PROJECT BUDGET**

**City of Fort Atkinson  
2024 Capital Improvements Projects Budget  
Expenditure Detail**

PROJECT LINE ITEM		2024 REQUEST	2024 PROPOSED LEVY FUNDED	2024-2025 BORROWING	2024 PROPOSED TRANSPORT FUNDING	OTHER FUNDING SOURCE (SEE TABLE)	PUSHED TO FUTURE CIP	PROJECT DESCRIPTION
DEPARTMENT	PROJECT							
<b>2024 CAPITAL IMPROVEMENTS PROJECT BUDGET</b>								
MUNICIPAL BUILDING	ROOF REPAIR/REPLACEMENT DANCE STUDIO	\$ 55,000.00	\$ -	\$ -	\$ -	\$ 55,000.00	\$ -	Roof above dance rooms needs to be replaced due to water penetration affecting many dance classes. Water comes through the cracking's on the roof and through the stone caps.
PARKS	POWER BROOM REPLACEMENT BARRIE PARK	\$ 12,500.00	\$ 12,500.00	\$ -	\$ -	\$ -	\$ -	Replace both snowower power brooms.
PARKS	FOUNTAIN/CONCRETE REPLACEMENT	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	Replace concrete ring around decorative fountain due to large cracks.
PARKS	REPLACE FOUR ZERO-TURN MOWERS	\$ 48,500.00	\$ 48,500.00	\$ -	\$ -	\$ -	\$ -	Planned replacement scheduled in 6 year time frames.
POLICE DEPARTMENT	MOBILE DATA COMPUTERS	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	Mobile data computers, 6 unit replacements
POLICE DEPARTMENT	SQUAD CARS	\$ 65,500.00	\$ -	\$ 65,500.00	\$ -	\$ -	\$ -	2 squad replacements per year + changeover costs (1 squad in 2023, 2024, 2026, 2029)
PUBLIC WORKS - OPERATIONS	CONCRETE AND ASPHALT SAW REPLACEMENT	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	Replace 23-year-old worn out saw
PUBLIC WORKS - OPERATIONS	WING PLOW ATTACHMENT	\$ 18,000.00	\$ -	\$ -	\$ -	\$ -	\$ 18,000.00	Add wing system to single-axle plow truck
PUBLIC WORKS - OPERATIONS	PAVEMENT CRACK ROUTER	\$ 26,000.00	\$ -	\$ -	\$ -	\$ -	\$ 26,000.00	Replaces 28-year-old worn out router
PUBLIC WORKS - OPERATIONS	PAVEMENT PATCH TRAILER (HOT BOX)	\$ 49,000.00	\$ -	\$ 49,000.00	\$ -	\$ -	\$ -	Replaces 34-year-old failed truck box mounted unit
PUBLIC WORKS - OPERATIONS	F250 4X4 PICK UP TRUCKS	\$ 77,000.00	\$ 38,500.00	\$ -	\$ -	\$ -	\$ 38,500.00	Replace 2002 Chevy 2500 and 2002 F250
PUBLIC WORKS - OPERATIONS	NEW PUBLIC WORKS FACILITY CAMPUS DESIGN	\$ 16,500,000.00	\$ -	\$ 16,500,000.00	\$ -	\$ -	\$ -	Public Works and Parks Operations facility Construction
RECREATION	RECEPTION COUNTER REPLACEMENT	\$ 4,500.00	\$ 4,500.00	\$ -	\$ -	\$ -	\$ -	Remodel front desk for ease of guests and Staff use.
SENIOR CENTER	SIDEWALK APPROACH REPLACEMENT	\$ 4,000.00	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	Robert Street path broken, not ADA compliant
STORMWATER	GIS SYSTEM UPGRADES	\$ 15,000.00	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	GIS system upgrades for stormwater utility
STORMWATER	COLLECTION SYSTEM MAINTENANCE	\$ 201,014.00	\$ -	\$ -	\$ -	\$ 201,014.00	\$ -	Projects related to 2024 road work
TAXI	NEW TAXI VEHICLE	\$ 20,000.00	\$ -	\$ -	\$ -	\$ 20,000.00	\$ -	City portion of new Taxi Vehicle - Taxi Fund
WASTEWATER	FLOORING REPLACEMENT	\$ 35,000.00	\$ -	\$ -	\$ -	\$ 35,000.00	\$ -	Replacement of tile flooring in offices, meeting room, break room.
WASTEWATER	BOILER HEATING SYSTEM REPLACEMENT	\$ 165,000.00	\$ -	\$ -	\$ -	\$ 165,000.00	\$ -	Replacement of 1974 era boilers due to repeated failures
WASTEWATER	GRIT REMOVAL MECHANISM REBUILD	\$ 215,000.00	\$ -	\$ -	\$ -	\$ 215,000.00	\$ -	Replacement of mechanical equipment in 1992 era grit removal system.
WASTEWATER	SOLAR PROJECT	\$ 1,500,000.00	\$ -	\$ 1,500,000.00	\$ -	\$ -	\$ -	Solar energy project to offset increases in electricity usage

SECTION Q - 2024 CAPITAL IMPROVEMENTS PROJECT BUDGET

**City of Fort Atkinson**  
**2024 Capital Improvements Projects Budget**  
**Expenditure Detail**

PROJECT LINE ITEM		2024 REQUEST	2024 PROPOSED LEVY FUNDED	2024-2025 BORROWING	2024 PROPOSED TRANSPORT FUNDING	OTHER FUNDING SOURCE (SEE TABLE)	PUSHED TO FUTURE CIP	PROJECT DESCRIPTION
DEPARTMENT	PROJECT							
<b>2024 CAPITAL IMPROVEMENTS PROJECT BUDGET</b>								
WASTEWATER	SEWER MAIN REPLACEMENT	\$ 600,000.00	\$ -	\$ -	\$ -	\$ 600,000.00	\$ -	Re-lay of non-functioning sewer main in Maple St and Grant St (Park Ave - 6th) and plumbed south to Grove St. along Park St. Grove St. (Park St to Rockwell) to be pulverized and repaved. Sewer laterals to be installed to 4 Grove St and 2 Maple St City-owned vacant lots.
WATER	WELL SECURITY	\$ 3,500.00	\$ -	\$ -	\$ -	\$ 3,500.00	\$ -	Security on wells per DNR. Cameras, window bars.
WATER	NEW INSTALLATIONS	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	\$ -	Standard outlay for meter installs
WATER	TRANSFERS, SWITCHES, GENERATOR	\$ 30,000.00	\$ -	\$ -	\$ -	\$ 30,000.00	\$ -	Utility transfer switches at 4 locations
WATER	VFDS AT MAIN STATION	\$ 32,000.00	\$ -	\$ -	\$ -	\$ 32,000.00	\$ -	Install (2) VFD on booster pumps at main station. Provides cost savings and operations.
WATER	1-12" WATER METERS	\$ 38,000.00	\$ -	\$ -	\$ -	\$ 38,000.00	\$ -	Standard capital outlay; industrial, commercial meters, and well meters
WATER	MCC PANELS	\$ 40,000.00	\$ -	\$ -	\$ -	\$ 40,000.00	\$ -	Replace 35 rd old elec equipment at Main
WATER	LEAD SERVICE EXPOSURE (LATERALS)	\$ 41,000.00	\$ -	\$ -	\$ -	\$ 41,000.00	\$ -	Hydro Vac 150 water service to expose for verification of water service material.
WATER	5/8" WATER METERS	\$ 45,000.00	\$ -	\$ -	\$ -	\$ 45,000.00	\$ -	250 Northside Meters, continue yearly replacements
WATER	WELL REHABILITATION	\$ 50,000.00	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	Well #6, last rehab 2010. Well #7 in 2026.
WATER	TRUCKS (1)	\$ 50,000.00	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	Continuation of vehicle updates.
WATER	WELL GENERATOR	\$ 85,000.00	\$ -	\$ -	\$ -	\$ 85,000.00	\$ -	Critical back up power for wells 3,5,6,7
WATER	HYDRANTS AND SERVICES	\$ 435,000.00	\$ -	\$ -	\$ -	\$ 435,000.00	\$ -	Replace services and hydrants that coincide with the installation of new main.
WATER	MAIN REPLACEMENT	\$ 843,000.00	\$ -	\$ -	\$ -	\$ 843,000.00	\$ -	Replace approximately 1% of water main each year. Water main and services to be replaced on Cloute St (all), Nelson St (all), Caswell (portion), and Zaffke (portion) in 2024.
<b>CIP EXPENDITURES - TOTAL</b>		<b>\$ 26,480,904</b>	<b>\$ 201,500</b>	<b>\$ 22,248,000</b>	<b>\$ 712,000</b>	<b>\$ 3,211,904</b>	<b>\$ 107,500</b>	

**SECTION Q - 2024 CAPITAL IMPROVEMENTS PROJECT BUDGET - OTHER FUNDING SOURCES TABLE**

**City of Fort Atkinson**

**2024 Capital Improvements Projects Budget**

**Other Funding Sources Table**

BUDGET LINE ITEM		2024 PROJECTS - OTHER FUNDING	MOVED TO OPERATING BUDGET	ARPA - FUND 22	CARES ACT FUNDING	LIBRARY TRUST	TID #8	WATER UTILITY	WASTE WATER UTILITY	STORM WATER UTILITY
DEPARTMENT	PROJECT									
<b>2024 CAPITAL IMPROVEMENTS PROJECTS BUDGET</b>										
AIRPORT	SNOW REMOVAL EQUIPMENT	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
AIRPORT	AIRPORT MASTER PLAN	\$ 3,750.00	\$ -	\$ -	\$ 3,750.00	\$ -	\$ -	\$ -	\$ -	\$ -
BUILDING INSPECTOR	DIGITIZE RECORDS	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ELECTRICAL	ROTARY HAMMER DRILL	\$ 2,100.00	\$ 2,100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ELECTRICAL	12 MADISON AVE GREEN STREET LIGHTS	\$ 106,040.00	\$ -	\$ -	\$ -	\$ -	\$ 106,040.00	\$ -	\$ -	\$ -
ELECTRICAL	DOWNTOWN SIGNALS	\$ 37,000.00	\$ -	\$ 37,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LIBRARY	COMPUTER REPLACEMENT	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -
LIBRARY	BRICK REPAIR	\$ 5,500.00	\$ -	\$ -	\$ -	\$ 5,500.00	\$ -	\$ -	\$ -	\$ -
LIBRARY	PUBLIC FURNITURE REPLACEMENT	\$ 6,000.00	\$ -	\$ -	\$ -	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -
LIBRARY	POTENTIAL CARPET REPLACEMENT/REPAIR	\$ 12,000.00	\$ -	\$ -	\$ -	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -
MUNICIPAL BUILDING	ROOF REPAIR/REPLACEMENT - DANCE STUDIO	\$ 55,000.00	\$ -	\$ 55,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
STORMWATER	GIS UPGRADES	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00
STORMWATER	COLLECTION SYSTEM MAINTENANCE	\$ 201,014.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 201,014.00
TAXI	NEW TAXI VEHICLE	\$ 20,000.00	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WASTEWATER	FLOORING REPLACEMENT	\$ 35,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000.00	\$ -
WASTEWATER	BOILER HEATING SYSTEM REPLACEMENT	\$ 165,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 165,000.00	\$ -
WASTEWATER	GRIT REMOVAL MECHANISM REBUILD	\$ 215,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 215,000.00	\$ -
WASTEWATER	SEWER MAIN REPLACEMENT	\$ 600,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000.00	\$ -
WATER	WELL SECURITY	\$ 3,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500.00	\$ -	\$ -
WATER	NEW INSTALLATIONS	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	\$ -	\$ -
WATER	TRANSFERS, SWITCHES, GENERATOR	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	\$ -	\$ -
WATER	VFDS AT MAIN STATION	\$ 32,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 32,000.00	\$ -	\$ -
WATER	1-12" WATER METERS	\$ 38,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,000.00	\$ -	\$ -
WATER	MCC PANELS	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00	\$ -	\$ -

**City of Fort Atkinson**  
**2024 Capital Improvements Projects Budget**  
**Other Funding Sources Table**

BUDGET LINE ITEM		2024 PROJECTS - OTHER FUNDING	MOVED TO OPERATING BUDGET	ARPA - FUND 22	CARES ACT FUNDING	LIBRARY TRUST	TID #8	WATER UTILITY	WASTE WATER UTILITY	STORM WATER UTILITY
DEPARTMENT	PROJECT									
<b>2024 CAPITAL IMPROVEMENTS PROJECTS BUDGET</b>										
WATER	LEAD SERVICE EXPOSURE (LATERALS)	\$ 41,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,000.00	\$ -	\$ -
WATER	5/8" WATER METERS	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000.00	\$ -	\$ -
WATER	WELL REHABILITATION	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -
WATER	TRUCKS (1)	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -
WATER	WELL GENERATOR	\$ 85,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,000.00	\$ -	\$ -
WATER	HYDRANTS AND SERVICES	\$ 435,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 435,000.00	\$ -	\$ -
WATER	MAIN REPLACEMENT	\$ 843,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 843,000.00	\$ -	\$ -
<b>CIP OTHER FUNDING - TOTAL</b>		<b>\$ 3,211,904</b>	<b>\$ 7,100</b>	<b>\$ 112,000</b>	<b>\$ 9,750</b>	<b>\$ 28,500</b>	<b>\$ 106,040</b>	<b>\$ 1,717,500</b>	<b>\$ 1,015,000</b>	<b>\$ 216,014</b>

**SECTION R  
TAXI FUND  
(FUND 17)**





## Section R – Taxi Fund (Fund 17)

The City provides a shared ride taxi service for residents’ use. As of 2023, the service has been contracted to Brown Cab for a five-year term. As of the creation of this budget document, the City has released a Request for Proposals for taxi service for the next 3-5-year contract. If available within the next three weeks, staff will include details about this next contract and service provider in this document.

Brown Cab utilizes a fleet of 6 vehicles to provide inexpensive transportation within the City Limits and trips to surrounding communities when able. The service is subsidized by Federal and State grants which pay for about 56% of the total contracted amount, typically about \$450,000. The remaining 44% of the contract is the responsibility of the City to pay.

Traditionally, the City share has been covered by the fares paid by passengers using the service. The City manages the fare structure to ensure the goal of a user funded service is maintained. Occasionally, the fares are unable to cover the City’s share of the service. When this occurs, it is a small amount and covered by the General Fund. The City also provides vehicles for the service, and has committed to purchasing a new accessible van for the contractor in each of the previous three years. The City’s share of this purchase varies but has been about 15%. Previously the City has not budgeted for these expenses, rather pulling them from the General Fund as needed. No General Fund contribution is shown in the Taxi Fund in 2024 for operations. However, the CIP does show up to \$20,000 for a new van using ARPA funds if needed and the City is able to procure it.



BROWN CAB HAS BEEN THE CITY'S CONTRACTED TRANSPORTATION SERVICE PROVIDER

### 2024 CIP Project

TAXI	NEW TAXI VEHICLE	\$	20,000.00	City portion of new Taxi Vehicle - Taxi Fund
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Line item revenue and expenditure accounts for this fund are included on the following page.

SECTION S - TAXI FUND (FUND 17)

**City of Fort Atkinson  
2024 Operating Budget  
Taxi Fund Revenues & Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NUMBER	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>TAXI REVENUES</b>									
17-42-0042-7300	STATE/FED: MASS TRANSIT	\$ 295,941.99	\$ 99,337.96	\$ 265,000.00	\$ 105,485.41	\$ 265,000.00	\$ 285,520.00	\$ 20,520.00	
17-42-0042-7400	FED: TAXI VANS	\$ -	\$ -	\$ 13,000.00	\$ -	\$ -	\$ -	\$ (13,000.00)	
17-49-0049-9999	OTHER FUNDING SOURCES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00	\$ 40,000.00	Subs & CIP
<b>TAXI REVENUES TOTAL</b>		<b>\$ 295,941.99</b>	<b>\$ 99,337.96</b>	<b>\$ 278,000.00</b>	<b>\$ 105,485.41</b>	<b>\$ 265,000.00</b>	<b>\$ 325,520.00</b>	<b>\$ 47,520.00</b>	
<b>TAXI EXPENDITURES</b>									
17-57-5770-0600	TAXI - Publications	\$ -	\$ 8.90	\$ -	\$ -	\$ -	\$ -	\$ -	
17-57-5770-3000	SUBSIDIZED TAXI SERVICE	\$ 385,814.79	\$ 164,346.41	\$ 265,000.00	\$ 116,347.12	\$ 265,000.00	\$ 305,520.00	\$ 40,520.00	
17-60-0067-7000	TAXI SERVICE FED GRANT-VEHICLE	\$ -	\$ -	\$ 13,000.00	\$ -	\$ -	\$ 20,000.00	\$ 7,000.00	New vehicle
<b>TAXI EXPENDITURES TOTAL</b>		<b>\$ 385,814.79</b>	<b>\$ 164,355.31</b>	<b>\$ 278,000.00</b>	<b>\$ 116,347.12</b>	<b>\$ 265,000.00</b>	<b>\$ 325,520.00</b>	<b>\$ 47,520.00</b>	
<b>NET (REVENUES-EXPENDITURES):</b>		<b>\$ (89,873)</b>	<b>\$ (65,017)</b>	<b>\$ -</b>	<b>\$ (10,862)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

**SECTION S**  
**CDBG LORMAN PROJECT FUND**  
**(FUND 18)**



## Section S – CDBG Lorman Project (Fund 18)

In 2018, the U.S. Department of Housing and Urban Development (HUD) approved the State Department of Administration's (DOA) request to repurpose local government Community Development Block Grant (CDBG) funds. The City had a revolving loan fund and was required to either return the unused funds or repurpose them for another CDBG-eligible project. The DOA calls this the CDBG-CLOSE program.

The City applied for the use of funds to purchase and remediate three properties on the northeast side of the City, known as the Loeb-Lorman parcels. In April 2021, the City was notified of receipt of the grant award in the amount of \$1,441,750. Fund 18 was created to track the revenues and expenditures associated with this project.

This is a temporary fund, as the project will be completed by January 31, 2023. As one can see on the following page, the City anticipates the total cost of this project to be \$1,781,750, with \$1,441,750 of funding through the CDBG CLOSE program and \$340,000 in general obligation borrowing. This fund will remain open in 2024 to complete testing and remediation work required by the Wisconsin Department of Natural Resources. If necessary, the City plans to use ARPA funds for any final planning, engineering, or consulting necessary.

Due to the requirements of the grant, the parcels must remain vacant for five years, starting in 2023.

Line item revenue and expenditure accounts for this fund are included on the following page.

SECTION 5 - CDBG LORMAN PROJECT (FUND 18)

City of Fort Atkinson  
2024 Operating Budget

CDBG CLOSE - Lorman Project Fund Revenues & Expenditures

BUDGET LINE ITEM		2021	2022	2023	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>CDBG CLOSE - LORMAN PROJECT REVENUES</b>										
18-42-0042-2100	STATE: CDBG CLOSE GRANT	\$ 300,633.67	\$ 0.25	\$ -	\$ -	\$ 634,366.00	\$ 634,366.00	\$ -	\$ -	
18-49-0049-9999	OTHER FUNDING SOURCES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00	ARPA
	PROCEEDS FROM BORROWING	\$ -	\$ -	\$ 340,000.00	\$ 340,000.00	\$ 340,000.00	\$ 340,000.00	\$ -	\$ (340,000.00)	
<b>LORMAN REVENUES TOTAL</b>		<b>\$ 300,633.67</b>	<b>\$ 0.25</b>	<b>\$ 340,000.00</b>	<b>\$ 340,000.00</b>	<b>\$ 974,366.00</b>	<b>\$ 974,366.00</b>	<b>\$ 25,000.00</b>	<b>\$ (315,000.00)</b>	
<b>CDBG CLOSE - LORMAN PROJECT EXPENDITURES</b>										
18-50-0056-1000	PROPERTY-LAND PURCHASE	\$ 291,610.76	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
18-50-0056-2000	SITE REMEDIATION	\$ -	\$ 142,539.26	\$ -	\$ -	\$ 278,010.79	\$ 350,000.00	\$ -	\$ -	
18-50-0056-3000	SITE DEMOLITION	\$ -	\$ 587,292.77	\$ -	\$ -	\$ 13,820.00	\$ 13,820.00	\$ -	\$ -	
18-50-0056-5000	PLANNING ENGINEERING	\$ 53,854.51	\$ 23,981.45	\$ -	\$ -	\$ 73,470.19	\$ 125,000.00	\$ 25,000.00	\$ 25,000.00	Consult Serv
<b>LORMAN EXPENDITURES TOTAL</b>		<b>\$ 345,465.27</b>	<b>\$ 753,813.48</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 365,300.98</b>	<b>\$ 488,820.00</b>	<b>\$ 25,000.00</b>	<b>\$ 25,000.00</b>	
<b>NET (REVENUES-EXPENDITURES):</b>		<b>\$ (44,832)</b>	<b>\$ (753,813)</b>	<b>\$ 340,000</b>	<b>\$ 340,000</b>	<b>\$ 609,065</b>	<b>\$ 485,546</b>	<b>\$ -</b>	<b>\$ -</b>	

**SECTION T  
RESERVED**





**SECTION U**  
**AIRPORT FUND**  
**(FUND 20)**



## Section U – Airport Fund (Fund 20)

The Fort Atkinson Municipal Airport is located along County Road K between Fort Atkinson and Jefferson. The parcel includes a 3,800 foot-long lighted concrete runway and is open to the public. It represents one of the best, although underutilized, assets under City Management.



City Engineer/Public Works Director Andy Selle oversees the Airport operations, including the maintenance and operations of all runways, taxiways, hangars, lighting, and fuel systems. In addition to general operations, Engineer Selle also engages in capital planning efforts, including the use of federal funds to invest in improvements to pavements, structures, and fuel systems. The City has an Airport Committee that meets annually to discuss issues and possible projects.

Operating revenues for this fund come from leasing the hangars that the City owns, fuel sales, fuel taxes, and the rental of agricultural land. Expenditures include a portion of the salary and benefits of the City Engineer, supplies, and the purchase of fuel. This fund is separate from the City's general fund so that excess revenues may roll over from year to year for longer-term projects.

Note that there are many projects listed in the 2024-2029 CIP section of this budget document. Federal funding requires projects be listed in a capital plan to be eligible for funding. The projects listed may better be characterized as a wish list and represent 5% of the overall cost of the project. Given the volume of federal funding opportunities, this foresight may prove advantageous. The City typically must only pay 3-5% of the total cost of any improvement. The Airport is an underutilized asset, and City staff hopes to take advantage of federal funding opportunities to make improvements in the future.

### 2023 Accomplishments

- Hired a consultant for the Airport Master Plan – completion expected 2024
- Resurfaced Taxi-ways and Runways at the airport
- Submitted a Purchase Order for a new plow truck for the airport

Line item revenue and expenditure accounts for this fund are included on the following page.

**SECTION U - AIRPORT FUND (FUND 20)**

**City of Fort Atkinson  
2024 Operating Budget  
Airport Fund Revenues & Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NUMBER	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>AIRPORT REVENUES</b>									
20-42-0042-1000	STATE: GRANT	\$ -	\$ 43,000.00	\$ -	\$ 32,000.00	\$ 32,000.00	\$ -	\$ -	
20-44-0044-4400	AIRPORT - HANGAR LEASES	\$ 16,554.74	\$ 10,113.04	\$ 16,000.00	\$ 4,230.00	\$ 14,000.00	\$ 16,000.00	\$ -	
20-44-0044-4410	AIRPORT FUEL SALES	\$ 90,530.96	\$ 125,172.11	\$ 75,000.00	\$ 77,042.70	\$ 98,000.00	\$ 85,000.00	\$ 10,000.00	
20-46-0046-5200	AIRPORT FUEL TAX	\$ 2,439.91	\$ 2,323.70	\$ 2,000.00	\$ 921.10	\$ 1,600.00	\$ 2,000.00	\$ -	
<b>AIRPORT REVENUES TOTAL</b>		<b>\$ 109,525.61</b>	<b>\$ 180,608.85</b>	<b>\$ 93,000.00</b>	<b>\$ 114,193.80</b>	<b>\$ 145,600.00</b>	<b>\$ 103,000.00</b>	<b>\$ 10,000.00</b>	
<b>AIRPORT EXPENDITURES</b>									
20-54-5453-0100	AIRPORT-Salaries	\$ 4,840.31	\$ 7,999.30	\$ 9,760.00	\$ 5,207.18	\$ 7,900.00	\$ 11,205.00	\$ 1,445.00	EE Allocation
20-54-5453-0600	AIRPORT-Supplies	\$ 5,224.40	\$ 4,744.47	\$ 4,500.00	\$ 3,824.12	\$ 4,500.00	\$ 6,000.00	\$ 1,500.00	
20-54-5453-0700	AIRPORT-Fuel Station Expense	\$ (2,083.56)	\$ 3,372.53	\$ 3,000.00	\$ 1,475.00	\$ 2,500.00	\$ 3,000.00	\$ -	
20-54-5453-1100	AIRPORT-Fuel for Resale	\$ 94,622.34	\$ 106,662.33	\$ 75,000.00	\$ 70,155.29	\$ 92,000.00	\$ 82,000.00	\$ 7,000.00	
20-54-5453-2500	AIRPORT-Benefits	\$ 2,372.93	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
20-54-5453-8000	AIRPORT-Admin Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
20-54-5490-6500	SOCIAL SEC MEDICARE EMPLOYE	\$ -	\$ 112.32	\$ 165.00	\$ 94.11	\$ 145.00	\$ 180.00	\$ 15.00	
20-54-5490-7000	WI RETIREMENT EMPLOYER	\$ -	\$ 126.10	\$ 145.00	\$ 89.72	\$ 140.00	\$ 165.00	\$ 20.00	
20-54-5490-7500	HEALTH INSURANCE EMPLOYER	\$ -	\$ 346.08	\$ 385.00	\$ 238.76	\$ 360.00	\$ 450.00	\$ 65.00	
20-54-5490-8000	DENTAL INSURANCE EMPLOYER	\$ -	\$ 26.88	\$ 45.00	\$ 20.73	\$ 30.00	\$ -	\$ (45.00)	
20-54-5490-8500	LIFE INSURANCE EMPLOYER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>AIRPORT EXPENDITURES TOTAL</b>		<b>\$ 104,976.42</b>	<b>\$ 123,390.01</b>	<b>\$ 93,000.00</b>	<b>\$ 81,104.91</b>	<b>\$ 107,575.00</b>	<b>\$ 103,000.00</b>	<b>\$ 10,000.00</b>	
<b>NET (REVENUES-EXPENDITURES):</b>		<b>\$ 4,549</b>	<b>\$ 57,219</b>	<b>\$ -</b>	<b>\$ 33,089</b>	<b>\$ 38,025</b>	<b>\$ -</b>		

**SECTION V**  
**CAPITAL CATALYST FUND**  
**(FUND 21)**



## Section V – Capital Catalyst Fund (Fund 21)

In 2020, the City applied to the Wisconsin Economic Development Commission (WEDC) for grant funds to support a City-sponsored Economic Development grant called the Capital Catalyst Revolving Loan Fund (CCRFL). The WEDC grant was a matching grant of \$300,000. The City provided the matching \$300,000 from the unassigned fund balance in 2021. In 2022, the City worked with JCEDC to administer the CCRFL and was successful in approving two loans that brought two new businesses to Fort Atkinson. Three additional loans were provided in 2023.



MEMBERS OF THE TEAM AT OAK TREE CHILD AND FAMILY SERVICES ARE SEEN ACCEPTING A \$100,000 CHECK FOR A CAPITAL CATALYST REVOLVING LOAN FROM THE CITY OF FORT ATKINSON.

As of September 5, 2023, the Economic Development Commission, along with the Loan Review Committee, and on behalf of the City of Fort Atkinson, has approved loans for Pete’s Tire/RJ 2, LLC; Papa Brunk’s Bakery; Oak Tree Child & Family Services; and Lil Hawks Academy, Too. See Table 1 below for additional information.

The goal of the CCRLF program is to encourage the startup of new businesses and the expansion of existing businesses less than five years old. The focus will be on assisting companies in industry sectors including, but not limited to, advanced manufacturing, agriculture or food processing, information systems or software, medical devices, biosciences, and energy. Funds made available through the program are intended to perpetuate a positive and proactive business climate.

Activities assisted with program funds must address one or more of the following:

1. Encourage new private investment in the City of Fort Atkinson.
2. Support a diverse mix of employment opportunities and minimize seasonal cyclical employment fluctuations.
3. Encourage the development and use of modern technologies that increase productivity and efficiency.
4. Support the elimination of blight and encourage urban redevelopment.



**Table 1: Capital Catalyst Revolving Loan Fund Loans as of October 11, 2023**

Loan Number	Company Name	Loan Amount	Interest Rate	Term	Collateral	Purpose of Loan	Current on Loan
2022-PT01	Pete's Tire/RJ 2, LLC	\$ 100,000.00	2% Fixed	10 Years	Personal guaranties from any owner with 20% or more ownership	Equipment purchase and building & site improvements	Yes
2022-BB02	Papa Brunk's Bakery	\$ 15,000.00	2% Fixed	10 Years	Personal guaranties from any owner with 20% or more ownership	Equipment purchases	Yes
2023-OT03	Oak Tree Child & Family Services (ANZK Rentals, LLC)	\$ 100,000.00	2% Fixed	15 Years	2nd position on mortgage lien; personal guaranties from owners	Purchase of property at 511 Madison Avenue	Yes
2023-LH04	Lil Hawks Academy Too	\$ 100,000.00	2% Fixed	15 Years	2nd position on mortgage lien; personal guaranty from owner	Purchase of property at 1255 Talcott Street	Yes
2023-SS05	Sweet Spot Bakery	\$ 82,000.00	2% Fixed	15 Years	2nd position on mortgage lien; personal guaranties from owners	Purchase of property at 225/227 S Main Street	Yes

**Table 2: Remaining Funds Available for Loans from Initial Investment**

INITIAL INVESTMENT	Initial Investment Revenue	Initial Investment Source
	\$ 300,000.00	City of Fort Atkinson
	\$ 300,000.00	WEDC CC Grant
<b>TOTAL:</b>	<b>\$ 600,000.00</b>	
LOANS	Loan Amount	Company Name
2022-PT01	\$ 100,000.00	Pete's Tire/RJ 2, LLC
2022-BB02	\$ 15,000.00	Papa Brunk's Bakery
2023-OT03	\$ 100,000.00	Oak Tree Child & Family Services (ANZK Rentals, LLC)
2023-LH04	\$ 100,000.00	Lil Hawks Academy Too
2023-SS05	\$ 82,000.00	Sweet Spot Bakery
<b>TOTAL:</b>	<b>\$ 397,000.00</b>	
<b>INITIAL FUNDS REMAINING:</b>	<b>\$ 203,000.00</b>	

Line item revenue and expenditure accounts for these funds are included on the following page.

**SECTION V - CAPITAL CATALYST FUND (FUND 21)**

**City of Fort Atkinson  
2024 Operating Budget  
Capital Catalyst Fund Revenues & Expenditures**

BUDGET LINE ITEM		2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 YTD 09/30/2023	2023 ESTIMATE	2024 PROPOSED	VARIANCE 2024-2023	COMMENTS
ACCOUNT NO	EXPENSE								
<b>CAPITAL CATALYST LOANS (RECEIVABLES)</b>									
21-00-0001-4000	LONG TERM RECVBLE-2022-PT01	\$ -	\$ 96,700.98	\$ -	\$ 89,110.34	\$ 85,710.34	\$ -	\$ -	
21-00-0001-5000	LONG TERM RECVBLE-2022-BB02	\$ -	\$ 14,490.05	\$ -	\$ 13,478.28	\$ 12,958.28	\$ -	\$ -	
21-00-0001-6000	LONG TERM RECVBLE-2023-OT03	\$ -	\$ -	\$ -	\$ 97,978.60	\$ 95,838.60	\$ -	\$ -	
21-00-0001-7000	LONG TERM RECVBLE-2023-LH04	\$ -	\$ -	\$ -	\$ 98,740.12	\$ 93,740.12	\$ -	\$ -	
21-00-0001-8000	LONG TERM RECVBLE-2023-SS05	\$ -	\$ -	\$ -	\$ 82,000.00	\$ -	\$ -	\$ -	
	Future Loan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>CAPITAL CATALYST LOANS</b>		\$ -	\$ 111,191.03	\$ -	\$ 381,307.34	\$ 288,247.34	\$ -	\$ -	\$ -
<b>CAPITAL CATALYST FUND REVENUES</b>									
21-40-0048-1100	INTEREST	\$ -	\$ 410.70	\$ 300.00	\$ 619.99	\$ 900.00	\$ 500.00	\$ 200.00	
21-40-0050-1000	GEN FUND- MATCHING GRANT	\$ 300,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
21-40-0050-4000	INTEREST-2022-PT01	\$ -	\$ 622.43	\$ 1,855.00	\$ 1,409.36	\$ 1,855.00	\$ 1,674.00	\$ (181.00)	Int Only
21-40-0050-5000	INTEREST-2022-BB02	\$ -	\$ 90.05	\$ 280.00	\$ 188.23	\$ 280.00	\$ 253.00	\$ (27.00)	
21-40-0050-6000	INTEREST-2023-OT03	\$ -	\$ -	\$ -	\$ 608.57	\$ 1,095.00	\$ 1,884.00	\$ 1,884.00	
21-40-0050-7000	INTEREST-2023-LH04	\$ -	\$ -	\$ -	\$ 240.12	\$ 731.00	\$ 1,902.00	\$ 1,902.00	
21-40-0050-8000	INTEREST-2023-SS05	\$ -	\$ -	\$ -	\$ -	\$ 375.00	\$ 1,577.00	\$ 1,577.00	
21-44-0044-0100	APPLICATION REVIEW	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00	\$ -	Future Loans
<b>CAPITAL CATALYST REVENUES TOTAL</b>		\$ 300,000.00	\$ 2,123.18	\$ 3,435.00	\$ 4,566.27	\$ 6,236.00	\$ 8,790.00	\$ 5,355.00	
<b>CAPITAL CATALYST FUND EXPENDITURES</b>									
21-50-0050-0100	UNDERWRITING-2022-PT01	\$ -	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	
21-50-0050-0150	CCRLF-2022-PT01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
21-50-0050-0200	UNDERWRITING-2022-BB02	\$ -	\$ 675.00	\$ -	\$ -	\$ -	\$ -	\$ -	
21-50-0050-0250	CCRLF-2022-BB02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
21-50-0050-0300	UNDERWRITING-2023-OT03	\$ -	\$ -	\$ -	\$ 930.00	\$ 930.00	\$ -	\$ -	
21-50-0050-0350	CCRLF-2023-OT03	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
21-50-0050-0400	UNDERWRITING-2023-LH04	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ -	\$ -	
21-50-0050-0450	CCRLF-2023-LH04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
21-50-0050-0500	UNDERWRITING-2023-SS05	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ -	\$ -	
21-50-0050-0550	CCRLF-2023-SS05	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Underwriting Future Loans	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	
	Future Loans	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00	\$ 200,000.00	Future loans
<b>CAPITAL CATALYST EXPENDITURES TOTAL</b>		\$ -	\$ 1,175.00	\$ -	\$ 930.00	\$ 1,930.00	\$ 201,000.00	\$ 201,000.00	



**SECTION W**  
**AMERICAN RESCUE PLAN ACT FUND**  
**(FUND 22)**



## Section W – American Rescue Plan Act Fund (Fund 22)

In 2021, the federal government announced that they would be providing stimulus funds directly to local governments through the American Rescue Plan Act (ARPA). The City of Fort Atkinson is scheduled to receive \$1,300,192.79 in ARPA funds in two tranches: half, or \$650,096.39 in 2021 and the other half in 2022. The League of Wisconsin Municipalities and other financial agents recommended that municipalities set up a special revenue fund to track revenues and expenditures associated with the ARPA program.

The City has created Fund 22 to track the ARPA funds so that the City's expenditure restraint program and levy limits are not impacted by the receipt and use of the ARPA funds. The City can spend funds from this account on "government services." All funds must be designated for specific expenditures by December 31, 2024 and must be spent by December 31, 2026.

In 2024, the City intends to use ARPA funds for a potential taxi vehicle purchase and operating subsidy if needed; the repair of the Municipal Building roof; downtown traffic signal replacement; and funds for planning, engineering, and consulting to complete the Lorman remediation project.

Funds may also be used to support the Banker Road right-of-way relocation in 2024. However, any such use of funds would be proposed by staff to the City Council in relation to potential projects. Additionally, staff intends to develop a Resolution by mid-2024 to allocate all remaining ARPA funds and provide a schedule for use by the December 31, 2026, deadline.

Line item revenue and expenditure accounts for this fund are included on the following page.

SECTION W - AMERICAN RESCUE PLAN ACT FUND (FUND 22)

**City of Fort Atkinson  
2024 Operating Budget  
APRA Fund - Revenues & Expenditures**

BUDGET LINE ITEM		2021	2022	2023	2023 YTD	2023	2024	VARIANCE	COMMENTS
ACCOUNT NO	EXPENSE	ACTUAL	ACTUAL	BUDGET	08/31/2023	ESTIMATE	PROPOSED	2024-2023	
<b>ARPA REVENUES</b>									
22-42-0042-7700	STATE/FED: EMERGENCY GRANTS	\$ 49,201.39	\$ 248,440.82	\$ -	\$ -	\$ -	\$ -	\$ -	
22-48-0048-1100	INTEREST	\$ 197.44	\$ 9,176.31	\$ 200.00	\$ 20,163.44	\$ 35,000.00	\$ 20,000.00	\$ 19,800.00	
<b>ARPA REVENUES TOTAL</b>		<b>\$ 49,398.83</b>	<b>\$ 257,617.13</b>	<b>\$ 200.00</b>	<b>\$ 20,163.44</b>	<b>\$ 35,000.00</b>	<b>\$ 20,000.00</b>	<b>\$ 19,800.00</b>	
<b>ARPA EXPENDITURES</b>									
22-50-5000-1000	GEN FUND APRA EXPENSES	\$ 0.32	\$ -	\$ -	\$ -	\$ 55,489.00	\$ -	\$ -	
22-60-0066-0001	TRANS OUT TO GEN FUND	\$ 49,339.00	\$ 59,935.28	\$ -	\$ -	\$ -	\$ -	\$ -	Lump transfer
	EMERGENCY SIRENS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	CIP PROJECTS - AP WORKFLOW	\$ -	\$ -	\$ 7,900.00	\$ -	\$ 7,900.00	\$ -	\$ (7,900.00)	
	CIP PROJECTS - PD SQUAD OVER	\$ -	\$ -	\$ 12,000.00	\$ -	\$ 15,000.00	\$ -	\$ (12,000.00)	
	CIP PROJECTS - TAXI VEHICLE	\$ -	\$ -	\$ 13,000.00	\$ -	\$ -	\$ 20,000.00	\$ 7,000.00	CIP - Other Funding
	FUND 17 - TAXI SUBSIDY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00	\$ 20,000.00	
	CIP PROJECT - MUNI ROOF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000.00	\$ 55,000.00	CIP - Other Funding
	CIP PROJECTS - DT SIGNALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,000.00	\$ 37,000.00	CIP - Other Funding
	FUND 18 - LORMAN SUBSIDY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00	
<b>ARPA EXPENDITURES TOTAL</b>		<b>\$ 49,339.32</b>	<b>\$ 59,935.28</b>	<b>\$ 32,900.00</b>	<b>\$ -</b>	<b>\$ 78,389.00</b>	<b>\$ 157,000.00</b>	<b>\$ 124,100.00</b>	

**SECTION X**  
**2025-2029 CAPITAL IMPROVEMENTS**  
**PROJECT PLAN**





## **Section X – 2025-2029 Capital Improvements Project Plan**

The City’s Financial Stability Guide Book indicates that the CIP is comprised of all current and anticipated long-term capital needs of the City. The CIP is a comprehensive resource of the City’s assets indicating useful life, entry price, and depreciable value. Projects are funded by a combination of levied funds, note proceeds, bond proceeds, grants, municipal capital lease financing, government loans, gifts, and operating funds. If a capital project is funded through debt, the term of the debt should not exceed the useful life of the project.

Generally speaking, a “capital” project, piece of equipment, or expenditure has a minimum cost of \$1,000 and a useful life of at least three years. The purchase and replacement of the City’s computers, printers, and servers was previously done through individual Department requests. Staff created a computer replacement schedule as part of the CIP to eliminate the need for each Department to maintain their own schedule.

The 2025-2029 CIP Plan are included on the following pages:

Note that this is a fluid document, and approval of this Plan along with the 2024 Budget does not obligate the City Council to fund any or all of the projects included. It is simply a Plan to show the need for equipment, projects, and other large-scale programs that require funding outside of the City’s regular operating budget. This document is organized by general fund category (i.e. General Government, Public Safety, etc.), then Utilities. Note that the proposed 2024-2025 borrowing includes projects and purchases in 2024 and 2025. Those projects are identified in a table in Section I of this document.

**SECTION X 2025 - 2029 CAPITAL IMPROVEMENTS PROJECT PLAN**

**City of Fort Atkinson  
2025-2029 Capital Improvements Projects Plan  
Expenditure Detail**

PROJECT LINE ITEM		2025	2026*	2027	2028*	2029	PROJECT DESCRIPTION
DEPARTMENT	PROJECT						
<b>GENERAL GOVERNMENT</b>							
ALL - GENERAL FUND	COMPUTER/SERVER REPLACEMENT	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	Annual computer and server replacement removed from individual CIPs and placed here for all depts (see additional table)
CLERK/ TREASURER	REPLACEMENT OF BADGER BOOKS	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -	Replacing Badger Books as necessary
CITY MANAGER	STRATEGIC PLANNING	\$ -	\$ 75,000.00	\$ -	\$ -	\$ -	Hire a consultant to engage the City Council, municipal staff, and the public in a strategic planning process to set mission, vision, and values for future
CITY MANAGER	REBRANDING PROJECT	\$ -	\$ -	\$ 150,000.00	\$ -	\$ -	As a follow up to strategic planning, hire a consultant to assist the City Council, municipal staff, and the public to use new mission and vision to develop a new municipal branding, logo, and entryway signage
MUNICIPAL BUILDING	RECONFIGURE CM OFFICE AREA	\$ 24,000.00	\$ -	\$ -	\$ -	\$ -	Staffing changes (court clerk; interns) will require reconfiguration of workspace (cubes) and window service
MUNICIPAL BUILDING	REPLACE ALL LIGHTING WITH LED	\$ 11,000.00	\$ -	\$ -	\$ -	\$ -	Maintain energy consumption, lower maintenance costs.
MUNICIPAL BUILDING	EXTERIOR RAMP REPAIRS	\$ -	\$ 12,000.00	\$ -	\$ -	\$ -	Repair existing ramps for ADA compliance and Election polling place requirements.
MUNICIPAL BUILDING	REPLACE ROOF ABOVE DANCE ROOMS	\$ -	\$ -	\$ 55,000.00	\$ -	\$ -	Roof above dance rooms needs to be replaced due to water penetration affecting many dance classes. Water comes through the cracking's on the roof and through the stone caps.
MUNICIPAL BUILDING	WINDOW LINTEL REPLACEMENT	\$ -	\$ -	\$ -	\$ 9,000.00	\$ -	Replace seven window lintels on the second floor west side of the building due to rusting and sagging allowing for water penetration.
MUNICIPAL BUILDING	EPOXY FLOOR COATING - GYM LOBBY	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	Replace aging rubber floor tile with longer-term epoxy coat of concrete
MUNICIPAL BUILDING	CLERK'S OFFICE CARPET REPLACEMENT	\$ -	\$ -	\$ -	\$ -	\$ 3,500.00	Last install in 2002. Foot traffic pattern visible; consider replacement with carpet tiles
<b>SUBTOTAL - GENERAL GOVERNMENT</b>		<b>\$ 66,000.00</b>	<b>\$ 112,000.00</b>	<b>\$ 230,000.00</b>	<b>\$ 34,000.00</b>	<b>\$ 33,500.00</b>	

**SECTION X 2025 - 2029 CAPITAL IMPROVEMENTS PROJECT PLAN**

**City of Fort Atkinson  
2025-2029 Capital Improvements Projects Plan  
Expenditure Detail**

PROJECT LINE ITEM		2025	2026*	2027	2028*	2029	PROJECT DESCRIPTION
DEPARTMENT	PROJECT						
<b>PUBLIC SAFETY</b>							
POLICE DEPARTMENT	SQUAD CARS	\$ 131,000.00	\$ 65,500.00	\$ 131,000.00	\$ 131,000.00	\$ 65,500.00	2 squad replacements per year + changeover costs (1 squad in 2024 & 2026); Costs have increased substantially for vehicles, graphics, and outfitting
POLICE DEPARTMENT	ELECTRONIC CONTROL DEVICES	\$ 13,500.00	\$ -	\$ -	\$ -	\$ -	8 ECD replacements (6 year cycle)
POLICE DEPARTMENT	EMERGENCY BACK-UP GENERATOR	\$ -	\$ 106,000.00	\$ -	\$ -	\$ -	Replace emergency generator for Building.
POLICE DEPARTMENT	SQUAD/BODY VIDEO CAMERAS	\$ -	\$ 34,500.00	\$ -	\$ -	\$ -	One unit per marked squad (6 marked squads, 12 Body Cams)
POLICE DEPARTMENT	U.P.S. BATTERY REPLACEMENT	\$ -	\$ -	\$ 4,000.00	\$ -	\$ -	Battery replacement U.P.S. System (3 year Cycle) 2023 in Nov & 2027 in Jan
POLICE DEPARTMENT	BUILDING ROOF	\$ -	\$ -	\$ -	\$ -	\$ 85,000.00	Replace shingle and flat roof of building.
FIRE DEPARTMENT	AMBULANCE 8157	\$ 377,055.00	\$ -	\$ -	\$ -	\$ -	Replacement of ambulance
FIRE DEPARTMENT	HOSE, NOZZLES, APPLIANCES	\$ 17,000.00	\$ 26,500.00	\$ 17,850.00	\$ -	\$ 20,000.00	Replacement of hoses, equipment, upgrades to same
FIRE DEPARTMENT	ENGINE 8163	\$ -	\$ 1,041,862.00	\$ -	\$ -	\$ -	Replacement of engine
FIRE DEPARTMENT	PPE DRYER	\$ -	\$ 9,030.00	\$ -	\$ -	\$ -	Replacement of PPE dryer on site
FIRE DEPARTMENT	UTILITY 8185	\$ -	\$ -	\$ 52,300.00	\$ -	\$ -	Replacement of utility vehicle
FIRE DEPARTMENT	GEAR WASHER	\$ -	\$ -	\$ 20,660.00	\$ -	\$ -	Gear Washer
FIRE DEPARTMENT	TENDER 8192	\$ -	\$ -	\$ -	\$ 600,000.00	\$ -	Replacement of tender 8192
FIRE DEPARTMENT	SCBA	\$ -	\$ -	\$ -	\$ 400,000.00	\$ -	Replacement of SCBA equipment
FIRE DEPARTMENT	SCBA COMPRESSOR	\$ -	\$ -	\$ -	\$ 58,000.00	\$ -	Replacement of SCBA Compressor
FIRE DEPARTMENT	COMMAND 8100	\$ -	\$ -	\$ -	\$ -	\$ 75,100.00	Replacement of Command 8100
BUILDING DEPARTMENT	DOCUMENT DIGITIZATION SOFTWARE	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	Software and labor to scan large-scale plan files in the Building Inspector's office; may be built into operating budget
ELECTRICAL	TRAFFIC CONTROLLERS	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	Upgrade to new traffic signal controller.
ELECTRICAL	12 GREEN STREET LIGHTS ON MADISON AVENUE	\$ 35,000.00	\$ 35,000.00	\$ -	\$ -	\$ -	Poles are obsolete and nearing end of life
ELECTRICAL	SERVICE UTILITY TRUCK	\$ -	\$ 45,000.00	\$ -	\$ -	\$ -	Replace 2008 one ton truck with 1/2 ton truck with side storage boxes.
<b>SUBTOTAL - PUBLIC SAFETY</b>		<b>\$ 588,555.00</b>	<b>\$ 1,368,392.00</b>	<b>\$ 225,810.00</b>	<b>\$ 1,189,000.00</b>	<b>\$ 245,600.00</b>	

**SECTION X 2025 - 2029 CAPITAL IMPROVEMENTS PROJECT PLAN**

**City of Fort Atkinson  
2025-2029 Capital Improvements Projects Plan  
Expenditure Detail**

PROJECT LINE ITEM		2025	2026*	2027	2028*	2029	PROJECT DESCRIPTION
DEPARTMENT	PROJECT						
<b>PUBLIC WORKS</b>							
PUBLIC WORKS - OPERATIONS	F250 4X4 PICKUP TRUCK	\$ 38,500.00	\$ -	\$ -	\$ -	\$ -	Replaces 2002 F250 (Truck 22)
PUBLIC WORKS - OPERATIONS	SCAG ZERO TURN MOWER	\$ 14,000.00	\$ -	\$ -	\$ -	\$ -	Trading in 5 year old mower (Approx. \$5,000)
PUBLIC WORKS - OPERATIONS	PAVEMENT CRACK ROUTER	\$ 26,000.00	\$ -	\$ -	\$ -	\$ -	Replaces 28-year old worn out router
PUBLIC WORKS - OPERATIONS	F250 4X4 PICKUP TRUCK	\$ -	\$ 40,000.00	\$ -	\$ -	\$ -	Replace 21 year old 2003 F250
PUBLIC WORKS - OPERATIONS	SKID STEER	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -	Replace 6 year old Skid Steer (Trading 2018 unit Approx. \$25,000)
PUBLIC WORKS - OPERATIONS	SINGLE AXLE W/WING PLOW AND SALTER	\$ -	\$ 230,000.00	\$ -	\$ -	\$ -	Replace 22 year old Single Axle Plow Truck w/Wing (Truck 12)
PUBLIC WORKS - OPERATIONS	F350 4X4 W/V-PLOW AND SALTER	\$ -	\$ 75,000.00	\$ -	\$ -	\$ -	Replace 16 year old 1 Ton Dump (Truck 21) With Utility Bed
PUBLIC WORKS - OPERATIONS	CRAFTCO CRACK FILLER	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -	Replaces 15 year old Crack Fill Unit
PUBLIC WORKS - OPERATIONS	WHEEL LOADER	\$ -	\$ 260,000.00	\$ -	\$ -	\$ -	Replaces 33- year old wheel loader (Fleet 40)
PUBLIC WORKS - OPERATIONS	TANDEM AXLE HAUL TRUCK	\$ -	\$ -	\$ 250,000.00	\$ -	\$ -	Replace 22 year old Tandem Axle Haul (Truck 5)
PUBLIC WORKS - OPERATIONS	ONE TON DUMP TRUCK	\$ -	\$ -	\$ 75,000.00	\$ -	\$ -	Replace 9 year old 1 Ton Dump (Truck 23)
PUBLIC WORKS - OPERATIONS	F350 4X4 W/V-PLOW AND SALTER	\$ -	\$ -	\$ -	\$ 75,000.00	\$ -	Replace 8 year old Alley Plow Truck (Truck 29)
PUBLIC WORKS - OPERATIONS	SKID STEER	\$ -	\$ -	\$ -	\$ 30,000.00	\$ -	Replaces 6-year old skid steer (Fleet 35)
PUBLIC WORKS - OPERATIONS	TANDEM AXLE HAUL TRUCK	\$ -	\$ -	\$ -	\$ 255,000.00	\$ -	Replaces 19 year old tandem axle haul truck (Truck 2)
PUBLIC WORKS - OPERATIONS	CASE 580 SUPER M TRACTOR BACKHOE	\$ -	\$ -	\$ -	\$ 145,000.00	\$ -	Replaces 21 year old Tractor Backhoe (Fleet 39)
PUBLIC WORKS - OPERATIONS	F350 4x4 PICKUP TRUCK W VEE PLOW	\$ -	\$ -	\$ -	\$ 78,000.00	\$ -	Replaces 9 year old alley plow truck (Truck 29)
PUBLIC WORKS - OPERATIONS	BRUSH BANDIT BRUSH CHIPPER	\$ -	\$ -	\$ -	\$ -	\$ 65,000.00	Replaces 30-year old brush chipper (Fleet 46A)

**SECTION X 2025 - 2029 CAPITAL IMPROVEMENTS PROJECT PLAN**

**City of Fort Atkinson  
2025-2029 Capital Improvements Projects Plan  
Expenditure Detail**

PROJECT LINE ITEM		2025	2026*	2027	2028*	2029	PROJECT DESCRIPTION
DEPARTMENT	PROJECT						

PUBLIC WORKS (CONTINUED)							
PUBLIC WORKS STREETS AND SIDEWALKS	ANNUAL STREET PROGRAM	\$ 869,500.00	\$ 970,000.00	\$ 1,200,000.00	\$ 1,350,000.00	\$ 750,000.00	2"Mill + blacktop = +/- \$145K/mile 9" Pulverize + blacktop = +/- \$330K/mile
PUBLIC WORKS STREETS AND SIDEWALKS	SIDEWALK AND BIKE PATH PROGRAM	\$ -	\$ 75,000.00	\$ -	\$ 75,000.00	\$ 75,000.00	Infill critical sidewalks. Extend Bike Facilities.
PUBLIC WORKS STREETS AND SIDEWALKS	PARKING LOT PROGRAM	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00	\$ -	Maintain City Owned Parking Lots
PUBLIC WORKS STREETS AND SIDEWALKS	RIVERSIDE DRIVE/STH 106 RECONSTRUCTION	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -	\$ -	2026 Construction Date for WisDOT. \$50K design, \$1.2M Construction (water/sewer) - see borrowings
PUBLIC WORKS STREETS AND SIDEWALKS	RIVERSIDE DRIVE/STH 106 RECONSTRUCTION*	\$ -	\$ -	\$ 1,160,000.00	\$ -	\$ -	Design - 25% share for design, 50K, street program?; Water - \$760K (BORROWED); Sanitary – \$200K; Bike Path - \$200K; Street / Storm - should be 100% covered by State
<b>SUBTOTAL - PUBLIC WORKS</b>		<b>\$ 968,000.00</b>	<b>\$ 1,770,000.00</b>	<b>\$ 2,685,000.00</b>	<b>\$ 2,033,000.00</b>	<b>\$ 890,000.00</b>	

CULTURE & RECREATION							
AQUATIC CENTER	SHOWER REPLACEMENT	\$ 17,000.00	\$ -	\$ -	\$ -	\$ -	Replace a total of four 33 year-old showers. Continually needing maintenance and they are required by code.
AQUATIC CENTER	MECHANICAL REPAIRS	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	Repair 34 year old pool mechanisms. Hot water heaters, shower units, scrubber machine, and hot water mixer.
AQUATIC CENTER	POOL DECK FURNITURE	\$ -	\$ 4,500.00	\$ -	\$ -	\$ -	Replace 1/3 of plastic pool deck furniture. There are 100 chairs total. Replace 15 lounge chairs and 15 "dining" chairs every 3 years for a life span of 9-10 years
AQUATIC CENTER	PLAYGROUND REPLACEMENT	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -	Combined with donors to replace 34 yr. old playground.
AQUATIC CENTER	DIVING BOARD RECOATING	\$ -	\$ -	\$ 9,000.00	\$ -	\$ -	Current diving boards are stored out of elements off-season and should maintain structural integrity to be recoated once and then replaced. This follows a five-year repair/replacement schedule to maintain safety non-slip coating

**SECTION X 2025 - 2029 CAPITAL IMPROVEMENTS PROJECT PLAN**

**City of Fort Atkinson  
2025-2029 Capital Improvements Projects Plan  
Expenditure Detail**

PROJECT LINE ITEM		2025	2026*	2027	2028*	2029	PROJECT DESCRIPTION
DEPARTMENT	PROJECT						
<b>CULTURE &amp; RECREATION (CONTINUED)</b>							
AQUATIC CENTER	SHADE ENHANCEMENTS	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	Two large umbrella shades were removed in 2022 due to old age and damage. Proposed shade enhancements would create additional options for shade.
AQUATIC CENTER	POOL PAINTING	\$ -	\$ -	\$ -	\$ 10,500.00	\$ -	Five-year repainting schedule
AQUATIC CENTER	CONCESSIONS BUILDING ENHANCEMENTS	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	36-year-old counters, fixtures, rolling doors, electrical upgrades as budget allows
AQUATIC CENTER	SAND FILTER REPLACEMENTS	\$ -	\$ -	\$ -	\$ -	\$ 55,000.00	Replace 2 sand filters from main pool, 20+ years old.
PARKS	FORD F150 PICKUP TRUCK REPLACEMENT	\$ 43,500.00	\$ -	\$ -	\$ -	\$ -	Replace 2003 F150 pick-up (22 years old) due to rocker panel, cab corners, and box all rusting out
PARKS	REPAIR COLOR/SEAL ROCK RIVER PARK BASKETBALL COURT; RRP AND RALPH PARK PARKING LOT	\$ 16,500.00	\$ -	\$ -	\$ -	\$ -	Five year repair schedule for Rock River Park basketball court, parking lot, and tennis walkway; and repairs and striping for Ralph Park parking lot
PARKS	RESTROOM REPAIRS/REPLACEMENTS	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	Replace counters, damaged partitions/doors, fixtures and plumbing as budget allows. (May need to add funding depending on ADA improvements to Jones restrooms
PARKS	TENNIS COURT RESURFACING (COURTS 5-8)	\$ -	\$ 26,000.00	\$ -	\$ -	\$ -	5-year maintenance schedule to fill cracks, level courts, and apply color coating on courts 5-8 at Rock River Park. Includes repainting of tennis and pickle ball court lines
PARKS	FORD F450 FLAT-BED TRUCK REPLACEMENT	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -	Retiring a 1999 flat bed. Valuable vehicle for hauling (assuming \$4,000 in trade). Upgrade to F450 from F350 with flat-bed dump body to minimize overloading the trucks and maximize safety when hauling equipment and/or materials (salt/gravel).
PARKS	TENNIS COURT RESURFACING (COURTS 3&4)	\$ -	\$ -	\$ 13,000.00	\$ -	\$ -	5-year maintenance schedule to fill cracks, level courts, and apply color coating on courts 3 & 4 at Rock River Park with potential to remove courts 1 & 2. Includes repainting of tennis and pickle ball court lines
PARKS	FORD F250 PICK-UP TRUCK	\$ -	\$ -	\$ 47,000.00	\$ -	\$ -	Replace 2008 F250 (19 years old) due to rotted out running boards and tommy gate, and rear main seal leak

**SECTION X 2025 - 2029 CAPITAL IMPROVEMENTS PROJECT PLAN**

**City of Fort Atkinson  
2025-2029 Capital Improvements Projects Plan  
Expenditure Detail**

PROJECT LINE ITEM		2025	2026*	2027	2028*	2029	PROJECT DESCRIPTION
DEPARTMENT	PROJECT						
<b>CULTURE &amp; RECREATION (CONTINUED)</b>							
PARKS	COMPREHENSIVE OUTDOOR RECREATION PLAN UPDATE (CORP)	\$ -	\$ -	\$ 22,000.00	\$ -	\$ -	Update to CORP every 5-7 years
PARKS	BARRIE PARK PLAYGROUND EQUIPMENT REPLACEMENT	\$ -	\$ -	\$ -	\$ 35,000.00		Replace oldest playground equipment in park system. Possibly increase footprint for ages 2-5 playground with engineered fiber woodchips. May require additional funds, donations.
PARKS	FORD F250 PICK-UP TRUCK	\$ -	\$ -	\$ -	\$ 47,000.00	\$ -	Replace 2012 F250 pickup truck (16 years old)
PARKS	REPLACE 3 ZERO-TURN MOWERS	\$ -	\$ -	\$ -	\$ -	\$ 58,000.00	Planned replacement schedule every 6 years; one for Rock River Park and two in other Parks. RRP mower includes a bagger for inside the fence at Aquatic Center
PARKS	INFIELD GROOMER	\$ -	\$ -	\$ -	\$ -	\$ 21,000.00	Replace 2004 ballfield groomer at Memorial Park
RECREATION	REMODEL OF DIRECTOR'S OFFICE	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	Remodel and enhance storage.
RECREATION	TABLE AND CHAIR REPLACEMENT FOR RENTAL PROGRAM	\$ -	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ -	2025: Replace 15 rental tables and 60 rental metal folding chairs (about 35% of inventory). Rented by public and used by many community civic groups. 2026 & 2027: Replace another 35%.
RECREATION	RECONFIGURATION OF RECREATION STORAGE AREAS	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00	Review and reconfigure recreation storage areas at Municipal Building; may be done in conjunction with moving Electrical Dept to other facility.
SENIOR CENTER	CARPET REPLACEMENT	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	Replacement of 1995 carpet in Board Room
SENIOR CENTER	PRINTER REPLACEMENT	\$ 1,200.00	\$ -	\$ -	\$ -	\$ -	Replace printer/copier
SENIOR CENTER	REPLACEMENT COMPUTERS	\$ -	\$ 5,200.00	\$ -	\$ -	\$ -	Replacement of computers and update software in computer room and reception desk
SENIOR CENTER	EXERCISE EQUIPMENT REPLACEMENT	\$ -	\$ -	\$ 3,000.00	\$ -	\$ -	Replace reconditioned donated piece of commercial exercise equipment
SENIOR CENTER	SEALCOAT PARKING LOT	\$ -	\$ -	\$ 3,000.00	\$ -	\$ -	Crackfill/sealcoat and restripe parking lot - on 5-year schedule
SENIOR CENTER	ENT AND DINING ROOM FLOORING REPLACEMENT	\$ -	\$ -	\$ -	\$ 6,000.00	\$ -	Replace entertainment room, and dining room tile as budget allows
SENIOR CENTER	KITCHEN FLOORING REPLACEMENT	\$ -	\$ -	\$ -	\$ -	\$ 5,500.00	Replace kitchen tile.
<b>SUBTOTAL - CULTURE &amp; RECREATION</b>		<b>\$ 117,200.00</b>	<b>\$ 109,200.00</b>	<b>\$ 110,500.00</b>	<b>\$ 117,000.00</b>	<b>\$ 142,500.00</b>	



**SECTION X 2025 - 2029 CAPITAL IMPROVEMENTS PROJECT PLAN**

**City of Fort Atkinson  
2025-2029 Capital Improvements Projects Plan  
Expenditure Detail**

PROJECT LINE ITEM		2025	2026*	2027	2028*	2029	PROJECT DESCRIPTION
DEPARTMENT	PROJECT						
<b>MUSEUM TRUST</b>							
MUSEUM	ELEVATOR REPAIR WORK	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	Replace the main elevator controller and electronics components
MUSEUM	AUTOMATIC BATHROOM DOOR INSTALL	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	Doors do not have automatic openers which has caused issues with visitors
MUSEUM	CUPOLAS	\$ -	\$ -	\$ 4,000.00	\$ -	\$ -	Repairs to cupolas to maintain structure, installed in 1980s
MUSEUM	REPAINT EXTERIOR BUILDING TRIM	\$ -	\$ -	\$ -	\$ 13,000.00	\$ -	Repaint museum trim along rooflines
MUSEUM	RE-ROOF SECTIONS OF THE BUILDING	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	Re-roof 1980s section of building roof
<b>SUBTOTAL - MUSEUM TRUST</b>		<b>\$ 60,000.00</b>	<b>\$ 5,000.00</b>	<b>\$ 4,000.00</b>	<b>\$ 13,000.00</b>	<b>\$ 30,000.00</b>	
<b>LIBRARY TRUST</b>							
LIBRARY - TRUST	SERVER PLACEMENT	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	Replacement of carpet in high traffic areas, staff areas, programming spaces.
LIBRARY - TRUST	COMPUTER REPLACEMENT	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	Staff and patron computer replacement
LIBRARY - TRUST	SORTING MACHINE REPLACEMENT/REPAIR	\$ -	\$ 200,000.00	\$ -	\$ -	\$ -	Replacement of sorting machine for checking/sorting of library materials
<b>SUBTOTAL - LIBRARY TRUST</b>		<b>\$ 15,000.00</b>	<b>\$ 205,000.00</b>	<b>\$ 5,000.00</b>	<b>\$ 5,000.00</b>	<b>\$ 5,000.00</b>	

**SECTION X 2025 - 2029 CAPITAL IMPROVEMENTS PROJECT PLAN**

**City of Fort Atkinson  
2025-2029 Capital Improvements Projects Plan  
Expenditure Detail**

PROJECT LINE ITEM		2025	2026*	2027	2028*	2029	PROJECT DESCRIPTION
DEPARTMENT	PROJECT						
<b>WASTEWATER UTILITY</b>							
WASTEWATER UTILITY	GRAVITY BELT THICKENER REPLACEMENT/REBUILD	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	Rebuild of 1992 waste activated sludge thickener including polymer feed system
WASTEWATER UTILITY	BUILDING #10 ROOF REPLACEMENT	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	Replacment of 1993 membrane roof system.
WASTEWATER UTILITY	UTILITY VEHICLE REPLACEMENT	\$ 40,000.00	\$ -	\$ 45,000.00	\$ 40,000.00	\$ -	Replacement of Truck #72, #71 and Care #70
WASTEWATER UTILITY	SHERMAN AVENUE LIFT STATION UPDATED	\$ -	\$ 190,000.00	\$ -	\$ -	\$ -	Pumps and control panel replacement
WASTEWATER UTILITY	THICKENED ACTIVATED SLUDGE (TAS) PUMP	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -	Replacement of 1993 TAS pump.
WASTEWATER UTILITY	EFFLUENT OUTFALL PIPE EVALUATION AND RIGHT OF WAY CLEARING	\$ -	\$ -	\$ 30,000.00	\$ -	\$ -	Evaluation of 1974 era concrete effluent pumping.
WASTEWATER UTILITY	THICKENER/CENTRIFUGE FEED PUMP	\$ -	\$ -	\$ 30,000.00	\$ -	\$ -	Replacement of 1992 thickener/centrifuge backup feed pump
WASTEWATER UTILITY	BUILDINGS #55,35,65,80,95 ROOF REPLACEMENT	\$ -	\$ -	\$ 130,000.00	\$ -	\$ 200,000.00	Replacement of 1993 membrane and shingle roof system.
WASTEWATER UTILITY	HVAC SYSTEM AIR CONDITIONER	\$ -	\$ -	\$ -	\$ 120,000.00	\$ -	Replace 1993 air conditioning system
WASTEWATER UTILITY	SEWER MAIN REPLACEMENT/REHABILITATION	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	Sewer collection system rehabilitation, lining, manhole repair
<b>SUBTOTAL - WASTEWATER UTILITY</b>		<b>\$ 890,000.00</b>	<b>\$ 640,000.00</b>	<b>\$ 635,000.00</b>	<b>\$ 560,000.00</b>	<b>\$ 600,000.00</b>	

**SECTION X 2025 - 2029 CAPITAL IMPROVEMENTS PROJECT PLAN**

**City of Fort Atkinson  
2025-2029 Capital Improvements Projects Plan  
Expenditure Detail**

PROJECT LINE ITEM		2025	2026*	2027	2028*	2029	PROJECT DESCRIPTION
DEPARTMENT	PROJECT						
<b>WATER UTILITY</b>							
WATER UTILITY	NETWORK SERVER	\$ -	\$ -	\$ -	\$ 6,000.00	\$ -	5 Year rotation with Wastewater, Clerk/Treasurer
WATER UTILITY	5/8" WATER METERS	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	250 Northside meters. Regular replacements.
WATER UTILITY	1-12" WATER METERS	\$ 38,000.00	\$ 38,000.00	\$ 38,000.00	\$ 38,000.00	\$ 38,000.00	Standard capital outlay; industrial, commercial meters, and well meters
WATER UTILITY	NEW INSTALLATIONS	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	Standard capital outlay
WATER UTILITY	TRANSFERS, SWITCHES, GENERATOR	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ -	\$ -	Switches at four locations.
WATER UTILITY	GENERATOR WELL	\$ 85,000.00	\$ 65,000.00	\$ 65,000.00	\$ -	\$ -	Critical backup power at wells 3,5,6,7
WATER UTILITY	ELEVATED TANK MIXING	\$ -	\$ 80,000.00	\$ -	\$ -	\$ -	Provide elevated tank freeze protection and maintain better water quality.
WATER UTILITY	WELL REHABILITATION	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -	Well #6 in 2024 and Well #7 in 2026. Well #6 was last rehabbed in 2010 and #7 was rehabbed in 2014
WATER UTILITY	TRUCKS	\$ -	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	Purchase all new trucks between 2021 and 2026. Start a trade in program every year or two going forward.
WATER UTILITY	LAWN MOWER	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	Replace 2017 Toro Zero Turn Lawn Mower
WATER UTILITY	WELL SECURITY	\$ 3,500.00	\$ 3,500.00	\$ -	\$ -	\$ -	Install tinting and metal bars to windows, and metal doors on all the wells per the DNR. Also, install security cameras.
WATER UTILITY	PAINT RESERVOIR	\$ -	\$ -	\$ 5,000.00	\$ -	\$ -	Paint Jones Reservoir
WATER UTILITY	FENCE AROUND TOWERS	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	Install fencing around each of the towers for added security.
WATER UTILITY	HYDRANTS AND SERVICES	\$ 332,000.00	\$ 600,000.00	\$ 400,000.00	\$ 435,000.00	\$ 450,000.00	Replace services and hydrants that coincide with the installation of new main.
WATER UTILITY	MAIN REPLACEMENT	\$ 868,290.00	\$ 868,290.00	\$ 900,000.00	\$ 900,000.00	\$ 925,000.00	Replace approximately 1% of water main each year.
<b>SUBTOTAL - WATER UTILITY</b>		<b>\$ 1,426,790.00</b>	<b>\$ 1,869,790.00</b>	<b>\$ 1,523,000.00</b>	<b>\$ 1,449,000.00</b>	<b>\$ 1,533,000.00</b>	

**SECTION X 2025 - 2029 CAPITAL IMPROVEMENTS PROJECT PLAN**

**City of Fort Atkinson  
2025-2029 Capital Improvements Projects Plan  
Expenditure Detail**

PROJECT LINE ITEM		2025	2026*	2027	2028*	2029	PROJECT DESCRIPTION
DEPARTMENT	PROJECT						
<b>STORMWATER UTILITY</b>							
STORMWATER UTILITY	COLLECTION SYSTEM MAINTENANCE	\$ 210,000.00	\$ 220,000.00	\$ 231,525.00	\$ 243,101.00	\$ 255,256.00	Various collection system projects. Storm infrastructure replacement. Road projects.
STORMWATER UTILITY	GIS MAINTENANCE	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	GIS Maintenance of systems
STORMWATER UTILITY	TMDL COMPLIANCE PROJECTS	\$ 25,000.00	\$ 75,000.00	\$ 150,000.00	\$ 75,000.00	\$ 75,000.00	A number of projects were outlined in the 2018 Stormwater Plan. WDNR requires progress on these projects, though a deadline for compliance does not exist. Property acquisition will be important to preserve land for improvements. <u>Cash can be built up for these acquisitions.</u>
<b>SUBTOTAL - STORMWATER UTILITY</b>		<b>\$ 250,000.00</b>	<b>\$ 310,000.00</b>	<b>\$ 396,525.00</b>	<b>\$ 333,101.00</b>	<b>\$ 345,256.00</b>	

**SECTION X 2025 - 2029 CAPITAL IMPROVEMENTS PROJECT PLAN**

**City of Fort Atkinson  
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Expenditure Detail**

PROJECT LINE ITEM		2025	2026*	2027	2028*	2029	PROJECT DESCRIPTION
DEPARTMENT	PROJECT						
<b>AIRPORT**</b>							
AIRPORT	BATHROOM FACILITIES	\$ -	\$ -	\$ 5,000.00	\$ -	\$ -	Well and septic system to accommodate bathroom upgrades on airport site. City's portion is 5% of total cost.
AIRPORT	PAVEMENT MAINTENANCE - EXISTING TAXIWAY AND APRON (BUILT IN 2006)	\$ 2,500.00	\$ -	\$ -	\$ -	\$ 2,500.00	Crackfill and micro seal (5% City cost of total)
AIRPORT	PAVEMENT MAINTENANCE - EXISTING RUNWAYS (BUILT IN 2013)	\$ -	\$ 2,500.00	\$ -	\$ -	\$ -	Crackfill and micro seal (5% City cost of total)
AIRPORT	PAVEMENT MAINTENANCE - HANGAR TAXIWAYS (BUILT IN 2010)	\$ -	\$ -	\$ -	\$ 2,500.00	\$ -	Crackfill and micro seal (5% City cost of total)
AIRPORT	STRUCTURE MAINTENANCE	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	Maintenance of Quonset Hut, Barn, and Storage Shed
AIRPORT	RUNWAY EXTENSION & PROPERTY ACQUISITION	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	Extend runway to allow for larger planes to use airport. This project would require land acquisition. City's portion would be 5% of total cost.
AIRPORT	FIXED BASED OPERATION (FBO) STRUCTURE	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -	Pursue an FBO to spur additional development, use, and attractions to the airport
AIRPORT	HANGAR CONSTRUCTION	\$ -	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00	The City may construct hangars for private rental at reasonable rental rates for Airport users. The cost represents 5% of the total cost of the project (\$100k per hangar; 3 hangars in 2025 and 2027)
<b>SUBTOTAL - AIRPORT</b>		<b>\$ 5,000.00</b>	<b>\$ 2,500.00</b>	<b>\$ 22,500.00</b>	<b>\$ 12,500.00</b>	<b>\$ 45,000.00</b>	
<b>2025-2029 CIP EXPENDITURES TOTAL ALL FUNDS</b>		<b>\$ 4,386,545</b>	<b>\$ 6,391,882</b>	<b>\$ 5,837,335</b>	<b>\$ 5,745,601</b>	<b>\$ 3,869,856</b>	

\*Denotes expected borrowing

\*\*Note that 2025-2029 Airport projects and funding amounts are placeholders. These projects are dependent on federal or state funding, the availability of a local match, and the capacity for local project management

**SECTION Y**  
**2024-2032 COMPUTER REPLACEMENT**  
**SCHEDULE**



## **Section 23 – 2024-2032 Computer Replacement Schedule**

The 2024-2032 Computer Replacement Schedule is included on the following pages. The document outlines the Department, the project, the year, and the funding source of computer and server replacement. Staff uses this schedule to prioritize the replacement of technology used by City staff and the public at various City facilities.



**SECTION Y - 2024-2032 COMPUTER REPLACEMENT SCHEDULE**

**City of Fort Atkinson  
Capital Improvements Projects Plan  
Computer Replacement Schedule (2024-2032)**

PROJECT LINE ITEM		2024	2025	2026	2027	2028	2029	2030	2031	2032
DEPARTMENT	PROJECT									
Municipal Court	Computers	\$ 1,700.00	\$ -	\$ -	\$ 1,700.00	\$ -	\$ 1,700.00	\$ -	\$ -	\$ -
City Council	Laptops (5)	\$ -	\$ -	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00
Manager	Laptops (2)	\$ 1,700.00	\$ 1,700.00	\$ -	\$ -	\$ -	\$ -	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00
Clerk/Treasurer	Server	\$ -	\$ -	\$ -	\$ -	\$ 7,200.00	\$ -	\$ -	\$ -	\$ -
Clerk/Treasurer	Laptops (4)	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ -	\$ -	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00
Police Department	Computers	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00
Police Department	Server	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Department	Computers	\$ -	\$ 1,700.00	\$ -	\$ 1,700.00	\$ -	\$ 1,700.00	\$ -	\$ -	\$ -
Building Inspector	Computer	\$ -	\$ -	\$ 1,700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Electrical	Computer	\$ -	\$ -	\$ -	\$ 1,700.00	\$ -	\$ -	\$ -	\$ -	\$ -
Public Works -										
Operations	Computers	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00
Engineering	Laptop	\$ -	\$ -	\$ -	\$ 1,700.00	\$ -	\$ -	\$ -	\$ -	\$ -
Library	Computers	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Library	Server	\$ 9,000.00	\$ -	\$ -	\$ -	\$ -	\$ 9,000.00	\$ -	\$ -	\$ -
Museum	Computers	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00
Museum - Server	Server	\$ -	\$ -	\$ 2,400.00	\$ -	\$ -	\$ -	\$ 2,800.00	\$ 2,800.00	\$ -
Senior Center	Computers	\$ -	\$ -	\$ 3,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Senior Center	Computers-Guests	\$ -	\$ 1,700.00	\$ -	\$ -	\$ -	\$ 1,700.00	\$ -	\$ -	\$ -
Parks	Computers	\$ -	\$ 1,700.00	\$ -	\$ -	\$ -	\$ -	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00
Recreation	Computers	\$ 1,700.00	\$ -	\$ -	\$ 1,700.00	\$ -	\$ -	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00
Recreation	Printer - Color	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -
Wastewater Utility	Computers	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Wastewater Utility	Server	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -
Water Utility	Computers	\$ 1,700.00	\$ -	\$ 1,700.00	\$ -	\$ 1,700.00	\$ -	\$ 1,700.00	\$ -	\$ -
Water Utility	Server	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -
<b>Total Annual Cost:</b>		<b>\$ 31,900.00</b>	<b>\$ 22,900.00</b>	<b>\$ 27,000.00</b>	<b>\$ 36,900.00</b>	<b>\$ 39,600.00</b>	<b>\$ 30,800.00</b>	<b>\$ 28,000.00</b>	<b>\$ 26,300.00</b>	<b>\$ 23,500.00</b>

**FUND TYPE BREAK DOWN**

<b>General Fund</b>	\$ 11,500.00	\$ 14,900.00	\$ 14,900.00	\$ 28,900.00	\$ 17,900.00	\$ 13,800.00	\$ 15,500.00	\$ 15,500.00	\$ 15,500.00
<b>Utility Funds</b>	\$ 4,700.00	\$ 3,000.00	\$ 4,700.00	\$ 3,000.00	\$ 16,700.00	\$ 3,000.00	\$ 4,700.00	\$ 3,000.00	\$ 3,000.00
<b>Trust Funds</b>	\$ 15,700.00	\$ 5,000.00	\$ 7,400.00	\$ 5,000.00	\$ 5,000.00	\$ 14,000.00	\$ 7,800.00	\$ 7,800.00	\$ 5,000.00
<b>Total Annual Cost:</b>	<b>\$ 31,900.00</b>	<b>\$ 22,900.00</b>	<b>\$ 27,000.00</b>	<b>\$ 36,900.00</b>	<b>\$ 39,600.00</b>	<b>\$ 30,800.00</b>	<b>\$ 28,000.00</b>	<b>\$ 26,300.00</b>	<b>\$ 23,500.00</b>

Qty.	Replacement Cycle	Notes
1	5 year replacement	New laptop 2021, ARPA
5	5 year replacement	Initial purchase 2023, ARPA
2	5 year replacement	2 laptops in 2021 (ARPA and Manager supplies)
1	5 year server replacement	Clerk/Treasurer, Wastewater and Water Server
4	5 year replacement	2 laptops 2021, ARPA.
	2-3 years	Continual schedule to replace oldest, rotate and retain
2	5 year server replacement	
4	6 year server replacement	Continual schedule to replace oldest, rotate and retain
1	5 year replacement	Desktop in 2021
1	5 year replacement	2017 last purchase
5	5 year replacement	Super laptop 2020, Super desktop 2018, Mechanic 2020, Admin 2019, Foreman 2018
2	5 year replacement	Engineer 2020, Assnt Engineer 2018
40	5 year replacement	Trust Funds
1	5 year server replacement	Trust Funds
	4 year replacement	Trust Funds
1	4 year server replacement	Trust Funds
4	5 year replacement	Director and Assistant Computer
4	5 year replacement	Continual schedule to replace oldest, rotate and retain
1	5 year replacement	Computer 2020 R2R funds
3	5 year replacement	2020 R2R
1	5 year replacement	
	5 year replacement	Continual schedule to replace oldest, rotate and retain
	5 year server replacement	
4	5 year replacement	Continual schedule to replace oldest, rotate and retain
	5 year server replacement	Clerk/Treasurer, Wastewater and Water Server



**SECTION Z**  
**APPROVAL RESOLUTIONS &**  
**2024 FEE RESOLUTION**



RESOLUTION NO. 1407

**A RESOLUTION ADOPTING THE 2024 ANNUAL BUDGET  
AND SETTING THE PROPERTY TAX LEVY FOR THE  
CITY OF FORT ATKINSON, JEFFERSON COUNTY, WISCONSIN**

**WHEREAS**, the City of Fort Atkinson City Council has reviewed the 2024 Proposed Budget prepared by City Staff and has authorized publication of the summary budget; and

**WHEREAS**, a Public Hearing on the 2024 budget was held on November 7, 2023, following proper notice in accordance with §65.90 Wis. Stats.; and

**WHEREAS**, it is necessary to levy property taxes in the amount of \$9,300,627 for City purposes, including the Tax Incremental Finance Districts, upon all taxable property within the City of Fort Atkinson as returned by the Assessor in the year 2023 for the uses and purposes set forth in said budget; and

**WHEREAS**, the necessary levy of \$9,300,627 represents a \$105,225 (1.14%) increase over the 2022 levy (TID in).

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Fort Atkinson, Jefferson County, Wisconsin, that:

1. Budgeted revenue estimates and expenditure appropriations for the year 2024 for the City of Fort Atkinson are hereby adopted per the attached summary and as set forth in the budget document.
2. The property tax levy required to finance the City's 2024 budget is \$9,300,627 (including TIDs), and the tax rate is established at \$7.05 per thousand dollars of assessed property value, based on the total assessed value of \$1,318,720,800.

Adopted and effective this 21<sup>st</sup> day of November 2023.

CITY OF FORT ATKINSON



Eric Schultz, President Pro Tem

ATTEST:



Michelle Ebbert, City Clerk/Treasurer/Finance Director

## 2024 City of Fort Atkinson Budget Summary

	2023 Adopted Budget	2024 Proposed Budget	Percent Change
<b>GENERAL REVENUES</b>			
General Property Taxes	\$ 7,025,167	\$ 6,052,414	-13.85%
Other Taxes	\$ 340,050	\$ 350,150	2.97%
Intergovernmental Revenues	\$ 2,074,926	\$ 2,222,572	7.12%
Regulation and Compliance Revenues	\$ 428,280	\$ 452,100	5.56%
Public Charges for Service Revenues	\$ 649,416	\$ 682,579	5.11%
Public Improvement	\$ -	\$ -	0.00%
General Revenues	\$ -	\$ -	0.00%
Commercial Revenues	\$ 104,710	\$ 150,060	43.31%
Other Financing Sources	\$ 360,874	\$ 160,525	0.00%
<b>Total General Revenues</b>	<b>\$ 10,983,423</b>	<b>\$ 10,070,400</b>	<b>-8.31%</b>
<b>GENERAL FUND EXPENDITURES</b>			
General Government	\$ 962,660	\$ 957,734	-0.51%
Public Safety	\$ 4,516,910	\$ 4,758,325	5.34%
Health and Social Services	\$ 35,500	\$ 33,000	-7.04%
Public Works	\$ 2,449,860	\$ 2,428,941	-0.85%
Culture and Recreation	\$ 1,600,453	\$ 1,627,315	1.68%
Conservation and Development	\$ 260,861	\$ 225,085	-13.71%
Public Service Enterprises	\$ 36,000	\$ 40,000	11.11%
<b>Total General Fund Allocations</b>	<b>\$ 9,862,244</b>	<b>\$ 10,070,400</b>	<b>2.11%</b>
<b>2024 PROPERTY TAX LEVY</b>			
	<b>2023</b>	<b>2024</b>	
General Property Taxes	\$ 6,001,822	\$ 6,052,414	0.84%
Debt Service Fund	\$ 1,296,445	\$ 1,397,791	7.82%
Transportation Fund	\$ 500,000	\$ 500,000	0.00%
Dwight Foster Public Library Fund	\$ 616,511	\$ 616,000	-0.08%
Capital Improvement Project Budget	\$ 211,400	\$ 201,500	-4.68%
<b>Total Levy Less TIDs</b>	<b>\$ 8,626,178</b>	<b>\$ 8,767,705</b>	<b>1.64%</b>
Klement Business Park - TID #6	\$ 53,976	\$ 50,990	-5.53%
Downtown Economic Development - TID #7	\$ 166,294	\$ 153,570	-7.65%
Northwest Corridor Development - TID #8	\$ 348,954	\$ 328,362	-5.90%
Northwest Overlay Development - TID #9	\$ -	\$ -	<b>NEW</b>
Northeast Blight Elimination - TID #10	\$ -	\$ -	<b>NEW</b>
<b>Total Levy Including TIDs</b>	<b>\$ 9,195,402</b>	<b>\$ 9,300,627</b>	<b>1.14%</b>

**RESOLUTION NO. 1408**

**A RESOLUTION CONFIRMING THE TOTAL LEVY FOR ALL TAXING JURISDICTIONS IN THE CITY OF FORT ATKINSON AND DETERMINING THE MILL RATE**

**WHEREAS**, the City of Fort Atkinson City Council has approved by Resolution the required levy to support the 2024 Operating Budget of \$8,767,704.76 (TID out) and **\$9,300,627** (TID in); and

**WHEREAS**, Jefferson County has submitted a certified levy request of \$4,030,619.97 (TID out) for the 2024 fiscal year, and the City has determined the TID-in amount to be levied of **\$4,275,611.20** and

**WHEREAS**, the School District of Fort Atkinson (1883) has submitted a certified levy request of \$12,262,264.61 (TID out) for the 2023-2024 School Year, and the City has determined the TID-in amount to be levied of **\$13,007,594.76**; and

**WHEREAS**, Madison Area Technical College has submitted a certified levy request of \$843,756.18 (TID out) for the 2023-2024 Fiscal Year, and the City has determined the TID-in amount to be levied of **\$895,041.69**;

**WHEREAS**, the following tables summarize the total requested levy (TID in) and estimated Mill Rate based on the City's assessed value of \$1,318,720,800, without the School Levy Tax Credit:

**TABLE 1: City of Fort Atkinson Tax Increment Calculation**

City of Fort Atkinson TIDs	2023 DOR Full Value	Base Value	Increment Value	Value * Interim Tax Rate	
TID #6 Value	\$ 8,550,300.00	\$ 1,135,400.00	\$ 7,414,900.00	\$ 150,650.77	FUND 12
TID #7 Value	\$ 33,919,900.00	\$ 11,587,900.00	\$ 22,332,000.00	\$ 453,726.01	FUND 13
TID #8 Value	\$ 76,334,300.00	\$ 28,584,200.00	\$ 47,750,100.00	\$ 970,153.25	FUND 14
TID #9 Value	\$ 22,863,400.00	\$ 22,863,400.00	\$ -	\$ -	FUND 23
TID #10 Value	\$ 22,359,800.00	\$ 22,359,800.00	\$ -	\$ -	FUND 24
			<b>\$ 77,497,000.00</b>	<b>\$ 1,574,530.03</b>	

**TABLE 2: Taxing Jurisdictions Total Levy Comparison (2023-2022)**

Taxing Jurisdiction	2023 General Purpose Tax Levy	TID Tax Increment	Total 2023 Levy	Total 2022 Levy	Levy Increase (Decrease)
State of Wisconsin	\$ -	\$ -	\$ -	\$ -	\$ -
Jefferson County	\$ 4,030,619.97	\$ 244,991.23	\$ 4,275,611.20	\$ 4,462,996.43	\$ (187,385.23)
FA School District	\$ 12,262,264.61	\$ 745,330.15	\$ 13,007,594.76	\$ 13,777,525.62	\$ (769,930.86)
Madison Area Tech College	\$ 843,756.18	\$ 51,285.51	\$ 895,041.69	\$ 907,628.86	\$ (12,587.17)
City of Fort Atkinson	\$ 8,767,704.76	\$ 532,922.24	\$ 9,300,627.00	\$ 9,195,401.34	\$ 105,225.65
<b>TOTAL</b>	<b>\$ 25,904,345.52</b>	<b>\$ 1,574,529.12</b>	<b>\$ 27,478,874.64</b>	<b>\$ 28,343,552.25</b>	<b>\$ (864,677.61)</b>



**TABLE 3: City of Fort Atkinson Mill Rate Worksheet**

TAXING JURISDICTION	AMOUNT NEEDED (TID IN)	TAX BASE (ASSESSED VALUE)	MILL RATE	TAX RATE PER \$1,000 of ASSESSED VALUE
STATE OF WISCONSIN	0.00	1,318,720,800	0.000000000	\$ -
JEFFERSON COUNTY	4,275,611.20	1,318,720,800	0.003242241	\$ 3.24
FORT ATKINSON SCHOOL DISTRICT	13,007,594.76	1,318,720,800	0.009863797	\$ 9.86
MADISON AREA TECH COLLEGE	895,041.69	1,318,720,800	0.000678720	\$ 0.68
CITY OF FORT ATKINSON	9,300,627.00	1,318,720,800	0.007052764	\$ 7.05
<b>TOTALS</b>	<b>27,478,874.65</b>	<b>1,318,720,800</b>	<b>0.020837523</b>	<b>\$ 20.84</b>

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Fort Atkinson, Jefferson County, Wisconsin, hereby approves and confirms the amounts to be appropriated to the taxing jurisdictions outlined in this document for the year ending December 31, 2024.

**BE IT FURTHER RESOLVED** that the City Clerk is hereby authorized and directed to spread against the total assessed valuation of property in the City of Fort Atkinson heretofore determined to total the amount of \$27,478,874.65 upon the General Tax Roll for 2023 a tax rate of \$20.84 per \$1,000 of assessed valuation, not including the School Levy Tax Credit.

Adopted and effective this 21<sup>st</sup> day of November 2023.

**CITY OF FORT ATKINSON**

  
Eric Schultz, President Pro Tem

ATTEST:

  
Michelle Ebbert, City Clerk/Treasurer/Finance Director

**RESOLUTION NO. 1409**  
**A RESOLUTION ESTABLISHING THE 2024 SCHEDULE OF FEES**  
**FOR THE CITY OF FORT ATKINSON, JEFFERSON COUNTY**

**WHEREAS**, the City of Fort Atkinson has the authority to establish reasonable fees for services provided or costs incurred in the administration of government; and

**WHEREAS**, the City has been moving toward the goal of removing fees from the Municipal Code of Ordinances and establishing them by City Council resolution; and

**WHEREAS**, establishing an annual Schedule of Fees will allow the City Council and staff to review fees annually in conjunction with the budget process; and

**WHEREAS**, the fees established below represents the City's fees as of January 1, 2024; and

**WHEREAS**, the City Council has determined that all of the fees set forth hereinafter are reasonable, equitable, and necessary to cover the costs of various services.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Fort Atkinson hereby adopts and approved the Schedule of Fees as outlined below with an effective date of January 1, 2024.

**2024 CITY OF FORT ATKINSON SCHEDULE OF FEES**

TYPE OF LICENSE OR PERMIT	2024 FEE AMOUNT	UNIT/DURATION
Bicycle, E-Bicycle, E-Scooter: New Non-expiring	\$5.00	Per Bicycle, E-Bicycle, E-Scooter
Bicycle, E-Bicycle, E-Scooter: Replacement Non-expiring	\$1.00	Per Bicycle, E-Bicycle, E-Scooter
Room Tax – Per Quarter	5%	Based on gross receipts
Room Tax – Penalty	10% of previous quarter	Per quarter
Private Well Permit	\$200.00	Per two-year permit
Special Event Permit	\$25.00	Per event + additional services charges
Vehicle Registration Fee	\$20.00	Per car per year (with registration)
<b>ANIMAL</b>		
Dog – Altered	\$10.00	Per dog per year
Dog – Unaltered	\$15.00	Per dog per year
Cat – Altered	\$10.00	Per cat per year
Cat – Unaltered	\$15.00	Per cat per year
Late Fee - After April 1 <sup>st</sup>	\$10.00	Per dog/cat

TYPE OF LICENSE OR PERMIT	2024 FEE AMOUNT	UNIT/DURATION
<b>ALCOHOL</b>		
Class "A" Beer –	\$100.00	Per year
"Class A" Liquor	\$500.00	Per year
Class "B" Beer	\$100.00	Per year
"Class B" Liquor	\$500.00	Per year
Reserve License	\$10,000.00	Initial application
"Class C" Wine	\$100.00	Per year
Temporary Class "B" Beer	\$10.00	Per event
Temporary "Class C" Wine	\$10.00	Per event
Temporary Beer and Wine	\$10.00	Per event
Publication: New	\$100.00	Per license
Publication: Renewal	\$30.00	Per renewal
Operator (2 year) July 1 <sup>st</sup> – June 30 <sup>th</sup> Even Years	\$30.00	Per 2 years
Operator (1 year) July 1 <sup>st</sup> – June 30 <sup>th</sup> Odd Years	\$15.00	Per 1 year
Provisional Operator One per person	\$10.00	For 60 days
Temporary Operator One per person per year	\$10.00	For 1-10 consecutive days
<b>BUSINESS</b>		
Cigarettes	\$100.00	Per year
Door-to-Door Direct Seller	\$25.00	Per year/person
<b>MOBILE MERCHANT</b>		
Application Fee	\$25.00	Per application
Daily	\$5.00	Per day
Six Month	\$25.00	Per six months
Twelve Month	\$50.00	Per twelve months
<b>BUILDING</b>		
<b>One and Two Family Residential</b>		
Minimum Fee	\$35.00	Base fee
New Constructions	\$0.25	Per square foot
Addition/Alteration/Remodel	\$0.25	Per square foot
Kitchen Remodel	\$10.00	Per project
Plan Review	\$100.00	Per plan
UDC Stamp	\$35.00	Per structure
Erosion Control	\$100.00	Per project
Erosion Control – Addition with Foundation	\$25.00	Per Project
Occupancy	\$125.00	Per unit

TYPE OF LICENSE OR PERMIT	2024 FEE AMOUNT	UNIT/DURATION
<b>One and Two Family Residential (Con't)</b>		
Moving Principal Building	\$100.00	Per structure
Moving Accessory Building	\$50.00	Per structure
Raze	\$50.00	Per structure
Re-inspect	\$50.00	Per inspection
Early Start	\$75.00	Per project
<b>Commercial / Industrial</b>		
Minimum Fee	\$35.00	Base fee
New Construction	\$0.30	Per square foot
Additions/Alterations	\$0.30	Per square foot
Plan Review, not State approved	\$300.00	Per plan
Plan Review, State approved	\$100.00	Per plan
Erosion Control	\$125.00	Per project
Occupancy	\$175.00	Per unit
Moving Principal Building	\$100.00	Per structure
Moving Accessory Building	\$50.00	Per structure
Raze	\$50.00	Per structure
Re-inspect	\$75.00	Per inspection
Early Start	\$75.00	Per project
Commercial Specialty (Cell Towers, Solar, Windmills, etc.)	\$10.00	Per \$1,000 of project cost
<b>Electrical</b>		
<b>New Construction and Service Fees</b>		
Minimum Fee	\$35.00	Base fee
New Cons up to 1000 sq ft	\$70.00	Base fee
New Cons 1001 to 2000 sq ft	\$90.00	Base fee
New Cons 2001 to 3000 sq ft	\$100.00	Base fee
New Cons 3001 sq ft and up	\$110.00	Base fee
<b>Existing Structures</b>		
Minimum Fee	\$35.00	Base fee
0-100 Amp	\$35.00	Base fee
101-200 Amp	\$35.00	Base fee
201-400 Amp	\$45.00	Base fee
401-600 Amp	\$55.00	Base fee
600 Amp and up	\$65.00	Base fee
Feeder/Subfeeder	\$25.00	Base fee
Outlets/Fixtures	\$.75	Per outlet/fixture
Direct Wired	\$5.00	Per opening
220V	\$5.00	Per opening
Pole / Area Lighting and Signs	\$10.00	Per unit
Electric Heater	\$5.00	Per unit

TYPE OF LICENSE OR PERMIT	2024 FEE AMOUNT	UNIT/DURATION
<b>Electrical (Con't)</b>		
Gas/Oil Heater	\$10.00	Per unit
Exhaust Fan	\$5.00	Per unit
Air Conditioning	\$10.00	Per unit
Motors/Controllers	\$10.00	Per unit
Miscellaneous	\$10.00	Per unit
Swimming Pool	\$25.00	Per unit
<b>Plumbing</b>		
Minimum fee – New Construction (all)	\$35.00	Base fee
Minimum fee – Additions/Alterations (all)	\$35.00	Base fee
Per Fixture	\$6.00	Per fixture
Laterals	\$75.00	Per lateral
Grease Trap	\$50.00	Per trap per year
<b>Heating, Venting, Air Conditioning (HVAC)</b>		
Minimum Fee	\$35.00	Base fee
New residential and additions	\$0.05	Per SF of project
New commercial and additions	\$0.05	Per SF of project
New Furnace	\$60.00	Per unit
New Air Conditioning	\$45.00	Per unit
Replace Furnace	\$35.00	Per unit
Replace Air Conditioning	\$35.00	Per unit
Air Handler	\$60.00	Per unit
Unit Heater	\$25.00	Per unit
Boiler	\$25.00	Per unit
Exhaust	\$25.00	Per unit
Fireplace	\$35.00	Per unit
Solid Fuel Stove	\$35.00	Per unit
Miscellaneous	\$25.00	
<b>Miscellaneous Building Permits</b>		
Base Fee	\$35.00	Per structure
Awnings	\$25.00	Per awning
Deck	\$0.25	Per square foot
Fence	\$25.00	Per parcel
Pool	\$35.00	Per parcel
Signs	\$55.00	Per sign
Failure to obtain occupancy	\$250.00	Per parcel
Erosion Control Bond	\$1,500.00	Bond <sup>1</sup> ,

<sup>1</sup> Bond, less any fees accrued by the City for maintaining the site. Any remaining funds will be returned when perennial cover of 70% is achieved.

TYPE OF LICENSE OR PERMIT	2024 FEE AMOUNT	UNIT/DURATION
<b>Zoning Review Fees</b>		
Residential – New	\$100.00	Per project
Residential – Additions & Accessory Structures	\$50.00	Per project
Residential – Deck	\$25.00	Per project
Commercial – New	\$100.00	Per project
Commercial – Additions & Accessory Structures	\$100.00	Per project
<b>EMERGENCY MEDICAL SERVICES (EMS) FEES</b>		
Basic Life Support – Resident	\$1,500.00	Per response
BLS – Non City Resident	\$1,700.00	Per response
Advanced Life Support – Resident	\$1,700.00	Per response
ALS – Non City Resident	\$1,900.00	Per response
ALS2 – Resident	\$1,900.00	Per response
ALS2 – Non City Resident	\$2,100.00	Per response
BLS On Scene Care – Resident	\$600.00	Per response
BLS On Scene Care – Non City Resident	\$800.00	Per response
ALS On Scene Care – Resident	\$1,000.00	Per response
ALS On Scene Care – Non City Resident	\$1,200.00	Per response
Lift Assist – Resident (after 3rd per calendar year)	\$300.00	Per lift assist after 3 per calendar year
Lift Assist – Non City Resident (after 3rd per calendar year)	\$500.00	Per lift assist after 3 per calendar year
Mileage – Resident	\$26.00	Per mile
Mileage – Non City Resident	\$26.00	Per mile
<b>ENGINEERING FEES<sup>2</sup></b>		
Commercial Erosion and Sediment Control Permit Review	\$150.00	Per project
Right of Way Permit Review	\$50.00	Per request
Storm Water Permit Review	\$200.00	Per project
<b>LAND USE APPLICATIONS<sup>3</sup></b>		
Conditional Use Permit Review	\$200.00	Per request
Parkland Dedication	769 sf	Per single/dup.
	577 sf	Per multifam unit
	307 sf	Per senior unit

<sup>2</sup> In addition to application fees, land use applicants shall bear all reasonable costs and expenses associated with third-party consultants necessary to review applications in any case where the City does not have the in-house expertise to perform such review (§15.10.32(7)(a)1.).

<sup>3</sup> In addition to application fees, land use applicants shall bear all reasonable costs and expenses associated with third-party consultants necessary to review applications in any case where the City does not have the in-house expertise to perform such review (§15.10.32(7)(a)1.).

TYPE OF LICENSE OR PERMIT	2024 FEE AMOUNT	UNIT/DURATION
<b>LAND USE APPLICATIONS<sup>4</sup> (Con't)</b>		
Payment in Lieu of Parkland Dedication	\$741 \$556 \$296	Per single/dup. Per multifam unit Per senior unit
Park Impact Fees	\$1009 \$757 \$404	Per single/dup. Per multifam unit Per senior unit
Planned Unit Development Review	\$500.00	Per project (includes zoning change)
Plat Review	\$100.00 base plus \$10.00 per lot; Maximum \$500.00	Per lot or maximum fee
Certified Survey Review	\$100.00 base plus \$10.00 per lot; Maximum \$150.00	Per lot or maximum fee
Extraterritorial Certified Survey Map	\$10.00 per lot or \$100.00 max	Per lot or maximum fee
Sign Permit Review	\$75.00	Per sign
Site Plan Review	\$200.00	Per project
Special Area Design Review – Renovation Review	\$25.00	Per request
Special Area Design Review – Design Alteration Review	\$50.00	Per request
Special Area Design Review – Project Review	\$200.00	Per request
Temporary Use Permits	\$50.00	Per request
Variance	\$200.00	Per request
Zoning Ordinance Amendment	\$200.00	Per request
Zoning Map Amendment	\$200.00	Per request
<b>PARKS AND RECREATION FEES<sup>5</sup></b>		
Open Air Shelters	\$60.00 Deposit: \$50.00	Per day; deposit refundable
Clubhouse	\$225.00 Deposit: \$100.00	Per day; deposit refundable

<sup>4</sup> In addition to application fees, land use applicants shall bear all reasonable costs and expenses associated with third-party consultants necessary to review applications in any case where the City does not have the in-house expertise to perform such review (§15.10.32(7)(a)1.).

<sup>5</sup> The municipal building gym is not available for rent during Parks & Recreation sponsored programming. If there is a request to rent during Youth Center programming, there may be additional fees to relocate the Youth Center. Please see the Group Fee Schedule on file with the Parks and Recreation Director for additional information on table, chair, and shelter rental rates.

TYPE OF LICENSE OR PERMIT	2024 FEE AMOUNT	UNIT/DURATION
<b>PARKS AND RECREATION FEES<sup>6</sup> (Con't)</b>		
Rotary Pavilion	\$150.00 Deposit: \$50.00	Per day; deposit refundable
Table Rentals	\$4.50 per table	Per weekend
Chair Rentals	\$0.75 per chair	Per weekend
Aquatic Center Family Pass – Resident	\$100.00	Per Annual Pass
Aquatic Center Family Pass – Non Resident	\$115.00	Per Annual Pass
Aquatic Center Individual Pass – Resident	\$45.00	Per Annual Pass
Aquatic Center Individual Pass – Non Resident	\$55.00	Per Annual Pass
Aquatic Center Daily Admission – Child	\$3.50	Per Daily Pass
Aquatic Center Daily Admission – Adult	\$4.50	Per Daily Pass
Aquatic Center Pool Part Rental	\$175.00	Per hour (2 hour maximum)
Municipal Building Gym Rental – Birthday Parties	\$30.00	Per 2 hour maximum rental
Municipal Building Gym Rental – Open Gym Play	\$5.00	Per hour
Municipal Building Gym Rental – Special Events	\$50.00	Per day
Field Fees <sup>7</sup>	Various	See Attachment
<b>PUBLIC WORKS – OPERATIONS FEES<sup>8</sup></b>		
Brush collection in excess of 15 minutes	\$270.00	Per hour - billed in 10 Min increments
Front End Loader (use by PW Staff)	\$65.00	Per hour – billed in 15 Min increments
12-Yard Dump Truck (use by PW Staff)	\$57.00	Per hour – billed in 15 Min increments
Residential Lot Mowing - in excess of 8" in height (Cited as not maintained)	\$195.00	Per hour – billed in minimum 1 hour increments (with 15 min increments thereafter)
Large Vacant Lot Mowing - in excess of 24" in height (Cited as not maintained)	\$220.00	Per hour – billed in minimum 1 hour increments (with 15 min increments thereafter)

<sup>6</sup> The municipal building gym is not available for rent during Parks & Recreation sponsored programming. If there is a request to rent during Youth Center programming, there may be additional fees to relocate the Youth Center. Please see the Group Fee Schedule on file with the Parks and Recreation Director for additional information on table, chair, and shelter rental rates.

<sup>7</sup> See attached Fort Atkinson Parks & Recreation 2024 Field Fees

<sup>8</sup> Public Works – Operations Fees represent the actual labor and equipment costs associated with requested delivery from the compost site. The City does not rent equipment nor provide labor for private purposes.




TYPE OF LICENSE OR PERMIT	2024 FEE AMOUNT	UNIT/DURATION
<b>PUBLIC WORKS – OPERATIONS FEES<sup>9</sup> (Con't)</b>		
Public Works Staff Labor	\$40.00	Per hour – billed in 15 Min increments
<b>PUBLIC WORKS – COMPOST SITE FEES</b>		
Screened compost for purchase	\$25.00	Per cubic yard. Delivery fee extra based on actual labor & equip costs
Unscreened/unturned Compost	Free	No loading and delivery available.
Raw Leaves	Free	\$67.00 load and delivery fee per truckload within City limits.
Wood Mulch	Free	\$67.00 load and delivery fee within City limits.
Screened compost partials	\$15.00	Per ½ cubic yard
	\$10.00	Large container (13 gallon can)
	\$2.00	Small container (5 gal. bucket or smaller)
Tube-style TV/Monitor E-Waste	\$25.00	Per unit (designated days only)

Adopted this 01 day of November 2023.  
Effective the 1<sup>st</sup> day of January 2024.

**CITY OF FORT ATKINSON**

  
Eric Schultz, President Pro Tem

ATTEST:

  
Michelle Ebbert, City Clerk/Treasurer/Finance Director

<sup>9</sup> Public Works – Operations Fees represent the actual labor and equipment costs associated with requested delivery from the compost site. The City does not rent equipment nor provide labor for private purposes.



**2024 Field Fees:**

Park	Facility	Reservation & Use Fee	
<b>Jones Park</b>			
600 Janesville Avenue	Baseball Field	Game	\$100/1st game + \$50/additional game
		Tournament*	\$100/1st game + \$50/additional game
		Practice (2 hrs)	\$30/2 hrs
		Prep Fee	\$50/1st game
		Lights	\$10/day
If a non-resident team plays after a resident team, the fee is \$100/game			
If a resident team plays after a different resident team, the fee is \$50/game			
All diamond preparations during the week (Mon-Fri) will be the responsibility of the City, unless otherwise			
All diamond preparations during the weekend (Sat-Sun) will be the sports organization's responsibility, unless otherwise			
*Tournaments: if there is a game on Friday, then a game on Saturday, the Saturday game would be considered "additional game"			
<b>Memorial Park</b>			
520 Riverside Drive	Baseball Diamond #1	Game	\$40/game
		Tournament*	\$250/day/3 diamonds
		Practice (max 2 hrs)	\$10/hour
		Prep Fee	\$20/diamond
		Lights	\$10/day/3 diamonds
	Baseball Diamond #2	Game	\$40/game
		Tournament*	\$250/day/3 diamonds
		Practice (max 2 hrs)	\$10/hour
		Prep Fee	\$20/diamond
		Lights	\$10/day/3 diamonds
	Baseball Diamond #3	Game	\$40/game
		Tournament*	\$250/day/3 diamonds
		Practice (max 2 hrs)	\$10/hour
		Prep Fee	\$20/diamond
		Lights	\$10/day/3 diamonds
<b>Ralph Park</b>			
600 Jefferson Street	Softball Diamond North	Game	\$40/game
		Tournament*	\$250/day/2 diamonds (Fri 5:30-10:00 p.m. \$100/2 diamonds)
		Practice (max 2 hrs)	\$10/hour
		Prep Fee	\$20/field
		Lights	\$10/day/2 diamonds
	Softball Diamond South	Game	\$40/game
		Tournament*	\$250/day/2 diamonds (Fri 5:30-10:00 p.m. \$100/2 diamonds)
		Practice (max 2 hrs)	\$10/hour
		Prep Fee	\$20/field
		Lights	\$10/day/2 diamonds
<b>Rock River Park</b>			
1300 Lillian Street	Football Field North	Game/Practice - no prep	\$10/hour
		Lights	\$10/day/3 fields
	Football Field South	Game/Practice - no prep	\$10/hour
		Lights	\$10/day/3 fields
	Practice Field	Game/Practice - no prep	\$10/hour
		Lights	\$10/day/3 fields
*All tournaments require park shelter rental.			
Game/tourney fee includes use of dragging machine, 1 bag of chalk per 2 games, scoreboard (if operable), and up to 8 bags of diamond dry per day. \$15/bag of diamond dry if more is needed. \$10/bag of chalk if more is needed.			
Teams are required to perform pre and post game care of the field.			
No charge for Fort Atkinson City sponsored activities or Fort Atkinson School District activities.			